

**2010 - 2011 PAYROLL SCHEDULE
746 (PER DIEM) / 747 (PER SESSION) PAYROLLS**

PAY PERIOD EARNED DATES	TIMEKEEPING/ APPROVALS CLOSE DATE	MAILING/ CHECK DATE
7/01/10 – 7/15/10	7/21	8/02/10
7/16/10 – 7/31/10	8/05	8/17/10
8/01/10 – 8/15/10	8/19	8/31/10
8/16/10 – 8/31/10	9/07	9/21/10
9/01/10 – 9/15/10	9/21	10/01/10
9/16/10 – 9/30/10	10/06	10/19/10
10/01/10 – 10/15/10	10/21	11/03/10
10/16/10 – 10/31/10	11/05	11/18/10
11/01/10 – 11/15/10	11/19	12/02/10
11/16/10 – 11/30/10	12/06	12/16/10
12/01/10 – 12/15/10	12/21	1/05/11
12/16/10 – 12/31/10	1/06	1/19/11
1/01/11 – 1/15/11	1/21	2/02/11
1/16/11 – 1/31/11	2/04	2/16/11
2/01/11 – 2/15/11	2/28 *	3/10/11
2/16/11 – 2/28/11	3/04	3/16/11
3/01/11 – 3/15/11	3/21	3/31/11
3/16/11 – 3/31/11	4/06	4/18/11
4/01/11 – 4/15/11	5/02 **	5/12/11
4/16/11 – 4/30/11	5/05	5/17/11
5/01/11 – 5/15/11	5/19	6/01/11
5/16/11 – 5/31/11	6/06	6/16/11
6/01/11 – 6/15/11	6/21	7/01/11
6/16/11 – 6/30/11	6/30	7/12/11

* TIMEKEEPING DELAYED TO ACCOMMODATE MID-WINTER RECESS

** TIMEKEEPING DELAYED TO ACCOMMODATE SPRING RECESS

WINTER RECESS: 12/24/10 – 12/31/10 MID-WINTER RECESS: 2/21/11 – 2/25/11

SPRING RECESS: 4/18/11 – 4/26/11

FISCAL YEAR ROLLOVER (TENTATIVE): 6/25/11 - 7/01/11

DATES ARE SUBJECT TO CHANGE. UP-TO-DATE PAYROLL INFORMATION CAN BE OBTAINED FROM THE PDPS PER DIEM/PER SESSION PAYROLL BULLETIN BOARDS, THE TBNK PER SESSION PAYROLL BULLETIN BOARD, THE DIVISION OF FINANCIAL OPERATIONS (DFO) WEBSITE: <http://SCHOOLS.NYC.GOV/OFFICES/DFO> AND THE DFO PAYROLL PORTAL: <https://PAYROLLPORTAL.NYCBOE.NET>