



**WEB APPLICATION
USER MANUAL**

Entering Student Test Scores

2/13/2009

NYC FITNESSGRAM User Manual

Entering Test results by Class

Step 1. Click on "Test Scores."

Step 2. Select the class for which you want to enter scores.

Step 3. Select test item.

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School: 10X207 School Term: 2008-2009

Save All Scores

Class Roster Worksheet

Class: Official Class 103

Test Item: Height

25 students in the class

STUDENT ID	LAST NAME	FIRST NAME	GENDER	OFFICIAL CLASS	ENTER HEIGHT	EXEMPT	FG STATUS
215024902	BRITO	EFRAIN	M	103	<input type="text" value=""/> in	<input checked="" type="checkbox"/>	FG User Exempt
214232183	CANO			103	45 in	<input type="checkbox"/>	Complete
210508636	CARRENO			103	44 in	<input type="checkbox"/>	Complete
207591033	CASTANEDA			103	44 in	<input type="checkbox"/>	Complete
214365280	ESCOTTO	THAIRICH	F	103		<input type="checkbox"/>	Incomplete
214563017	ESPINAL	SAMANTHA	F	103		<input type="checkbox"/>	Complete
208645150	GARCIA	KENNETH	M	103		<input type="checkbox"/>	Incomplete
209309129	GIL	LUZ DILENIA	F	103		<input checked="" type="checkbox"/>	FG User Exempt

Step 4. Enter scores.

Step 5. Save all scores.

The word "Complete" will show when ALL required test scores have been entered for a student.

Please note: Children in grades K-3 need only their height and weight measured.

Step 6. Select another official class (step 2) or test item (step 3) to continue.



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Entering the Date of Height and Weight Measurements



NYC Department Of Education

Joel I. Klein, Chancellor



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Teacher: FGram FGramR01TeacherUser School: (10X207) School Term: 2008-2009

Save All Scores

Class Roster Worksheet

Class: Official Class 103

Test Item: Height/Weight Date

Class Height & Weight Measured: Select Month

22 students in the class

LAST NAME	FIRST NAME	GENDER	OFFICIAL CLASS	GRADE LEVEL	BIRTH DATE	AGE TESTED	CLICK TO EXEMPT	HEIGHT/WEIGHT DATE	STATUS
PEREZ	FAITH	M	103	OK	03/02/2003	5	<input type="checkbox"/>	Jan '09	Complete
PEREZ			103	OK	11/25/2003	5	<input checked="" type="checkbox"/>	Jan '09	FG User Exempt
PHILLIP			103				<input type="checkbox"/>	Jan '09	Complete
PRIDGEN			103				<input type="checkbox"/>	Jan '09	Complete
PRIDGEN	EMILY	F	103				<input type="checkbox"/>	Jan '09	Complete
PRIDGEN	EMILY	M	103				<input type="checkbox"/>	Jan '09	Incomplete
PRIDGEN	EMILY	M	103				<input type="checkbox"/>	Jan '09	Incomplete
PROSPERE	EMELY	M	103				<input type="checkbox"/>	Jan '09	Incomplete
PROSPERT	EMELY	F	103				<input type="checkbox"/>	Jan '09	Incomplete
PROSSER	EMELY	F	103	OK	09/12/2003	5	<input type="checkbox"/>	Jan '09	Incomplete
PSAILA	EMANUEL	M	103	OK	09/05/2003	5	<input type="checkbox"/>	Jan '09	Incomplete
PSAKIS	EMANUEL	M	103	OK	10/13/2003	5	<input type="checkbox"/>	Jan '09	Incomplete
PSARAKIS	EMANUEL	F	103	OK	03/20/2003	5	<input type="checkbox"/>	Jan '09	Incomplete

Remember to Save All Scores.

Option 2: Select the month/year that an individual student was measured.

Option 1: Select the month/year that all or most students in the class were measured.



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Support

There are two levels of support for NYC FITNESSGRAM:

1) If you have technical difficulties logging into your computer, call the NYC DOE Technology Help Desk at 718-935-5100.

2) If you have questions concerning the NYC FITNESSGRAM site or need guidance entering any of the information, contact the your school's Fitness and Health Education liaison or the NYC FITNESSGRAM Help Desk at (212) 374-7626 or NYCFITNESSGRAM@schools.nyc.gov.