

I. Contracts For Meeting of the Panel for Educational Policy - Tuesday, June 23, 2015

**Request for Proposals (RFP)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Academic youth development support services for over-age, under-credited students and professional development to the DOE partner organizations participating in the Learning to Work program.	\$19,125,860	\$95,629,300	5 years

**Competitive Sealed Bid (RFB)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Repair & maintenance of direct digital control systems for HVAC.	\$630,354	\$3,151,763	5 years

**Negotiated Services (NS)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Makeup Sessions for the Summer Institute Training Program.	\$67,234	\$67,234	2 days
Provide direct instructions for students and professional development for teachers for the NYC Summer STEM Program.	\$463,998	\$463,998	3 Months
Undergraduate courses for paraprofessionals seeking to further their education.	\$5,590,082	\$28,823,995	5 years

**Amendment (AMD)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Add on item: New York State Education Department (NYSED) Grant for Expanded UPK Full-Day seats in High-Need Districts.	\$31,509	\$31,509	5 Months
Conversion of half day to full day UPK services.	\$919,784	\$919,784	1 year
Universal Pre-Kindergarten enhancement services (2015-2016).	\$8,421,075	\$16,462,760	1 year

**Innovative Procurement Method (IPM)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Full-day universal pre-kindergarten services for four-year-olds.	\$479,143	\$1,437,429	3 years
Universal pre-kindergarten services for charter school four year olds.	\$2,478,310	\$7,198,684	3 years

**Sec1-03(c) City Council (CIC)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Conflict resolution and peer mediation for students attending Liberation High School and PS/IS 288 in Brooklyn.	\$80,000	\$80,000	1 year
Conflict resolution programs for students attending PS/IS 204 - Jacob Blackwell School and IS111-Oliver W. Holmes schools in Queens.	\$80,000	\$80,000	1 Year
Conflict resolution, family support and student health programs for students attending JHS 22- Jordan L. Mott and JHS 145 - Arturo Toscanini schools in the Bronx.	\$40,000	\$40,000	1 year

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**Listing App Software (LAS)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
McGraw-Hill School's education software product line.	\$300,000	\$2,100,000	7 years

**Government to Government (PAG)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Undergraduate courses for paraprofessionals to attend the Career Training Program at CUNY colleges.	\$3,997,425	\$19,035,636	5 years

**Purchases Through Governmental Contracts (other than OGS) (PGC)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Heating oil for schools and administrative buildings.	\$67,310,660	\$336,553,300	5 year
Maintenance for Oracle software products.	\$1,002,067	\$2,865,320	3 years

**II. Contracts For Meeting of the Panel for Educational Policy - Wednesday, July 29, 2015**

**Request for Proposals (RFP)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
A web-based storefront that will offer schools a comprehensive shopping source for e-books to be accessed by students on multiple types of electronic devices.	TBD	TBD	3 years
Development, programming and support of data reporting websites for Targeted Achievement Accountability Reporting Information System (TAARIS) data management modules.	TBD	TBD	5 years

**Multiple Task Award Contract Process (MTAC)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Arts education services in music (RA#14).	\$60,000	\$325,000	5 years
Literacy professional development services.	\$30,000	\$150,000	5 years
Math professional development services for teachers, leaders, coaches, administrators and support staff.(RA #3)	\$90,000	\$450,000	5 years
Professional development and direct student services for teaching elementary, middle, and high school sciences and STEM (science, technology, engineering and math) education. (RA #4)	\$30,000	\$150,000	5 years
Professional development and direct student services in social studies. (RA #2)	\$30,000	\$150,000	5 years
Professional development for arts education.	\$30,000	\$150,000	5 years
Professional development for school leaders and teachers in instructional strategies, student-center academic counseling services, sustainable leadership, quality teaching, and student achievement.	\$30,000	\$150,000	5 years
Professional development services in special education.	\$202,000	\$1,010,000	5 years
Student support services. (RA#15)	\$85,000	\$425,000	5 years

**Competitive Sealed Bid (RFB)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Labor, material and supervision necessary for asbestos abatement.	TBD	TBD	5 Years
Labor, material and supervision to test, maintain, repair, modify, and install plumbing systems and equipment.	TBD	TBD	5 year
Repair of HVAC systems.	TBD	TBD	5 years

**Negotiated Services (NS)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Bibliographical book data, book price verification and book cover images for ShopDOE, NYC Department of Education's (DOE) procurement portal.	\$78,000	\$156,000	2 years
Contract extension for long distance services while the transition is completed from the existing vendor to a new vendor.	\$485,000	\$485,000	1 Year
Data Framework for community schools and renewal sites.	\$2,040,000	\$2,040,000	1 Year
Graduate and undergraduate courses for spedical education in teaching and clinical disciplines and related services.	\$3,231,833	\$10,254,270	3 years

**II. Contracts For Meeting of the Panel for Educational Policy - Wednesday, July 29, 2015**

**Negotiated Services (NS)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Partnership with the Recycling Champions Program (RCP), a program of GrowNYC to provide hands-on outreach to K-12 schools (public and charter in DOE buildings) in support of NYCDOE and Department of Sanitation's waste reduction and diversion goals.	\$972,848	\$3,891,392	4 year
Penny Harvest Program in which children gather pennies and turn them into grants for their communities.	\$75,000	\$75,000	1 year
Recruit teachers to staff the City's most challenging public schools.	\$850,000	\$2,443,750	5 Years
Support services to schools including instructional, operational and student service supports.	\$816,667	\$2,450,000	3 Years
Support services to schools including instructional, operational and student service supports.	\$950,000	\$2,850,000	3 years
Support services to schools including instructional, operational and student service supports.	\$958,333	\$2,875,000	3 Years
Training DECE Pre-K-Evaluators.	\$140,200	\$350,200	3 year

**Amendment (AMD)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Additional development and transition ODE NYCAPS support from an outside contractor to in-house resources over a period of three years.	\$5,000,000	\$13,500,000	No Change
Amendment to reflect the schools serviced in the Chess in the Schools program.	\$444,000	\$444,000	1 Year
Conversion of half day to full day UPK services.	TBD	TBD	1 year
SoBro - Amendment to a contract for services under the 21st Century grant due to additional funds being awarded.	\$96,000	\$96,000	1 Year
Support, coaching, and guidance in school program management, planning, and enhancement.	\$90,000	\$450,000	7/01/15-06/30/18
Universal pre-kindergarten enhancement services.	TBD	TBD	1 year

**Extension 4-07(b) (EXT4-07(B))**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Contract extension for the purchase and installation of active diesel particulate filters to reduce emissions on school buses.	TBD	TBD	3 years

**Listing App Text Books (LAT)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Textbooks and ancillary materials.	\$813,342	\$5,693,395	7 years

**Emergency (EMR)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Materials for the provision of UPK services.	\$53,000	\$53,000	N/A

II. Contracts For Meeting of the Panel for Educational Policy - Wednesday, July 29, 2015

**Innovative Procurement Method (IPM)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Open-ended solicitation seeking proposals for the provision of full day UPK services to four-year-olds for 2015-2018.	TBD	TBD	3 years

**Sec1-03(c) City Council (CIC)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Dropout prevention and intervention services for students and their families	\$33,000	\$33,000	1 Year
Instructional technology professional development and related services for 64 schools funded by City Council.	\$275,000	\$275,000	1 Year
Support and technical assistance for schools implementing a community school strategy.	\$250,000	\$250,000	1 Year
The vendor will support student support services in line with the Anti-Gun Violence Initiative	\$80,000	\$80,000	1 Year

**Listing App Software (LAS)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Carnegie's education software product line.	\$60,000	\$420,000	7 years
Educational software for the schools	\$25,000	\$175,000	years
Library Video Company's education software product line.	\$50,000	\$350,000	7 years

**Government to Government (PAG)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Graduate and undergraduate courses for special education in teaching and clinical disciplines for related services	\$20,000	\$100,000	5 Years

**Purchases Through Governmental Contracts (other than OGS) (PGC)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Purchase of closed crankcase ventilation systems to retrofit emissions systems for school buses.	\$198,458	\$198,458	11 months

**Sec 1-03(b) Vendor Named in Grant (1-03(b))**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Professional development for schools that adopt the New York State P-12 common core learning standards.	\$1,100,957	\$1,100,957	1 year
Professional development to the faculty and staff at the School of Integrated Learning - MS 354 in Brooklyn and MS 77 in Queens.	\$44,200	\$44,200	1 Year

**City Contract (Other than Intracity) (X)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
jopjm			2 years
Single sign-on identity management solution.	\$3,003,000	\$10,876,016	2 years

**III. Contracts For Meeting of the Panel for Educational Policy - Wednesday, August 26, 2015**

**Request for Proposals (RFP)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Consolidate seven-node SONET design to a more efficient four-node design.	TBD	TBD	3 years
Routine structural assessment report and sub-surface investigations at three locations affiliated with the Harbor School.	TBD	TBD	3 yrs

**Multiple Task Award Contract Process (MTAC)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Arts education services	\$30,000	\$150,000	5 years
Arts education services.	\$120,000	\$600,000	5 years
Expanded Learning Time student tutoring services.	\$30,000	\$150,000	5 years
Literacy professional development services.	\$4,060,000	\$20,300,000	5 years
Math professional development services for teachers, leaders, coaches, administrators and support staff.	\$60,000	\$300,000	5 Years
Professional development and direct student services for teaching elementary, middle, and high school sciences and STEM (science, technology, engineering and math) education.	\$60,000	\$300,000	5 years
Professional development for academic intervention services	\$130,000	\$650,000	5 years
Professional development for arts education.	\$120,000	\$600,000	5 years
Professional development for instructional technology services to assist with integrating computer technology into the instructional program.	\$585,000	\$2,925,000	5 Years
Professional development for school leaders and teachers in instructional strategies, student-center academic counseling services, sustainable leadership, quality teaching, and student achievement.	\$150,000	\$750,000	5 Years
Professional development services in special education.	\$1,030,000	\$5,150,000	5 years
Safe & Supportive Schools	\$30,000	\$150,000	5 years
Student support services. (RA#16)	\$90,000	\$450,000	5 years
Whole School Reform services.	\$50,000	\$250,000	5 years

**Competitive Sealed Bid (RFB)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Classroom and art supplies.	TBD	TBD	5 years
Financial/banking institutions to establish and maintain approximately 950 e-bank accounts for school custodian engineers to facilitate expenditures for custodian supplies citywide.	TBD	TBD	5 years
Recording, reporting, transcription and related services for hearings held by the Impartial Hearing Office.	TBD	TBD	5 years

**Negotiated Services (NS)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Pre-college curriculum to various schools	\$340,000	\$1,700,000	5 years

III. Contracts For Meeting of the Panel for Educational Policy - Wednesday, August 26, 2015

**Innovative Procurement Method (IPM)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Full-day universal pre-kindergarten services for four-year olds.	TBD	TBD	3 years
Universal pre-kindergarten services for four-year olds.	TBD	TBD	3 years

**Sec1-03(c) City Council (CIC)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
City Council allocation	\$80,000	\$80,000	1 Year
Intervention and dropout prevention services for students.	\$200,000	\$200,000	1 Year

**Government to Government (PAG)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Community School contracts transferred from DYCD to DOE.	TBD	TBD	1 year

**IV. Contracts For Meeting of the Panel for Educational Policy - Tuesday, September 15, 2015 or later**

**Request for Proposals (RFP)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Establish a pool of Information Technology Consulting Services (ITCS) contractors to provide consulting services to the DOE when a need for such services have been identified.	TBD	TBD	5 years
Special inspection services for maintenance and construction work performed by the NYCDOE on owned and leased properties citywide.	TBD	TBD	5 year

**Multiple Task Award Contract Process (MTAC)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Arts education services.	\$100,000	\$500,000	5 years
Evaluation services to assess the effectiveness of a variety of educational programs. Services to be evaluated include instructional support, staff development, conflict resolution, and student services.	\$627,500	\$3,137,500	5 years
Literacy professional development services.	\$500,000	\$2,500,000	5 Years
Math professional development services for teachers, leaders, coaches, administrators and support staff.	\$525,000	\$2,625,000	5 years
PD for Arts Ed	\$30,000	\$150,000	5 years
Professional development and direct student services for teaching elementary, middle, and high school sciences and STEM (science, technology, engineering and math) education.	\$60,000	\$300,000	5 Years
Professional development for instructional technology services to assist with integrating computer technology into the instructional program.	\$585,000	\$2,925,000	5 Years
Professional development for school leaders and teachers in instructional strategies, student-center academic counseling services, sustainable leadership, quality teaching, and student achievement.	\$330,000	\$1,650,000	5 Years
R0898 Student Support Services RA# 19	\$90,000	\$450,000	Five Years
Safe & Supportive Schools	\$30,000	\$150,000	5 years
Social Studies Professional Development and Direct Student Services. (RA #3)	\$60,000	\$300,000	Five Years
Special Education Professional Services. (RA# 8)	\$60,000	\$300,000	5 years
Student Support Services RA#17	\$60,000	\$300,000	Five Years
Student Support Services RA#18	\$90,000	\$450,000	Five Year

**Sec1-03(c) City Council (CIC)**

Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term
Conflict resolution	\$120,000	\$120,000	1 Year
Conflict resolution and peer mediation	\$80,000	\$80,000	1 Year
Conflict resolution and peer mediation	\$80,000	\$80,000	1 Year
Conflict resolution and peer mediation services	\$80,000	\$80,000	1 Year

**Panel for Educational Policy  
Contract Agenda  
June 23, 2015**

**Item: 1**    **Description:** Undergraduate courses for paraprofessionals seeking to further their education.

**Term:** 5 years                      **Options:** 2 one year options                      **Funding:** Tax Levy

**Division:** Division of Human Resources                      **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Boricua College	\$142,680
College of New Rochelle	\$78,960
Long Island University	\$167,484
Mercy College	\$761,840
Seymour Joseph Institute of ASL	\$3,530
St. Francis College	\$134,760
SUNY - College at Old Westbury	\$37,608
SUNY - Empire State College	\$1,776,500
Touro College	\$2,486,720

**Item: 2**    **Description:** Makeup Sessions for the Summer Institute Training Program.

**Term:** 2 days                      **Options:** None                      **Funding:** Various

**Division:** Division of Early Childhood Education                      **Contract Type:** Full Value

Vendor Name	Annual Amount
Bank Street College	\$67,234

**Item: 3**    **Description:** Full-day universal pre-kindergarten services for four-year-olds.

**Term:** 3 years                      **Options:** 2 years                      **Funding:** NYS Education funded

**Division:** Division of Early Childhood Education                      **Contract Type:** Full Value

Vendor Name	Annual Amount
Greek American Institute	\$296,551
Ira's Parkway Daycare and Preschool, Inc.	\$182,592

**Item: 4**    **Description:** Universal pre-kindergarten services for charter school four year olds.

**Term:** 3 years                      **Options:** 2 years                      **Funding:** NYSED

**Division:** Division of Early Childhood Education                      **Contract Type:** Full Value

Vendor Name	Annual Amount
Bronx Charer School for Excellence	\$768,418
Community Partnership Charter Schol Education Corporation	\$196,174
Community Partnership Charter Schol Education Corporation	\$206,614
Girls Preparatory Charter School of NY	\$544,868
Mott Haven Academy Charter School	\$409,638
Pave Academy Charter School	\$352,598

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Item: 5 Description: Conversion of half day to full day UPK services.

Term: 1 year

Options: None

Funding: NYSED GRANT

Division: Division of Early Childhood Education

Contract Type: Full Value

Vendor Name	Annual Amount
Bumblebees-R-Us Inc	\$64,172
Committee for Early Childhood Development Day Care Center Inc.	\$228,600
Committee for Early Childhood Development Day Care Center Inc.	\$286,590
LaGuardia Community College	\$43,200
Most Precious Blood School	\$276,900
St. Bartholomew Elem School	\$20,322

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Item: 6 Description: Universal Pre-Kindergarten enhancement services (2015-2016).

Term: 1 year

Options: None

Funding: NYSED & Grant

Division: Division of Early Childhood Education

Contract Type: Full Value

Vendor Name	Annual Amount
1199 Future of America Learning Center	\$137,000
3467 Ready Set Learn	\$142,400
Amalgamated Nursery School	\$19,000
Belmont Community Day Care	\$86,400
Boys & Girls Harbor	\$599,600
Brenda's Playschool Family Day Care	\$12,000
BronxWorks, Inc.	\$62,100
Castle Day Care	\$11,859
Castle day Care II, Inc.	\$11,459
Child Development Center of the Mosholu Montefiore Community Center	\$124,200
Child Development Center of the Mosholu Montefiore Community Center	\$46,000
Colony South Brooklyn Houses	\$244,602
Colony South Brooklyn Houses	\$41,336
Colony South Brooklyn Houses	\$41,336
Colony South Brooklyn Houses	\$82,673
Gateway City Church, Inc	\$958,579
Happy Dragon of New York	\$240,708
Highlights Academy	\$57,536
Kennedy Child Study Center	\$129,532
Labor & Industry For Education, Inc.	\$1,800
Labor & Industry For Education, Inc.	\$18,929
Laurelton Day Care	\$41,600
Little Scholars Early Development	\$47,700
Little Stars School	\$214,320
Little Stars Three, Inc.	\$268,634
Little Stars Too, Inc.	\$95,280
Long Xing Day Care Center, Inc.	\$32,480
Long Xing Day Care Center, Inc.	\$51,330
Mary Mcleod Bethune Child Development Center	\$37,057
Montessori Progressive Learning	\$230,360
Northeast Bronx Day Care Center, Inc	\$18,000

**Item: 6**    **Description:** Universal Pre-Kindergarten enhancement services (2015-2016).

**Term:** 1 year                      **Options:** None                      **Funding:** NYSED & Grant

**Division:** Division of Early Childhood Education                      **Contract Type:** Full Value

<b>Vendor Name</b>	<b>Annual Amount</b>
Northeast Bronx Day Care Center, Inc	\$236,000
Northeast Bronx Day Care Center, Inc	\$342,000
On Our Way Learning Center	\$35,400
Phipps Community Development	\$144,000
Phyl's Day Care Center , Inc.	\$651,396
Pre-Pave	\$33,373
Round the Clock Nursery, Inc.	\$411,041
SS. Philip & James Parrochial Elementary School	\$135,000
St. Francis of Assisi School	\$1,294,200
St. Peter's Pre-School	\$144,287
Star America	\$381,075
Stepping Stone of S.E. Queens	\$26,760
The Children's Center at SUNY Brooklyn	\$8,838
United Community Day Care Center	\$47,175
Urban Concepts of NY / Round the Clock Nursery Inc.	\$252,760
Urban Concepts of NY / Round the Clock Nursery Inc.	\$52,760
Volunteers of America-Greater New York, Inc.	\$25,600
Washington Heights Hellenic St. Spyridon	\$93,600

**Item: 7**    **Description:** Provide direct instructions for students and professional development for teachers for the NYC Summer STEM Program.

**Term:** 3 Months                      **Options:** None                      **Funding:** Tax Levy

**Division:** Teaching and Learning                      **Contract Type:** Full Value

<b>Vendor Name</b>	<b>Annual Amount</b>
New York University	\$463,998

**Item: 8**    **Description:** Academic youth development support services for over-age, under-credited students and professional development to the DOE partner organizations participating in the Learning to Work program.

**Term:** 5 years                      **Options:** None                      **Funding:** Tax Levy

**Division:** Teaching and Learning                      **Contract Type:** Full Value & Requirements

<b>Vendor Name</b>	<b>Annual Amount</b>
CAMBA	\$2,644,684
Catholic Charities Community Services	\$605,960
Comprehensive Development, Inc.	\$1,023,158
DB Grant Associates	\$220,800
East Side House	\$1,537,280
Fedcap Rehabilitation Services, Inc.	\$581,502
Good Shepherd Services	\$5,000,612
New York Center for Interpersonal Development	\$775,168
NYC Mission Society	\$1,968,918
Owen Consulting Inc.	\$8,575
Queens Community House, Inc	\$881,164
Research Foundation CUNY/Medgar Evers College	\$769,988

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Item: 8 Description: Academic youth development support services for over-age, under-credited students and professional development to the DOE partner organizations participating in the Learning to Work program.

Term: 5 years

Options: None

Funding: Tax Levy

Division: Teaching and Learning

Contract Type: Full Value & Requirements

Vendor Name	Annual Amount
Research Foundation of CUNY Labor Market Information	\$115,000
SCO Family of Services	\$655,190
South Bronx Overall Economic Development	\$605,835
St. Nicks Alliance	\$604,971
The Child Center of New York	\$841,111
Youth Development Institute/Fund for the City of New York	\$285,944

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Item: 9 Description: Repair & maintenance of direct digital control systems for HVAC.

Term: 5 years

Options: 270 day option

Funding: Tax Levy

Division: Division of School Facilities

Contract Type: Requirements

Vendor Name	Estimated Annual Amount
8760 Enterprises Inc.	\$263,028
Control Technologies Inc.	\$367,326

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Item: 10 Description: Undergraduate courses for paraprofessionals to attend the Career Training Program at CUNY colleges.

Term: 5 years

Options: 2 one year options

Funding: Tax Levy

Division: Division of Human Resources

Contract Type: Requirements

Vendor Name	Estimated Annual Amount
Baruch College	\$28,434
Borough of Man. Comm. College	\$132,237
Bronx Comm.College	\$138,484
Brooklyn College	\$313,262
City College	\$310,105
College of Staten Island	\$330,349
CUNY School Of Professional Studies	\$410,640
Hostos Community College	\$69,761
Hunter College	\$69,055
John Jay Coll. Of Criminal Justice	\$50,775
Kingsboro Community College	\$135,361
La Guardia CC	\$98,918
Lehman College	\$608,642
Medgar Evers College	\$282,223
NYC College of Technology	\$115,945
Queens College	\$518,704
Queensborough Community College	\$143,899
York College	\$240,631

<b>Item:</b> 11	<b>Description:</b> Heating oil for schools and administrative buildings.	<b>Term:</b> 5 year	<b>Options:</b> As per DCAS	<b>Funding:</b> Tax Levy
	<b>Division:</b> Division of School Facilities			<b>Contract Type:</b> Requirements
	<b>Vendor Name</b>			<b>Estimated Annual Amount</b>
	Sprague Operating Resources LLC			\$25,395,635
	United Metro Energy			\$41,915,025
<b>Item:</b> 12	<b>Description:</b> Maintenance for Oracle software products.	<b>Term:</b> 3 years	<b>Options:</b> None	<b>Funding:</b> Tax Levy
	<b>Division:</b> Division of Instructional Support			<b>Contract Type:</b> Requirements
	<b>Vendor Name</b>			<b>Estimated Annual Amount</b>
	DLT Solutions LLC			\$1,002,067
<b>Item:</b> 13	<b>Description:</b> Conflict resolution programs for students attending PS/IS 204 - Jacob Blackwell School and IS111-Oliver W. Holmes schools in Queens.	<b>Term:</b> 1 Year	<b>Options:</b> None	<b>Funding:</b> City Council
	<b>Division:</b> Office of Safety and Youth Development			<b>Contract Type:</b> Full Value
	<b>Vendor Name</b>			<b>Annual Amount</b>
	Jacob A. Riis Neighborhood Settlement House, Inc.			\$80,000
<b>Item:</b> 14	<b>Description:</b> Conflict resolution and peer mediation for students attending Liberation High School and PS/IS 288 in Brooklyn.	<b>Term:</b> 1 year	<b>Options:</b> None	<b>Funding:</b> CIC
	<b>Division:</b> Office of Safety and Youth Development			<b>Contract Type:</b> Full Value
	<b>Vendor Name</b>			<b>Annual Amount</b>
	Momentum Teens For Leadership, Inc.			\$80,000
<b>Item:</b> 15	<b>Description:</b> Conflict resolution, family support and student health programs for students attending JHS 22- Jordan L. Mott and JHS 145 - Arturo Toscanini schools in the Bronx.	<b>Term:</b> 1 year	<b>Options:</b> None	<b>Funding:</b> City Council
	<b>Division:</b> Office of Safety and Youth Development			<b>Contract Type:</b> Full Value
	<b>Vendor Name</b>			<b>Annual Amount</b>
	SCAN-New York Volunteer Parent-Aides Association, Inc.			\$40,000
<b>Item:</b> 16	<b>Description:</b> McGraw-Hill School's education software product line.	<b>Term:</b> 7 years	<b>Options:</b> none	<b>Funding:</b> Tax Levy & Reimbursable
	<b>Division:</b> Division of Contracts and Purchasing			<b>Contract Type:</b> Requirements
	<b>Vendor Name</b>			<b>Estimated Annual Amount</b>
	MCGraw-Hill School Education, LLC			\$300,000
<b>Item:</b> 17	<b>Description:</b> Add on item: New York State Education Department (NYSED) Grant for Expanded UPK Full-Day seats in High-Need Districts.	<b>Term:</b> 5 Months	<b>Options:</b> None	<b>Funding:</b> Reimbursable
	<b>Division:</b> Division of Early Childhood Education			<b>Contract Type:</b> Full Value
	<b>Vendor Name</b>			<b>Annual Amount</b>
	Kreative Kare Day Care Center, Inc.			\$31,509

**Item: 1**

**Description:**

Undergraduate courses for paraprofessionals seeking to further their education.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH PRIVATE INSTITUTIONS TO  
PROVIDE UNDERGRADUATE COURSES TO SUPPORT THE CAREER TRAINING  
PROGRAM**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$5,741,642 / \$28,708,210	Tax Levy	Five Years (9/16/16 – 9/15/21)	Two 1-Year Options to Renew	Negotiated Service	No	Requirements

<b>Vendor Names &amp; Address</b>	See below.
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Sandra Rogers Director, Scholarships, Incentives and Speech Programs Division of Human Resources	Peter Ianniello, Ph.D. Executive Director HR School Support – Scholarship, Incentives and Speech Programs Division of Human Resources	Arlene Campbell Procurement Analyst Central Office Procurement

**PURPOSE**

Authorization is requested on behalf of the Division of Human Resources (DHR) to contract with the following private colleges and universities to provide undergraduate courses for the Career Training Program (CTP). The CTP allows paraprofessionals to attend college under Article VII of the contractual agreement with the United Federation of Teachers (UFT). Authorization will be requested separately to contract with CUNY schools to provide identical services procured via a government-to-government purchase.

**DISCUSSION**

CTP was implemented to conform to Article VII of the Department's contract with the UFT, which provides all eligible paraprofessionals an opportunity to qualify for advancement by making paid tuition available for undergraduate coursework at accredited participating CUNY and private institutions. CTP is a component of an overall effort to employ highly qualified staff as required by the No Child Left Behind Act by increasing the skills of paraprofessionals. Educational advancement of paraprofessional employees is important in light of the continuing need for highly qualified teachers in areas of need.

A contract for these services is necessary because the DOE does not possess the personnel, resources, or expertise to provide them.

Tuition will be paid for up to six semester hours of undergraduate coursework during each of the fall, spring, and summer semesters until the completion of a bachelor's degree. The tuition rates of the participating colleges will not exceed CUNY's prevailing rates, which for the contract period will be \$290 for matriculated students and \$420 for non-matriculated students. The participating colleges' rates will increase only when the CUNY rates increase. Prices have therefore been determined to be fair and reasonable.

The participating private schools and estimated annual contract amounts for each are listed in the table below. The estimated annual amounts are based on the projected number of candidates taking the maximum of six credits per semester, as well as student fees, activity fees, application fees, and the cost of remedial courses. Historically, the majority of candidates have taken the maximum number of credits in order to be eligible for salary adjustments and to obtain bachelor degrees in a more timely fashion.

Vendor	Number of Students	Fee per Student	Per Credit Rate	Estimated Annual Contract Amount
Boricua College	82	\$50	\$290	\$142,680
College of New Rochelle	94	\$0	\$140*	\$78,960
Long Island University	102	\$100	\$257	\$167,484
Mercy College	428	\$40	\$290	\$761,840
SUNY Empire State College	950	\$130	\$290	\$1,776,500
SUNY College of Old Westbury	24	\$25	\$257	\$37,608
Seymour Joseph Institute of ASL	2	\$25	\$290	\$3,530
St. Francis College (Matriculated)	59	\$100	\$290	\$108,560
St. Francis College (Non-Matriculated)	10	\$100	\$420	\$26,200
Touro College (Matriculated)	1,300	\$100	\$290	\$2,392,000
Touro College (Non-Matriculated)	94	\$100	\$420	\$246,280

\*The College of New Rochelle's rate of \$140 results from an agreement between the DOE and District Council 37.

The COC approved these contracts at its April 16, 2015 meeting on the basis of the cost effectiveness of the program, as the qualified colleges will charge no more than the CUNY rates.

**TOURO COLLEGE** - In 2008, the Office of the Inspector General (OIG) of the US Department of Education (USDOE) released an audit report indicating that between 2002 and 2005, Touro College did not fully comply with Title IV institutional and program eligibility requirements. OIG made several recommendations, including that Touro determine the exact amount of Title IV funds disbursed to students attending ineligible locations and return the amount improperly awarded, which the audit estimated to be more than \$53M. According to the report, Touro College did not concur with all the audit findings or recommendations. In May 2011, Touro settled, with the college agreeing to pay USDOE \$7M, with a down payment of \$1.75M placed in escrow and the balance payable over a 3-yr period.

News reports and the OIG audit indicate that Touro College referred a case to law enforcement regarding the selling of accreditation of degrees and credits not attained by several individuals, which included three employed by Touro and three employed by the DOE. The individuals were indicted by the Manhattan District Attorney's office, which praised Touro's identification of the problem, its referral of the matter to the authorities and its cooperation with the investigation. Touro terminated the employees. Touro advised that with the guidance of law enforcement it has taken steps to enhance the security and integrity of its records.

As Touro has settled with the USDOE regarding the OIG audit and its praiseworthy conduct regarding the student records investigation, n the DOE does not believe these matters preclude a determination that the vendor is responsible.

A review of VENDEX, VCIP reports, as well as state and federal debarment lists revealed no adverse information on any of the above listed schools. Additionally, DHR has submitted satisfactory vendor performance letters for each school. As such, each of the vendor schools named above has been determined to be responsible.

**Item: 2**

**Description:**

Makeup sessions for the pre-K Summer Institute Training Program.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH  
BANK STREET COLLEGE OF EDUCATION FOR SERVICES FOR  
THE SUMMER INSTITUTE TRAINING PROGRAM**

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$67,234	Various	Two Days (8/26/14 – 8/27/14)	None	Negotiated Service	Yes	Full Value

<b>Vendor Name &amp; Address</b>	Bank Street College of Education 610 West 112 <sup>th</sup> Street New York, NY 10025
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Carol Varikos Executive Director, Divisional Operations Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

**PURPOSE**

Authorization is requested on behalf of the Division of Early Childhood Education (DECE) to contract with the Bank Street College of Education (Bank Street) to provide makeup sessions for the Summer Institute Training Program.

**DISCUSSION**

Bank Street was awarded a contract for services that promote safe and supportive school communities under Component 1 - Social Emotional Learning via MTAC R0920. For the resulting contract, Bank Street developed and facilitated the Summer Institute to prepare new and existing pre-K teachers for the historic initiative of expanding pre-K to full day for 53,000 students. The Summer Institute provided professional development sessions for pre-K teachers and assistant teachers in support of the full day expansion efforts.

When the Summer Institute was filled to capacity and could not accommodate additional teachers and assistant teachers, make up sessions were scheduled for those who were unable to attend. Make up sessions were held on August 26 and August 27, 2014. The cost includes the professional development, delivery and logistics of serving pre-K teachers over the additional two days. The rates are in line with the original negotiated rates for the MTAC.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program. A competitive sealed bid was not done for this procurement since it is a makeup session for a competitively procured training and continuity was essential to ensure the same quality and consistency.

This contract is retroactive because DECE originally believed the additional sessions could be added to the MTAC bid process; however, they later learned that the new requested needed to be processed separately.

A background check on Bank Street revealed no significant adverse information. DECE has attested to the vendor's satisfactory performance under its previous contract for same services. Bank Street has therefore been determined to be responsible.

**Item: 3**

**Description:**

Full-day universal pre-kindergarten services for four-year-olds.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (RFP R1067)**

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
\$479,142.60 / \$1,452,264.05	New York State Education Department (NYSED), Tax Levy	Three Years	Options to Extend for Two 1-Year Periods or One 2-Year Period	\$958,285.20	Request for Proposals (RFP) via an Innovative Procurement per Section 3-13 of DOE Procurement Policy & Procedures	No	Requirements

<b>Vendor Name &amp; Address</b>	See attached table.
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Chief Executive Officer Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

**PURPOSE**

Authorization is requested to contract with the vendors listed in the attached table to provide high-quality instructional programming as part of the Full-Day Universal Prekindergarten (UPK) program.

**DISCUSSION**

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

Additionally, New York State Education Law provides for a statewide Universal Prekindergarten Program and contracts for these services are necessary. State Regulations require that at least 10 percent of State funding goes to community-based organizations. Currently in New York City, approximately 60 percent of UPK children are served in community-based organizations that contract

directly with the DOE. This solicitation was conducted as a modified Request for Proposals (RFP) and not as a Request for Bids (RFB) because these services are administered directly to children and must be evaluated on nine (9) criteria listed in the RFP.

The Committee on Contracts (COC) approved the use of an Innovative Procurement method to release this modified RFP and receive proposals through the City's Health and Human Services (HHS) Accelerator System. The COC approval allowed the DOE to modify the UPK RFP for pre-qualification and delegate the HHS Accelerator Director, a non-DOE employee, with required authority to make prequalification decisions on the DOE's behalf. The intended use of this system is to streamline the receipt and evaluation of proposals in order to expedite the development and registration of contracts pursuant to the RFP.

The HHS Accelerator is essentially a document vault system for data and document exchange during the contract cycle or on an as needed basis. It allows for a more simplified RFP document and significant paper reduction since vendors will be required to submit their proposal and relevant documents through the system. The DOE will have access to vendors' documents, thus reducing the need to request documents separately for each procurement or contract action. Further, use of the HHS Accelerator online system increases speed and accuracy for proposer responsiveness checks.

A modified RFP was released in November 2014, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within the New York City public school system. The deadline for proposals was December 19, 2014.

The Division of Early Childhood Education (DECE) performed a needs analysis to determine areas to target for full-day seats citywide. DECE measures this seat gap by evaluating the difference between the estimated number of Pre-K aged students in each district and zone, and the number of Pre-K seats available. The RFP requested vendors to submit proposals for any areas within the five boroughs and 32 community school districts.

Contract awards pursuant to this RFP are contingent upon the need of the area, capacity and performance of the provider and availability of funding. Additionally, demand was also factored into award decisions based on the most up-to-date demand data available at the time of award.

Of the 364 proposals received in HHS Accelerator, 355 were evaluated after removing the duplicates and non-responsive proposals during the responsiveness checks. There are 2 vendors recommended for award of full-day programs at 2 sites on this Request for Authorization. Additional sites will be included in subsequent RAs. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

The program provides at least 180 total days of Pre-K for All services (based on a 5 day week), or the required 216 calendar days (based on a 6 day week), including four (4) days scheduled for professional development per year. The program may be scheduled for a maximum of 6 days per week (Monday through Friday and either Saturday or Sunday), *provided* that if the program operates 6 days a week, then the program must satisfy the minimum weekly hours requirement (31 hours, 40 minutes in a typical week) and operate for a minimum of 216 calendar days each school year.

The UPK full-day expansion allows for limited start-up funds for programs beginning new full-day programs. Vendors requiring start-up funds were offered additional resources outside of their negotiated per child rate for the first year of their contract. These funds will support facilities improvements necessary for their required Department of Mental Health and Hygiene permit, other small upgrades, or for furniture and other materials for their new classrooms.

DECE convened evaluation committees comprised of DECE field office UPK instructional and operational personnel to evaluate proposals under their guidance, as well as consultants with extensive experience in Early Childhood education. Proposals were scored using the following evaluation criteria:

<b>RESPONSE CATEGORY</b>	<b>MAXIMUM POINTS</b>
Organizational Experience and Effectiveness	11
Vision	5
Enrollment/Community Served	5
Instruction	17
Family Engagement	17
Program Management	10
Human Resource and Talent Management	15
Health and Safety	15
Facility	5

All vendors in areas where additional seats are needed who met the minimum qualifications, scored at or above the 55 points, proposed a viable site, and presented fair and reasonable prices are recommended for award. In areas where the capacity of vendors exceeded the estimated demand for services, awards were made based on vendor scores.

All of the vendors and their principal owners and officers were subject to a comprehensive background check and have been determined to be responsible.

Vendor	Site District	Site ID	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Negotiated Annual Contract Amount for Full-Day Seats	Start-up costs for furniture and materials	Start-up costs for facilities/permits
Ira's Parkway Daycare & Preschool INC.	28	QASF	Q	11435	18	\$ 10,144.00	\$ 182,592.00	\$ -	\$ -
The Greek American Institute, Inc.	8	XABI	X	10461	30	\$ 9,885.02	\$ 296,550.60	\$ 14,836.25	\$ -

**Item: 4**

**Description:**

Universal pre-kindergarten services for charter school four year olds.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (RFP R1068)**

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
\$2,360,232.53 / \$7,198,775.59	New York State Education Department (NYSED), Tax Levy	Three Years	Options to Extend for Two 1-Year Periods or One 2-Year Period	\$4,720,465.06	Request for Proposals (RFP) via an Innovative Procurement per Section 3-13 of DOE Procurement Policy & Procedures	No	Requirements

<b>Vendor Names &amp; Addresses</b>	See attached table.
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Chief Executive Officer Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

**PURPOSE**

Authorization is requested to contract with the vendors listed in the attached table to provide high-quality instructional programming in Charter schools as part of the Full-Day Universal Prekindergarten (UPK) program.

**DISCUSSION**

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

Additionally, New York State Education Law provides for a statewide Universal Prekindergarten Program and contracts for these services are necessary. State Regulations require that at least 10 percent of State funding goes to community-based organizations. Currently in New York City,

approximately 60 percent of UPK children are served in community-based organizations that contract directly with the DOE. This solicitation was conducted as a modified Request for Proposals (RFP) and not as a Request for Bids (RFB) because these services are administered directly to children and must be evaluated on nine (9) criteria listed in the RFP.

The Committee on Contracts (COC) approved the use of an Innovative Procurement method to release this modified RFP and receive proposals through the City's Health and Human Services (HHS) Accelerator System. The COC approval allowed the DOE to modify the UPK RFP for pre-qualification and delegate the HHS Accelerator Director, a non-DOE employee, with required authority to make prequalification decisions on the DOE's behalf. The intended use of this system is to streamline the receipt and evaluation of proposals in order to expedite the development and registration of contracts pursuant to the RFP.

The HHS Accelerator is essentially a document vault system for data and document exchange during the contract cycle or on an as needed basis. It allows for a more simplified RFP document and significant paper reduction since vendors will be required to submit their proposal and relevant documents through the system. The DOE will have access to vendors' documents, thus reducing the need to request documents separately for each procurement or contract action. Further, use of the HHS Accelerator online system increases speed and accuracy for proposer responsiveness checks.

A modified RFP was released in December 2014, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within the New York City public school system. The deadline for proposals was January 12, 2015.

The Division of Early Childhood Education (DECE) performed a needs analysis to determine areas to target for full-day seats citywide. DECE measures this seat gap by evaluating the difference between the estimated number of Pre-K aged students in each district and zone, and the number of Pre-K seats available. DECE also considered compelling evidence of demand presented by applicants. The RFP requested vendors to submit proposals for any areas within the five boroughs and 32 community school districts.

Contract awards pursuant to this RFP are contingent upon the need of the area, capacity and performance of the provider and availability of funding. Additionally, demand was also factored into award decisions based on the most up-to-date demand data available at the time of award.

Of 20 proposals received, 13 were evaluated after conducting a responsiveness check. There are 5 vendors recommended for award of full-day programs at 6 sites on this Request for Authorization. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

The program provides at least 180 total days of Pre-K for All services (based on a 5 day week), or the required 216 calendar days (based on a 6 day week), including four (4) days scheduled for professional development per year. The program may be scheduled for a maximum of 6 days per week (Monday through Friday and either Saturday or Sunday), *provided* that if the program operates 6 days a week, then the program must satisfy the minimum weekly hours requirement (31 hours, 40 minutes in a typical week) and operate for a minimum of 216 calendar days each school year.

The UPK full-day expansion allows for limited start-up funds for programs beginning new full-day programs. Vendors requiring start-up funds were offered additional resources outside of their negotiated per child rate for the first year of their contract. These funds will support facilities improvements necessary for their required Department of Mental Health and Hygiene permit, small upgrades, or for furniture and other materials for their new classrooms.

DECE convened evaluation committees comprised of DECE field office UPK instructional and operational personnel to evaluate proposals under their guidance, as well as consultants with extensive experience in Early Childhood education. Proposals were scored using the following evaluation criteria:

<b>RESPONSE CATEGORY</b>	<b>MAXIMUM POINTS</b>
Organizational Experience and Effectiveness	11
Vision	5
Enrollment/Community Served	5
Instruction	17
Family Engagement	17
Program Management	10
Human Resource and Talent Management	15
Health and Safety	15
Facility	5

All vendors in areas where additional seats are needed who met the minimum qualifications, scored at or above the 55 points, proposed a viable site, and presented fair and reasonable prices are recommended for award. In areas where the capacity of vendors exceeded the estimated demand for services, awards were made based on vendor scores.

New York State defines charter schools as independent and autonomous public schools and political subdivisions. On the basis of their state authorization as charter schools, background checks are not required.

Vendor	Site District	Site ID	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Negotiated Annual Contract Amount for Full-Day Seats	Start-up costs for furniture and materials	Start-up costs for facilities/permits
Community Partnership Charter School Education Corporation	14	K037	K	11206	18	\$ 10,645.22	\$ 191,613.96	\$ 15,000.00	\$ -
PAVE Academy Charter School	15	K651	K	11231	36	\$ 9,621.34	\$ 346,368.24	\$ 6,230.00	\$ -
Community Partnership Charter School Education Corporation	13	K702	K	11205	18	\$ 10,065.22	\$ 181,173.96	\$ 15,000.00	\$ -
Bronx Charter School for Excellence	11	X255	X	10462	72	\$ 9,869.03	\$ 710,570.16	\$ 57,848.00	\$ -
Mott Haven Academy Charter School	7	X394	X	10454	36	\$ 10,712.17	\$ 385,638.12	\$ -	\$ 24,000.00
Girls Preparatory Charter School of New York	8	X487	X	10455	53	\$ 10,280.53	\$ 544,868.09	\$ -	\$ -

**Item: 5**

**Description:**

Conversion of half day to full day UPK services.

**REQUEST FOR AUTHORIZATION TO AMEND CONTRACTS  
FOR EXPANDED UNIVERSAL PREKINDERGARTEN SERVICES IN HIGH-NEED SCHOOL  
DISTRICTS WITHIN NEW YORK STATE**

<b>Contract Increase</b>	<b>Funding Source</b>	<b>Contract Term</b>	<b>Procurement Method</b>	<b>Is Contract Retroactive?</b>	<b>Contract Type</b>
\$919,784.52	New York State Education Department (NYSED), Tax Levy	Remainder of the Contract	Contract Amendment per Section 4-08 of DOE Procurement Policy & Procedures	Yes	Full Value

<b>Vendor Name &amp; Address</b>	See attached table.
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<b>Contract Manager</b>	<b>Lead Contracting Officer</b>	<b>Division of Contracts &amp; Purchasing Contact</b>
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Chief Executive Officer Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

**PURPOSE**

Authorization is requested to amend Universal Prekindergarten (UPK) contracts with the vendors listed below to provide for 6 hours and 20 minutes of service per day rather than the five hours per day provided under the current contract. The overall term of the contracts remain unchanged.

**DISCUSSION**

In September 2013, the New York State Education Department (NYSED) announced a Request for Proposals (RFP) for a grant to create or expand full-day Universal Prekindergarten (UPK) seats in high-need school districts. The State defines full-day UPK services as lasting at least five hours. This amendment seeks to convert the State-defined full-day program to six hours and 20 minutes.

In support of Mayor de Blasio's plan to expand full-day UPK, the New York City Department of Education (NYCDOE) encouraged any provider interested in offering full-day UPK to propose a consistent weekly schedule for full-day programs (6 hours and 20 minutes) between 8:00 am and 4:30 pm, five days per week for 180 days of the school year.

The Division of Early Childhood Education (DECE) submitted a proposal on behalf of the NYCDOE and was notified of a grant award from NYSED in January 2014. The grant allocated funds for services to start in fiscal year 2014; however, at least 90 days of instruction had to be provided in FY 2014 to be eligible. It was therefore prudent to initiate the delivery of services upon notice of award; hence these contracts are retroactive.

Given the time constraints of implementing these services mid-year in FY 2015, DECE used the grant funds exclusively for Community Based Organization (CBO) UPK programs and began the process of selecting vendors by identifying those who currently provide half-day UPK seats.

DECE began the process by identifying all vendors who already provided five-hour UPK seats. In October 2014, all vendors providing five-hour UPK seats were contacted to assess whether such vendors were interested in converting existing five-hour UPK seats to full-day UPK seats with a mid-year start date. Vendors were asked to provide: (1) a Letter of Interest to convert to six hours and 20 minutes, (2) a new schedule of the six hour, 20 minute day, (3) the vendor's original proposal to DECE, (4) a map out of any internal changes relating to staff, schedule, and outreach to families, and (5) a revised budget.

DECE seeks to award 221 seats to the five vendors listed below. These were all existing contracted providers for five-hour UPK services through RFP R0819 and RFP R0968 and proposed for full-day services at the same location. These vendors will need to submit proposals in response to the subsequent RFP for UPK services if they want to continue providing UPK services after the expiration of their contract term.

The providers below were recommended for award pursuant to the grant requirements. The vendors' half-day contracts were amended to accommodate the State-defined full-day programming. Pursuant to this amendment, the vendors' five-hour contract will be amended to provide UPK services for 6 hours and 20 minutes.

DECE has attested to the vendors' satisfactory performance under its contract for UPK services. The vendors have therefore been determined to be responsible.

Vendor Name	Seats Converted	New Per Seat Cost	New Annual Amount	Years Left on Contract	Total Contract Increase Amount
Most Precious Blood School	60	\$9,230.00	\$553,800.00	0.5 years	\$276,900.00
LaGuardia Community College-Early Childhood Learning Ctr Program	36	\$9,200.00	\$331,200.00	0.5 years	\$43,200.00
Bumblebees-R-U's Inc.	18	\$9,807.89	\$156,926.24	1.5 years	\$64,172.52
St. Bartholomew Elementary School	18	\$9,300.00	\$167,400.00	0.5 years	\$20,322.00
Committee for Early Childhood Development Day Care Center Inc.	89	\$9,540.00	\$849,060.00	1.5 years	\$286,590.00
Committee for Early Childhood Development Day Care Center Inc.	60	\$9,540.00	\$572,400.00	1.5 years	\$228,600.00

**Item: 6**

**Description:**

Universal pre-kindergarten enhancement services.

**REQUEST FOR AUTHORIZATION TO AMEND CONTRACTS  
FOR ENHANCED UNIVERSAL PREKINDERGARTEN SERVICES IN HIGH-NEED SCHOOL  
DISTRICTS WITHIN NEW YORK STATE**

Contract Increase	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
\$16,692,512.06	New York State Education Department (NYSED), Tax Levy	Remainder of the Contract	Contract Amendment per Section 4-08 of DOE Procurement Policy & Procedures	Yes	Requirements

<b>Vendor Name &amp; Address</b>	See attached table.
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Chief Executive Officer Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

**PURPOSE**

Authorization is requested to amend Universal Prekindergarten (UPK) contracts with the vendors listed below to provide enhanced full-day (FD) services for four-year-olds for the remaining contract term. The overall term of the contracts remains unchanged.

**DISCUSSION**

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive two hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City.

The proposed contract enhancements are a result of Mayor de Blasio's commitment to increase the salary for certified teachers as part of his vision for full-day Pre-Kindergarten expansion. Continuing UPK providers were given an opportunity to renegotiate their contracted cost per child based on the availability of funding for increased teacher salaries and a new requirement for three days of summer professional development.

The DOE will fund increases for certified teachers as follows:

- Pay for teachers in CBOs with a bachelor's degree and initial certification will be funded at \$44,000 per year.
- Pay for teachers in CBOs with a master's degree and initial certification will be funded at \$50,000 per year.

Teachers and assistant teachers will be required to attend three days of professional development in August. The DOE will pay their salary for those three days, as indicated in the summer PD section of the budget. In addition, teachers and assistants are expected to share an hour of preparatory time each day, thus increasing the work day to seven hours and 20 minutes, and the week to 36.67 hours.

The Division of Early Childhood Education (DECE) reviewed vendors' existing 2014 budgets and requested that vendors enhance their certified teachers' salaries, as well as account for additional funding for summer professional development. These enhancements resulted in an increase to their contracts' per-child rate for the remainder of the contract term, effective from the start of the 2014-2015 school year.

It is important to note that not all eligible vendors responded to DECE's request for enhancements. Accordingly, only the vendors listed below are recommended here for amendment of their current contracts.

DECE has attested to the vendors' satisfactory performance under their contracts for UPK services. The vendors have therefore been determined to be responsible.

SITE ID	Vendor Legal Name	DOE FD Seats	FY14 FD Cost Per Child	FY14 Annual Contract Amount	FY15 # of FD seats	FY15 FD Cost Per Child	FY15 Annual Contract Amount (*FY15 seats)	Annual Contract Change	Remaining Years (Effective 7/1/14)	Total Contract Change (Effective 7/1/14)
KAHX	GATEWAY CITY CHURCH, INC.	20	\$ 7,900.00	\$ 158,000.00	128	\$ 8,723.27	\$ 1,116,578.56	\$ 958,578.56	1.5	\$ 1,437,867.84
KAIN	PHYL'S DAY CARE CENTER , INC. D/B/A PHYL'S ACADEMY	72	\$ 7,784.96	\$ 560,517.12	126	\$ 9,618.36	\$ 1,211,913.36	\$ 651,396.24	2.5	\$ 1,628,490.60
KAXW	HIGHLIGHTS ACADEMY UPK	38	\$ 8,265.31	\$ 314,081.78	40	\$ 9,290.45	\$ 371,618.00	\$ 57,536.22	1.5	\$ 86,304.33
KBBL	ST. PETER'S PRE-SCHOOL	72	\$ 8,054.00	\$ 579,888.00	83	\$ 8,725.01	\$ 724,175.83	\$ 144,287.83	1.5	\$ 216,431.75
KBCZ	COLONY SOUTH BROOKLYN HOUSES	40	\$ 6,929.23	\$ 277,169.20	58	\$ 8,996.05	\$ 521,770.90	\$ 244,601.70	2.5	\$ 611,504.25
KBLY	COLONY SOUTH BROOKLYN HOUSES	40	\$ 6,929.23	\$ 277,169.20	40	\$ 8,996.05	\$ 359,842.00	\$ 82,672.80	2.5	\$ 206,682.00
KBMP	COLONY SOUTH BROOKLYN HOUSES	60	\$ 6,929.23	\$ 415,753.80	60	\$ 8,996.05	\$ 539,763.00	\$ 124,009.20	2.5	\$ 310,023.00
KBON	THE CHILDREN'S CENTER AT SUNY BROOKLYN	16	\$ 7,817.82	\$ 125,085.12	16	\$ 8,370.18	\$ 133,922.88	\$ 8,837.76	2.5	\$ 22,094.40
KBPC	COLONY SOUTH BROOKLYN HOUSES	20	\$ 6,929.23	\$ 138,584.60	20	\$ 8,996.05	\$ 179,921.00	\$ 41,336.40	2.5	\$ 103,341.00
KBPD	COLONY SOUTH BROOKLYN HOUSES	20	\$ 6,929.23	\$ 138,584.60	20	\$ 8,996.05	\$ 179,921.00	\$ 41,336.40	2.5	\$ 103,341.00
KBPR	LONG XING DAY CARE CENTER, INC.	28	\$ 7,500.00	\$ 210,000.00	28	\$ 8,660.00	\$ 242,480.00	\$ 32,480.00	2.5	\$ 81,200.00
KBPZ	STAR AMERICA, INC	15	\$ 8,200.00	\$ 123,000.00	55	\$ 9,165.00	\$ 504,075.00	\$ 381,075.00	1.5	\$ 571,612.50
KBQB	LONG XING DAY CARE CENTER, INC.	58	\$ 7,500.00	\$ 435,000.00	58	\$ 8,385.00	\$ 486,330.00	\$ 51,330.00	1.5	\$ 76,995.00
KBWH	LABOR AND INDUSTRY FOR EDUCATION, INC	18	\$ 8,100.00	\$ 145,800.00	18	\$ 9,151.61	\$ 164,728.98	\$ 18,928.98	2.5	\$ 47,322.45
KBYG	HAPPY DRAGON OF NEW YORK	92	\$ 8,000.00	\$ 736,000.00	107	\$ 9,128.12	\$ 976,708.84	\$ 240,708.84	1.5	\$ 361,063.26
KBNR	MARY MCLEOD BETHUNE CHILD DEVELOPMENT CENTER, INC.	36	\$ 8,000.37	\$ 288,013.32	36	\$ 9,029.74	\$ 325,070.64	\$ 37,057.32	1.5	\$ 55,585.98
KBPK	UNITED COMMUNITY DAY CARE CENTER	36	\$ 8,261.12	\$ 297,400.32	36	\$ 9,571.54	\$ 344,575.44	\$ 47,175.12	2.5	\$ 117,937.80
KCFZ	PRE-PAVE INC.	36	\$ 8,398.53	\$ 302,347.08	36	\$ 9,325.56	\$ 335,720.16	\$ 33,373.08	2.5	\$ 83,432.70
RAFH	CASTLE DAY CARE II, INC.	18	\$ 8,338.00	\$ 150,084.00	18	\$ 8,974.63	\$ 161,543.34	\$ 11,459.34	2.5	\$ 28,648.35
RAFI	CASTLE DAY CARE, INC.	18	\$ 8,300.00	\$ 149,400.00	18	\$ 8,958.84	\$ 161,259.12	\$ 11,859.12	2.5	\$ 29,647.80
MAVS	BOYS & GIRLS HARBOR	36	\$ 7,900.00	\$ 284,400.00	100	\$ 8,840.00	\$ 884,000.00	\$ 599,600.00	2.5	\$ 1,499,000.00
MAWW	URBAN CONCEPTS OF NY / ROUND THE CLOCK NURSERY INC.	20	\$ 7,361.98	\$ 147,239.60	40	\$ 10,000.00	\$ 400,000.00	\$ 252,760.40	1.5	\$ 379,140.60
MAXP	WASHINGTON HEIGHTS HELLENIC ST. SPYRIDON	72	\$ 8,000.00	\$ 576,000.00	72	\$ 9,300.00	\$ 669,600.00	\$ 93,600.00	1.5	\$ 140,400.00
MBFX	URBAN CONCEPTS OF NY / ROUND THE CLOCK NURSERY INC.	20	\$ 7,361.98	\$ 147,239.60	20	\$ 10,000.00	\$ 200,000.00	\$ 52,760.40	1.5	\$ 79,140.60
XAAH	AMALGAMATED NURSERY SCHOOL	20	\$ 8,250.00	\$ 165,000.00	20	\$ 9,200.00	\$ 184,000.00	\$ 19,000.00	2.5	\$ 47,500.00
XAFG	LITTLE STARS THREE, INC	40	\$ 7,600.00	\$ 304,000.00	58	\$ 9,873.00	\$ 572,634.00	\$ 268,634.00	1.5	\$ 402,951.00
XAFK	PHIPPS COMMUNITY DEVELOPMENT	72	\$ 8,000.00	\$ 576,000.00	72	\$ 10,000.00	\$ 720,000.00	\$ 144,000.00	1.5	\$ 216,000.00
XAHM	NORTHEAST BRONX DAY CARE CENTERS, INC	18	\$ 8,000.00	\$ 144,000.00	38	\$ 10,000.00	\$ 380,000.00	\$ 236,000.00	1.5	\$ 354,000.00
XAHS	LITTLE STARS TOO, INC	40	\$ 7,600.00	\$ 304,000.00	40	\$ 9,982.00	\$ 399,280.00	\$ 95,280.00	1.5	\$ 142,920.00
XAMQ	CHILD DEVELOPMENT CENTER OF THE MOSHOLU MONTEFIORE COMMUNITY CENTER	54	\$ 7,700.00	\$ 415,800.00	54	\$ 10,000.00	\$ 540,000.00	\$ 124,200.00	1.5	\$ 186,300.00
XAOM	BELMONT COMMUNITY DAY CARE	54	\$ 8,100.00	\$ 437,400.00	54	\$ 9,700.00	\$ 523,800.00	\$ 86,400.00	2.5	\$ 216,000.00
XAON	BRENDA CACERAS D/B/A BRENDA'S PLAYSCHOOL FAMILY DAYCARE	12	\$ 8,200.00	\$ 98,400.00	12	\$ 9,200.00	\$ 110,400.00	\$ 12,000.00	1.5	\$ 18,000.00
XAOW	CHILD DEVELOPMENT CENTER OF THE MOSHOLU MONTEFIORE COMMUNITY CENTER	20	\$ 7,700.00	\$ 154,000.00	20	\$ 10,000.00	\$ 200,000.00	\$ 46,000.00	1.5	\$ 69,000.00
XAPH	ROUND THE CLOCK NURSERY, INC.	80	\$ 7,361.98	\$ 588,958.40	100	\$ 10,000.00	\$ 1,000,000.00	\$ 411,041.60	1.5	\$ 616,562.40
XAPT	LITTLE STARS SCHOOL, INC.	62	\$ 7,600.00	\$ 471,200.00	76	\$ 9,020.00	\$ 685,520.00	\$ 214,320.00	1.5	\$ 321,480.00
XAPY	NORTHEAST BRONX DAY CARE CENTERS, INC	18	\$ 8,000.00	\$ 144,000.00	18	\$ 9,000.00	\$ 162,000.00	\$ 18,000.00	1.5	\$ 27,000.00
XAQK	SS. PHILIP & JAMES PARROCHIAL ELEMENTARY SCHOOL	54	\$ 7,000.00	\$ 378,000.00	54	\$ 9,500.00	\$ 513,000.00	\$ 135,000.00	2.5	\$ 337,500.00

SITE ID	Vendor Legal Name	DOE FD Seats	FY14 FD Cost Per Child	FY14 Annual Contract Amount	FY15 # of FD seats	FY15 FD Cost Per Child	FY15 Annual Contract Amount (*FY15 seats)	Annual Contract Change	Remaining Years (Effective 7/1/14)	Total Contract Change (Effective 7/1/14)
XAQL	ST. FRANCIS OF ASSISI SCHOOL	118	\$ 7,500.00	\$ 885,000.00	227	\$ 9,600.00	\$ 2,179,200.00	\$ 1,294,200.00	2.5	\$ 3,235,500.00
XARD	VOLUNTEERS OF AMERICA, GREATER NEW YORK, INC.	16	\$ 8,250.00	\$ 132,000.00	16	\$ 9,850.00	\$ 157,600.00	\$ 25,600.00	1.5	\$ 38,400.00
XARS	3467 READY SET LEARN LLC	89	\$ 7,900.00	\$ 703,100.00	89	\$ 9,500.00	\$ 845,500.00	\$ 142,400.00	1.5	\$ 213,600.00
XAUW	KENNEDY CHILD STUDY CENTER	36	\$ 7,513.00	\$ 270,468.00	40	\$ 10,000.00	\$ 400,000.00	\$ 129,532.00	2.5	\$ 323,830.00
XAUZ	BRONXWORKS, INC.	36	\$ 8,000.00	\$ 288,000.00	36	\$ 9,725.00	\$ 350,100.00	\$ 62,100.00	2.5	\$ 155,250.00
XAVJ	LITTLE SCHOLARS EARLY DEVELOPMENT	27	\$ 7,900.00	\$ 213,300.00	29	\$ 9,000.00	\$ 261,000.00	\$ 47,700.00	2.5	\$ 119,250.00
XAHB	THE NORTHEAST BRONX DAY CARE CENTERS, INC	18	\$ 8,000.00	\$ 144,000.00	54	\$ 9,000.00	\$ 486,000.00	\$ 342,000.00	1.5	\$ 513,000.00
XAPN	1199 EMPLOYER CHILD CARE CORP. D/B/A FUTURE OF AMERICA LEARNING CENTER 1&2	66	\$ 8,100.00	\$ 534,600.00	73	\$ 9,200.00	\$ 671,600.00	\$ 137,000.00	1.5	\$ 205,500.00
KBMB	LABOR & INDUSTRY FOR EDUCATION, INC.	40	\$ 8,100.00	\$ 324,000.00	36	\$ 9,050.00	\$ 325,800.00	\$ 1,800.00	2.5	\$ 4,500.00
QAHG	STEPPING STONE OF S. E. QUEENS	60	\$ 8,150.00	\$ 489,000.00	54	\$ 8,560.00	\$ 462,240.00	\$ (26,760.00)	1.5	\$ (40,140.00)
QAVP	ON OUR WAY LEARNING CENTER	20	\$ 7,710.00	\$ 154,200.00	20	\$ 9,480.00	\$ 189,600.00	\$ 35,400.00	1.5	\$ 53,100.00
QAXL	LAURELTON DAY CARE	40	\$ 7,245.00	\$ 289,800.00	40	\$ 8,285.00	\$ 331,400.00	\$ 41,600.00	1.5	\$ 62,400.00
QAXN	MONTESSORI PROGRESSIVE LEARNING	54	\$ 7,000.73	\$ 378,039.42	72	\$ 8,450.00	\$ 608,400.00	\$ 230,360.58	2.5	\$ 575,901.45

**Item: 7**

**Description:**

Provide direct instructions for students and professional development for teachers for the NYC Summer STEM Program.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH NEW UNIVERSITY  
FOR THE NEW YORK CITY SUMMER STEM PROGRAM**

Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$463,998	Reimbursable Funds	June 29, 2015 to August 10, 2015	None	Negotiated Services per Section 3-08 of DOE Procurement Policy & Procedures	Yes	Full Value

<b>Vendor Name &amp; Address</b>	New York University 665 Broadway, Suite 801 New York, NY 10012
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Linda Curtis-Bey, Ed.D. Executive Director, STEM Office of Curriculum, Instruction & Professional Learning	Anna Commitante Senior Executive Director Curriculum, Instruction & Professional Learning	Angela Edwards Chief Administrator Central Office Procurement

**PURPOSE**

Authorization is requested to contract with New York University to provide instructional support, professional, development and materials for the New York City Summer STEM 2015 (Science, Technology, Engineering, and Math) Program for grades 7 and 10.

**DISCUSSION**

The New York University Polytechnic School of Engineering (NYUPoly/SoE) will provide direct instruction to approximately 800 7<sup>th</sup> grade and 10<sup>th</sup> grade students citywide and professional development for 40 Department of Education (DOE) teachers as part of the New York City (NYC) Summer STEM 2015 Program. In order to prepare and equip students with the required skills for 21st-century careers, and to take advantage of STEM opportunities, the DOE must increase content understanding via professional development and direct student services in life sciences, earth/space sciences, physical sciences, computer science, and engineering at all grade levels.

The NYC Summer STEM 2015 Program places emphasis on serving those who have limited access to high-quality STEM education, which often means working with students who may be underrepresented in STEM fields, such as students of color, girls, and those from low-income backgrounds. The NYC Summer STEM 2015 Program is a five-week, full-day summer learning program that provides middle and high school students with engaging, hands-on STEM enrichment experiences while strengthening their academic skills. Students will be provided with opportunities to interact directly with the natural world, develop the skills they need to explain the world that surrounds them, practice problem-solving skills, develop positive science and engineering design attitudes, learn new science and engineering content, and increase their scientific and engineering literacy. DOE teachers will be trained for three days prior to the summer and collaborate with NYUPoly/SoE staff in order to build systemwide sustainability for this program.

NYUPoly/SoE is unique because of its engineering expertise and history of providing STEM education, the depth and breadth of faculty and graduate students in robotics curriculum, and programs it developed like the Science of Smart Cities. In order to ensure an efficient and successful launch of the NYC Summer STEM Program in June 2015, it is prudent to retain the services of NYUPoly/SoE, with whom a collaborative and longstanding relationship already exists. A substantial amount of time and effort would have been required to form a partnership between DOE and a vendor other than NYUPoly/SoE to ensure the delivery of the services that are core elements of the NYC Summer STEM 2015 Program. Further, the work NYUPoly/SoE has performed was critical in securing private funding, specifically from Microsoft for the NYC Summer STEM 2015 Program.

The Committee on Contracts approved this negotiated services request on May 22, 2015 on the basis of time constraints and the unique qualities of NYUPoly/SoE. As such, it is beneficial to the DOE to contract with NYUPoly/SoE for the NYC Summer STEM 2015 Program.

A contract for these services is necessary because the DOE does not possess the personnel required to provide them.

A review of the program budget shows that over 50% is covered by funds from private sources. Further, over 90% of the DOE portion of the budget is dedicated to PS and an examination of the hourly rates being paid for NYU personnel shows that they fall well below the range of rates we competitively procure for similar services. Accordingly, the DOE concludes that the price for this program is fair and reasonable.

A background check was performed and the following noteworthy findings were identified in VENDEX for prime vendor New York University.

- The 1<sup>st</sup> caution relates to an OSHA matter which resulted in a settlement.
- The 2<sup>nd</sup> caution indicates that in 2013, there was an investigation by the US Attorney's Office after NYU became aware of possible irregularities with respect to research being conducted in the Department of Radiology through a grant from the National Institute of Health (NIH) to develop new MRI technologies. The US Attorney's Office pursued litigation against three researchers for making misrepresentations on disclosure forms that resulted in funds being paid to entities in which the researchers had a financial interest. NYU has terminated the three employees involved in this matter; the US Attorney is pursuing criminal prosecution against those involved, with no action pending against NYU.
- The 3<sup>rd</sup> caution relates to multiple EEOC investigations, including: an April 2011 investigation of possible disability discrimination/retaliation, a May 2011 investigation of possible race/age/disability discrimination/retaliation, a March 2011 investigation for 'failure of hire', and a January 2011 investigation for "Terms and conditions" (sex, religion, age, retaliation and other). The DOE has received documentation that three of the four matters have been resolved (2 dismissed by the EEOC, 1 settled). The Fourth matter is currently pending a judicial decision.
- The 4<sup>th</sup> caution relates to multiple EEOC investigations, including: an April 2011 investigation of possible disability discrimination/retaliation, a May 2011 investigation of possible race/age/disability discrimination/retaliation, a March 2011 investigation for 'failure of hire', and a January 2011 investigation for "Terms and conditions" (sex, religion, age, retaliation and other). The DOE has received documentation that three of the four matters have been resolved (2 dismissed by the EEOC, 1 settled). The Fourth matter is currently pending a judicial decision.

VENDEX states that the vendor is not in compliance with regards to its tax status. Due to the size of NYU, the DOE does not believe the number and nature of these matters preclude a finding that the vendor is responsible.

**Item: 8**

**Description:**

Academic youth development support services for over-age, under-credited students and professional development to the DOE partner organizations participating in the Learning to Work program.

**REQUEST FOR AUTHORIZATION TO PROVIDE LEARNING-TO-WORK PROGRAMS  
FOR YOUNG ADULT BOROUGH CENTERS AND TRANSFER SCHOOLS – R1066**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Full Value: \$15,471,917 / \$77,359,585  Requirements: \$3,653,943 / \$18,269,715	Tax Levy	Five Years	None	Request for Proposals (RFP)	No	Full Value (Components 1&2) and Requirement (Components 3&4)

<b>Vendor Name &amp; Address</b>	See list of vendors below.
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Sharon Prince-Yearwood Sr. Director, Office of Postsecondary Readiness (OPSR)	Tom Pendleton Deputy Executive Director Office of Postsecondary Readiness (OPSR)	Paul Simms Senior Director Central Office Procurement

**PURPOSE**

Authorization is requested to contract with the vendors listed below to provide academic youth development support services to over-age, under-credited students and professional development and technical assistance services to the DOE partner organizations participating in the Learning to Work program. This authorization will result in multiple full value and requirements contracts, all of which will have a term of five years, commencing on or around July 1, 2015.

**DISCUSSION**

The Learning-to-Work Program provides a range of academic and youth development support services to over-age, under-credited students that enhance academic performance and outcomes, while assisting in the development of work-readiness skills and planning for post-secondary careers and college. Students learn how to use their educational, internship, and employment activities as building blocks for achieving long-term goals.

A Request for Proposals (RFP) was advertised in the City Record and on the DOE web site and various professional development, career training, and student counseling service providers on the DOE bidders list were notified via e-mail.

The RFP was divided into four components: (1) Learning-to-Work Programs for Young Adult Borough Centers (YABCs), (2) Learning-to-Work Programs for Transfer Schools, (3) Supplemental Student Support Services, and (4) Professional Development and Technical Assistance. Vendors were able to submit proposals for Component 1, 2, or both and at multiple locations, and were instructed to indicate the specific sites where they would provide services for existing programs. Vendors were able to submit a proposal for Component 3 only if they submitted a proposal for Component 1, 2, or both. Vendors were able to submit a proposal for Component 4 without proposing or being awarded a contract for any other components.

An RFP was the preferred procurement method because the services require vendors to have extensive experience in assisting these student populations, linkages with social service organizations, and partnerships with employers who can place these students in internships. In addition, vendors are required to provide other services to students earning high school diplomas and acquiring the skills required for career and college success.

Proposals were evaluated by a 21-member committee drawn from the Office of New School Design, the Office of School Improvement, the Office of Guidance and School Counseling, the Division of Operations, and different units within the Office of Postsecondary Readiness, including Multiple Pathways, College and Career Planning, and Career and Technical Education. The committee was divided into seven teams of three members. While three teams evaluated proposals submitted for Component 1, three teams evaluated proposals submitted for Component 2 and one team evaluated proposals submitted for Component 4.

Committee members have experience working with community-based organizations that provide services to DOE schools, programs, and students. Proposals were scored using the following evaluation criteria: demonstrated effectiveness (25 points), organizational capacity (25 points), program plan (25 points), and price (25 points). Twenty-three vendors submitted proposals.

A proposal received from Federation Employment and Guidance Service (FEGS) was not considered due to FEGS' questionable financial stability at the time. The vendor subsequently filed for Chapter 11 bankruptcy on March 18, 2015.

A proposal by Eskolta School Research and Design, Inc. (Eskolta) was not accepted because it missed the submission deadline. Eskolta protested but the assigned protest officer determined that no basis existed for an exception to the deadline so the protest was denied.

A proposal received from Wisdom & Understanding LLC was determined to be non-responsive because the proposer did not satisfy the RFP's minimum qualification requirements, particularly because the vendor provided insufficient evidence of relevant experience and staff expertise in providing the requested services for five years. Wisdom & Understanding was notified in writing and did not submit a protest.

The number of proposals received and the number recommended for award for each component is as follows:

Component	No. of Proposals Received	No. of Vendors Recommended for Award	No. of Sites
1	12	9	13
2	11	8	9
3	10	7	7
4	6	5	N/A

The 17 contracts recommended here for Components 1 and 2 will replace 13 current contracts set to expire on June 30, 2015. In addition, this authorization will result in the award of seven Supplemental Student Support Services requirements contracts and five Professional Development and Technical Assistance services requirements contracts.

Nine vendors were recommended for award of Component 1 services at 13 YABC sites and eight were recommended for award of Component 2 services at nine Transfer School sites. The following vendors

are recommended for award of contracts for services at multiple sites, based on their demonstrated capacity:

Vendor	YABC Sites	Transfer School Sites	Total No. of Sites
Good Shepherd Services	4	1	5
NYC Mission Society	1	2	3
East Side House, Inc.	2	0	2
CAMBA	1	1	2

The remaining vendors were recommended for award to perform services at one site each. The evaluation committee determined that these organizations can best serve in these sites since all have histories of successfully developing new sites and providing similar LTW services in those geographic locations.

The awarded vendors have extensive experience in serving the target population as well as strong linkages with social service organizations and partnerships with private sector businesses that can place these students for internships.

A contract for these services is necessary because the Learning-to-Work model requires partnerships with organizations providing youth development and support for re-engaging students and families, while offering greater access to community-based services.

For Component #1 (YABC), BAFO pricing was \$291k or 4% less than original pricing. Total proposed cost per student, excluding stipends, was in a range of \$1,970 - \$2,495, while the range for the prior two RFP's (R0990 & R0808) was \$2,172 - \$2,300. After adjusting for the Consumer Price Index for Urban Areas, the proposed pricing for Component #1 falls within the range of pricing for both prior RFPs and can be considered fair and reasonable.

For Component #2 (Transfer Schools), BAFO pricing reflected a reduction of \$313k or 6% from original pricing. The cost per student was between \$2,017 - \$3,054, which compares favorably with the range from the prior RFP. Therefore, pricing for Component #2 can be considered fair and reasonable.

For Component #3 (Supplemental Student Support Services), BAFO pricing reflected a reduction of \$19k. The hourly pricing per contact hour for the seven vendors was \$5 - \$299 and matches the range of \$5 - \$299 for comparable services under MTAC R0898 (Supplemental Student Support Services), and with pricing under the prior RFP. Therefore, pricing can be considered fair and reasonable.

For Component #4, (Technical Assistance and Professional Development for LTW Partners), BAFO pricing for five vendors reflected a reduction of \$27k from original pricing. After negotiation, pricing was further reduced by \$41k. The proposed rates compare favorably with the prior RFP. Therefore, pricing for Component #4 can be considered fair and reasonable.

Based on the competitive process employed for this solicitation and the aforementioned comparisons and rationales, the prices of the vendors proposed are determined to be fair and reasonable.

**COMPONENTS 1, 2, & 3: LEARNING-TO-WORK PROGRAMS FOR YABCS AND TRANSFER SCHOOLS & SUPPLEMENTAL STUDENT SUPPORT SERVICES**

VENDOR*	YABC Pricing**		Transfer School Pricing**		Supplemental Student Support Services**	
	INITIAL	BAFO	INITIAL	BAFO	INITIAL	BAFO
<b>CAMBA, Inc.</b>	<b>\$782,740</b>	<b>\$770,740</b>	<b>\$615,000</b>	<b>\$605,744</b>	<b>\$634,100</b>	<b>\$634,100</b>
Cates, LLC.	\$2,469,374	NA	\$2,638,734	NA	NA	NA
<b>Catholic Charities Community Services</b>	NA	NA	<b>\$679,543</b>	<b>\$605,960</b>	NA	NA
<b>Comprehensive Development Inc.</b>	<b>\$1,039,339</b>	<b>\$824,990</b>	NA	NA	<b>\$198,500</b>	<b>\$198,168</b>
<b>East Side House, Inc.</b>	<b>\$ 725,171</b>	<b>\$748,236</b>	NA	NA	<b>\$20,404</b>	<b>\$20,404</b>
<b>FEDCAP Rehab Services</b>	NA	NA	<b>\$573,476</b>	<b>\$581,502</b>	NA	NA
F.E.G.S.	\$782,450	NA	NA	NA	NA	NA
<b>Good Shepherd Services</b>	<b>\$776,560</b>	<b>\$776,560</b>	<b>\$652,880</b>	<b>\$610,748</b>	<b>\$235,861</b>	<b>\$235,861</b>
<b>NY Center for Interpersonal Development</b>	<b>\$886,962</b>	<b>\$775,168</b>	NA	NA	NA	NA
<b>NYC Mission Society</b>	<b>\$773,554</b>	<b>\$768,832</b>	<b>\$595,696</b>	<b>\$600,043</b>	NA	NA
<b>Queens Community House</b>	<b>\$775,840</b>	<b>\$770,340</b>	NA	NA	<b>\$121,753</b>	<b>\$110,824</b>
<b>Research Foundation/Medgar Evers College</b>	<b>\$783,303</b>	<b>\$769,988</b>	NA	NA	NA	NA
Res-Care	\$759,988	NA	\$663,047	NA	NA	NA
<b>SCO Family Services</b>	NA	NA	<b>\$642,129</b>	<b>\$604,190</b>	<b>\$58,650</b>	<b>\$51,000</b>
<b>South Bronx Overall Economic Development</b>	NA	NA	<b>\$792,000</b>	<b>\$605,835</b>	NA	NA
<b>St. Nicks Alliance</b>	NA	NA	<b>\$580,966</b>	<b>\$604,971</b>	NA	NA
<b>The Child Center of New York</b>	<b>\$722,084</b>	<b>\$770,111</b>	NA	NA	<b>\$71,200</b>	<b>\$71,000</b>
Union Settlement Association, Inc.	NA	NA	\$473,269	\$645,136	NA	NA

\*Only vendors in bold are recommended for award. \*\*Amounts reflect proposed pricing per site.

**COMPONENT 4: TECHNICAL ASSISTANCE AND PROFESSIONAL DEVELOPMENT SERVICES**

VENDOR	INITIAL PRICE OFFERED	BAFO
<b>Good Shepherd Services</b>	<b>\$105,873</b>	<b>\$104,319</b>
<b>Grant Associates</b>	<b>\$248,800</b>	<b>\$220,800</b>
<b>Owen Consulting</b>	<b>\$8,350</b>	<b>\$8,575</b>
<b>Research Foundation / Labor Market Research</b>	<b>\$115,000</b>	<b>\$115,000</b>
<b>The Youth Development Institute</b>	<b>\$324,661</b>	<b>\$285,944</b>
Wisdom and Understanding, LLC	\$14,400	NA
<b>TOTAL</b>	<b>\$802,684</b>	<b>\$734,638</b>

\*Only vendors in bold are recommended for award.

Background checks did not reveal any significant adverse information on Comprehensive Development Inc, DB Grant Associates, NYC Mission Society, Owen Consulting, Research Foundation of CUNY/Medgar Evers College, Research Foundation of CUNY/The New York City Labor Market Information Services, and Youth Development Institute/Fund for the City of New York. The following noteworthy information was revealed for the remaining vendors:

**CAMBA:** VENDEX previously contained a self-reported caution relating to two overall unsatisfactory performance ratings, one by the Dept. of Health & Mental Hygiene (DOHMH) from 2009 and one by the Department of Youth and Community Development (DYCD) from 2007. CAMBA responded to DOHMH's unsatisfactory rating by submitting a corrective action plan which was found satisfactory and DOHMH changed the rating from "unsatisfactory" To "poor" in 2008. Further, since 2009, DOHMH has continued to award contracts to CAMBA resulting in 75 evaluations, with 43 "good" and no "unsatisfactory" ratings. Since 2007, DYCD also has continued to award contracts to CAMBA and conducted 184 evaluations, with 13 "excellent," 92 "good" and no "unsatisfactory" ratings.

In addition, in 2015, the Special Commissioner of Investigation for the New York City School District (SCI) substantiated that an individual assigned to a DOE school through CAMBA contacted a 21-year-old female student through a social media website and wrote inappropriate comments to her. SCI made no recommendation regarding the vendor and CAMBA terminated the employment of the responsible individual. In light of CAMBA's numerous good and excellent evaluations received since the unsatisfactory evaluations were recorded, a satisfactory record of performance on DOE business and the acceptable resolution to the SCI matter, the DOE does not believe these matters preclude a determination that the vendor is responsible.

**Catholic Charities:** Catholic Community Services received two unsatisfactory evaluations from DYCD, one in 2006 and one in 2007. Moreover, since 2007, Catholic Charities has received 56 new awards from DYCD and no unsatisfactory evaluations (with one "poor" in 2009). Overall, VENDEX shows that the vendor has received a total of 74 performance evaluations from DYCD, of which more than half have been excellent or good. In light of the different services to be provided under this contract, the vendor's overall record of evaluations and its exceptional performance for the DOE, the DOE does not believe that these circumstances preclude a determination that the vendor is responsible.

**East Side House:** In 2007, East Side House received an unsatisfactory evaluation from ACS for Head Start services. Since that time, ACS has given the vendor eight evaluations, four of which have been "excellent" and none have been poor or unsatisfactory. Therefore, the DOE does not believe this matter precludes a determination that the vendor is responsible.

**FEDCAP:** An investigation into Medicaid fraud was conducted by the NYS Attorney General regarding the Chief Financial Officer of FEDCAP, and her former employer, the Young Adult Institute, Inc. (YAI). Pursuant to a settlement between YAI and the Attorney General, YAI agreed to pay \$18 million in damages and to enter into a corporate integrity agreement. The settlement imposed no penalties, damages, or restrictions on the CFO, and did not include any negative findings against her. Given that the matter occurred during the CFO's tenure with YAI, she is no longer associated with that entity YAI and no penalties were assessed against her, the DOE does not believe this precludes a determination that FEDCAP is responsible.

**Good Shepherd Services:** The vendor's VENDEX lists one caution. In 2010, Medicaid was billed for services that should have been billed to Good Shepherd. Good Shepherd reimbursed Medicaid \$69,348 and sent revised policies to the Office of the Medicaid Inspector General that were implemented to prevent the problem from reoccurring. The Medicaid Inspector General noted that the payment should not be construed as an admission of a violation of any law, ordinance, or regulation by Good Shepherd.

VENDEX also reports an investigation in 2010 by SCI that substantiated two employees at a GED program intentionally falsified records regarding dates of service and submitted them to a DOE school with the knowledge of their immediate supervisor. All three no longer work for Good Shepherd and Good Shepherd agreed to a set-off against future invoices in the amount of \$70,143, representing what was paid for the services of those two individuals. VENDEX contains a caution related to investigations by the Special Commissioner of Investigation for the New York City School District (SCI). This relates to two investigations:

- In 2014, SCI released a report regarding a 20-year-old student intern who was working at a DOE elementary school with third graders through a Young Adult Borough Center program operated by Good Shepherd at a DOE high school. SCI determined that in 2008, while in Mexico, when the intern was 14, he had engaged in sexual misconduct with an 8-year-old male cousin. The student's internship was terminated following the report of the allegation. As the incident took place prior to the student's internship with Good Shepherd, the company had no ability to know of the incident, and the student's internship was terminated, the DOE does not believe this matter precludes a determination that the vendor is responsible.
- In 2014, SCI reported that while conducting an after-school program in a DOE school through a contract with the Department of Youth and Community Development (DYCD), a Good Shepherd employee, admitted to sexually abusing three students. The individual's employment was terminated and Good Shepherd has confirmed that all employees must undergo a background check in compliance with DOE, Department of Health, and School Age Child Care policies (subject to the regulation of the Office of Children and Family Services). Further, the vendor increased the frequency of unannounced classroom visits, maintained the required 1:10 staff/student ratios, continued to conduct pre-employment screenings, tightened their procedures regarding incident reporting and in September 2014, held a workshop for all after school program managers regarding improving the safety of students in their care. DYCD determined not to terminate Good Shepherd's contract and has awarded five new contracts for similar work to the vendor since that time.

In light of the corrective actions taken and resolution of these matters, the DOE does not believe they preclude a determination that the vendor is responsible.

**NY Center for Interpersonal Development:** The vendor received three overall unsatisfactory performance evaluation ratings from DYCD from 2011-2013 due to a failure to report a laptop theft, inaccurate/improper participant registration, and a failure to meet certain deadlines. NYCID has received contracts from DYCD following these evaluations and VENDEX does not show any subsequent poor or unsatisfactory evaluations. Moreover, the vendor has received an "exceptional" evaluation on prior DOE work. Accordingly, the DOE does not believe these circumstances preclude a determination that the vendor is responsible.

**Queens Community House:** VENDEX reports two unsatisfactory evaluations for the vendor. The first was by the Department of Aging in 2008 and the second was by DYCD in 2012. The vendor subsequently received numerous good evaluations from both agencies and in total VENDEX shows that since 2008, the vendor has received 6 excellent evaluations, 77 good evaluations, 48 fair evaluations, and three poor evaluations (most notably relating to the program's rate of participation). Moreover, the two unsatisfactory and three poor evaluations were for contracts involving different services than the service to be provided under the DOE's contract. The vendor's prior performance under the DOE's Learning to Work contracts has been exceptional. Accordingly, the DOE does not believe these past evaluations preclude a determination that the vendor is responsible.

**SCO Family of Services:** A 2014 audit by the New York State Comptroller's Office of grant payments made to SCO for the Extended School Day Program (ESD) for the period 7/1/2011-6/30/2012 found that SCO "submitted \$194,320 in reimbursement claims that they claimed were necessary, but were not allowable or unrelated to its programs." In its response to the audit, dated March 13, 2014, SCO

challenged the findings asserting that the correct amount of overpayment it received was \$6,537 because the audit applied erroneous assumptions. The matter is pending resolution.

VENDEX also reports that SCO was audited by the Office of the Attorney General, who reviewed SCO's Foster Care Medicaid claims for the period July 1, 2007 through June 30, 2009. As a result of this audit, SCO made a repayment to the Office of the Attorney General in the amount of \$32,472, which was full payment for the audit's findings and this matter is now closed.

VENDEX indicates that SCO received one unsatisfactory evaluation from the Department of Health and Mental Hygiene (DOHMH) in 2008. Subsequently, DOHMH has awarded contracts to SCO without any "unsatisfactory" or "poor" evaluations, and SCO's past performance with the DOE has been rated as "exceptional." Additionally, since the unsatisfactory evaluation, VENDEX shows that over two thirds of SCO's evaluations reflect a rating of "excellent" or "good". As SCO has addressed the audit and Medicaid matters and in light of its overall performance history, especially for DOE, these issues do not preclude a determination that the vendor is responsible.

**South Bronx Overall Economic Development:** VENDEX reports that in March 2010, a former employee of the company filed a complaint with the NYS Division of Human Rights (DHR) alleging unlawful discriminatory practices relating to employment. After a hearing, the matter was settled in April 2013 without any admission of wrongdoing by the vendor. In a second matter, on March 26, 2014, DHR determined that there was "no probable cause" to believe the company had engaged in discriminatory practices. In light of the satisfactory resolution of these matters, the DOE does not believe this matter precludes a determination that the vendor is responsible.

**The Child Center of NY:** VENDEX currently reports one caution, indicating that the firm received an overall unsatisfactory performance evaluation from DOHMH in 2010. The vendor has received subsequent work from DOHMH, most recently receiving 3 "good" evaluations in December 2012. Moreover, the performance of the vendor has been satisfactory on prior work with the DOE. Previously, VENDEX reported three additional cautions relating to the following matters:

- An investigation by the Queen's County District Attorney's Office regarding the NYS Comptroller's audit of NYS Office of Children & Family services. No charges were filed against The Child Center in connection with this matter.
- An overall unsatisfactory performance evaluation rating from NYS Office of Children & Family Services in 2008. The vendor indicates the problems have been corrected and OCFS informed the DOE that the case was reported as a "poor" rating in the VENDEX Performance Evaluation section, not unsatisfactory. Further, the performance of the vendor has been satisfactory on prior and subsequent work with the DOE.
- An investigation conducted by the Special Commissioner of Investigation (SCI) substantiated allegations that an employee of The Child Center of NY, Inc. behaved in an inappropriate manner towards a student, and that a Director failed to report the allegations against the employee and handled the matter on her own. Both employees were terminated by The Child Center and the DOE reviewed the vendor's revised harassment plan created in response to this matter and found it acceptable.

In light of the satisfactory resolution of these matters, the DOE does not believe these matters preclude a determination that the vendor is responsible.

**St. Nicks Alliance:** Joseph Robles, Sr. and Jr., the owners of a related entity, Knights Collision Expert Repairs, were convicted of fraud related to an insurance scam in 1991. Robles, Jr. paid a \$10,000 fine and was sentenced to five years' probation, while Robles, Sr. was ordered to pay \$50,000 and to serve three years in prison.

Robles Jr. was arrested again in 2000 and 2006 on similar charges. The charges were dismissed and the records from both arrests have been sealed.

- The VENDEX for Knights also reports that the company executed a Stipulation of Discontinuance with the NYC Department of Consumer Affairs to settle charges of failure to maintain business records in 2011, and that the company made two voluntary payments of \$2,500. Knights has since corrected the software flaw that caused the problem.
- In addition, the VENDEX for Knights also reports an investigation by the NYS Department of Motor Vehicles (DMV) regarding complaints filed between 2007 and 2011. As Knights is an affiliate, repairs over 1,000 cars per year, and given that all matters have been addressed, we do not find this to be a cause for concern.

Lastly, in 2006, Saint Nicks received an “unsatisfactory” performance evaluation from the Department of Youth and Community Development in connection with “Out School Youth.” Since that time, St. Nicks has provided service on over 150 contracts without an unsatisfactory evaluation.

Since 2007, Knights has been awarded eleven (11) contracts with the City and, more importantly, St. Nicks has been awarded 105 contracts. Also, the DOE has evaluated its performance as exceptional.” In light of the vendor’s response, the number of city contracts it has been awarded since the above incidents and the DOE’s exceptional performance assessment, the DOE believes that the vendor has shown sufficient cause to demonstrate that these matters do not preclude a finding that St. Nicks Alliance is a responsible vendor.

VENDOR	SITE	COMPONENT	FULL VALUE ANNUAL AMOUNT	REQUIREMENT ANNUAL AMOUNT**
CAMBA, Inc.	Erasmus YABC	1 and 3	\$770,740	\$634,100
	Brownsville HS	2 and 3	\$605,744	\$634,100
Catholic Charities Community Services	Innovation Diploma Plus HS	2	\$605,960	-
Comprehensive Development Inc.	Manhattan YABC	1 and 3	\$824,990	\$198,168
DB Grant Associates	Technical Assistance and PD*	4	-	\$220,800
East Side House, Inc.	Lehman YABC	1 and 3	\$748,236	\$20,404
	George Washington YABC	1 and 3	\$748,236	\$20,404
FEDCAP Rehab Services	PULSE	1	\$581,502	-
Good Shepherd Services	Columbus YABC	1 and 3	\$776,560	\$235,861
	Dodge YABC	1 and 3	\$776,560	\$235,861
	Lincoln YABC	1 and 3	\$776,560	\$235,861
	Downtown Brooklyn YABC	1 and 3	\$776,560	\$235,861
	South Brooklyn HS	2 and 3	\$610,748	\$235,861
	Technical Assistance and PD*	4	-	\$104,319
NY Center for Interpersonal Development	Tottenville YABC	1	\$775,168	-
NYC Mission Society	Washington Irving YABC	1	\$768,832	-
	Harlem HS	2	\$600,043	-
	Emma Lazarus HS	2	\$600,043	-
Owen Consulting	Technical Assistance and PD*	4	-	\$8,575
Queens Community House	John Adams HS	1 and 3	\$770,340	\$110,824
Research Foundation/Medgar Evers	Jefferson YABC	1	\$769,988	-
Research Foundation/Labor Market	Technical Assistance and PD*	4	-	\$115,000

VENDOR	SITE	COMPONENT	FULL VALUE ANNUAL AMOUNT	REQUIREMENT ANNUAL AMOUNT**
SCO Family Services	East Brooklyn HS	2 and 3	\$604,190	\$51,000
South Bronx Overall Economic	Crotona HS	2	\$605,835	-
St. Nicks Alliance	Bushwick HS	2	\$604,971	-
The Child Center of New York	Flushing HS	1 and 3	\$770,111	\$71,000
Youth Dev. Inst. / Fund for the City of New	Technical Assistance and PD*	4	-	\$285,944
<b>TOTAL ANNUAL AMOUNTS:</b>			<b>\$15,471,917</b>	<b>\$3,653,943</b>

\*Component 4 services are not provided at the sites as they are not services for students.

\*\* Based on the need for these services, Component 3 and 4 spending could range from \$0 to the maximum amount shown.

**Item: 9**

**Description:**

Repair & maintenance of direct digital control systems for HVAC.

**REQUEST FOR AUTHORIZATION**  
**REPAIR AND MAINTENANCE OF DIRECT DIGITAL CONTROL SYSTEMS - B2571**

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
\$630,354 / \$3,151,770	Tax Levy	Five Years	One 270-Day Extension	\$472,765	Request for Bids (RFB)	No	Requirements

Vendor Name & Address	Annual / Total Contract Amounts
Control Technologies Inc. 101 Fairchild Ave, Suite 5 Plainview, NY 11803	Aggregate Class 1: \$367,326 / \$1,836,630
8760 Enterprises 250 West 26 <sup>th</sup> Street -3 <sup>rd</sup> Floor New York, NY 10001	Aggregate Class 2: \$263,028 / \$1,315,140

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Volkert Barren Program Director Division of School Facilities (DSF)	Marissa Procope Procurement Analyst

**PURPOSE**

Authorization is requested to contract with Control Technologies Inc. and 8760 Enterprises for the inspection, maintenance, calibration, testing, repair, and replacement of equipment for Direct Digital Control (DDC) Systems for Heating Ventilation and Air Conditioning (HVAC) at schools and administrative buildings. This contract will replace a contract for which expenditures exceeded the total contract estimate within the first three years and seven months of its five-year term.

**DISCUSSION**

The work under this contract includes, but is not limited to the labor, material, and supervision necessary to repair, replace, maintain, and verify all components, units, modules, controllers, and programming for direct digital control systems and subsystems. Estimated quantities are based on prior usage.

These services were rebid in 2011 and again in 2013 because expenditures exceeded the current contract estimate; however, no awards were made due to limited competition. Unlike the previous bids, which required six certifications for each of the three geographically classes, the current bid required three certifications for each of those classes and a new citywide class was created to cover the other three certifications. The new classes are as follows:

<b>Aggregate Class 1 (Citywide)</b>	Schools and buildings with DDC controls complying with the SCA Standard 15970 Temperature Control System.
<b>Aggregate Classes 2-4 (Different Boroughs)</b>	Schools and buildings with other DDC controls, including Local Lon systems complying with SCA Standard 15971.

Request for Bids (RFB) B2517 was advertised in the City Record and on the DCP web site. In addition to the vendors on the existing DOE bidders list, DCP contacted 32 vendors from the directory of contractors (the "blue book") at random and 19 vendors from Schneider's Directory of Partners. Thirty-eight vendors downloaded the bid and five vendors attended the pre-bid conference. Two bids were received.

One vendor submitted a bid for Aggregate Class 1 and two vendors submitted bids for Aggregate Classes 2, 3, and 4.

<b>AGGREGATE CLASS 1</b>		
<b>CONTRACTOR</b>	<b>ANNUAL CONTRACT AMOUNT</b>	<b>TOTAL CONTRACT AMOUNT</b>
<b>Control Technologies</b>	<b>\$367,326</b>	<b>\$1,836,630</b>

<b>AGGREGATE CLASS 2</b>		
<b>CONTRACTOR</b>	<b>ANNUAL CONTRACT AMOUNT</b>	<b>TOTAL CONTRACT AMOUNT</b>
<b>8760 Enterprises</b>	<b>\$263,028</b>	<b>\$1,315,140</b>
Control Technologies	\$310,838	\$1,554,185

<b>AGGREGATE CLASS 3 – Not Awarded</b>		
<b>CONTRACTOR</b>	<b>ANNUAL CONTRACT AMOUNT</b>	<b>TOTAL CONTRACT AMOUNT</b>
8760 Enterprises	\$291,960	\$1,459,800
Control Technologies	\$345,400	\$1,727,000

<b>AGGREGATE CLASS 4 – Not Awarded</b>		
<b>CONTRACTOR</b>	<b>ANNUAL CONTRACT AMOUNT</b>	<b>TOTAL CONTRACT AMOUNT</b>
8760 Enterprises	\$322,450	\$1,612,250
Control Technologies	\$381,750	\$1,908,750

This RA recommends vendors for award of only Aggregate Classes 1 and 2.

Control Technologies, the incumbent and sole bidder on Class 1, and 8760 Enterprises, the low bidder on Class 2, met all the bid requirements and are recommended for award of these classes, respectively. Though there were some performance issues with CTI, the vendor has performed satisfactorily on the current contract and DSF will continue to monitor CTI closely. 8760 has no prior contracts with the DOE but they have received a favorable referral from Lincoln Center for the Performing Arts. A review of each vendor's financial statements did not reveal any risk associated with doing business with either of them and background checks found no significant adverse information. DSF has qualified both vendors and determined that each has satisfied all bidding requirements and possesses the organizational capacity to service their respective awarded classes. As such, both vendors have been determined to be responsible.

Although the estimated quantities are slightly less for one item within Aggregate Class 1 than under the current contract, CTI's hourly rates are 1.25 percent lower than under the current, competitively procured contract for which three bids were received. For Aggregate Class 2, 8760's hourly rates are

20 percent lower than those under the current contract and their proposed total annual amount is 15 percent less than CTI's. Pricing has therefore been determined to be fair and reasonable.

**Item:** 10

**Description:**

Undergraduate courses for paraprofessionals to attend the Career Training Program at CUNY colleges.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH COLLEGES OF THE CITY UNIVERSITY OF NEW YORK (CUNY) TO PROVIDE UNDERGRADUATE COURSES TO SUPPORT THE CAREER TRAINING PROGRAM**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$19,035,636	Tax Levy	Five Years (9/16/16 – 9/15/21)	Two 1-Year Options to Renew	Government-to-Government Purchase	No	Requirements

<b>Vendor Names &amp; Address</b>	See below.
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Sandra Rogers Director, Scholarships, Incentives and Speech Programs Division of Human Resources	Peter Ianniello, Ph.D. Executive Director Division of Human Resources HR School Support – Scholarship, Incentives and Speech Programs	Arlene Campbell Procurement Analyst Central Office Procurement

**PURPOSE**

Authorization is requested on behalf of the Division of Human Resources (DHR) to contract with the following City University of New York (CUNY) colleges to provide undergraduate courses for the Career Training Program (CTP). Authorization has been requested separately to contract with private colleges to provide similar services.

**DISCUSSION**

The CTP allows paraprofessionals to attend college under Article VII of the contractual agreement with the United Federation of Teachers (UFT). Through this program, paraprofessionals are offered an opportunity to qualify for advancement by making paid tuition available for undergraduate coursework at accredited participating CUNY and private institutions. CTP is a component of an overall effort to employ highly qualified staff as required by the No Child Left Behind Act by increasing the skills of paraprofessionals. Educational advancement of paraprofessional employees is important in light of the continuing need for highly qualified teachers in areas of need.

Tuition will be paid for up to six semester hours of undergraduate coursework during each of the fall, spring, and summer semesters until the completion of a bachelor's degree. CUNY's prevailing rates will be no more than \$290 for matriculated students and \$420 for non-matriculated students. CUNY's policy of maintaining consistent tuition costs across its constituent colleges ensures that, by paying CUNY's rates, the DOE realizes significant cost savings relative to noncontracted public and private postsecondary institutions offering similar coursework. On this basis, CUNY rates have been determined to be fair and reasonable.

A contract for these services is necessary because the DOE does not possess the personnel, resources, or expertise to provide them.

The participating CUNY schools and estimated annual contract amounts for each are listed in the table below. The estimated annual amounts are based on the projected number of candidates taking the maximum number of credits, as well as student fees, activity fees, application fees, and the cost of remedial courses. Historically, the majority of candidates have taken the maximum number of credits in order to be eligible for salary adjustments and to obtain bachelor degrees in a more timely fashion.

VENDOR	NUMBER OF STUDENTS	FEE PER STUDENT	PER CREDIT RATE	ESTIMATED ANNUAL CONTRACT AMOUNT
Baruch College	84	\$100	\$290	\$25,760
Borough of Manhattan Community College	60	\$65	\$225	\$84,900
Borough of Manhattan Community College (Non-Matriculated)	20	\$65	\$280	\$34,900
Brooklyn College	140	\$100	\$290	\$257,600
Brooklyn College (Non-Matriculated)	10	\$100	\$420	\$26,200
Bronx Community College	64	\$65	\$225	\$90,560
Bronx Community College (Non-Matriculated)	20	\$65	\$280	\$34,900
City College	100	\$100	\$290	\$184,000
City College (Non-Matriculated)	37	\$100	\$420	\$96,940
Hostos Community College	20	\$65	\$225	\$28,300
Hostos Community College (Non-Matriculated)	20	\$65	\$280	\$34,900
Hunter College	34	\$100	\$290	\$62,560
John Jay College of Criminal Justice	25	\$100	\$290	\$46,000
Kingsborough Community College	62	\$65	\$225	\$87,730
Kingsborough Community College (Non-Matriculated)	20	\$65	\$280	\$34,900
LaGuardia Community College	51	\$65	\$225	\$72,165
LaGuardia Community College (Non-Matriculated)	10	\$65	\$280	\$17,450
Herbert H. Lehman College	200	\$100	\$290	\$368,000
Lehman College (Non-Matriculated)	70	\$100	\$420	\$183,400
Medgar Evers College	82	\$100	\$290	\$150,880
Medgar Evers College (Non-Matriculated)	40	\$100	\$420	\$104,800
NYC College of Technology	40	\$100	\$290	\$73,600
NYC College of Technology (Non-Matriculated)	12	\$100	\$420	\$31,440
College of Staten Island	100	\$100	\$290	\$184,000
College of Staten Island (Non-Matriculated)	44	\$100	\$420	\$115,280
Queens College	113	\$100	\$290	\$207,920
Queens College (Non-Matriculated)	100	\$100	\$420	\$262,000
Queensborough Community College	65	\$65	\$225	\$91,975
Queensborough Community College (Non-Matriculated)	22	\$65	\$280	\$38,390
School of Professional Studies	84	\$100	\$290	\$154,560
School of Professional Studies (Non-Matriculated)	83	\$100	\$420	\$217,460
York College	90	\$100	\$290	\$165,600
York College (Non-Matriculated)	20	\$100	\$420	\$52,400

\*Total maximum number of credits per student is 6 per semester.

CUNY schools are not required to submit VENDEX questionnaires; however, a review of VCIP reports, as well as State and federal debarment lists revealed no significant adverse information for any of the above-listed schools. Additionally, DHR has submitted satisfactory vendor performance letters for each school. As such, each of the vendor schools named above has been determined to be responsible.

**Item:** 11

**Description:**

Heating oil for schools and administrative buildings.

**REQUEST FOR AUTHORIZATION TO ACCESS THE DCAS CONTRACT FOR #2-B5,  
#4-B5, #6-B5, and #2-B10 HEATING OIL**

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$67,310,660 / \$336,553,300 Estimated Usage - Variable Price Contract	Tax Levy	6/1/15-5/31/20	As Per DCAS	DCAS Competitive Bid	No	Requirement

Vendor Name & Address	Annual / Total Contract Amount
Sprague Operating Resources LLC 185 International Drive Portsmouth, NH 03801	\$25,395,635 / \$126,978,175
United Metro Energy 500 Kingsland Ave Brooklyn, NY 11222	\$41,915,025 / \$209,575,125

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Ken Mahadeo Director of Maintenance Division of School Facilities (DSF)	Marissa Procope Director

**PURPOSE**

Authorization is requested to access the NYC Department of Citywide Administrative Services' (DCAS) heating fuel oil contract with Sprague Operating Resources LLC (Sprague) and United Metro Energy (United) for the purchase of #2-B5, #4-B5, #6-B6, and #2-B10 heating oil.

**DISCUSSION**

The DOE has used DCAS contracts to purchase fuel oil for over 17 years, allowing the Division of School Facilities (DSF) to share in the savings achieved by combining the DOE's volume with that of other City agencies. It is not in the DOE's best interest to contract for these services separately because DOE benefits from lower costs through these aggregate purchases and shares in DCAS's inspection services (monitoring product levels in tanks and the Bureau of Quality Assurance Inspection Stamp).

DCAS procured this commodity through a competitive bid solicitation. Rapid Petroleum Inc., the low bidder on 6 classes and Arrochar Fuel, the low bidder on 3 classes, were both found not responsive because they failed to provide the appropriate accreditation.

There were at least two bids received for 12 classes and a single responsive bid was received for classes 2, 3, 14 and 15. DCAS solicited 31 bids from potentially responsive vendors who had a reasonable opportunity to bid. A survey of non-bidders revealed that:

- Multiple vendors did not have the resources to commit to the work.
- One vendor could not produce fuel with the requisite 5% biodiesel requirement.
- Two vendors did not provide the required services.

Based on the above, DCAS determined that the solicitation was not restrictive and recommend award of those classes to United Metro – the single bidder. Prices for the single bid classes are aligned with the other competitively awarded items; therefore, pricing was considered to be fair and reasonable.

DCAS has determined both Sprague and United Metro to be responsible vendors with sufficient capacity to provide the services required. DSF has also had prior contracts with Sprague and is confident that they will continue to provide satisfactory service under contract. Both vendors also produce and maintain fuels according to the industry standard of the American Society for Testing and Materials and, as a result, are BQ-9000® certified.

The cost of fuel was priced per gallon and will fluctuate according to the Angus Index. DCAS has determined pricing to be fair and reasonable based on the competitive nature of the remaining classes. The estimated annual amount is based on past usage.

CLASSES	MANHATTAN			
	OIL TYPE	CONTRACTOR	ANNUAL CONTRACT AMOUNT	TOTAL CONTRACT AMOUNT
1	#2B5	Sprague	\$ 4,679,127	\$23,395,635
*2	#4B5	United Metro	\$8,083,005	\$40,415,025
*3	#6B5	United Metro	\$300,000	\$1,500,00

CLASSES	BRONX			
	OIL TYPE	CONTRACTOR	ANNUAL CONTRACT AMOUNT	TOTAL CONTRACT AMOUNT
4	#2B5	Sprague	\$4,679,127	\$23,395,635
5	#4B5	United Metro	\$8,083,005	\$40,415,025
6	#6B5	United Metro	\$300,000	\$1,500,000

CLASSES	BROOKLYN			
	OIL TYPE	CONTRACTOR	ANNUAL CONTRACT AMOUNT	TOTAL CONTRACT AMOUNT
7	#2B5	Sprague	\$4,679,127	\$23,395,635
8	#4B5	United Metro	\$8,083,005	\$40,415,025
9	#6B5	United Metro	\$300,000	\$1,500,000

CLASSES	QUEENS			
	OIL TYPE	CONTRACTOR	ANNUAL CONTRACT AMOUNT	TOTAL CONTRACT AMOUNT
10	#2B5	Sprague	\$4,679,127	\$23,395,635
11	#4B5	United Metro	\$8,083,005	\$40,415,025
12	#6B5	United Metro	\$300,000	\$1,500,000

CLASSES	STATEN ISLAND			
	OIL TYPE	CONTRACTOR	ANNUAL CONTRACT AMOUNT	TOTAL CONTRACT AMOUNT
13	#2B5	Sprague	\$ 4,679,127	\$23,395,635
*14	#4B5	United Metro	\$8,083,005	\$40,415,025
*15	#6B5	United Metro	\$300,000	\$1,500,000

CLASSES	CITYWIDE			
	OIL TYPE	CONTRACTOR	ANNUAL CONTRACT AMOUNT	TOTAL CONTRACT AMOUNT
16	#2B10	Sprague	\$2,000,000	\$10,000,000

**\*Single Bid Classes**

**Item:** 12

**Description:**

Maintenance for Oracle software products.

**REQUEST FOR AUTHORIZATION  
FOR ORACLE SOFTWARE MAINTENANCE**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Year 1: \$ \$908,904 Year 2: \$ \$954,349 Year 3: \$1,002,067 Total: \$2,865,320	Tax Levy	Three Years	None	City (DoITT) Contract, per DOE Procurement Policy & Procedures Section 3-11	No	Requirements

<b>Vendor Name &amp; Address</b>	DLT Solutions LLC 13861 Sunrise Valley Dr., Suite 400 Herndon, VA 20171
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<b>Contract Manager / Lead Contracting Officer</b>	<b>Division of Contracts &amp; Purchasing Contact</b>
Janine Maisano Division of Instructional & Information Technology	James McBride Division of Contracts & Purchasing

**PURPOSE**

Authorization is requested to contract for maintenance of Oracle software products through a New York City Department of Information Technology and Telecommunications (DoITT) contract.

**DISCUSSION**

Oracle software is used by the DOE's Division of Instructional and Information Technology (DIIT) for various applications and projects including iLearn NYC, STARS, LCGMS, and ATS SESIS Identity.

Software maintenance is necessary to provide bug fixes, updates, new versions, assistance, and troubleshooting when there are performance or functionality issues. Going without this support would not be practical in that DOE would not receive the necessary bug fixes, updates, and other services.

The DOE purchases Oracle products and services through DoITT's contract so as to share in the cost savings achieved by combining DOE's volume with that of other City agencies. Estimated DOE purchase volumes were included during the development of DoITT's procurement and the eventual contract award. Estimates may vary depending on the amount of users of the software. The level of software maintenance coverage necessary will fluctuate depending on the number of new licenses introduced into the environment in the upcoming years, hence this contract is a requirements contract. The estimated contract amount is based on past software maintenance costs for the software running in the DIIT-managed environment.

DoITT used a contract with the federal General Services Administration (GSA) as a backdrop contract for a procurement using a bid process. The three GSA-contracted vendors who were able to offer the broadest range of Oracle software maintenance license titles were solicited and DLT offered a price that was lower than the next low bidder by \$2 million.

DoITT negotiated a Citywide .025 percent annual percent increase for maintenance prices, which compares favorably with Oracle's standard three percent increase. On this basis and on the basis of the competitive nature of the procurement, DLT's pricing has been determined to be fair and reasonable.

A review of VENDEX, federal debarment records, and the DOE's performance records found no significant adverse information for DLT Solutions. In addition, DLT has been a successful contract holder for New York City in the past. Accordingly, DLT has been determined to be a responsible vendor.

**Item:** 13

**Description:**

Conflict resolution programs for students attending PS/IS 204 - Jacob Blackwell School and IS111-Oliver W. Holmes schools in Queens.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH JACOB A. RIIS NEIGHORHOOD SETTLEMENT HOUSE, INC. TO PROVIDE CONFLICT RESOLUTION SERVICES**

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$80,000	City Council	One Year (7/1/14 – 6/30/15)	None	Vendor Named in Grant, per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

<b>Vendor Name &amp; Address</b>	Jacob A. Riis Neighborhood Settlement House, Inc. 10-25 41 <sup>st</sup> Avenue Long Island City, NY 11101
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert J. Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

**PURPOSE**

Authorization is requested to contract with Jacob A. Riis Neighborhood Settlement House, Inc. (Jacob Riis) to provide a conflict resolution program to the students at PS/IS 204 – Jacob Blackwell School (PS/IS 204) and IS 111 – Oliver W. Holmes School (IS 111) in District 30, Queens.

**DISCUSSION**

Jacob Riis provides students with services that will assist with the prevention and reduction of gun violence. These services include leadership development, civic engagement, service learning projects, life skills awareness, and evidence-based curriculum workshops. The target population consists of middle school students, ages 10 to 14, coming from single-parent households and families with a history of violence or incarceration, who reside in the Long Island City and Astoria communities, particularly in NYCHA housing developments. The program serves 15 students in IS 204 and 15 students in PS/IS 111, for a total of 30 students who have been identified by school leadership and Jacob Riis staff as high-risk in grades 6, 7, and 8.

This contract is retroactive because additional time was needed for the Mayor's Office of Contracts to clear the vendor.

DCP reviewed the vendor's background in the DOE's files and in VENDEX and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council allocation process.

**Item: 14**

**Description:**

Conflict resolution and peer mediation for students attending Liberation High School and PS/IS 288 in Brooklyn.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH MOMENTUM TEENS FOR LEADERSHIP, INC.**

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$80,000	City Council	One Year (7/1/14 – 6/30/15)	None	Vendor Named in Grant, per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

<b>Vendor Name &amp; Address</b>	Momentum Teens for Leadership, Inc. 228 East 45 <sup>th</sup> Street, 4 <sup>th</sup> Floor New York, NY 10017
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert J. Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

**PURPOSE**

Authorization is requested to contract with Momentum Teens for Leadership, Inc. (MTFL) to provide workshops and other programs centered on holistic and preventative approaches to reduce and prevent violence at Liberation High School and PS/IS 288 in District 21, Brooklyn.

**DISCUSSION**

MTFL provides students, parents/guardians, and staff with services that assist with the reduction of bullying, teasing, violence, student truancy, and suspensions while increasing attendance and thereby improving academic performance. These services include parent/guardian workshops, professional development, and leadership workshops for both middle and high school students. The target population is high-risk students identified by school leadership and staff at MTFL.

This contract is retroactive because additional time was needed for the Mayor's Office of Contracts to clear the vendor.

DCP reviewed the vendor's background in the DOE's files and in VENDEX and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council allocation process.

**Item:** 15

**Description:**

Conflict resolution, family support and student health programs for students attending JHS 22- Jordan L. Mott and JHS 145 - Arturo Toscanini schools in the Bronx.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH SCAN-NEW YORK VOLUNTEER PARENT-AIDES ASSOCIATION TO PROVIDE CONFLICT RESOLUTION, FAMILY SUPPORT, AND STUDENT HEALTH PROGRAMS**

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$80,000	City Council	One Year (7/1/14 – 6/30/15)	None	Vendor named in Grant, per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

<b>Vendor Name &amp; Address</b>	SCAN - New York Volunteer Parent-Aides Association 345 East 102 <sup>nd</sup> Street, Suite 301 New York, NY 10029
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert J. Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

**PURPOSE**

Authorization is requested to contract with SCAN - New York Volunteer Parent-Aides Association (SCAN) to provide conflict resolution, family support and student health programs to the students at JHS 22 – Jordan L. Mott School and JHS 145 – Arturo Toscanini School in District 9 in the Bronx.

**DISCUSSION**

SCAN will provide participants with programs aimed at decreasing absenteeism, conflict, and gang-related violence. Activities include mediated small group discussions, school-wide assemblies, family outreach and support, and attendance tracking. In addition, a comprehensive after-school sports and recreation program and will focus on integrating physical activity into students' lifestyles, thereby developing life skills such as communication, teamwork, shared decision-making, and character building.

The contract is retroactive because additional time was needed for the Mayor's Office of Contracts to clear the vendor.

A review of SCAN's background information revealed five cautions in VENDEX:

- In 2008 the Department of Investigation conducted an investigation related to contracts with the NYC Administration for Children's Services (ACS) for which SCAN was a fiscal conduit in connection with their anti-gang youth initiative contract with the Mayor's Criminal Justice Coordinator's Office. ACS approved SCAN's corrective action plan and currently has a contract with SCAN.
- In 2009 the Office of the Special Commissioner of Investigation investigated SCAN's FY09 Supplemental Education Services attendance and student progress reports. The case was closed without findings.

- A third caution relates to a determination by the DOE that SCAN erroneously billed \$640 for days when a student did not receive service. DOE recouped these funds as a payment adjustment.
- Another caution indicates that SCAN had one of its licenses to operate a child care program (at 275 Harlem River Drive) revoked after the New York State Office of Family and Children's Services found that some staff health records were not properly and accurately maintained. SCAN entered into a settlement agreement on this matter and the license was subsequently reinstated.
- In 2011, the ACS's Office of Confidential Investigations investigated allegations of child abuse and maltreatment by two SCAN staff members. The investigation was closed without being substantiated.

SCAN appears to have taken reasonable steps in resolving the substantiated problems above and there are no other adverse findings that should preclude SCAN from moving forward in the contracting process. SCAN has provided satisfactory services to the DOE and as such has been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council allocation process.

**Item:** 16

**Description:**

McGraw-Hill School's education software product line.

## REQUEST FOR AUTHORIZATION TO PURCHASE MCGRAW-HILL SOFTWARE

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$300,000 / \$2,100,000	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

<b>Vendor Name &amp; Address</b>	McGraw-Hill School Education LLC 2 Penn Plaza New York, NY 10121
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Technology & Instructional Material Procurement Division of Contracts and Purchasing	Dan Aymar-Blair Senior Executive Director Division of Teaching and Learning	Domion Pontrelli Procurement Analyst

### PURPOSE

Authorization is requested to contract with McGraw-Hill School Education for the purchase of its entire line of educational technology solutions, on a requirements basis.

### DISCUSSION

McGraw-Hill provides web-based software programs for math, social studies, ELA and science in grades K-12. They also provide an online course management tool for teachers and students. The most popular McGraw-Hill programs used within the DOE are:

- StudySync – a literacy program that uses lesson plans, skill-building activities, vocabulary, and grammar to advance student skills in reading, writing, listening, and critical thinking.
- ConnectED – an integrated online teaching and learning resource for teachers and students that houses a comprehensive suite of language arts, math, science, and social studies programs, allowing teachers to have access to fully developed lesson plans, along with tools to adjust and customize these plans for the student's learning level.
- Connect – a course and learning management program that allows teachers to manage their AP (advanced placement) classes using digital or print course management tools. The program gives teachers reporting options to monitor the progress of their entire class, review individual student data over time, and identify the additional content support needs of any student, in real-time.

McGraw-Hill is offering the DOE a discount of 25 percent off their software list price and has guaranteed that no customer will receive better pricing than the DOE; prices have therefore been determined to be fair and reasonable.

The estimated contract amount is based on prior usage.

McGraw Hill School Education was previously part of The McGraw-Hill Companies, Inc., but was sold in 2013. Notwithstanding that they now are legally separated companies, we are reporting the following information from VENDEX regarding the former parent company and current affiliate:

- Affiliate CTB McGraw Hill experienced significant difficulty with distributed scoring services for 2013 Regents exams selected for electronic scoring, resulting in significant delays in reporting test results for NYC Schools. The DOE notified CTB of its concerns and entered into an agreement with CTB that terminated the contract without any admission of fault and provided the DOE with a credit against future purchases from certain McGraw Hill companies.
- Former parent company McGraw Hill and former affiliate Standard & Poor's have been defendants in a number of shareholder class actions, as well as other judicial proceedings brought by clients, governmental entities and others, with allegations including misrepresentations and omissions regarding earnings, securities fraud, breach of fiduciary duties, consumer fraud and deceptive trade practices. Three complaints have been dismissed and others are at various stages of litigation.
- CTB McGraw Hill's former affiliate Standard and Poor's Ratings Services has been the subject of an ongoing investigation since 2011 by the Securities and Exchange Commission (SEC). Standard and Poor's was charged with violating Federal Securities law when, in 2007, it issued favorable ratings to the offerings of collateralized residential mortgage products which were in fact sub-prime. The charge, known as the "Wells Notice", is not a "formal allegation of wrong doing and allows S&P to address the issues raised. CTB McGraw Hill's VENDEX indicates that the matter is ongoing, and a Justice Department lawsuit was announced in 2013.
- Standard and Poor's Financial Services is involved in a legal action that began in 2009 in U.S. District Court for the Sixth District of Ohio, in which pension funds (of the Ohio Police and Fire Department) allege S&P generated "false and misleading" ratings of certain mortgage backed securities. S&P alleges it filed a motion to dismiss this action and was granted the dismissal in 2011 with the court finding no liability or damages against S&P. The plaintiffs filed a notice of appeal to the Sixth Circuit. The appellate briefing was not complete as of the date of the VENDEX submission, and the vendor is unsure as to when the Sixth Circuit will rule on this matter.

The DOE also found news reports regarding affiliate CTB McGraw Hill's administration and scoring of state-wide tests in Oklahoma and Indiana. The issues were quickly resolved and CTB paid a \$1.2 million settlement to the Oklahoma Department of Education. Both Oklahoma and Indiana have renewed their contracts with CTB for the 2014 tests. In addition, former affiliate CTB failed to properly discount testing materials provided to the DOE between 2007-2011 resulting in a \$189,000 refund.

As these matters do not entail conduct exhibited by the prime vendor and the related entities referenced, former or current, have responsibly addressed the issues they raise.

Background checks performed on McGraw-Hill School Education included a review of VENDEX, CTS, New York State Department of Labor, and the Federal Debarment List. The DOE has found McGraw-Hill's performance to be satisfactory on prior work and in light of McGraw-Hill's effort to address these issues as they arise, we do not believe any of these matter preclude a determination that the vendor is responsible.

**Item:** 17

**Description:**

Add on item: New York State Education Department (NYSED) Grant for Expanded UPK Full-Day seats in High-Need Districts.

**REQUEST FOR AUTHORIZATION TO AMEND A CONTRACT  
PURSUANT TO A NYSED GRANT FOR EXPANDED UNIVERSAL PREKINDERGARTEN  
SERVICES IN HIGH-NEED SCHOOL DISTRICTS WITHIN NEW YORK STATE**

Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$31,509.00	New York State Education Department (NYSED)	1/31/14 – 6/30/14	None	Contract Amendment via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures	Yes	Full-Value

<b>Vendor Names &amp; Addresses</b>	Kreative Kare Day Care Center, Inc. 455-459 Wilson Avenue Brooklyn, NY 11221
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

**PURPOSE**

Authorization is requested to amend the half-day Universal Prekindergarten (UPK) contract with the vendor listed above to provide full-day services. The overall term of the contracts remain unchanged.

**DISCUSSION**

In September 2013, the New York State Education Department (NYSED) announced a request for proposals (RFP) for a grant to create or expand full-day Prekindergarten (UPK) seats in high-need school districts. NYSED defines full-day UPK services as five hours.

The Office of Early Childhood Education (OECE) submitted a proposal on behalf of the New York City Department of Education (NYCDOE) and was notified of a grant award from NYSED in January 2014. The grant allocated funds for services to start in fiscal year 2014; however, at least 90 days of instruction must be provided in FY 2014 to be eligible for the funding. It was therefore prudent to initiate the delivery of services upon notice of award, hence these contracts are retroactive.

Given the time constraints of implementing these services mid-year in FY 2014, OECE determined to use the grant funds exclusively for Community Based Organization (CBO) UPK programs.

OECE began the process of selecting CBOs by identifying CBOs who submitted a proposal to the most recent RFP (R0968), which was released in December 2012, for services in FY 2013. At the time of the solicitation, the NYCDOE had 4,000 full-day seats to distribute among public schools and CBOs in high-need communities. Many existing half-day CBO providers submitted proposals for full-day services and passed OECE's quality threshold, but were not in the highest-need areas and so were not awarded full-day seats pursuant to R0968. In response to the State's announcement of the new grant program in September 2013, OECE selected those half-day CBO providers in neighborhoods at the next level of need to see if they could offer full-day services to their current families without displacing any children. Once this list had been exhausted, OECE reached out to half-day providers in high-need areas who had not submitted a proposal for full-day services pursuant to R0968 but who could accommodate the NYSED grant requirements for the full-day program.

A Request for Authorization (RA) for 62 vendors to amend their half-day (HD) Universal Prekindergarten (UPK) contracts to provide full-day (FD) services for four-year-olds was initially approved by the Panel for Education Policy (PEP) at its April 2014 contract meeting. Kreative Kare Day Care Center, Inc. (Kreative Kare) was one of the vendors included in that RA; however, the RA listed 1 site rather than the vendor's 2 sites. Also, while the total number of seats was correctly noted in the RA, the rate provided only applied to one of the vendor's site. This Request for Authorization seeks to correct the rate for the second site.

OECE has attested to the vendor's satisfactory performance under its contract for UPK services. Kreative Kare has therefore been determined to be responsible.

Vendor Name	Seats Converted (Original RA)	Corrected Seats Converted	Cost Per HD Seat (Original RA)	Corrected Cost Per HD Seat	SED Cost Per Seat (Original RA)	Corrected SED Cost Per Seat	Total Contract Increase Amount
Kreative Kare Day Care Center, Inc.	38	18	\$3,485.00	\$3,525.00	\$6,985.00	\$7,026.00	\$31,509.00

# Technical Changes

**TECHNICAL CHANGES FOR PROVIDERS APPROVED UNDER PREVIOUS REQUESTS  
FOR AUTHORIZATION OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR YEAR-  
OLDS IN UNIVERSAL PREKINDERGARTEN**

Funding Sources	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
New York State Education Department (NYSED), Tax Levy	Three Years	Options to Extend for Two 1-Year Periods or One 2-Year Period	Request for Proposal (RFP)	No	Requirement

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Chief Executive Officer Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

**PURPOSE**

In April of 2015, the Panel for Educational Policy (Panel) approved a Request for Authorization (RA) to contract with vendors to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program.

The table below shows technical changes for Universal Prekindergarten Service providers previously approved on the April and June 10<sup>th</sup> Panel meetings:

Panel	Vendor Name Original	#	Site ID	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Negotiated Annual Contract Amount for Full-Day Seats	Start-up costs for furniture and materials Original	Start-up costs for facilities/permits Original
April	Ber Heigloh Institutes	26200	KABU	K	11239	72	\$ 8,805.00	\$ 633,960.00	\$ 30,000.00	\$ -
April	Fantasm Inc.	26293	KBOV	K	11229	33	\$ 11,300.00	\$ 372,900.00	\$ 21,162.00	\$ -
April	Rainbow Daycare Center, Inc.	26235	KBN1	K	11234	20	\$ 11,112.00	\$ 222,240.00	\$ 14,615.00	\$ 11,100.00
April	itty Bitty Adventures Preschool	26319	KCNF	K	11234	16	\$ 11,284.00	\$ 180,544.00	\$ -	\$ -
April	Woodmere Day Care Center Inc	26322	KCOH	K	11218	36	\$ 8,170.00	\$ 294,120.00	\$ 6,083.42	\$ -
April	Catholic School Region of Manhattan	26278	MADO	M	10011	72	\$11,195.17	\$806,052.24	\$60,000.00	\$ 72,000.00
April	Catholic School Region of Manhattan	26271	MADH	M	10033	120	\$ 11,500.00	\$ 1,380,000.00	\$ 100,000.00	\$ -
April	Notre Dame Catholic Academy	26220	QADR	Q	11385	36	\$ 10,300.00	\$ 370,800.00	\$ -	\$ -
April	Our Lady of the Blessed Sacrament School	26231	QADY	Q	11361	36	\$ 9,700.00	\$ 349,200.00	\$ 15,000.00	\$ 18,000.00
April	Children's Big Apple Early Childhood Center Inc.	26219	QASX	Q	11376	18	\$ 9,975.00	\$ 179,550.00	\$ 4,995.00	\$ -
April	The Linda School.com	26320	QBIV	Q	11413	12	\$ 10,525.00	\$ 126,300.00	\$ 2,320.00	\$ -
April	Karen Ohr Nursery	26251	QBLM	Q	11366	54	\$ 9,927.00	\$ 536,058.00	\$ -	\$ -
April	Play and Learn Day Care Center	26241	QBLR	Q	11379	18	\$ 9,960.00	\$ 179,280.00	\$ 25,326.00	\$ -
April	The Gingerbread Learning Center	26354	RACL	R	10312	28	\$ 10,318.00	\$ 288,904.00	\$ 20,474.00	\$ 14,000.00
April	Rainbow Daycare Center, Inc.	26346	RAFU	R	10312	80	\$ 11,493.00	\$ 919,440.00	\$ -	\$ -
April	Congregation b'nai Israel of Staten Island	26331	RAHC	R	10306	15	\$ 10,419.00	\$ 156,285.00	\$ 30,000.00	\$ 8,000.00
April	Catholic School Region of Northwest-South Bronx	26382	XAEP	X	10460	90	\$ 10,875.20	\$ 978,768.00	\$ 30,000.00	\$ -
April	Catholic School Region of Central Westchester	26363	XASX	X	10470	54	\$ 10,795.86	\$ 582,976.44	\$ -	\$ -
May	Corteyou Early Childhood Center	26269	KASI	K	11226	36	\$10,381.00	\$30,001.60	\$ 373,716.00	\$30,001.60
May	Corteyou Early Childhood Center	26266	KBJJ	K	11210	18	\$10,602.00	\$15,000.80	\$ 190,936.00	\$15,000.80
May	Raymond S. Edwards- Mohdc	26243	KBGP	K	11203	54	\$11,990.00	\$45,000.00	\$ 647,460.00	\$45,000.00
May	PNW Enterprises Ltd. d/b/a NY Kids Club	26205	KCNZ	K	11217	36	\$14,526.00	\$2,620.00	\$ 522,936.00	\$2,620.00
May	Church of the Good Shepherd	26275	MADL	M	10034	36	\$10,794.00	\$30,000.00	\$ 388,584.00	\$30,000.00
May	Childcare Partners NY West	26280	MBBM	M	10004	37	\$11,984.72	\$14,458.40	\$ 443,434.64	\$14,458.40
May	Ave Maria Catholic Academy	26213	QADN	Q	11414	36	\$9,700.00	\$ 349,200.00	\$ 111,800.00	\$0.00
May	Up The Ladder	26358	QAVV	Q	11416	28	\$10,425.00	\$ 2,390.00	\$ 291,900.00	\$ 2,390.00
May	Christ Evangelical Lutheran Church	26225	QAVK	Q	11377	18	\$9,700.00	\$2,815.00	\$ 174,600.00	\$2,815.00
May	HAPPILY EVER AFTER DAYCARE	26236	QBME	Q	11385	36	\$10,100.00	\$0.00	\$ 363,600.00	\$0.00
May	St. Patrick School	26349	RBZ	R	10306	40	\$10,210.00	\$29,898.00	\$ 408,400.00	\$29,898.00
May	Our Lady of the Assumption School	26407	XACJ	X	10461	54	\$10,000.00	\$41,787.00	\$ 540,000.00	\$41,787.00
May	Catholic School Region of Northwest-South Bronx	26373	XADH	X	10467	36	\$10,937.71	\$30,000.00	\$ 393,577.56	\$30,000.00
May	St. Helena Parochial Elementary School	26412	XADQ	X	10462	80	\$10,000.00	\$58,261.00	\$ 800,000.00	\$58,261.00
May	Riverdale Temple Nursery School	26410	XAPC	X	10471	31	\$10,151.66	\$0.00	\$ 314,701.46	\$0.00
May	Mind-Builders Creative Arts Center	26401	XASO	X	10467	18	\$10,546.20	\$10,007.00	\$ 189,831.60	\$10,007.00
May	Cardinal McCloskey School and Home for Children	26195	XASW	X	10453	72	\$10,727.88	\$57,762.00	\$ 772,407.36	\$57,762.00
May	Oaktree House Learning Inc	26405	XAYH	X	10462	30	\$10,942.42	\$19,900.00	\$ 328,272.60	\$19,900.00
June 10	United Cerebral Palsy of New York City	26289	MBU	M	10023	32	\$10,000.00	\$320,000.00	12176	\$0.00
June 10	Sacred Heart School	26279	QAEQ	Q	11361	36	\$9,700.00	\$349,200.00	15000	\$13,990.00
June 10	St. Mary Gate of Heaven School	26295	QAGC	Q	11416	54	\$9,700.00	\$523,800.00	45000	\$25,500.00
June 10	Queens Borough Public Library	26252	QBHW	Q	11106	36	\$9,700.00	\$349,200.00	20000	\$72,000.00
June 10	2260 Little Shepherds LLC	26187	XAYB	X	10468	38	\$9,919.00	\$376,922.00	30000	\$0.00
June 10	PHIPPS COMMUNITY DEVELOPMENT CORP	26408	XAYK	X	10460	54	\$11,200.00	\$604,800.00	45000	\$54,000.00





Vendor Name/Zip REVISION

Be'er Hagolah Institutes, Inc.
Fantasm Inc. d/b/a Fantasia D.C.C.
Rainbow Day Care Center, Inc. d/b/a Stepping Stones Pre-school
itty Bitty Adventures LLC
Woodmere Day Care Center Inc d/b/a Sweet Home Day Care Center
Our Lady of the Blessed Sacrament Roman Catholic Church, Borough of Queens d/b/a Our Lady of the Blessed Sacrament Parochial School
11373
Site Withdrawn
The Gingerbread Learning Center, Inc.
Rainbow Day Care Center, Inc. d/b/a Stepping Stones Pre-school
Congregation b'nai Israel of Staten Island d/b/a CBI Academy Preschool
Cortelyou Early Childhood Center, Inc.
Cortelyou Early Childhood Center, Inc.
Raymond Edwards d/b/a Modern Organization & Human Development Center
The Roman Catholic Church of the Good Shepherd, New York City
Childcare Partners at New York-West, LLC d/b/a The Learning Experience Children's Academy
Up The Ladder Corp.
Christ Evangelical Lutheran Church of Woodside, Long Island, New York
Happy Ever After Daycare, LLC
Church of St. Patrick
The Church of Our Lady of the Assumption of Bronx, NY City
The Roman Catholic Church of St. Helena, Bronx, N.Y.
Riverdale Temple
Mindbuilders Creative Arts, Inc.
Cardinal McCloskey School and Home for Children d/b/a Cardinal McCloskey Community Services
Oaktree House Learning Center Inc.
United Cerebral Palsy of New York City, Inc.
The Roman Catholic Church of the Sacred Heart in the Borough of Queens in the City of New York
The Roman Catholic Church of St. Mary Gate of Heaven
The Queens Borough Public Library
2260 Little Shepherds LLC d/b/a Lil Inventors Child Care
Philips Neighborhoods, Inc.