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Teacher's Choice Auditing

Teachers should have submitted the appropriate documentation for their Teacher's Choice purchases to you by March 15. Please review these forms and receipts as soon as possible to verify that the purchases meet the program's guidelines. Contact the Division of Financial Operations (DFO) if you think an item does not meet the guidelines. Please also submit a list of your teachers who participated in the program but have not submitted the required documentation by completing the form available at:

<http://schools.nyc.gov/NR/rdonlyres/681A6468-0CF1-4C18-9CDD-AB35A968CFC6/0/TCOUTSTANDINGACCOUNTABILITYFORM.pdf>

Thank you for helping to ensure the continued success and integrity of this important program. For additional information, contact the DFO's Special Project Unit at (718) 935-3304 or specialprojects@schools.nyc.gov.
