New York City Department of Education
Harvey Milk High School
2 Astor Place
New York, New York 10003

Tel : 212-477-1555
Fax : 212-674-8650

Daphne Perrini, Principal

Mark Jabir, Assistant Principal

Application Instructions

Harvey Milk High School (HMHS) is a small, transfer high school seeking applicants who are ready to take full ownership of their learning and who are motivated and committed to successfully completing their high school education. HMHS provides all students with a safe, supportive, and engaging educational environment with the support of our partnering community based organization, The Hetrick-Martin Institute (HMI).

Many of our students take advantage of the after-school program and services provided by HMI, an organization with over a 25 year history of working with lesbian, gay, bisexual, transgender, questioning, at-risk, and straight youth. HMI's after-school programs include experiences in the fine and performing arts, health, general skills strengthening, counseling, and socialization, among others. In addition, HMHS students participate in extracurricular and advanced scholastic programs including the NYC Mentoring Program, College Preview Program at New York University, The Theatre Development Fund's Open Door Program, Cooper Union's Saturday Art Program, NYU Law School's High School Law program, and the American Museum of Natural History's after-school science program.

Please understand because we are a small school with limited space, we are unable to accept all applicants. Acceptance is determined by a strong application package and a successful orientation period.

Harvey Milk High School is seeking transfer applicants who are a minimum age of 16 years old and have between 11 and 13 credits with 1 – 2 Regents; 17 years old and have between 16 and 19 credits with 3 or more Regents; 18 years old and have between 22 and 25 credits with 3 or more Regents. We consider all applicants on a case-by-case basis.

As we are a rolling admissions school, applications will be accepted throughout the year; however, we strongly encourage applications before the beginning of each term.

Required Application Documents: **(Please Make Copies of all Submitted Documents)**

- Completed Application
- Most Recent High School Transcript(s)
- **R.E.S.I.** (This is a snapshot of a student's high school history. Available from the school's record office)
- Individualized Educational Plan (**IEP**) — *students who have been Certified to receive Special Education services MUST submit a copy of the most recent IEP*
- Birth Certificate ***and*** Social Security Card
- Immunization Record (Including Hepatitis B series **and** TB)
- Proof of Address in the name of parent/guardian (e.g., Gas/Electric Bill, Lease, Official Letter from Group Home, etc.)
- **Parent or legal Guardian must meet with Admissions Coordinator to present an Official ID and complete forms**.

Application process:

- Submit completed application with all required documents to Rocio Torres, Parent Coordinator.
- You will be contacted for an interview. Parents/Guardians are required to be present for the interview.
- Candidates who meet basic requirements will participate in an orientation period.
- Applications can be picked up at the reception area and found on line at the following web address:

Web Information: **http://schools.nyc.gov/SchoolPortals/02/M586/default.htm**

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Department of Education
Dennis M. Walcott, Chancellor

Mark Jabir, Assistant Principal

ADMISSIONS APPLICATION

APPLICANT INFORMATION

DATE: _____

Last Name _____ First Name _____ Sex: ☐M ☐F

Email _____

OSIS # |_____|_____|_____| Date of Birth: _____/_____/_____ Age: _____

Home Address _____ Apt# _____

City _____ Zip Code _____

Last High School Attended: _____ # Credits Earned: _____

PARENT'S /GUARDIAN'S INFORMATION

Parent's / Guardian's Name: _____

Home # ( ) _____ Work#: ( ) _____

Cell # ( ) _____

Email /Other: _____

ADDITIONAL INFORMATION

Emergency Contact Name: _____

Relationship to you: _____ Telephone#: ( ) _____

Parent's/Guardian's Signature: _____ Date____/____/____

Supplemental Application
and
Student Writing Assessment

Name _____ Date_____

How did you learn about Harvey Milk High School?

_____

Do you know someone who attends Harvey Milk High School? If so, who is it and what is his/her relationship to you?

_____

Do you receive Special Education services? ☐ **Yes** or ☐ **No**. If yes, you are reminded to submit a copy of your IEP with this application.

Please answer the following questions completely and neatly. Use an additional sheet if necessary.

1. Why do you want to leave your current school? Please be specific.

_____
_____
_____
_____
_____
_____
_____
_____

2. Many transfer students have had interruptions in their education (e.g., moving, suspension, safety transfer, truancy, etc.). If your education has been interrupted for any reason, please explain.

_____
_____
_____
_____
_____
_____
_____
_____

In a minimum of 125 words, typed or handwritten construct a letter to the principal responding to the following prompt:

Why are you interested in attending Harvey Milk High School? Please be specific.

Name: _____