



PUBLIC NOTICE
November 4, 2016

CHANCELLOR’S REGULATION A-210
MINIMUM STANDARDS FOR ATTENDANCE PROGRAMS

I. Description of the subject and purpose of the proposed item under consideration.

Chancellor’s Regulation A-210 is being revised to reflect updates to the policies and procedures of the (“DOE”) regarding school attendance programs, attendance monitoring and reporting, and follow-up procedures.

The regulation has been revised as follows:

- Clarifies that schools must develop and implement school policies that describe their objectives and define aspects of their attendance program, including: maintaining accurate records of student attendance; monitoring patterns of student lateness and absence; and using effective intervention strategies to improve school attendance (p. 2, Section III.A).
- Provides that schools must monitor the daily attendance of students involved with the Administration for Children’s Services (ACS), as defined in the Joint Statement Introducing a Tiered Response Protocol for High-Risk Cases of Educational Neglect and Unexplained Absence (“Tiered Response Protocol”), and take appropriate action in response to the unexplained absences of these students in accordance with the Tiered Response Protocol and Section III of Chancellor’s Regulation A-750 (p. 2, Section III.D).
- Provides that the principal/designee or attendance coordinator is responsible for implementing the attendance monitoring procedures outlined in Section III of Chancellor’s Regulation A-750, the Tiered Response Protocol, and other attendance initiatives and updated guidelines issued by the Chancellor (p. 2-3, Section III.E).
- Clarifies that automated calling systems for schools’ daily absence calls may not be used when doing so would violate guidelines issued by the Chancellor that require schools to assign staff to make personal phone calls when inquiring about the absence(s) of a student whose safety may be in question (p. 3, Section III.G).

- Establishes that when a student is absent for ten (10) or more consecutive days for unexplained reasons, educational harm may be presumed and schools must conduct an investigation to determine whether the absences may be related to educational neglect. Provides that the Form 407 Attendance Follow-up and Outreach Referral shall be used for this purpose (pp. 3-4, Section IV.B).
- Establishes that attendance investigations for ten (10) or more consecutive absences must address specific factors that may indicate educational neglect, as set forth in this regulation (pp. 3-4, Section IV.B.3).
- Clarifies that if the school has reasonable cause to suspect educational neglect or any form of abuse, the school must make a report to the State Central Register (SCR) in accordance with the procedures set forth in Chancellor's Regulation A-750 (p. 4, Section IV.B).
- Clarifies that when a school reports suspected educational neglect to SCR regarding a child for whom a Form 407 was generated, the 407 case remains open until the child returns to school. For such cases, schools must enter the appropriate code in ATS to reflect that the SCR report was made. In addition, all reports to SCR must be recorded in OORs within 24 hours of receiving the Call ID number from the SCR (p. 4, Section IV.B).
- Provides that schools' Clearance of Register programs must address the school's plan to identify and monitor the attendance of students involved with ACS (p. 5, Section V).
- Provides that Form 407s generated for students in pre-kindergarten through grade 8 that remain unresolved for over 10 days must be reviewed by the attendance coordinator and/or principal in order to determine that outreach and investigation efforts have addressed relevant factors, including the factors listed in Section IV.B.3 of this regulation, as applicable, to determine the issues obstructing resolution; and the appropriate action or intervention that will either return the student to school or properly discharge him or her (pp. 4-5, Section IV).

II. Information regarding where the full text of the proposed item may be obtained.

The full text of the regulation, and the regulation in its entirety, can be found on the main page of the website of the Panel for Educational Policy:

<http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2016-2017/12212016PEPRegulationA210A750>

III. Name, office, address, email and telephone number of the city district representative knowledgeable about the item under consideration, from whom information may be obtained concerning the item.

Name: Kim Suttell, Director of Attendance Policy and Planning
Office: Office of Safety and Youth Development
Address: 52 Chambers Street, Room 218, New York, NY 10007
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Phone: 212-374-0805

IV. Date, time and place of the Panel for Educational Policy meeting at which the Panel will vote on the proposed item.

December 21, 2016, 6pm
High School for Fashion Industries
225 West 24th Street
New York, New York 10011