

## **EDUCATIONAL IMPACT STATEMENT:**

### **The Proposed Temporary Re-siting and Co-Location of a Portion of P.S. 11 Kathryn Phelan (30Q011) with P.S. 171 Peter G. Van Alst (30Q171) in Building Q171 for the 2014-2015 School Year, and the Proposed Temporary Re-siting and Co-location of a Portion of P.S. 11 Kathryn Phelan (30Q011) with 30QTBD in New Building Q339 for the 2015-2016 and 2016-2017 School Years**

#### **I. Summary of Proposal**

The New York City Department of Education (“DOE”) is proposing to temporarily re-site and co-locate a portion of the kindergarten and first grade or alternatively the kindergarten of P.S. 11 Kathryn Phelan (30Q011, “P.S. 11”), an existing elementary school, with P.S. 171 Peter G. Van Alst (30Q171, “P.S. 171”), an existing elementary school in building Q171 (“Q171”), located at 14-14 29<sup>th</sup> Avenue, Queens, NY 11102, in Community School District 30 (“District 30”) for the 2014-2015 school year. In addition, City Year,<sup>1</sup> a community based organization (“CBO”), is located in Q171. For the 2015-2016 and the 2016-2017 school years, the DOE is proposing to temporarily re-site and co-locate a portion of the kindergarten and first grade or alternatively the kindergarten of P.S. 11 with 30QTBD (“30QTBD”), a new elementary school that is anticipated to open in new building Q339 (“Q339”) located at 39-07 57<sup>th</sup> Street, Queens, NY 11377 in District 30. A “re-siting” means students will attend classes in a different building than the one students have attended in previous years, and a “co-location” means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, libraries, and cafeterias.

P.S. 11 is a zoned elementary school that currently serves students in kindergarten through sixth grades in main building Q011 (“Q011”), mini-building Q810 (“Q810”), and its adjacent transportable classroom units (Q932, “TCUs”),<sup>2</sup> located at 54-25 Skillman Avenue, Queens, NY 11377, in District 30.<sup>3</sup> In the Spring of 2013, the School Construction Authority (“SCA”) approved the removal of P.S. 11’s mini-building following the 2013-2014 school year in conjunction with the construction of a permanent addition with the capacity of 856 seats, including 202 seats to replace the current mini-building and 654 new additional seats for the school.<sup>4</sup> The construction of the addition is anticipated to take three years, during which P.S. 11 will need additional capacity to accommodate its students.

Therefore, if this proposal is approved, a portion of the kindergarten and first grade will be re-sited to the Q171 building for the first year of construction. Alternatively, if P.S. 11’s kindergarten enrollment in 2014-2015 school year is sufficient to fill all of the available seats in the annex in

<sup>1</sup> For more information: <http://www.cityyear.org>.

<sup>2</sup> Throughout this Educational Impact Statement (“EIS”), all references to Q011 include Q932, but not Q810.

<sup>3</sup> A student’s zoned school is determined by his or her home address. For more information about school zoning and admissions processes for zoned elementary schools, please visit the DOE Web site’s School Search function at <http://schools.nyc.gov/schoolsearch>.

<sup>4</sup> The official target capacity for the building addition is not yet available. All references to building capacity in this document are based on the designed capacity of Q011’s building addition as per the Program of Requirements (“POR”) from the SCA.

Q171, P.S. 11 leadership may decide to site its entire kindergarten in Q171 and continue to serve all of its first-grade students in building Q011. Building Q171 is approximately 2.5 miles from building Q011.

If this proposal is approved, for the subsequent two years of construction, P.S. 11's kindergarten and first grade at Q171 would be re-sited to the new Q339 building.<sup>5</sup> Alternatively, if P.S. 11's kindergarten enrollment in the 2015-2016 and 2016-2017 school years is sufficient to fill all of the available seats in the annex in Q339, P.S. 11 leadership may decide to site its entire kindergarten in Q339 and continue to serve all of its first grade students in building Q011. Building Q339 is approximately 0.3 miles from building Q011. P.S. 11 will not need space in Q171 or Q339 after the completion of building Q011's addition.<sup>6</sup>

P.S. 171 is a zoned elementary school that serves students in kindergarten through fifth grade and offers a pre-kindergarten program in building Q171. 30QTBD will be a new elementary school that is anticipated to open in building Q339 and will phase-in one grade per year to serve students in kindergarten through fifth grade at full-scale.

If this proposal is approved, a portion of P.S. 11's students will be co-located with P.S. 171 in building Q171 for the 2014-2015 school year. Building Q171 will serve approximately 230-270 P.S. 11 students in 2014-2015. In the 2015-2016 and 2016-2017 school years, P.S. 11 will serve 230-270 students in building Q339. P.S. 11 will continue to serve a portion of its kindergarten and first grades, and its second- through sixth-grade students in Q011 during this period, or, alternatively, its first- through sixth-grade students, in Q011 during this period if P.S. 11's leadership decides to site its entire kindergarten in Q171 and Q339. In the 2017-2018 school year, P.S. 11 students who are re-sited will relocate to main building Q011 or the new permanent addition to building Q011 scheduled to be completed by September 2017, where P.S. 11 will serve all of its students thereafter. A more detailed discussion of long-term planning for P.S. 11 is detailed in Section III.C.

For the purposes of this EIS, the DOE has projected that 230-270 P.S. 11 kindergarten and/or first-grade students will be re-sited to building Q171 for school year 2014-2015 and to Q339 for the 2015-2016 and 2016-2017 school years. The leadership of P.S. 11 will decide which students will be served at Q171 and Q339 during the period of re-siting and may ultimately decide to change the configuration of its grade levels across its sites.

Where possible, the DOE aims to utilize available space in other local school buildings to alleviate overcrowding or serve students during a temporary period of construction. According to the 2012 – 2013 Enrollment, Capacity, Utilization Report (the "Blue Book"), Q171 has the capacity to serve 854 students. The DOE determined that building Q171 would be under-utilized during the 2014-2015 school year. In 2013-2014, the building serves approximately 581 students, yielding a utilization rate of 68%, indicating that the building is "under-utilized" and has the capacity to accommodate additional students. If this proposal is approved, in 2014-2015, P.S. 11 and P.S. 171 will serve a total of 790-890 students in building Q171, yielding a building utilization rate of 93%-104%. Although a utilization rate in excess of 100% may suggest that a building will be over-utilized or over-crowded in a given year, this rate does not account for the fact that rooms may be programmed for more efficient or different uses than the standard assumptions in the utilization calculation.

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<sup>5</sup> Construction on Q339 is anticipated to be completed in time for the 2015-2016 school year.

<sup>6</sup> Should construction be completed prior to the 2017-2018 school year, P.S. 11 may re-locate its students back to the main building and permanent addition.

Additionally, if this proposal is approved, in school years 2015-2016 and 2016-2017, P.S. 11 and 30QTBD will be co-located in building Q339. According to the Program of Requirements (“POR”) from the SCA, Q339 has the capacity to serve 472 students.<sup>7</sup> In 2015-2016, the DOE anticipates that the new school will serve approximately 80-90 kindergarten students, which would yield a utilization rate of 17%-19% if this co-location proposal were not approved. This indicates that the building will be “under-utilized” and would have the capacity to accommodate additional students as the new school grows to scale. If this proposal is approved, in 2015-2016, P.S. 11 and 30QTBD will serve a total of 310-360 students in building Q339, yielding a building utilization rate of 66%-76%. In 2016-2017, P.S. 11 and 30QTBD will serve a total of 390-450 students in building Q339, yielding a building utilization rate of 83%-95%.

This proposal is contingent on the completion of the P.S. 11 addition by September 2017. As noted, currently, the DOE plans for P.S. 11 to serve all of its students in main building Q011 and the new permanent addition adjacent to building Q011 after the 2016-2017 school year. If P.S. 11’s addition is not ready at that time, the DOE would issue a separate EIS describing an alternate siting plan for P.S. 11’s students.

## II. Proposed or Potential Use of Building

Q171 has a target capacity of 854 students.<sup>8</sup> (The concept of “target capacity” is described below.) In 2013-2014, the building is serving approximately 581 total students,<sup>9</sup> yielding a target utilization rate of 68%.<sup>10</sup> This means that the building is “under-utilized” and has extra space to accommodate additional students.<sup>11</sup> Q339 has a designed capacity of 472 students.<sup>12</sup> In 2015-2016, it is projected that the building will serve approximately 80-90 total students,<sup>13</sup> which would yield a utilization rate of 17%-19%, if this co-location is not approved. This means that the building will be “under-utilized” and has extra space to accommodate additional students.

If this proposal is approved and a portion of the kindergarten and first grade, or alternatively the entire kindergarten, of P.S. 11 is temporarily re-sited due to the removal of the school’s mini-building, P.S. 11 will serve approximately 230-270 students in Q171 for one year, beginning in 2014-2015. P.S. 11 would serve approximately 230-270 students in building Q339 in the 2015-2016 and 2016-2017 school years.

<sup>7</sup> This is subject to change after construction on Q339 is completed.

<sup>8</sup> The 2012-2013 Enrollment, Capacity, Utilization Report (the “Blue Book”) can be found here:

[http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2012-2013\\_Classic.pdf](http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2012-2013_Classic.pdf).

<sup>9</sup> All figures are from the 2013-2014 Unaudited Register.

<sup>10</sup> All references to building utilization rates in this document are based on target capacity data from the 2012-2013 Blue Book and the 2013-2014 Unaudited Register. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

<sup>11</sup> The most recent Under-Utilized Space Memorandum and List was updated on November 20, 2012, and can be accessed at: [http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/134525/UnderutilizedSpaceMemorandum112012\\_vFINALforprint.pdf](http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/134525/UnderutilizedSpaceMemorandum112012_vFINALforprint.pdf). The most recent Under-Utilized Space Memorandum Addendum was updated on August 28, 2013, and can be accessed at: [http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/149149/UUMemorandumAddendum\\_August2013vFINAL.pdf](http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/149149/UUMemorandumAddendum_August2013vFINAL.pdf).

<sup>12</sup> The official target capacity and utilization rates for Q339 for the 2015-2016 school year and beyond are not yet available. All references to Q339 building capacity and utilization rates in this document are based on the designed capacity of building Q339 as per the POR from the SCA.

<sup>13</sup> All enrollment figures for the new school, 30QTBD, are based on a phase-in plan of three general education or ICT sections and one self-contained section per entry grade in the first year.

The current and projected grade spans for the Q171 and Q339 buildings, under this proposal, are indicated in the charts below:

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**Grade Spans at Q171**

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DBN	School Name	2013-2014	2014-2015
30Q171	P.S. 171 Peter G. Van Alst	K-5	K-5
30Q011 @ Q171	P.S. 011 Kathryn Phelan @ Q171 <sup>14</sup>	-	K-1 or K

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**Grade Spans at Q339**

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DBN	School Name	2013-2014	2014-2015	2015-2016	2016-2017
30QTBD	New School @ Q339	-	-	K	K-1
30Q011 @ Q339	P.S. 011 Kathryn Phelan @ Q339 <sup>15</sup>	-	-	K-1 or K	K-1 or K

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<sup>14</sup> A portion of P.S. 11's kindergarten and first grade, or P.S. 11's entire kindergarten, is expected to be served in building Q171 in the 2014-2015 school year. All other P.S. 11 students will continue to be served in Q011.

<sup>15</sup> A portion of P.S. 11's kindergarten and first grade, or P.S. 11's entire kindergarten, is expected to be served in building Q339 in the 2015-2016 and 2016-2017 school years. All other P.S. 11 students will continue to be served in Q011.

If this proposal is approved, the current and projected enrollment and building utilization rates for the schools in Q171 between 2013-2014 and 2014-2015 and Q339 between 2013-2014 and 2016-2017 are as follows:

**Projected Utilization and Enrollment at Q171**

DBN	School Name	2013-2014 Enrollment	2014-2015 Projected Enrollment
30Q171	P.S. 171 Peter G. Van Alst	581	560 - 620
30Q011 @ Q171	P.S. 011 Kathryn Phelan @ Q171	-	230 - 270
<b>Total Building Enrollment</b>		581	790 - 890
<b>Utilization<sup>16</sup></b>		68%	93% - 104%

**Projected Utilization and Enrollment at Q339**

DBN	School Name	2013-2014 Enrollment	2014-2015 Projected Enrollment	2015-2016 Projected Enrollment	2016-2017 Projected Enrollment
30QTBD	New School @ Q339	-	-	80 – 90	160 - 180
30Q011 @ Q339	P.S. 011 Kathryn Phelan @ Q339	-	-	230 – 270	230 - 270
<b>Total Building Enrollment</b>		-	-	310 – 360	390 - 450
<b>Utilization<sup>17</sup></b>		-	-	66% - 76%	83% - 95%

<sup>16</sup> All references to building utilization rates in this table are based on target capacity data from the 2012-2013 Blue Book and 2013-2014 Unaudited Register. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

<sup>17</sup> All references to building utilization rates in this table are based on the designed capacity of building Q339 as per the POR from the SCA and enrollment data from the planned section counts for 30QTBD, as well as planned P.S. 11 enrollment in Q339. Preliminary capacity figures from the SCA are subject to change. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning may conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

P.S. 11 is projected to serve approximately 230-270 students in 2014-2015 in Q171, and P.S. 171 is projected to serve approximately 560-620 students in Q171 in 2014-2015, yielding a utilization rate of 93%-104% in building Q171. In 2015-2016, P.S. 11 is projected to serve approximately 230-270 students in building Q339, and 30QTBD is projected to serve approximately 80-90 students in building Q339, yielding a utilization rate of 66%-76%. In 2016-2017, P.S. 11 is projected to serve approximately 230-270 students in building Q339, and 30QTBD is projected to serve approximately 160-180 students in building Q339, yielding a utilization rate of 83%-95%.

As described in more detail in the Enrollment, Capacity, Utilization Report (“Blue Book”), which is available at

[http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2012-2013\\_Classic.pdf](http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2012-2013_Classic.pdf), a building’s target utilization rate is calculated by dividing the aggregated enrollment of all the school organizations in the building by the aggregated “target capacities” of those organizations. Each school organization’s “target capacity” is calculated based upon the scheduled use of individual rooms as reported by principals during an annual facilities survey, the DOE’s goals for maximum classroom capacities (which are lower than the UFT contractual class sizes and differ depending on grade level), and the efficiency with which classrooms are programmed (i.e., the frequency with which classes are scheduled in a given classroom). The target capacity assumes that the components underlying that target capacity (scheduled use of classrooms, goal maximum classroom capacity, etc.) remain constant.

The most recent year for which target capacity has been calculated for buildings is 2012-2013. As described above, the DOE’s projected utilization rates for the 2013-2014 school year and beyond are based on the 2012-2013 target capacity, which assumes that the components underlying that target capacity (scheduled use of classrooms, maximum classroom capacity, etc.) remain constant. Thus, projected utilization rates for 2013-2014 and beyond provide only an approximation of a building’s usage because each of the factors underlying target capacity may be adjusted by principals from year to year to better accommodate students’ needs. For example, changing the use of a room from an administrative room to a homeroom at the high school level will increase a building’s overall target capacity because for high schools administrative rooms are not assigned a capacity. Holding enrollment constant, this change will result in a lower utilization rate. Similarly, if a room previously used as a kindergarten classroom is subsequently used as fifth grade classroom, the building’s target capacity will increase because we expect that a fifth grade class will have more students than a kindergarten class. This is reflected in the fact that the DOE’s goal for maximum classroom capacity is higher for fifth grade classrooms than for kindergarten classrooms. In this example, as well, assuming enrollment is constant, the utilization rate will decrease. Although a utilization rate in excess of 100% may suggest that a building will be over-utilized or over-crowded in a given year, this rate does not account for the fact that rooms may be programmed for more efficient or different uses than the standard assumptions in the utilization calculation, as described above.

The SCA calculated the target capacity for building Q339 for 2015-2016. The DOE’s projected utilization rates for the 2015-2016 school year and beyond are based on the SCA’s projected capacity for the new building, which assumes that the components underlying that target capacity remain constant. An official building utilization rate will not be available until after the 2015-2016 Blue Book is published. At that time, the utilization rate will be described in more detail in the Blue Book.

Section III.B. sets forth the baseline number of rooms to be allocated to each school pursuant to the Footprint as well as the total number of rooms in the buildings to provide a more complete picture of the availability of space in the buildings.

### III. Impact of the Proposal on Affected Students, Schools, and Community

#### A. Students

##### *Impact on Current and Future Students at P.S. 11*

This proposal is not expected to impact current or future student enrollment or instructional programming at P.S. 11.

As noted above, P.S. 11 is a zoned elementary school that currently serves students in kindergarten through sixth grades in building Q011. If this proposal is approved, all students currently enrolled in grades one through five at P.S. 11 could continue to attend P.S. 11 at Q011 in the 2014-2015 school year. Some students entering kindergarten and first grade at P.S. 11 would attend P.S. 11 at Q171 during the 2014-2015 school year, or, alternatively, just students entering kindergarten would attend P.S. 11 at Q171 during the 2014-2015 school year. Additionally, some students entering kindergarten and first grade at P.S. 11 would attend P.S. 11 at Q339 for the 2015-2016 and 2016-2017 school years, or, alternatively, just students entering kindergarten would attend P.S. 11 at Q339 during the 2015-2016 and 2016-2017 school year. These students would be supervised by the P.S. 11 administration. This means that some students that attended kindergarten in Q011 in the 2013-2014 school year may attend P.S. 11 in Q171 for first grade in 2014-2015. Additionally, some or all kindergarten students entering P.S. 11 in the 2014-2015 school year would attend school in Q171 for kindergarten, and may attend school in Q339 for first-grade in 2015-2016. The leadership of P.S. 11 will decide which portion of its students will be served at Q171 and Q339 during the period of re-siting.

P.S. 11 currently offers Integrated Co-Teaching (“ICT”) and Self-Contained (“SC”) Special Education classes and Special Education Teacher Support Services (“SETSS”). It also has an English as a Second Language (“ESL”) program for English Language Learner (“ELL”) students. The existing ICT, SC, and SETSS classes at P.S. 11 will continue to be provided and students with disabilities will continue to receive mandated services in accordance with their Individualized Education Programs (“IEPs”), regardless of where they are sited. Services are tailored to meet the individual needs of students with disabilities attending P.S. 11 and, as such, may vary from year to year. All current and future ELL students attending P.S. 11, across all sites, will receive ESL services in accordance with DOE policy.

P.S. 11 currently offers the following extra-curricular activities and partnerships:<sup>18</sup>

**Extra-curriculars:** Afterschool ESL Program; Heritage Program

**Partnerships:** Out-of-School Afterschool Program

The DOE does not anticipate that this proposal will impact the partnerships of P.S. 11. Similarly, P.S. 11 will continue to offer extra-curricular programs based on student interests, available resources, and staff support for those programs. The proposed temporary re-siting of a portion of P.S. 11 students will not impact those opportunities. Students will continue to have the opportunity to participate in a variety of extra-curricular programs, though the specific programs offered at a given school are always subject to change. This is true for any City student as all schools modify extra-curricular offerings annually based on student demand and available resources.

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<sup>18</sup> School reported data as of November 26, 2013. For more information about P.S. 11: <http://ps11q.org>

Since building Q171 is located approximately 2.5 miles from Q011 and building Q339 is located approximately 0.3 miles from Q011, students are not expected to travel back and forth between buildings during the school day as a result of this proposal. The P.S. 11 students who are re-sited will be served exclusively in the Q171 school building for the 2014-2015 school year and served exclusively in the Q339 school building for the two subsequent years during the regular school day. The P.S. 11 students proposed to be served in Q171 and Q339 would be supervised by the P.S. 11 administration. For further discussion of transportation services, see Section VI.C.

### *Impact on Current and Future Students at P.S. 171*

The proposed temporary co-location of P.S. 11 is not expected to impact current or future student enrollment or instructional programming at P.S. 171.

P.S. 171 currently offers ICT and SC Special Education classes and SETSS. It also has an ESL program for ELL students. The existing ICT and SC classes and SETSS will continue to be provided and students with disabilities will continue to receive mandated services in accordance with their IEPs. Current students at P.S. 171 who receive ELL services will continue to receive these services.

P.S. 171 currently offers the following special programs and initiatives, extra-curricular activities, and partnerships:<sup>19</sup>

**Special Programs:** Afterschool and Saturday program for Magnet School of the Arts

**Extra-curriculars:** Afterschool ESL Classes; Guided reading program

**Partnerships:** Zone 126; City Year

The DOE does not anticipate that this proposal will impact the partnerships of P.S. 171. Similarly, P.S. 171 will continue to offer extra-curricular programs based on student interests, available resources, and staff support for those programs. However, the temporary co-location may change the way those programs are configured. For example, some activities may need to share classroom space or the scheduling of these activities may change as a result of greater demands on the available space during or after school hours. Students will continue to have the opportunity to participate in a variety of extra-curricular programs, though the specific programs offered at a given school are always subject to change. That is true for any City student as all schools modify extra-curricular offerings annually based on student demand and available resources.

### *Enrollment Impact for Future Elementary Students in District 30*

The proposal to temporarily re-site and co-locate a portion of P.S. 11's students to Q171 is not expected to impact the admissions process at P.S. 11 or P.S. 171 or the admissions process at 30QTBD when it opens. Both P.S. 11 and P.S. 171 will continue to give priority to students who live in their zones, as they have in the past and in accordance with Chancellor's Regulation A-101. The full details of A-101 can be found at:

<http://schools.nyc.gov/RulesPolicies/ChancellorsRegulations/default.htm>.

Zoned schools are obligated to serve all students residing in their zone, space permitting, regardless of when families show up to register. Applicants must be admitted to zoned schools in the following order of priority:

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<sup>19</sup> School reported data as of November 27, 2013.

- a. Zoned students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following school year in September;
- b. Zoned students other than those in (a) above applying to the zoned school

If space allows, and if the Office of Student Enrollment deems appropriate based on district needs, offers may be authorized for the following priority groups, in the below order. Only the Office of Student Enrollment may authorize the placement of non-zoned students out of this priority order; for example, for students who cannot be accommodated at their zoned school or for special programs such as dual language or inclusion classes for students with Autism Spectrum Disorders.

- c. Students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following school year in September who are not zoned to the school, but are residents of that district;
- d. Students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 at the start of the following school year in September who are residents of another district;
- e. Students currently attending the school's pre-kindergarten program who reside outside the school's zone but in the school's district, without a sibling who will be in grades K-5 at the school in the following school year;
- f. Students currently attending the school's pre-kindergarten program who reside outside the school's zone and district, without a sibling who will be in grades K-5 at the school in the following school year;
- g. Students other than those in (c) and (e) above who are residents of that district; and
- h. Students other than those in (d) and (f) who are residents of another district.

Elementary school students with IEPs, with the exception of those recommended for placement in a District 75 school,<sup>20</sup> are admitted to schools in the same manner as general education students. Schools will ensure that students with disabilities continue to receive mandated services in accordance with their IEPs while also ensuring such students have opportunities to learn alongside their non-disabled peers to the greatest extent possible.

In accordance with DOE policy, ELL students will also be admitted to elementary schools in the same manner as their peers who are not ELL students. Any students requiring ELL services will continue to receive appropriate services at P.S. 11 and P.S. 171.

### *Impact on the Pre-Kindergarten Program*

This proposal is not expected to impact the pre-kindergarten program at P.S. 171. Incoming pre-kindergarten students can apply to the pre-kindergarten program through the centralized pre-kindergarten admissions process. Verified zoned siblings of students who are pre-registered or enrolled at the time of application submission and will be enrolled in kindergarten through fifth grade at the start of the following school year at P.S. 171 will have first priority for admission to

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<sup>20</sup> District 75 provides citywide educational, vocational, and behavior support programs for students who are on the autism spectrum, have significant cognitive delays, are severely emotionally challenged, are sensory impaired and/or are multiply disabled. District 75 provides services to students in a variety of settings, including elementary, middle, and high schools, students' homes, hospitals, and agencies. These programs are located at more than 410 sites in the Bronx, Brooklyn, Manhattan, Queens, Staten Island, and Syosset, New York. Please visit the DOE website for additional information about District 75 programs at <http://schools.nyc.gov/Offices/District75/default.htm>.

the pre-kindergarten program at P.S. 171. Students who reside in the P.S. 171 zone who do not have siblings enrolled at P.S. 171 will have second priority for admission. As with all pre-kindergarten programs, the availability of pre-kindergarten at P.S. 171 will be subject to continued funding availability and demand.

### *Impact on the CBO*

Building Q171 currently provides space to City Year. This organization is not expected to lose any space or reduce the services offered as a result of this proposal. They will continue to operate in the Q171 building subject to interest and demand.

## **B. Schools**

If this proposal is approved, P.S. 11 will temporarily serve a portion of its kindergarten and first grade in building Q171 for the 2014-2015 school year, or, alternatively, only its kindergarten in building Q171 for the 2014-2015 school year. Additionally, if this proposal is approved, P.S. 11 will serve a portion of its kindergarten and first grades in Q339, or, alternatively, only its kindergarten in Q339 for the 2015-2016 and 2016-2017 school years.

The projected enrollments for the existing and proposed school organizations in buildings Q171 and Q339 over a three-year period is shown in Section II.

If this co-location proposal is approved, for school year 2014-2015 building Q171 will operate above 100% capacity. Both P.S. 171 and P.S. 11 will operate below footprint for the 2014-2015 school year only. Both schools will be able to use all building resources to meet the needs of students throughout the period while P.S. 11 is temporarily co-located with P.S. 171. The leadership of P.S. 171 and P.S. 11 have agreed to share resources for the duration of their co-location. For example, the schools may organize a shared-space schedule for cluster rooms or share administrative space. Please visit the DOE Web site to access the Footprint, which guides space allocation and use in City schools: [http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011\\_FINAL.pdf](http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011_FINAL.pdf).

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of sections per grade, assuming class size will remain constant. The Borough Director of Space Planning then confirms both the baseline and current space allocation totals during a walk-through of the building, where he/she is accompanied by a school's representative.

For elementary schools serving grades kindergarten through five (and for all pre-kindergarten programs), the Footprint assumes that classes are self-contained. Therefore, the Footprint allocates one full-size room for each general education or ICT section and a full-size or half-size room to accommodate each SC special education section served by the school. In addition to these rooms, schools serving grades kindergarten through five receive an allocation of cluster or specialty rooms proportionate to the number of students enrolled. These spaces can be used at the principal's discretion for purposes such as art and/or music instruction, among other things.

According to the building walk-through conducted by the Queens Director of Space Planning on October 21, 2013, Q171 has 39 full-size rooms, 5 half-size rooms, 3 quarter-size rooms, and 4.5 full-size equivalent ("FSE") of designed administrative space. The building also has the following rooms: a gymnasium, a cafeteria, an auditorium, and a library. The nurse's office is housed in 1.0

FSE of designed administrative space; the custodian occupies 1 quarter-size room; School Based Support Services occupies 1.0 FSE of designed administrative space; and City Year occupies 1 full-size room.

Excluding the shared spaces outlined above, Q171 has a total of 38 full-size rooms, 5 half-size rooms, 2 quarter-size rooms, and 2.5 FSE rooms of designed administrative office space remaining that can be allocated to the co-located schools in Q171 per the Footprint during the proposed temporary co-location with P.S. 171.

Per the Footprint, P.S. 171 will be allocated a baseline of 27 full-size instructional rooms, 5 half-size instructional rooms, and 4.0 FSE administrative spaces. Due to an insufficient number of half-size rooms and administrative services in the building, P.S. 171's footprint was adjusted to 28 full-size rooms, 5 half-size rooms, and 3.5 FSE of administrative space. The footprint of P.S. 171 during the one year of the temporary co-location is included in the chart below.

Per the Footprint, in 2014-2015, during the first year of this proposal, P.S. 11 will have a baseline space allocation in Q171 of 13 full-size rooms, and the equivalent of 2.5 FSE administrative spaces. Due to an insufficient number of full-size rooms in the building, P.S. 11's footprint was adjusted to 10 full-size rooms, and the equivalent of 0.5 FSE of administrative space. The footprint of P.S. 11 during the one year of the temporary co-location is included in the chart below.

The baseline or adjusted baseline allocations of full-size instructional rooms over a one-year period are detailed in the chart below:

DBN	School Name	2013-2014 (current)	2014-2015
30Q011	P.S. 11@Q171	--	10
30Q171	P.S. 171	28	28
<b>TOTAL</b>		28	38
<b>ROOMS IN EXCESS OF (OR UNDER) BASELINE OR ADJUSTED BASELINE ALLOCATION OF FULL-SIZE INSTRUCTIONAL ROOMS</b>		10	0

After each school has received its baseline or adjusted baseline footprint allocation, there will be no excess full-size rooms remaining in the building, as detailed in the chart above. As mentioned above, while the building will be overcrowded, P.S. 171 and P.S. 11 will be able to use all building resources to meet the needs of students throughout the one year that P.S. 171 is temporarily co-located with a portion of P.S. 11's students. The schools in the building may opt to operate in different ways than the standard assumptions to relieve overcrowding in the building.

According to the Program of Requirements ("POR"), Q339 has 27 full-size rooms, 2 half-size rooms, and 4.5 full-size equivalent ("FSE") rooms of designed administrative/office spaces. The building also has 1.0 FSE of designed administrative space for the medical suite, and 1.0 FSE of designed administrative space for the school-based support team, and 1 half-size room for the custodian. Moreover, Q339 has shared spaces including a library, a gymnasium and a cafeteria.

There is sufficient space in building Q339 to accommodate P.S. 11's kindergarten and first grade students temporarily during the remaining two-year construction of the P.S. 11 addition. If this proposal is approved, the DOE projects P.S. 11 to serve approximately 230-270 students in Q339 in the 2015-2016 and 2016-2017 school years. Per the Footprint, for both years, P.S. 11 would be allocated a baseline of 13 full-size rooms and 2.5 FSE of administrative space in building Q339. P.S. 11 will receive at least its baseline footprint allocation in Q339 during this temporary re-

siting.

Per the Footprint, in the 2015-2016 school year, 30QTBD would be allocated a baseline of 4 full-size rooms, 2 half-size rooms, and 1.5 FSE of administrative space. In the 2016-2017 school year, when 30QTBD serves students in kindergarten and first grade, 30QTBD would be allocated a baseline of 8 full-size rooms, 2 half-size rooms, and 2.0 FSE of designed administrative space.

The baseline or adjusted baseline allocation of full-size instructional rooms for each school throughout the two years of P.S. 11's temporary co-location are detailed in the chart below:

DBN	School Name	2013-2014 (current)	2014-2015	2015-2016	2016-2017
30Q011	P.S. 11@Q339	--	--	13	13
30QTBD	30QTBD	--	--	4	8
<b>TOTAL</b>		--	--	17	21
<b>ROOMS IN EXCESS OF (OR UNDER) BASELINE OR ADJUSTED BASELINE ALLOCATION OF FULL-SIZE INSTRUCTIONAL ROOMS</b>		--	--	10	6

Schools often use excess full-size, half-size, quarter-size, and designed administrative rooms for administrative purposes. Therefore, some of the excess full-size rooms may be allocated for administrative purposes. The Building Council will determine the equitable distribution of excess rooms among existing schools in the building as described below. There will be sufficient instructional space in Q339 for P.S. 11's students and 30QTBD during the temporary co-location as 30QTBD phases in.

If this proposal is approved, the Office of Space Planning would work with the Building Councils in each of the co-located schools to ensure an equitable allocation of the excess space. In determining an equitable allocation, the Office of Space Planning may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building. In addition, the Office of Space Planning would work with the schools in buildings Q171 and Q339 to ensure a smooth transition, if necessary, of any rooms currently being used above schools' footprint allocations. During the course of 30QTBD's phase-in, the number of excess rooms would decrease as 30QTBD's baseline footprint allocation increases to reflect its larger population.

If this proposal is approved, a relocation planning committee consisting of the Office of Space Planning, Division of School Facilities, and representatives and staff at P.S. 11 would work together to keep the P.S. 11 community informed and help plan the temporary re-siting of a portion of P.S. 11's students to Q171 in 2014-2015 and to Q339 in 2016-2017.

### *Building Safety and Security*

If this proposal is approved, P.S. 11 and P.S. 171 will work together to develop a safety and security plan for Q171 prior to the first day of school in September 2014. Furthermore, P.S. 11 and 30QTBD will work together to develop a safety and security plan for Q339 prior to the first day of school in September 2015.

The DOE makes available the following supports to schools relating to safety and security:

- Providing “Best Practices Standards for Creating and Sustaining a Safe and Supportive School,” as a resource guide;
- Reviewing and monitoring school occurrence data and crime data (in conjunction with the Criminal Justice Coordinator and the New York City Police Department);
- Providing technical assistance via the Borough Safety Directors when incidents occur;
- Providing professional development and support to Children’s First Network (CFN) Safety Liaisons;
- Providing professional development and kits for Building Response Teams; and
- Monitoring and certifying School Safety Plans annually.

### **C. Community**

The removal of the mini-building and construction of the addition will allow for permanent instructional space for P.S. 11.

The proposed re-siting and temporary co-location of a portion of P.S. 11’s students is intended to provide additional space for P.S. 11 so it can continue serving its current students as well as continue to admit new students during construction of its addition. This proposal will allow for a portion of P.S. 11’s students to be temporarily served in buildings that have excess space while an addition is being constructed to accommodate the loss of mini-building capacity and will provide additional elementary capacity in the district.

This proposal is not expected to impact the ability of community members and organizations to obtain school building use permits at Q171. This proposal is not expected to impact the accessibility of Q171 or Q339.

There are currently no other proposed uses for building Q171 or building Q339.

## **IV. Enrollment, Admissions and School Performance Information**

### **P.S. 11**

#### **Admissions Data**

<b>Current Admissions</b>	K-6: Zoned
<b>Admissions after proposed co-location of P.S. 11</b>	K-6: Zoned

## Enrollment Data<sup>21</sup>

### P.S. 11 at Q171

	Total Enrollment
2013-2014 (Unaudited)	-
2014-2015 (projections)	230-270

### P.S. 11 at Q339

	Total Enrollment
2013-2014 (Unaudited)	-
2014-2015 (projections)	-
2015-2016 (projections)	230-270
2016-2017 (projections)	230-270

## Demographic Data<sup>22,23</sup>

Percentage of Students Receiving ICT or SC Services	9%
Percentage of Students with Individualized Education Programs	15%
Percentage of English Language Learner Students	25%
Percentage of Students Eligible for Free or Reduced Lunch	51%

<sup>21</sup> Students in grades kindergarten through six at P.S. 11 are served in Q011 in the 2013-2014 school year. If this proposal is approved, during the 2014-2015, 2015-2016 and 2016-2017 school years, some of P.S. 11's kindergarten and first grade students and all students in grades two through six at P.S. 11 will continue to be served in Q011, or, alternatively, all of P.S. 11's students in grades one through six will continue to be served in Q011. A portion of P.S. 11's kindergarten and first grade students, or all kindergarten students at P.S. 11, will be served in Q171 in 2014-2015, and in Q339 in 2015-2016 and 2016-2017.

<sup>22</sup> All figures are as a percentage of total students from the 2013-2014 Unaudited Register.

<sup>23</sup> Figures represent all P.S. 11 students, and are not necessarily representative of the students who will be served in Q171 or Q339.

### School Performance Data<sup>24</sup>

P.S. 011 Kathryn Phelan	2010-2011	2011-2012	2012-2013
<b>School Performance and Progress</b>			
Overall Progress Report Grade	A	A	B
Quality Review Score <sup>25</sup>	P	N/A <sup>26</sup>	N/A
<b>Performance Data</b>			
English Language Arts % Proficient (Levels 3 and 4)	62%	62%	34%
Math % Proficient (Levels 3 and 4)	73%	78%	42%
<b>Other Key Performance Indicators</b>			
Attendance Rate	96%	96%	95%
<b>2013-2014 State Accountability Status</b>	In Good Standing <sup>27</sup>		

### P.S. 171

#### Admissions Data

<b>Current Admissions</b>	PK: Standard universal pre-kindergarten admissions process K-5: Zoned
<b>Admissions after proposed co-location of P.S. 11</b>	PK: Standard universal pre-kindergarten admissions process K-5: Zoned

<sup>24</sup> Performance data represents all P.S. 11 students, and are not necessarily representative of the students who will be served in Q171 or Q339

<sup>25</sup> For more information about Quality Reviews, please visit the DOE Web site at <http://schools.nyc.gov/Accountability/tools/review>.

<sup>26</sup> Not all schools receive a Quality Review every year.

<sup>27</sup> This status is determined by SED under the New York State waiver for the No Child Left Behind Act. For more information, please visit the SED Web site at <http://www.p12.nysed.gov/accountability/ESEADesignations.html>.

### Enrollment Data<sup>28</sup>

	PK <sup>29</sup>	Grade KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total Enrollment
2013-2014 (Unaudited)	44	92	95	88	81	90	75	565
2014-2015 (projections)	54	85-95	85-95	90-100	85-95	75-85	85-95	560-620

### Demographic Data<sup>30</sup>

Percentage of Students Receiving ICT or SC Services	12%
Percentage of Students with Individualized Education Programs	16%
Percentage of English Language Learner Students	14%
Percentage of Students Eligible for Free or Reduced Lunch	87%

### School Performance Data

P.S. 171 Peter G. Van Alst	2010-2011	2011-2012	2012-2013
<b>School Performance and Progress</b>			
Overall Progress Report Grade	B	C	C
Quality Review Score <sup>31</sup>	N/A <sup>32</sup>	P	N/A
<b>Performance Data</b>			
English Language Arts % Proficient (Levels 3 and 4)	40%	42%	22%
Math % Proficient (Levels 3 and 4)	52%	57%	22%
<b>Other Key Performance Indicators</b>			
Attendance Rate	93%	93%	91%
<b>2013-2014 State Accountability Status</b>	In Good Standing <sup>33</sup>		

<sup>28</sup> All figures are from the 2013-2014 Unaudited Register.

<sup>29</sup> Pre-Kindergarten (PK) is a program that can be offered both half-day and full-day; the projection figures represent the full day equivalency.

<sup>30</sup> All figures are as a percentage of total students from the 2013-2014 Unaudited Register.

<sup>31</sup> For more information about Quality Reviews, please visit the DOE Web site at

<http://schools.nyc.gov/Accountability/tools/review>.

<sup>32</sup> Not all schools receive a Quality Review every year.

<sup>33</sup> This status is determined by SED under the New York State waiver for the No Child Left Behind Act. For more information, please visit the SED Web site at <http://www.p12.nysed.gov/accountability/ESEADesignations.html>.

## 30QTBD

### Admissions Data

<b>Current Admissions</b>	TBD
<b>Admissions after proposed co-location of P.S. 11</b>	TBD

### Enrollment Data<sup>34</sup>

	<b>Grade KG</b>	<b>Grade 1</b>	<b>Total Enrollment</b>
2013-2014 (Unaudited)	-	-	-
2014-2015 (projections)	-	-	-
2015-2016 (projections)	80-90	-	80-90
2016-2017 (projections)	80-90	80-90	160-180

### Demographic Data

Demographic data for new schools that are anticipated to open in September 2015 will not be available until unaudited register data is released in early November of that year.

### School Performance Data

30QTBD is anticipated to open in September 2015, and therefore, there is no performance data for the school.

## V. Initial Impact on Budget and Cost of Instruction

The estimated cost to temporarily relocate the planned portion of P.S. 11's students to Q171 in 2014-2015, to Q339 in 2015-2016, and to Q011 in 2018-2019 is up to \$52,731 per re-siting. This cost will include moving all existing materials and furniture from each site.<sup>35</sup> The DOE notes that the re-siting costs may change for the 2015-2016 or 2018-2019 school years.

Most funding in schools' budgets is allocated on a per pupil basis, based on current by the Fair Student Funding ("FSF") per capita allocation levels. Schools receive additional funds for students with disabilities, ELLs, and those with other supplemental academic needs.

<sup>34</sup> All projections are based on a phase-in plan of three general education or ICT sections and one self-contained section per entry grade in the first year.

<sup>35</sup> Based on average per pupil re-siting costs provided by the Office of Space Planning.

Please refer to the FSF Guide<sup>36</sup> and FY14 School Allocation Memoranda<sup>37</sup> for additional information on cost of instruction and how the changes to FSF funding and other school allocations will be impacted as a result of register changes at 30QTBD as the school phases in. Staffing changes are at the discretion of each school within the limits of contractual and mandated obligations.

Should this proposal create a need for additional administrative space or function, the cost of voice and data lines will be fully covered by the DOE. This allocation is subject to approval by the Office of Space Planning.

This proposal is not expected to impact the budget or cost of instruction at P.S. 171 in building Q171 or of 30QTBD in Q339.

## **VI. Effect on Personnel Needs, Administration, Transportation and Other Support Services**

### **A. Personnel Needs**

The proposed temporary co-location and re-siting is not expected to change the number of personnel positions assigned to P.S. 11 or significantly alter the duties of current staff. The necessary P.S. 11 kindergarten and/or first grade teachers would maintain current assignments but report to building Q171 in 2014-2015 and P.S. 11 kindergarten and/or first grade teachers would maintain current assignments but report to building Q339 in 2015-2016 and 2016-2017 rather than to building Q011 for regular teaching duties. In the event that a P.S. 11 student being served in building Q171 or Q339 requires special services, the necessary service providers will travel from building Q011 to building Q171 for the first year and to Q339 for the subsequent two years of the implementation of this proposal to cover student mandate. Additional staff may work in both buildings, and the P.S. 11 leadership and staff will work to program appropriately.

This proposal is not expected to impact personnel at P.S. 171 or 30QTBD.

### **B. Administration**

No change in school supervisory or administrator positions at P.S. 11 is expected as a result of this proposal. If this proposal is approved, the administration of P.S. 11 will need to oversee classes at two locations.

This proposal is not expected to impact the administration at P.S. 171 or 30QTBD.

### **C. Transportation**

If this proposal is approved, P.S. 11 would be moving a portion of its kindergarten and first grade students, or all of its kindergarten students, approximately 2.5 miles from its current location for school year 2014-2015 and approximately 0.3 miles from its current location for 2015-2016 and

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<sup>36</sup> The FSF Guide is available at:

[http://schools.nyc.gov/offices/d\\_chanc\\_oper/budget/dbor/allocationmemo/fy13\\_14/FY14\\_PDF/sam01\\_1c.pdf](http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam01_1c.pdf)

<sup>37</sup> The FY14 School Allocation Memoranda are available at:

[http://schools.nyc.gov/offices/d\\_chanc\\_oper/budget/dbor/allocationmemo/fy13\\_14/FY14\\_PDF/sam21.pdf](http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam21.pdf)

2016-2017 school years. This may result in different P.S. 11 students being eligible for busing than in past years. P.S. 11 students traveling to Q171 and Q339 will be provided with transportation according to Chancellor's Regulation A-801:

<http://schools.nyc.gov/NR/rdonlyres/21A1B11A-886B-4F74-9546-E875EE82A14C/40303/A801.pdf>.

This proposal is not expected to impact the transportation schedules of P.S. 171 or 30QTBD.

#### **D. Other Support Services**

The provision of certain support services is described above and would not be affected by this proposal. Other support services would be provided consistent with Citywide policy.

## VII. Building Information

<b>Building</b>	Q171	
<b>Type of Building</b>	PS	
<b>Year Built</b>	1952	
<b>Overall BCAS rating</b>	2.59	
<b>2012-2013 Target Building Utilization</b>	70%	
<b>2012-2013 Target Building Capacity</b>	854	
<b>FY 2012 Maintenance Costs</b>	<b>Labor</b>	\$12,314
	<b>Materials</b>	\$3,786
	<b>Maintenance and repair contracts</b>	\$11,752
	<b>Service contracts</b>	\$4,980
	<b>Custodial operations costs— Materials</b>	\$6,364
	<b>Custodial operations costs— Custodial Allocation</b>	\$238,713
<b>FY 2012 Energy Costs</b>	<b>Electric</b>	\$110,722
	<b>Gas</b>	\$682
	<b>Steam</b>	n/a
	<b>Oil</b>	\$111,670
<b>Projects completed during the current or prior school year</b>	Ext Masonry/Parapets, FY13 Reso A Technology, Emergency Protective Measures-Hurricane Sandy	
<b>Projects proposed in the capital plan</b>	None	
<b>Accessibility of the building</b>	No Accessibility	
<b>Building attributes</b>	Auditorium, Cafeteria, Computer Rooms, Gymnasium, Library, Nurse's Office	

<b>Building</b>		Q339 <sup>38</sup>
<b>Type of Building</b>		PS
<b>Year Built</b>		2015 <sup>39</sup>
<b>Overall BCAS rating</b>		N/A
<b>2015-2016 Estimated Utilization</b> <sup>40</sup>		80%
<b>2012-2013 Designed Capacity</b>		472
<b>FY 2012 Maintenance Costs</b>	<b>Labor</b>	N/A
	<b>Materials</b>	N/A
	<b>Maintenance and repair contracts</b>	N/A
	<b>Service contracts</b>	N/A
	<b>Custodial operations costs— Materials</b>	N/A
	<b>Custodial operations costs— Custodial Allocation</b>	N/A
<b>FY 2012 Energy Costs</b>	<b>Electric</b>	N/A
	<b>Gas</b>	N/A
	<b>Steam</b>	N/A
	<b>Oil</b>	N/A
<b>Projects completed during the current or prior school year</b>		N/A
<b>Projects proposed in the capital plan</b>		None
<b>Accessibility of the building</b>		Fully Accessible
<b>Building attributes</b>		N/A

<sup>38</sup> Q339 is not anticipated to open until the 2015-2016 school year; therefore its target building utilization and capacity data are not included in the 2012-2013 Blue Book and FY 2012 maintenance and energy costs are not available.

<sup>39</sup> Q339 is currently in construction in anticipation of opening for the 2015-2016 school year.

<sup>40</sup> Pending PEP approval of this proposal.