




Judith Hederman  
Division of Financial Operations

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**PAYROLL ADMINISTRATION MEMORANDUM NO. 7 2009-2010**

**DATE:** October 8, 2009

**TO:** ISC Executive Directors and Deputy Executive Directors (Business) (via email)  
Principals (via "Principal's Weekly Newsletter")  
Payroll Secretaries (via Email)

**FROM:** Judith Hederman 

**SUBJECT:** **Collective Bargaining Increase for Council of Supervisors and Administrators (CSA) Employees**

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In accordance with the collective bargaining agreement with the **Council of Supervisors and Administrators (CSA)**, please be advised that CSA employees will receive a 1.38% increase effective 9/25/09.

**Check Date**

10/01/09 Supplementary payroll check date inactive CSA employees on the Q-Bank Payroll (Q742) received any retroactive money. These checks will be distributed with the 10/15/09 active employee payroll checks.

10/02/09 Payroll check date active CSA employees on the Administrative Payroll (H740) received their new salary.

10/15/09 Payroll check date active CSA employees on the Q-Bank Payroll (Q742) will receive their new salary and the retroactive monies owed for 9/25/09 – 9/30/09.

10/19/09 Payroll check date Per Diem (T746) and Per Session (T747) employees will receive the new rate for the period from 9/25/09 – 9/30/09.

If you have any questions, please contact:

Pedagogic School Based Payrolls	Q742, T746 and T747	(718) 935-3434
Administrative Payroll	H/Z 740	(718) 935-3029

JH

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