



**WEB APPLICATION
USER MANUAL**

Entering Student Test Scores

2/13/2009

NYC FITNESSGRAM User Manual

Entering Test results by Class

Step 1. Click on "Test Scores."

Step 2. Select the class for which you want to enter scores.

Step 3. Select test item.

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Teacher: FGram R01TeacherUser School: (10X207) School Term: 2008-2009

Save All Scores | Class Roster Worksheet | Class: Official Class 104 | Test Item: Height/Weight Date | Class Height & Weight Measured: Select Month

22 students in the class

Step 4. Save all scores.

| STUDENT ID | LAST NAME | FIRST NAME | SEX | OFFICIAL ID | GRADE LEVEL | BIRTH DATE | AGE TESTED | CLICK TO EXEMPT | HEIGHT/WEIGHT DATE | SCORE | STATUS |
|------------|-----------|------------|-----|-------------|-------------|------------|------------|--------------------------|--------------------|-------|------------|
| 207457532 | ACOSTA | ANGELICA | F | 104 | OK | 08/13/2001 | 7 | <input type="checkbox"/> | Dec '08 | Score | Complete |
| 214148801 | ALIKA | KETRINA | F | 104 | OK | 11/02/2001 | 7 | <input type="checkbox"/> | Select Month | Score | Incomplete |
| 209939073 | ALONZO | JOVANNA | F | 104 | OK | 03/13/2001 | 8 | <input type="checkbox"/> | Select Month | Score | Incomplete |
| 214146581 | BALBUENA | EDUARDO | M | 104 | OK | 12/31/2001 | 7 | <input type="checkbox"/> | Select Month | Score | Incomplete |
| 209939198 | BATISTA | CHANET | F | 104 | OK | 06/04/2001 | 7 | <input type="checkbox"/> | Select Month | Score | Incomplete |
| 207623125 | BATISTA | DAWRIS | M | 104 | OK | 09/12/2001 | 7 | <input type="checkbox"/> | Nov '08 | Score | Incomplete |
| 210506895 | BRENES | JOSHUA | M | 104 | OK | 01/24/2001 | 8 | <input type="checkbox"/> | Select Month | Score | Incomplete |
| 214364861 | BRUNO | BRANDON | M | 104 | OK | 06/22/2001 | 7 | <input type="checkbox"/> | Select Month | Score | Incomplete |
| 210504619 | BURGOS | RYAN | M | 104 | OK | 01/20/2001 | 9 | <input type="checkbox"/> | Select Month | Score | Incomplete |

The word "Complete" will show when ALL required test scores have been entered for a student.

Please note: Children in grades K-3 need only their height and weight measured along with the date they were tested.

Step 5. Select another official class (step 2) or test item (step 3) to continue.

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Entering the Date of Height and Weight Measurements



NYC Department Of Education

Joel I. Klein, Chancellor



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Teacher: FGram FGramR01TeacherUser School: (10X207) School Term: 2008-2009

Class:
 Test Item:

Class Height & Weight Measured:

22 students in the class

| LAST NAME | FIRST NAME | GENDER | OFFICIAL CLASS | GRADE LEVEL | BIRTH DATE | AGE TESTED | CLICK TO EXEMPT | HEIGHT/WEIGHT DATE | STATUS |
|-----------|------------|--------|----------------|-------------|------------|------------|-------------------------------------|--------------------|----------------|
| PEREZ | FAITH | M | 103 | OK | 03/02/2003 | 5 | <input type="checkbox"/> | Jan '09 | Complete |
| PEREZ | | | 103 | OK | 11/25/2003 | 5 | <input checked="" type="checkbox"/> | Jan '09 | FG User Exempt |
| PHILLIP | | | 103 | | | | <input type="checkbox"/> | Jan '09 | Complete |
| PRIDGEN | | | 103 | | | | <input type="checkbox"/> | Jan '09 | Complete |
| PRIDGEN | EMILY | F | 103 | | | | <input type="checkbox"/> | Jan '09 | Complete |
| PRIDGEN | EMILY | M | 103 | | | | <input type="checkbox"/> | Jan '09 | Incomplete |
| PRIDGEN | EMILY | M | 103 | | | | <input type="checkbox"/> | Jan '09 | Incomplete |
| PROSPERE | EMELY | M | 103 | | | | <input type="checkbox"/> | Jan '09 | Incomplete |
| PROSPERT | EMELY | F | 103 | | | | <input type="checkbox"/> | Jan '09 | Incomplete |
| PROSSER | EMELY | F | 103 | OK | 09/12/2003 | 5 | <input type="checkbox"/> | Jan '09 | Incomplete |
| PSAILA | EMANUEL | M | 103 | OK | 09/05/2003 | 5 | <input type="checkbox"/> | Jan '09 | Incomplete |
| PSAKIS | EMANUEL | M | 103 | OK | 10/13/2003 | 5 | <input type="checkbox"/> | Jan '09 | Incomplete |
| PSARAKIS | EMANUEL | F | 103 | OK | 03/20/2003 | 5 | <input type="checkbox"/> | Jan '09 | Incomplete |

Remember to Save All Scores.

Option 2: Select the month/year that an individual student was measured.

Option 1: Select the month/year that all or most students in the class were measured.



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Support

There are two levels of support for NYC FITNESSGRAM:

1) If you have technical difficulties logging into your computer, call the NYC DOE Technology Help Desk at 718-935-5100.

2) If you have questions concerning the NYC FITNESSGRAM site or need guidance entering any of the information, contact your school's Fitness and Health Education liaison or the NYC FITNESSGRAM Help Desk at (212) 374-7626 or NYCFITNESSGRAM@schools.nyc.gov.