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## **DOE Condom Availability Program**

As part of the mandated New York City DOE HIV/AIDS Prevention Curriculum, NYC Public High Schools are required to have a Health Resource Room (HRR) where free condoms, health information, and health referrals are available to students. Schools with over 500 students and schools in a campus building are mandated to provide HRRs to students in grades 9-12. Schools with less than 500 students in a free standing building (not co-located with other HS's) are required to have a program in their 3rd year of operation. Any other High Schools are not mandated but recommended to have a program. The Condom Availability Program (CAP) is a component of the Compliance Checklist. Compliance is assessed by site visits and the School Health Survey.

### **Compliance Requirements**

#### ***Get Staff Trained***

Each school must have at least 1 male and 1 female staff attend the CAP training. Single sex schools can have 2 males/females respectively. They must be willing to distribute condoms and should have a good rapport with students.

#### ***Inform Parents***

Parental Opt Out Letters must be given to parents of all new incoming students. Parents who do not consent to their child receiving condoms will sign the letter and return it to the school.

#### ***Create a Condom Opt Out List***

The Condom Opt Out List must include the student ID numbers of all students for whom a Parental Opt Out Letter is returned. To ensure confidentiality do not include any students' names. Each Health Resource Room staff must have a copy of the Condom Opt Out List. All students can receive health information and referrals for health care in the Health Resource Room; however students who are on the Condom Opt Out List may not receive condoms.

#### ***Create a Health Resource Room***

A Health Resource Room is a designated space in the school where a trusted adult (DOE staff who has attended the CAP training) is available at designated times to provide condoms, health information, and health referrals for students. There may be multiple Health Resource Rooms in each school and they can be located in any rooms that provide reasonable privacy (e.g. office, empty classroom). Health Resource Rooms must be available for a combined total of at least 10 periods per week. They should be established as early as possible and should be available throughout the school year.

#### ***Inform Students***

The Student Letter must be given to all students and should have the Health Resource Room schedule attached. Posters advertising the school's Health Resource Room staff, hours, and locations must be visibly placed outside of each Health Resource Room and around the school (Library, gym, cafeteria, guidance offices, locker rooms, bathrooms, etc.).

#### ***Submit School Health Survey***

This brief survey is a component of the Compliance Checklist and must be completed by the principal yearly.

#### **Contact Us**

Please visit the CAP Website for contacts, resources, and forms at

<http://schools.nyc.gov/Offices/Health/OtherHealthForms/HealthResource.htm>