

EDUCATIONAL IMPACT STATEMENT:

The Proposed Temporary Re-siting and Co-location of One Grade Level of P.S. 330 (24Q330) with P.S. 110 (24Q110) and P.S. Q277 (75Q277) in Building Q315 Beginning in the 2015-2016 School Year

I. Summary of Proposal

The New York City Department of Education (“DOE”) is proposing to temporarily re-site one grade level of P.S. 330 (24Q330, “P.S. 330”) for one year from building Q287 (“Q287”), located at 110-08 Northern Boulevard, Queens, New York 11368 in Community School District 24 (“District 24”), to new building Q315 (“Q315”) located at 43-18 97th Place, Queens, NY 11368. Q315 is currently under construction and will be ready for occupancy in the fall of 2015. Q315 is located approximately 1.2 miles from P.S. 330’s main building, Q287. On November 25, 2014, the Panel for Educational Policy (“PEP”) approved a proposal to re-site existing elementary school P.S. 110 (24Q110, “P.S. 110”) to new building Q315 where it will be co-located with a new site of existing District 75 school P.S. Q277 (“P277Q@Q315”) beginning in the 2015-2016 school year.¹ If this proposal is approved, P.S. 330’s kindergarten cohort would be co-located with P.S. 110 and P277Q@Q315 for the 2015-2016 school year. A “re-siting” means that students will attend classes in a different building than in previous years, and a “co-location” means that two or more school organizations are located in the same building and may share common spaces, such as auditoriums, gymnasiums, libraries, and cafeterias.

Several elementary schools in the Corona neighborhood of District 24 in Queens currently enroll more students than their target capacity levels. Where possible, the DOE aims to utilize available space in other local school buildings to alleviate overcrowding. In February 2015, it was determined that P.S. 330 could not accommodate kindergarten students in building Q287 for the 2015-2016 school year. The re-siting and co-location of P.S. 330’s kindergarten cohort with P.S. 110 and P277Q@Q315 is necessary to enroll kindergarten students at P.S. 330 in the 2015-2016 school year. This will help provide a sufficient number of kindergarten seats in District 24, a historically overcrowded district.

- Public engagement was conducted throughout the course of creating this proposal, which included:
 - A discussion with District 24 Superintendent Madelene Chan, P.S. 110’s principal and School Leadership Team (“SLT”) representatives, P.S. 330’s principal and SLT representatives, a member from the PEP, and representatives from the Office of District Planning and Office of Space Planning on February 13, 2015. At this meeting, impacted stakeholders had an opportunity to discuss the proposal further, take questions and concerns from both school communities, and determine whether significant logistical or other concerns would prevent the implementation of this proposal if approved by the PEP. Community Education Council (“CEC”) 24 was invited but was unable to attend.
- The DOE will offer additional public engagement opportunities including:

¹ District 75 provides citywide educational, vocational, and behavior support programs for students who are on the autism spectrum, have significant cognitive delays, are severely emotionally challenged, are sensory impaired and/or are multiply disabled. District 75 provides services to students in a variety of settings, including elementary, middle, and high schools, students’ homes, hospitals, and agencies. These programs are located at more than 310 sites in the Bronx, Brooklyn, Manhattan, Queens, Staten Island, and Syosset, New York. Please visit the DOE website for additional information about District 75 programs at <http://schools.nyc.gov/Offices/District75/default.htm>.

- Two joint public hearings – one to be held at building Q287 and another to be held at building Q841. These meetings are open to the public and attendees are encouraged to provide comment on this proposal as part of the public comment portion of the hearing.
- Dedicated phone and email lines to accept public comment at any time following the posting of this proposal until 6 p.m. on the day before the PEP meeting. Comments can be submitted in any language by calling 212-374-7621 or emailed in any language to D24Proposals@schools.nyc.gov. All comments received at the above noted hearings or through phone or email lines will be addressed by the DOE in an analysis of public comment, which is made available to the public after 6 p.m. on the day before the PEP meeting.
- PEP meeting at which PEP members will vote on several proposals, including this one, prior to implementation of the proposal. This meeting is also open to the public and attendees are welcomed to provide comment on this proposal.
- Information on the joint public hearing and PEP meeting can be found on the DOE website at: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2014-2015/April2015SchoolProposals>.

P.S. 110 currently serves students in kindergarten through second grade in building Q841 (“Q841”), located at 48-25 37th Street, Queens, NY 11101, in District 24, and will move to building Q315 before the start of the 2015-2016 school year.² P.S. 110 is phasing in to serve students in kindergarten through fifth grade at scale. When it moves to Q315 in the 2015-2016 school year, P.S. 110 will serve students in kindergarten through third grade. P.S. 110 will reach full scale in the 2017-2018 school year when it will serve students in kindergarten through fifth grade in Q315. P277Q@Q315 will serve students in kindergarten through fifth grade who have been classified as autistic or intellectually disabled on their Individualized Education Program (“IEP”).

P.S. 110 is an existing un-zoned elementary school that serves students who are overflowed from their zoned schools in the Corona and Elmhurst neighborhoods of District 24. On May 27, 2014, the District 24 CEC approved a plan to create an elementary school zone for building Q315. P.S. 110 will begin to operate as a zoned elementary school in September 2015, serving students residing in the zone approved by the CEC. The change in P.S. 110’s admissions process will alleviate overcrowding at schools surrounding Q315.

P.S. 330 is an existing zoned elementary school that is currently serving students in kindergarten through fourth grade and is phasing in to serve students in kindergarten through fifth grade at scale in the 2015-2016 school year. In order to serve P.S. 330’s entire student population in building Q287 in the 2016-2017 school year and beyond, the DOE is limiting P.S. 330’s incoming kindergarten enrollment to 50-60 students for the 2015-2016 school year. The DOE will gradually increase P.S. 330’s incoming kindergarten cohorts to 95-100 students as planned by the rezoning approved by the CEC on June 26, 2012.

According to the School Construction Authority (“SCA”), Q315 will have the capacity to serve a total of 1,110 students and includes designed space for a District 75 school.³ If this proposal is approved, P.S. 110 is projected to serve approximately 350 – 390 kindergarten through third grade students, P277Q@Q315 is projected to serve approximately 36 – 72 kindergarten through fifth grade students, and P.S. 330 is projected to serve approximately 50 – 60 kindergarten students at Q315 in the 2015-2016 school year. This will result in a total projected building enrollment of 436 – 522 students, yielding a building utilization rate

² The PEP approved the proposal to re-site P.S. 110 from Q841 to Q315. The approved EIS describing the re-siting can be found here: http://schools.nyc.gov/NR/rdonlyres/D7B638C0-65C7-4075-9F73-5B631C64E959/171069/24Q110_ResitingandColocation_EIS_vfinal.pdf.

³ As reported from the designed capacity of building Q315 as per the Program of Requirements (“POR”) from the SCA.

of 39% – 47%.⁴ Thus, the DOE believes that there is sufficient space to accommodate P.S. 330’s kindergarten cohort for the 2015-2016 school year. After the 2015-2016 school year, P.S. 330 will no longer serve students in Q315.

P.S. 110 will continue to phase in to serve students in kindergarten through fifth grade through the 2017-2018 school year. Additionally, as a result of the re-zoning plan for Q315 mentioned above, P.S. 110’s enrollment will not stabilize until the 2020-2021 school year. In the 2020-2021 school year, P.S. 110 will serve approximately 1,080-1,140 students in kindergarten through fifth grade and P277Q@Q315 will serve approximately 36-72 students.⁵

II. Proposed or Potential Use of Building

Building Q315 is a new building currently under construction. The SCA expects Q315 to be completed by September 2015. The temporary partial re-siting of P.S. 330 is contingent upon the completion of this new building and the SCA is confident Q315 will be ready for occupancy by September 2015. However, should Q315’s opening be delayed beyond September 2015, the DOE will reassess its plans for P.S. 110, P277Q@Q315, P.S. 330, and building Q315.

Once complete, building Q315 will have an estimated capacity of 1,110 students. In the 2015-2016 school year, P.S. 110 will enroll 350 – 390 kindergarten through third grade students, P277Q@Q315 is projected to serve approximately 36 – 72 kindergarten through fifth grade students, and P.S. 330 is projected to serve approximately 50 – 60 kindergarten students. This will result in a total projected building enrollment of 436 – 522 students, yielding a building utilization rate of 39%-47%. After the 2015-2016 school year, P.S. 330 will serve its entire student population in Q287 and no longer serve students in Q315.

If this proposal is approved, the grade spans for all proposed school organizations in the Q315 building over a two-year period will be:

Grade Spans at Q315

DBN	School Name	2014-2015	2015-2016
24Q330	P.S. 330@Q315	-	K
24Q110	P.S. 110	-	K-3
75Q277	P277Q@Q315	-	K-5

⁴ All references to building utilization rates in this document are based on target capacity data from the designed capacity of building Q315 as per the POR from the SCA and the 2014-2015 Audited Register. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

⁵ Enrollment projections are based on a phase-in plan of 7 general education or Integrated Co-Teaching kindergarten sections. Actual enrollment, however, depends on applicant demand.

If this proposal is approved, the current and projected enrollment and building utilization rates for the schools in Q315 for a two-year period will be:

DBN	School Name	2014-2015 Audited Register	2015-2016 Projected Enrollment
24Q330	P.S. 330	-	50 - 60
24Q110	P.S. 110	-	350 - 390
75Q277	P277Q @ Q315	-	36 - 72
Total Building Enrollment		-	436 - 522
Utilization⁶		-	39% - 47%

If this proposal is approved, there will be approximately 436 – 522 total students served in Q315 in the 2015-2016 school year resulting in a utilization rate of approximately 39%-47%.

The SCA calculated the target capacity for building Q315 for the 2015-2016 school year. The DOE’s projected utilization rates for the 2015-2016 school year and beyond are based on the SCA’s projected capacity for the new building, which assumes that the components underlying that target capacity remain constant.

Thus, projected utilization rates for 2015-2016 and beyond provide only an approximation of a building’s usage because each of the factors underlying target capacity (scheduled use of classrooms, maximum classroom capacity, etc.) may be adjusted by principals from year to year to better accommodate students’ needs. For example, changing the use of a room from an administrative room to a homeroom at the high school level will increase a building’s overall target capacity, because high school administrative rooms are not assigned a capacity. Holding enrollment constant, this change will result in a lower utilization rate than the SCA’s projection. Similarly, if a room previously used as a kindergarten classroom is subsequently used as a fifth grade classroom, the building’s target capacity will increase because we expect that a fifth grade class will have more students than a kindergarten class. This is reflected in the fact that the DOE’s goal for maximum classroom capacity is higher for fifth grade classrooms than for kindergarten classrooms. In this example, assuming enrollment is constant, the utilization rate will decrease.

An official building utilization rate will not be available until after the school building opens. At that time, the utilization rate will be described in more detail in the Enrollment, Capacity, and Utilization Report (the “Blue Book”), which is available at http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2013-2014_Bookone_Target.pdf. A building’s target utilization rate is calculated by dividing the aggregated enrollment of all school organizations in the building by the aggregated “target capacities” of those organizations. Each school organization’s “target capacity” is calculated based upon the scheduled use of individual rooms as reported by principals during an annual facilities survey, the DOE’s goals for

⁶ All references to building utilization rates in this document are based on target capacity data from the designed capacity of building Q315 as per the POR from the SCA and the 2014-2015 Audited Register (as of October 31, 2014). This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning conducts a detailed site survey and/or space analysis of the building to assess the amount of space available in the building.

maximum classroom capacities (which are lower than the United Federation of Teachers (“UFT”) contractual class sizes and differ depending on grade level), and the efficiency with which classrooms are programmed (i.e., the frequency with which classes are scheduled in a given classroom).

Section III.B sets forth the baseline number of rooms to be allocated to each school pursuant to the Footprint as well as the total number of rooms in a building to provide a more complete picture of the availability of space in a building.

The DOE does not currently have other plans for the use of Q315. However, any significant changes to school utilization will be proposed in a separate Educational Impact Statement (“EIS”) in accordance with Chancellor’s Regulation A-190.

III. Impact of the Proposal on Affected Students, Schools, and Community

A. Students

Impact on Current and Future Students at P.S. 110

This proposal is not expected to impact instructional programming or the admissions process at P.S. 110.

P.S. 110 is an un-zoned elementary school currently serving students in building Q841. On November 25, 2014, the PEP approved a proposal to re-site P.S. 110 to Q315 beginning in September 2015. P.S. 110’s new location is in District 24’s Corona/Elmhurst neighborhood approximately 3.5 miles from the school’s current location in building Q841. Although Q315 is several miles from Q841 in the Corona/Elmhurst neighborhood, P.S. 110’s new building will be much more conveniently located for the majority of students attending the school. P.S. 110 opened to alleviate overcrowding in Corona/Elmhurst and, currently, 96% of students attending P.S. 110 are zoned to schools in that neighborhood.⁷

P.S. 110 serves general education students and students requiring special education services, including students currently enrolled in Integrated Co-Teaching (“ICT”) classes, Self-Contained (“SC”) special education classes, and students receiving Special Education Teacher Support Services (“SETSS”). P.S. 110 will continue to provide these ICT classes and SETSS if this proposal is approved. Students with disabilities will continue to receive services in accordance with their IEPs. IEP services may vary from year as they are tailored to meet the individual needs of the students currently enrolled in a school. In addition, students classified as English Language Learners (“ELLs”) who are enrolled at P.S. 110 receive English as a Second Language (“ESL”) services. Additionally, beginning in the 2015-2016 school year, P.S. 110 will offer a dual language program. All current and future students enrolled at P.S. 110 will continue to receive all their mandated special education and/or ELL services if this proposal is approved.

P.S. 110 currently offers the following extra-curricular activities and partnerships:⁸

- **Extra-curricular Activities:** Community Friday, Monthly Town Hall, Coffee & Conversation, Title III Saturday Academy
- **Partnerships:** Flamenco Vivo, Open Hand Theater, The New Victory Theater, NYPD School Safety Division

The DOE does not anticipate that this proposal will impact the current extra-curricular activities or partnerships at P.S. 110. P.S. 110 will continue to offer special programs and initiatives, and extra-

⁷ Per Automate the Schools administrative system (“ATS”) as of September 9, 2014.

⁸ School-reported data as of February 26, 2015.

curricular programs based on student interests and available resources. However, the re-siting or co-location may change the way those programs are configured. For example, some activities may need to share classroom space or the scheduling of these activities may change as a result of greater demands on the available space during or after school hours. Students will continue to have the opportunity to participate in a variety of extra-curricular programs though the specific programs offered at a given school are always subject to change. That is true for any City student as all schools modify extra-curricular offerings annually based on student demand and available resources.

Impact on Current and Future Students at P.S. 330

This proposed re-siting and co-location is not expected to impact instructional programming or the admissions process at P.S. 330.

P.S. 330 is a zoned elementary school currently serving students in kindergarten through fourth grade and phasing in to serve students in kindergarten through fifth grade in the 2015-2016 school year. A student's zoned school is determined by his or her home address. For more information about school zoning and admissions processes to enroll in a zoned elementary school, please visit the DOE's Web site: <http://schools.nyc.gov/choicesenrollment/elementary>.

P.S. 330 serves general education students and students requiring special education services, including students currently enrolled in ICT classes, SC special education classes, and students receiving SETSS. P.S. 330 will continue to provide these ICT classes and SETSS if this proposal is approved. Students with disabilities will continue to receive services in accordance with their IEPs. IEP services may vary from year as they are tailored to meet the individual needs of the students currently enrolled in a school. In addition, students classified as ELLs who are enrolled at P.S. 330 receive ESL services. All current and future students enrolled at P.S. 330 will continue to receive all their mandated special education and/or ELL services if this proposal is approved.

P.S. 330 also currently offers a Gifted & Talented program for students in kindergarten through fourth grade. As a result of zone growth and a larger than anticipated student population, P.S. 330 will no longer offer a Gifted & Talented program for incoming kindergarten students. In the 2015-2016 school year, P.S. 330 will offer a Gifted & Talented program for students in grades one through five. The program will gradually phase out until P.S. 330 no longer offers a Gifted & Talented program.

If this proposal is approved, it is anticipated that in the 2015-2016 school year, P.S. 330 will serve approximately two sections of kindergarten in building Q315. This will allow P.S. 330 to serve incoming kindergarten students who cannot be accommodated in Q287 due to insufficient space.

Building Q315 is located approximately 1.2 miles from Q287, and students are not expected to travel back and forth between buildings during the school day as a result of this proposal. P.S. 330's kindergarten cohort will be accommodated in the Q315 school building during the regular school day. For further discussion of transportation services, see Section VI.

P.S. 330 currently offers the following special programs, extra-curricular activities, and partnerships:⁹

- **Special Programs:** Soccer Program, Dance Enrichment, Music Enrichment, Nutrition Classes through Cornell, Art Enrichment, ESL enrichment program, Learning Leaders Program, Louis Armstrong House Museum program (CASA), Teen Service Team (NY Cares)
- **Extra-curricular Activities:** NIA Afterschool Program, ESL After School Enrichment

⁹ School-reported data as of February 27, 2015.

Programs, After School Tutoring, Family Library Access, Music Enrichment Program, Dance Enrichment, Art Enrichment, Adult ESL Saturday classes, Adult Continuing Education (ESL & GED), Saturday Academy, Saturday Sports Explorers Program, PS 330Q Student Book Club, PS 330Q Parent Book Club

- **Partnerships:** New York Cares (Saturday ESL, Saturday Explorers, Teen Service Team), Cornell University (Nutrition and Health Classes), Mental Health Providers of Western Queens (counseling referrals), Louis Armstrong Museum (through CASA), OACE (Adult Continuing Education, ESL & GED classes), Queens Public Library

The DOE does not anticipate that this proposal will impact the current extra-curricular activities or partnerships at P.S. 330. P.S. 330 will continue to offer special programs and initiatives, and extra-curricular programs based on student interests and available resources. However, the co-location may change the way those programs are configured. For example, some activities may need to share classroom space or the scheduling of these activities may change as a result of greater demands on the available space during or after school hours. Students will continue to have the opportunity to participate in a variety of extra-curricular programs though the specific programs offered at a given school are always subject to change. That is true for any City student as all schools modify extra-curricular offerings annually based on student demand and available resources.

Enrollment Impact on Future Elementary School Students in District 24

This proposal is not expected to impact the admissions process at P.S. 110. P.S. 110 is currently an existing un-zoned elementary school that serves students who are overflowed from their zoned schools, predominantly in the Corona/Elmhurst neighborhood. As mentioned above, on May 27, 2014, the District 24 CEC approved a plan to create an elementary school zone for building Q315 beginning in the 2015-2016 school year. Beginning in September 2015, P.S. 110 will become a zoned elementary school and will provide admissions priority to students residing in its zone. Furthermore, the DOE does not anticipate that this proposal will significantly impact enrollment at P.S. 110.

This proposal is not expected to impact the admissions process at P.S. 330. P.S. 330 is a zoned elementary school. As mentioned above, P.S. 330 will limit its kindergarten enrollment in the 2015-2016 school year to ensure P.S. 330 can serve its entire student population in Q287 in the 2016-2017 school year and beyond. The DOE will gradually increase P.S. 330's kindergarten enrollment to its planned size of approximately 95-100 kindergarten students as described in the re-zoning plan approved by the CEC on June 26, 2012.

Both P.S. 110 and P.S. 330 will continue to give priority to students who live in the elementary school zones in accordance with Chancellor's Regulation A-101. The full details of Chancellor's Regulation A-101 can be found at: <http://schools.nyc.gov/RulesPolicies/ChancellorsRegulations/default.htm>.

Zoned schools are obligated to serve all students residing in their zone, space permitting, regardless of when families show up to register. Applicants must be admitted to zoned schools in the following order of priority:

- a. Zoned students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following school year in September;
- b. Zoned students other than those in (a) above applying to the zoned school

If space allows, and if the Office of Student Enrollment deems appropriate based on district needs, offers may be authorized for the following priority groups, in the below order. Only the Office of Student Enrollment may authorize the placement of un-zoned students out of this priority order; for example, for

students who cannot be accommodated at their zoned school, or for special programs such as dual language or inclusion classes for students with Autism Spectrum Disorders.

- c. Students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following school year in September who are not zoned to the school, but are residents of that district;
- d. Students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 at the start of the following school year in September who are residents of another district;
- e. Students currently attending the school's pre-kindergarten program who reside outside the school's zone but in the school's district, without a sibling who will be in grades K-5 at the school in the following school year;
- f. Students currently attending the school's pre-kindergarten program who reside outside the school's zone and district, without a sibling who will be in grades K-5 at the school in the following school year;
- g. Students other than those in (c) and (e) above who are residents of that district; and
- h. Students other than those in (d) and (f) who are residents of another district.

Additionally, P.S. 330 currently offers a Gifted & Talented program. Students can apply to Gifted & Talented programs through the centralized testing and admissions process. All Gifted & Talented program offerings are subject to change from year to year based upon a variety of factors, such as demand, performance, and space constraints. As a result of zone growth and space constraints in Q287, P.S. 330 will no longer offer a Gifted & Talented program for incoming kindergarten students. In the 2015-2016 school year, P.S. 330 will offer a Gifted & Talented program for students in first through fifth grade. The program will gradually phase out until P.S. 330 no longer offers a Gifted & Talented program.

Elementary school students with IEPs, with the exception of those recommended for placement in a District 75 school, a Non-Public School Placement, or specialized programs,¹⁰ are admitted to schools in the same manner as general education students. Schools will ensure that students with disabilities continue to receive mandated programs and services in accordance with their IEPs while also ensuring such students have opportunities to learn alongside their non-disabled peers to the greatest extent possible.

In accordance with DOE policy, ELL students will also be admitted to elementary schools in the same manner as their peers who are not ELL students. Any students requiring ELL services will continue to receive appropriate services at P.S. 110 and P.S. 330.

Impact on Future District 75 Students

This proposal is not expected to impact the admissions process at P277Q@Q315.

P277Q@Q315 will admit future students in a manner consistent with current District 75 enrollment procedures. Should future students require inclusion programming, the District 75 office will work with the families to provide the appropriate district placement for each student. Students will be placed in District 75

¹⁰ Specialized programs refer to a set of programs that are not in every community school. These programs include bilingual special education programs and programs for students with Autism Spectrum Disorder. If a student is identified as requiring a specialized program, s/he may be offered a program as an alternative to the placement offered through the admissions and enrollment processes. For more information please visit <http://schools.nyc.gov/Academics/SpecialEducation/enrolling/specializedprograms/default.htm> or email specializedprograms@schools.nyc.gov.

schools based on individual student needs and recommended special education services. The following variables are taken into account when considering the best placement: whether the student needs a barrier free site, whether the student requires nursing services, the student's home district, and whether the student has siblings in the articulating school. For additional information about D75 programs, please visit the DOE's Web site at: <http://schools.nyc.gov/Offices/District75/default.htm>.

B. Schools

If this proposal is approved, P.S. 330's kindergarten will be co-located with P.S. 330 and P277Q@Q315 for the 2015-2016 school year. Q315 has the capacity to accommodate P.S. 330's kindergarten as well as P.S. 110 and P277Q@Q315.

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class size a school has programmed and is confirmed by a walk-through of the building by the Borough Director of Space Planning and the school's principal.

For elementary schools serving students in kindergarten through fifth grade (and for all pre-kindergarten programs), the Footprint assumes that classes are self-contained. Therefore, the Footprint allocates one full-size room for each general education or ICT section and a full-size or half-size room to accommodate each SC special education section served by the school. In addition to these rooms, schools serving students in kindergarten through fifth grade receive an allocation of cluster or specialty rooms proportionate to the number of students enrolled. These spaces can be used at the principal's discretion for purposes such as art and/or music instruction, among other things.

The Footprint allocates a number of baseline full-size equivalent ("FSE") classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale. Any space remaining beyond the baseline shall be allocated equitably among the co-located schools. In determining an equitable allocation, the DOE may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

As in other situations where schools are co-located, the schools will need to share large common and specialty rooms in the building, such as the cafeteria, the gymnasium, the auditorium, and the library. Specific decisions regarding the allocation of the shared spaces will be made by the Building Council, consisting of principals from all co-located schools, in conjunction with the DOE's Office of Space Planning.

According to the SCA's guidelines for the construction of Q315, the building will include 58 full-size rooms, 5 half-size rooms, 5 quarter-size rooms, and 9.0 FSE administrative spaces.¹¹ This total includes a science lab, 2 science demo rooms, an art room and a music room. Q315 will also include a gymnasium, a gymnasium, a library and a cafeteria, all of which will be shared by P.S. 110, P277Q@Q315, and P.S. 330.

Q315 also contains two spaces dedicated to building services. The school nurse's office will occupy 1.25 FSE designed administrative spaces and the school-based support team will occupy 0.5 FSE designed administrative space. Neither of these spaces will be included in the allocation of space for an individual school.

¹¹ According to Q315's Program of Requirements ("POR").

Excluding the shared spaces outlined above, Q315 has a total of 58 full-size rooms, 5 half-size rooms, 5 quarter-size rooms, and 7.25 FSE administrative spaces remaining to be allocated among the co-located schools in Q315.

The DOE projects that approximately 50-60 P.S. 330 kindergarten students will be sited in Q315 for the 2015-2016 school year. If this proposal is approved, P.S. 330 will be allocated a baseline of 2 full-size rooms, one half-size resource room, and one administrative space for the 2015-2016 school year. Due to building configuration and a deficit of half-size rooms, P.S. 330 will be allocated 4 full-size rooms for instructional and administrative purposes.

When P.S. 110 moves to Q315 in the 2015-2016 school year, it will serve students in kindergarten through third grade. P.S. 110's baseline space allocation will be 19 full-size rooms, 4 half-size rooms, and 3.0 FSE spaces for administrative use. Per the Footprint, P.S. 110 will be allocated additional rooms for instructional and administrative use in each subsequent year until its enrollment stabilizes.¹²

The DOE projects that P277Q@Q315 will serve between 36 and 72 students during the 2015-2016 school year and beyond in space specifically designated for District 75 in Q315. According to the POR, P277Q@Q315 will be allocated 7 full-size rooms, 1 half-size room, and 3 quarter-size rooms and 0.75 FSE for instructional and administrative purposes.

The baseline allocations of full-size instructional rooms are detailed in the chart below:

DBN	School Name	2014-2015 (current) ¹³	2015-2016
24Q110	P.S. 110	12	19
75Q277	P277Q@Q315	-	7
24Q330	P.S. 330@Q315	-	4
TOTAL		12	30
ROOMS IN EXCESS OF BASELINE OR ADJUSTED BASELINE ALLOCATION OF FULL-SIZE INSTRUCTIONAL ROOMS		N/A	28

Schools often use excess full-size and quarter-size rooms for administrative purposes. Therefore, during the course of the phase-in of P.S. 110, some of the excess full-size rooms may be allocated for administrative purposes. The Building Council will determine the equitable distribution of excess rooms among existing schools in the building as described below.

If this proposal is approved, the Office of Space Planning will work with the Building Council to ensure an equitable allocation of the excess space. In determining an equitable allocation, the Office of Space Planning may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building. During the course of P.S. 110's phase-in, the number of excess rooms will decrease as P.S. 110's baseline footprint allocation increases to reflect its larger population.

¹² For additional information about P.S. 110's space allocation as the school phases in and enrollment stabilizes, please see P.S. 110's PEP-approved re-siting proposal: http://schools.nyc.gov/NR/rdonlyres/D7B638C0-65C7-4075-9F73-5B631C64E959/171069/24Q110_ResitingandColocation_EIS_vfinal.pdf.

¹³ P.S. 110 students are served in building Q841 during the 2014-2015 school year.

Building Safety and Security

If this proposal is approved, P.S. 110, P277Q@Q315, and P.S. 330 will develop a safety and security plan for Q315 prior to the first day of school in September 2015.

The DOE makes available the following supports to schools around safety and security:

- Providing “Best Practices Standards for Creating and Sustaining a Safe and Supportive School,” as a resource guide;
- Reviewing and monitoring school occurrence data and crime data (in conjunction with the Criminal Justice Coordinator and the New York City Police Department);
- Providing technical assistance via the Borough Safety Directors when incidents occur;
- Providing professional development and support to Children’s First Network (CFN) Safety Liaisons;
- Providing professional development and kits for Building Response Teams; and
- Monitoring and certifying School Safety Plans annually.

There are no other proposed uses or plans for building Q315 at this time.

C. Community

In February 2015, it was determined that P.S. 330 could not accommodate kindergarten students in building Q287 for the 2015-2016 school year. The proposed temporary re-siting and co-location of P.S. 330’s kindergarten cohort will allow P.S. 330 to offer kindergarten in the 2015-2016 school year. Additionally, by limiting P.S. 330’s enrollment to 50-60 kindergarten students, or two sections, P.S. 330 will be able to fit its entire student population in Q287 in the 2016-2017 school year and beyond.

Additional elementary school capacity is needed urgently in District 24, particularly in the part of the district that includes Corona. Based on the 2013-2014 Blue Book and 2014-2015 Audited Register, the average organization utilization of elementary schools in District 24 was 125%.

The DOE is in the process of implementing long term solutions to overcrowding in Corona by adding elementary school seats through new construction, including Q315. This building, along with additional planned construction in Corona, will reduce over-crowding. However, the DOE will need to continue to employ short-term solutions each year to accommodate all students in Corona.

This proposal is not expected to impact the ability of community members and organizations to obtain school building use permits at Q315.

IV. Enrollment, Admissions and School Performance Information

P.S. 110

Admissions Data

Current Admissions	K-2: Un-zoned
Admissions after Re-siting and Phase-in	K-5: Zoned

Enrollment Data^{14,15}

	Grade KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total Enrollment
2014-2015 (Audited Register)	124	21	41	-	-	-	186
2015-2016 (projections)	180-190	120-130	15-25	35-45	-	-	350-390

Demographic Data^{16,17}

Percentage of Students Receiving ICT or SC Services	9%
Percentage of Students with IEPs	14%
Percentage of ELLs	50%
Percentage of Students Eligible for Free or Reduced Lunch	97%

¹⁴ P.S. 110 will complete phasing in all grades in 2017-2018; however, as a result of the rezoning, planned incoming kindergarten cohorts are larger than the current kindergarten cohort. Therefore, P.S. 110 will reach stable enrollment in 2020-2021 with 1,080 – 1,140 students in grades K-5. For additional information about P.S. 110’s phase in, please see P.S. 110’s PEP-approved re-siting proposal: http://schools.nyc.gov/NR/rdonlyres/D7B638C0-65C7-4075-9F73-5B631C64E959/171069/24Q110_ResitingandColocation_EIS_vfinal.pdf.

¹⁵ All figures are from the 2014-2015 Audited Register as of October 31, 2014. The 2014-2015 Audited Register represents P.S. 110’s enrollment in its current space in building Q841.

¹⁶ All figures are as a percentage of total students from the 2014-2015 Audited Register, as of October 31, 2014.

¹⁷ Demographic figures represent P.S. 110 in its current building Q841 and may not represent the demographics of P.S. 110 when it moves into its permanent space in building Q315.

School Performance Data

P.S. 110 opened in the 2012-2013 school year and is phasing in to serve students in kindergarten through fifth grade. P.S. 110 has not yet served students in testing grades and therefore no performance data is available.

P.S. 330 at Q315

*Admissions Data*¹⁸

Current Admissions	Grades K-4: Zoned
Admissions After Co-location	Grades K-5: Zoned

*Enrollment Data*¹⁹

	Grade KG	Total Enrollment
2014-2015 (Audited Register)	-	-
2015-2016 (projections)	50-60	50-60

Demographic Data^{20,21}

Percentage of Students Receiving ICT or SC Services	14%
Percentage of Students with IEPs	17%
Percentage of ELLs	30%
Percentage of Students Eligible for Free or Reduced Lunch	95%

¹⁸ Admissions data pertains to P.S. 330 students served at both Q287 and Q315.

¹⁹ All figures are from the 2014-2015 Audited Register as of October 31, 2014. Projections for the 2015-2016 school year are based on two sections of kindergarten.

²⁰ All figures are calculated as a percentage of total students from the 2014-2015 Audited Register, as of October 31, 2014.

²¹ Demographic figures represent all P.S. 330 students and may not represent the demographics of the P.S. 330 students served in building Q315.

School Performance Data

P.S. 330	2011-2012	2012-2013	2013-2014
School Quality			
Quality Review Score ²²	N/A ²³	N/A	Proficient
Performance Data			
English Language Arts % Proficient (Levels 3 and 4)	-	-	8%
Math % Proficient (Levels 3 and 4)	-	-	14%
Other Key Performance Indicators			
Attendance Rate	94%	94%	95%
State Accountability Status	14-15 Good Standing ²⁴		

P277Q@Q315

Admissions Data

Current Admissions	N/A
Admissions after Co-location	Placement based on individual student needs/recommended special education services

Enrollment Data

	Total Enrollment
2014-2015 (Audited Register)	-
2015-2016 (projections)	36-72

²² For more information about Quality Reviews, please visit the DOE Web site at <http://schools.nyc.gov/Accountability/tools/review/default.htm>.

²³ A Quality Review measures how well a school is organized to support student achievement. Not all schools receive Quality Reviews every year. Thus, P.S. 330 did not have a Quality Review for the 2011-2012 and 2012-2013 school years.

²⁴ This status is determined by State Education Department (“SED”) under the New York State waiver for the No Child Left Behind Act. For more information, please visit the SED Web site at: <http://www.p12.nysed.gov/accountability/ESEADesignations.html>.

Demographic Data^{25,26}

Percentage of Students Receiving ICT or SC Services	100%
Percentage of Students with IEPs	100%
Percentage of ELLs	36%
Percentage of Students Eligible for Free or Reduced Lunch	51%

School Performance Data

P.S. Q277 opened in the 2013-2014 school year. Therefore, no performance data is available.

V. Initial Impact on Budget and Cost of Instruction

The estimated cost to relocate a portion of P.S. 330 to Q315 is \$10,741.50. This cost will include moving all existing materials and furniture from the current site.²⁷ If grade appropriate furniture is not available onsite, the school may receive additional furniture packages. In FY 2015, the cost of a furniture package for each elementary school class section will be approximately \$6,500-\$7,500.²⁸ Should this proposal create a need for additional administrative space or function, the cost of voice and data lines will be fully covered by the DOE. This allocation is subject to approval by the Office of Space Planning.

The proposal should not otherwise affect the cost of instruction, although the operating budget will increase with the increase in enrollment. Most funding in schools' budgets is allocated on a per pupil basis, based on Fair Student Funding ("FSF") per capita allocation levels. Schools receive additional funds for students with disabilities, ELLs, and those with other supplemental academic needs.

Please refer to the FSF Guide²⁹ and FY15 School Allocation Memoranda³⁰ for additional information on cost of instruction and how the changes to FSF funding and other school allocations will be impacted as a result of register changes at Learners and Leaders. Staffing changes are at the discretion of the school within the limits of contractual and mandated obligations.

This proposal is not expected to impact the budget or cost of instructions at P.S. 110 or P277Q@Q315 in building Q315.

²⁵ All figures are as a percentage of total students from the 2014-2015 Audited Register, as of October 31, 2014.

²⁶ Demographic figures represent P.S. Q277 across all sites and may not represent the demographics of P277Q@Q315 in building Q315.

²⁷ Based on average per pupil re-siting costs provided by the Office of Space Planning.

²⁸ Office of Space Planning Memorandum.

²⁹ The FSF Guide is available at:

http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy14_15/FY15_PDF/sam01_1b.pdf.

³⁰ The FY15 School Allocation Memoranda is available at:

http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy14_15/FY15_PDF/sam33.pdf.

VI. Effect on Personnel Needs, Administration, Transportation and Other Support Services

A. Personnel Needs

The proposed co-location is not expected to change the number of personnel positions assigned to P.S. 110 or P277Q@Q215, nor is it expected to significantly alter the duties of current staff at P.S. 110 or P277Q@Q315.

P.S. 330 may need to hire additional teachers to support the new classes at Q315. The precise number of positions needed for the 2015-2016 school year would be determined once annual enrollment projections are released in the spring of 2015. Similarly, the number of new positions created to serve students in the new grades would be determined based on annual enrollment projections that become available as the school grows to serve those grades. The school will follow the hiring process consistent with the procedures set forth in the collective bargaining agreement between the DOE and UFT.

B. Administration

No changes in school supervisory or administrator positions at P.S. 110, P277Q@Q315, or P.S. 330 are expected as a result of this proposal.

C. Transportation

Transportation will be provided according to Chancellor's Regulation A-801:
<http://schools.nyc.gov/NR/rdonlyres/21A1B11A-886B-4F74-9546-E875EE82A14C/40303/A801.pdf>.

This proposal is not expected to impact the transportation schedules of P.S. 110, P277Q@Q315, or P.S. 330.

D. Other Support Services

The provision of certain support services is described above. Other support services will be provided as consistent with Citywide policy.

VII. Building Information

Building data does not exist for Q315, as the building is still under construction.