



## Regulation of the Chancellor

Number: A-802

Subject: GPS EQUIPMENT INSTALLATION AND TRAINING AND DRY-RUNS OF BUS ROUTES

Category: PUPIL TRANSPORTAION

Issued: August 12, 2022

### SUMMARY OF CHANGES

This regulation supersedes and replaces Chancellor's Regulation A-802 dated June 20, 2019.

#### Changes:

- Updates the Abstract consistent with the other amendments to the regulation.
- Clarifies bus companies' requirements to implement legally and/or contractually required training for bus drivers, employees, and/or attendants (Section II.A).
- Adds a new provision regarding glucagon administration training required for bus drivers and attendants pursuant to a federal court order (Section II.B).

### ABSTRACT

This regulation sets forth the provisions that govern: mandatory installation and use of equipment and/or devices for the purpose of recording, reporting or transmitting information regarding the location of vehicles and/or students; and required bus driver and attendant training and completion of bus route dry-runs.

#### **I. GLOBAL POSITIONING SYSTEM (GPS), RELATED EQUIPMENT, AND REQUIREMENTS**

- A. GPS tracking is the surveillance of location through use of global positioning software and equipment to track the location of an entity or object remotely.
- B. All bus companies with Board of Education pupil transportation contracts and/or extensions thereof effective after June 30, 2018, are required, after July 1, 2019, to accept installation of GPS equipment and related software selected by the Board of Education, for the purposes of tracking and real time reporting of school bus locations and student ridership (the "Tracking System") and implement such Tracking Systems on all buses that service students.
- C. The Tracking System must be operable on all school days when students are being transported, and all data within the Tracking System must be accessible to the assigned staff at the Board of Education.

**II. GENERAL TRAINING POLICIES AND RELATED REQUIREMENTS**

- A. In addition to annual refresher and other legally and/or contractually required training for bus drivers, employees, and/or attendants, all bus companies with Board of Education pupil transportation contracts and/or extensions thereof effective after June 30, 2018, are required, after July 1, 2019, to implement training days for bus drivers, employees, and/or attendants, for the purposes of legally and/or contractually required training, and/or bus route dry-runs and/or use of the Tracking System.
- B. To comply with a federal court order, and consistent with required State-approved safety training, all bus companies with Board of Education pupil transportation contracts and/or extensions thereof must by the deadlines set by the Board of Education: ensure that all bus drivers and attendants the New York City Department of Education (DOE) identifies as transporting a student with a Diabetes Medication Administration Form attend annual training in the administration of glucagon (a diabetes emergency rescue medication); and provide the DOE proof of training compliance.

**III. INQUIRIES**

Inquiries pertaining to this regulation should be addressed to:

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