




Vincent A. Giordano  
Executive Director  
Division of Financial Operations

vagiord@schools.nyc.gov

**PAYROLL ADMINISTRATION MEMORANDUM – NO. 27, 2008- 2009**

**DATE:** April 13, 2009

**TO:** ISC Executive Directors (via e-mail)  
Principals (via "Principal's Weekly Newsletter")  
School Secretaries/Timekeepers (via e-mail)

**FROM:** Vincent A. Giordano, Executive Director 

**SUBJECT:** **Implementation of DC37 Recurring Increment Payment (RIP) 4% Increase Effective 3/3/09**

---

In accordance with the collective bargaining agreement with DC37, active DC37 clerical employees will receive a 4% increase in their Recurring Increment Payment (RIP) effective 3/3/09. This will be processed on the Administrative Payroll pay check dated 4/17/09.

**If you have any questions please call Brian Weekes, Director of Administrative Payroll at (718) 935-2201.**

Thank you.

VAG/rh

c: G. Raab  
J. Hederman  
A. Lopez