



Guidelines for Grade Team Level Student Inquiry

- I. Report of Progress of Previous Student Case Studies (if applicable)
 - a. Continue Intervention, Change Intervention or Refer to PPT (if refer to PPT is determined, decide which teacher will complete referral form, which teachers will submit student artifacts, and who will be able to attend the meeting.)
- II. Initial Introduction of Student
- III. Presentation of the Student Strengths
- IV. Presentation of the Student Struggles
 - a. Presentation of specific student artifacts or data (section sheets, work sample, call logs, JupiterGrades, etc.)
- V. Clarifying Questions
- VI. Identify Prevailing Issue
- VII. Determine Intervention Strategy
- VIII. Next Steps
 - a. Who is responsible for each component of the intervention?
 - b. Who will convey the information to important team members not at the meeting?
 - c. What data will be collected before the next meeting?