

如何使用 COGNOS 獨立服務提供者搜索工具

1. 點擊[這裏](#)前往工具。您將被帶到登錄頁面。
2. 在用戶名（User ID）的地方填入 **RSDirectory**。
3. 在密碼（Password）的地方填入 **DIRECTORYrs1**（準確無誤地照此填寫——密碼是分大小寫的）。

Log on

Please type your credentials for authentication.

Namespace:
Central

User ID:

Password:

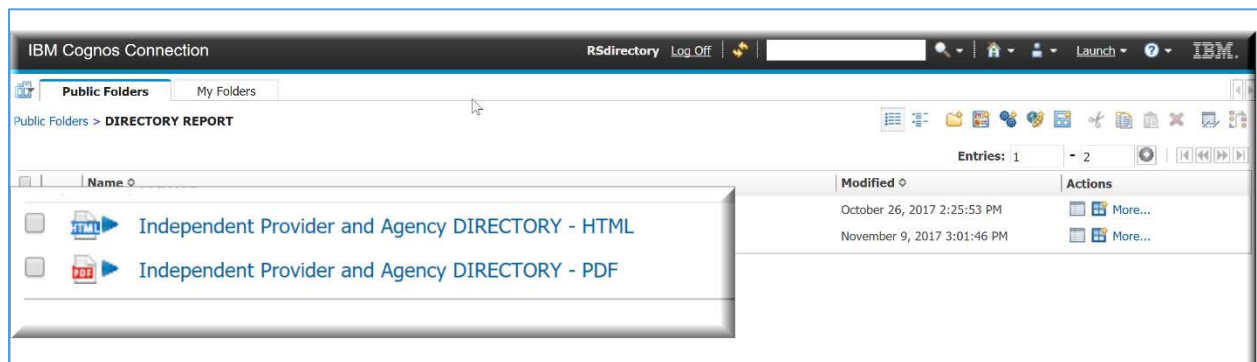
OK Cancel

NYC Department of Education

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For further support, please contact us by email and send to FSBOReports@schools.nyc.gov

4. 選擇 HTML 獲得最佳電腦屏幕效果或選擇 PDF 獲得最佳打印效果。



5. 做出您的搜索選擇。

注意：如果您利用一個或多個所列的自選過濾條件來縮小您的搜索範圍，則報告可以更快地被顯示出來；包括多項服務和/或行政區的大範圍搜索可能會花上好幾分鐘才能得到搜索結果。

Select One Or More Provider Types: (Required)

1 選擇您要查找的治療師類別。

- Counseling
- Health Aide
- Hearing Therapy
- Medical Professional
- Neurologist (Neurological only)
- Occupational Therapist
- Physical Therapist
- Psychiatrist
- Psychiatrist (Psychiatric only)
- Registered Nurse

Select all Deselect all

OPTIONAL SECTIONS BELOW (To further limit the results, you may search additional areas listed below):

Select one option if you wish to narrow the list to a specific Provider type. Otherwise, do not select anything to retrieve BOTH types.

2 總是應首先搜索一個獨立服務提供者。如果沒有獨立服務提供者，則搜索教育用服務提供者。

DOE Providers Only

Independent Providers Only

Deselect

SEARCH FOR INITIAL LISTING:

3 利用這個選項來搜索在過去的6個月之內所列的一個服務提供者。

Select Provider that has been newly listed

Within 6 Months

Deselect

OR

4 您可以進一步縮小您的搜索範圍，即選擇過去的6個月之內的一個較短的数据範圍。

Search for Initial Listing on or after the date entered:

Select One Or More Preferred Work Sites:
(NOTE: The 'All Boroughs' records will be included with each option selected)

5 選擇學生將在哪个行政區接受治療。

- Bronx
- Brooklyn
- Manhattan
- Queens
- Staten Island

Select all Deselect all

Select the Preferred Language(s):

6 若要只查找會講、轉導及聽力服務，則選擇學生按規定接受治療所針對的語言。對於所有其他類型的治療，選擇英文。

- ENGLISH
- ACHOLI
- AFROASIATIC
- AKAN
- ALBANIAN
- ARABIC
- ARAWAK
- AZERBAIJANI
- BAMBARA
- BELORUSSIAN
- BENGALI
- BULGARIAN
- BURMESE
- CEBUAN
- CHAM
- CHECHEN
- CHINESE (ANY-SPANISH)
- CHINESE (CANTONESE)
- CHINESE (DIALECT UNK/OT)
- CHINESE (MANDARIN)

Deselect

Enter Zip Code for Specific Neighborhood Search:

7 若要進一步縮小您的搜索範圍，則輸入學生接受治療的地點所屬的郵政編碼。

Cancel Finish

6. 您在做出您的所有選擇之後，點擊 FINISH（完成），獲得符合您的特定選擇的清單。

Independent Provider and Independent Agency Search

Select One Or More Provider Types: *(Required)*

- Counseling
- Health Aide
- Hearing Therapy
- Medical Professional
- Neurologist (Neurological only)
- Occupational Therapist
- Physical Therapist
- Psychiatrist
- Psychiatrist (Psychiatric only)
- SETSS STd/Reading/All

[Select All](#) [Deselect All](#)

OPTIONAL SECTIONS BELOW (To further limit the results, you may search additional areas listed below):

Select one option if you wish to narrow the list to a specific Provider type. Otherwise, do not select anything to retrieve BOTH types.

DOE Providers Only
 Independent Providers Only

[Deselect](#)

Select One Or More Preferred Work Sites:
(NOTE: The "All Boroughs" records will be included with each option selected)

- Bronx
- Brooklyn
- Manhattan
- Queens
- Staten Island

[Select All](#) [Deselect All](#)

Select the Preferred Language:

- ENGLISH
- ACHOLI
- AFROASIATIC
- AKAN
- ALBANIAN
- ARABIC
- ARAWAK
- AZERBAIJANI
- BAMBARA
- BELORUSSION
- BENGALI
- BULGARIAN
- BURMESE
- CHAM
- CHECHEN
- CHINESE (ANY-SPANISH)
- CHINESE (CANTONESE)
- CHINESE (DIALECT URW/OT)
- CHINESE (MANDARIN)
- CHINESE,ANY

[Select All](#) [Deselect All](#)

Enter Zip Code for Specific Neighborhood Search:

[Cancel](#) [Finish](#)

您在做出您的所有選擇之後，點擊 FINISH (完成) 這個按鈕。

7. 您將會看到彈出一個窗口，告訴您系統正在產生您的搜索報告。

rch additional areas listed below):

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DOE Providers Only
 Independent Providers Only

[Deselect](#)

red

- ENGLISH
- ACHOLI
- AFROASIATIC
- AKAN
- ALBANIAN
- ARABIC
- ARAWAK
- AZERBAIJANI
- BAMBARA
- BELORUSSION

Your report is running.

Instead of waiting, you can select a delivery method to run the report in the background.
[Select a delivery method.](#)

[Cancel](#)

8. 在您的搜索報告出現之後，如果您選擇了 HTML，則該報告將出現在屏幕上，就像這個樣子：



9. 如果您選擇了 PDF（適合打印的版本），它將像這個樣子。將您的鼠標移到屏幕頁面之上，您將看到位於右上角的打印機標誌。

