



THIRD PARTY STATEMENT OF RESIDENCY

Section A: STUDENT INFORMATION – Please print clearly in ink

Student's Last Name		Student's First Name	
Date of Birth (mm/dd/yyyy)	OSIS #/Student Id #		Telephone Number
Student's Current Address (House #, Street, Apt #, City, State and Zip Code)			

Section B: PARENT INFORMATION – Please print clearly in ink

Parent/Guardian's Last Name		Parent/Guardian's First Name	
Parent/Guardian's Current Address (House #, Street, Apt #, City, State and Zip Code)			
Home Phone Number	Work Phone Number	Cell Phone Number	Email Address

Section C: THIRD PARTY INFORMATION – Please print clearly in ink

Last Name		First Name	
Address (House #, Street, Apt #, City, State and Zip Code)			
Contact Number		Email Address	
Relationship to Parent/Family			
What is the basis for your first-hand knowledge of the above-named parent and student's home address?			

To be completed by the Third Party:

I, _____, have firsthand knowledge that (parent name) _____ and (child(ren) name(s)) _____ reside at (insert address) _____.

I understand that this document will be submitted to the New York City Department of Education (DOE), and that the DOE will rely on my sworn statement. I am submitting this document based on my firsthand knowledge of the above-stated facts. Any false statements made by me may be subject to penalties as prescribed by law.

I understand that the DOE may conduct an Attendance Investigation to verify the truth of the above-stated facts, which may include a visit to the home and interviews with neighbors. I understand that registration in school is based on eligibility determined by the residence I have attested to above and the DOE has the right to transfer students for whom falsified documentation was provided at the time of registration.

I can be contacted at the number(s) listed above should the DOE require further information.

Name Print: _____

Signature: _____

To be completed by Parent:

I hereby affirm that I reside at the address stated above. I also understand that the DOE has the right to conduct an Attendance Investigation to verify the residence of the parties named in this affidavit, including a visit to the to my home and interviews with my neighbors. I also understand that registration in school is based on eligibility determined by the residence provided and the DOE has the right to transfer students for whom falsified documentation was provided at the time of registration

Parent Signature: _____

Date: _____