

New York City Department of Education  
Division of Human Resources  
65 Court Street  
Brooklyn, NY 11201

Posted Date: April 3, 2014  
Deadline Date: May 9, 2014

**TEACHER VACANCY CIRCULAR No. 1, (2014-2015) School Year**

(Subject to Budget Availability)

**POSITION:** Teacher as Intervenor in the Peer Intervention Program  
The number of positions is subject to funding availability.

The Peer Intervention Program (Article 21.I of the Bargaining Agreement) provides peer assistance on a voluntary, confidential basis to participants who believe that their teaching competence will benefit from such assistance. Intervenors work individually on an ongoing basis with participating teachers for up to one year, in and out of the classroom, to improve teaching skills and effectiveness in the classroom.

**MINIMUM ELIGIBILITY REQUIREMENT:**

New York City licensed, tenured teachers currently in service. Priority will be given to teachers licensed in Common Branches.

**SELECTION CRITERIA:**

- Minimum of 8 years full-time, satisfactory experience under regular appointment in the New York City school system, including at least 5 years of full-time satisfactory classroom teaching.
- Experience across all grade levels (K-6) or in more than one division or level, i.e., junior **and** senior high schools; or special education **and** general education.
- Demonstrated outstanding classroom teaching ability.
- Demonstrated knowledge of, and successful experience with, adult learners.
- Exemplary knowledge and evidence of creativity and initiative with respect to curriculum content, materials and methods.
- Knowledge of current research in educational methodology and the change process.
- Demonstrated ability in oral and written communication.
- Background demonstrating ongoing use of effective interpersonal skills.

**NOTE:** A letter of application and resume may precede the following documents which must be received by the closing date:

1. A letter of reference from the current building principal or site supervisor.
2. A letter of reference from the current U.F.T. chapter leader (or district representative).
3. Letters of reference from **two** other current staff members who are knowledgeable about the applicant's teaching skills.

**DUTIES AND RESPONSIBILITIES:**

- Intervene with selected teachers to diagnose their needs and problems and to design an individualized plan for the improvement process.
- Use a variety of instructional strategies to enhance teaching skills of other colleagues.
- Create a supportive, collegial climate for the intervention process.
- Participate in extensive staff development activities, some of which might take place evenings and/or weekends.
- Employ written documentation as a significant part of diagnosing and planning the intervention process.

**SALARY/HOURS:** As per Collective Bargaining Agreement

**WORK YEAR:** As per Collective Bargaining Agreement

**LOCATION:** Based at UFT Headquarters, Intervenors serve participants in schools citywide, and work in more than one borough.

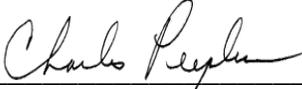
**APPLICATION:** Send cover letter, together with current resume (including home and work phone numbers, as well as e-mail address) and letters of recommendation to:

Lynne Ann Kilroy, Coordinator  
Peer Intervention Program  
52 Broadway  
New York, NY 10004  
(212) 844-0600

**LETTER OF APPLICATION WITH ACCOMPANYING RESUME AND DOCUMENTS  
MUST BE POSTMARKED NO LATER THAN May 9 2014.**

**EQUAL OPPORTUNITY EMPLOYER M/F/H**

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, ethnicity, national origin, alienage, citizenship status, age, marital status, partnership status, disability, sexual orientation, gender (sex), military status, prior record of arrest or conviction (except as permitted by law), predisposing genetic characteristics, or status as a victim of domestic violence, sexual offenses and stalking, and to maintain an environment free of harassment on any of the above-noted grounds, including sexual harassment or retaliation. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1102, Brooklyn, New York 11201, or visit the OEO website at <http://schools.nyc.gov/OEO>

**APPROVED:**   
Charles Peeples, Executive Director, Office of Field and Information Services