



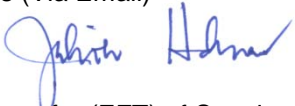
**Judith Hederman**  
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PAYROLL ADMINISTRATION MEMORANDUM NO. 1, 2010-2011

DATE: July 30, 2010

TO: Principals (Via Principal's Weekly)  
Cluster Representatives (Via Email)  
Payroll Secretaries (Via Email)

FROM: Judith Hederman 

Subject: Electronic Fund Transfer (EFT) of Supplementary Payrolls

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For all active DOE employees currently enrolled in EFT, payments processed on supplementary pay checks will now be deposited into their accounts. This change goes into effect as of the August 4, 2010 EBANK supplementary payroll and will continue throughout the year. Please note that this does not apply to any supplementary payrolls generated for inactive employees.

Any questions regarding this should be directed to HR Connect at (718) 935-4000.

JH: co  
C: Photeine Anagnostopoulos  
Francine Perkins-Colon  
Angel Lopez  
Michael Tragale  
Angel Namnum  
Joseph Blundo