



**Department of
Education**


Vincent A. Giordano
Executive Director
Division of Financial Operations

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PAYROLL ADMINISTRATION MEMORANDUM - NO. 9, 2008 - 2009

DATE: November 14, 2008

TO: ISC Executive Directors (via email)
Principals (via "Principal's Weekly Newsletter")
School Secretaries (Via Email)

FROM: Vincent A. Giordano 
Executive Director

SUBJECT: Recurring Increment Payment Awards for CWA Titles

Please be advised that employees serving in CWA Local 1180 Titles (Principal Administrative Associates, Supervisor of Machine Operations and Computer Associate-tech support), who have reached 10 years of City Service will receive a recurring increment payment award in the amount of \$600.00 annually effective 10/5/08. The eligible employees will receive a pro-rated recurring payment in the amount of \$23.01 beginning on the 11/14/08 pay date.

Recurring Increment Payment:

- 0261 - Non-Pensionable Recurring Increment Payment**
- 0262 - Pensionable Recurring Increment Payment**

If you have any questions regarding this matter, **please call Administrative Payroll at (718) 935-2201.**

Thank you.

VAG/rh
c: J. Hederman
A. Lopez