

THE NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF HUMAN RESOURCES & TALENT
65 COURT STREET
BROOKLYN, NEW YORK 11201

Posted Date: April 22, 2013
Deadline Date: May 17, 2013

Teacher Assigned Vacancy Circular No. 3 (2013-2014)
(SUBJECT TO FUNDING AVAILABILITY)

POSITION: Bilingual Education Special Education Specialist
(Teacher Assigned A)

INTERNAL CANDIDATES ONLY

LOCATION: Locations throughout New York City

ELIGIBILITY: New York City licensed, appointed, bilingual tenured special education teacher, guidance counselor, social worker or school psychologist

SELECTION CRITERIA:

- Master's Degree in bilingual special education or a related service area: speech, school psychology, social work, and guidance.
- Minimum of five (5) years satisfactory experience working with students with disabilities.
- Experience providing professional development on topics related the education of limited English proficient students, and English monolingual and limited English proficient students with disabilities.
- Evidence of building strong relationships with professional peers, parents, and community members.
- Collaborative approach to managing projects and activities.
- Knowledge with New York State laws relating to the provision of instruction and services to general and special education students.

DUTIES AND RESPONSIBILITIES:

Under the supervision of the Regional Special Education - Technical Support Center (RSE-TASC) Regional Coordinator the Bilingual Special Education Specialist will:

- Provide information, professional development, and technical assistance on the referral, assessment, and provision of instruction to culturally and linguistically diverse students with suspected and/or identified disabilities.
- Offer professional development and technical assistance to schools that have completed or will be engaging in a self-review monitoring process required by specific indicators of the State Performance Plan relating to disproportionality.
- Participate in meetings with the NYSED Bilingual Special Education Network (BETACs);
- Complete NYSED-mandated data reports; gathers data and drafts required reports and/or correspondence.
- Attend all mandatory NYSED/RSE-TASC conferences, and professional development, including statewide network conferences.

SALARY: As per UFT Collective Bargaining Agreement

WORK SCHEDULE: As per UFT Collective Bargaining Agreement
Monday – Friday; 8:00 AM to 4:00 PM

APPLICATION: Please apply in writing expressing your interest and qualifications including copies of your **teaching credentials**, **resume**, and **file number** to:

Cathy Oliver – RSE TASC Coordinator
coliver@schools.nyc.gov

AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, ethnicity, national origin, alienage, citizenship status, age, marital status, partnership status, disability, sexual orientation, gender (sex), military status, prior record of arrest or conviction (except as permitted by law), predisposing genetic characteristics, or status as a victim of domestic violence, sexual offenses and stalking, and to maintain an environment free of harassment on any of the above-noted grounds, including sexual harassment or retaliation. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1102, Brooklyn, New York 11201, or visit the OEO website at <http://schools.nyc.gov/OEO>

APPROVED: 
Charles Peeples, Executive, Office of Field Services & Information
Division of Human Resources & Talent