Panel for Educational Policy
Contract Agenda
April 17, 2013

Item: 1 **Description:** Purchase of gasoline for DOE vehicles through a Department of Citywide Administrative Services contract.

Term: 6 months **Options:** None **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Sprague Operating Resources LLC	$400,000

Item: 2 **Description:** Emergency bus transportation for special needs students during the school bus strike.

Term: 30 days **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Montauk Student Transportation	$111,650

Item: 3 **Description:** Interim attendant services for student transportation during the school bus strike.

Term: 30 days **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Atlantic Escort	$368,750
B Alert	$153,400
B&M Escort Service	$8,850
Canal Escorts	$59,000
Empire State Bus Corp	$59,000
IC Bus	$153,400
Kings Matron Corp.	$153,400
MV Transportation	$61,950

Item: 4 **Description:** Emergency telecommunications services for New York Harbor School following Hurricane Sandy.

Term: 2 years **Options:** None **Funding:** Tax Levy

Division: Div. of Instructional & Information Technology **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Time Warner Cable	$105,800

Item: 5 **Description:** Student periodic assessments in alignment with common core learning and related services.

Term: 3 years **Options:** 2 one year options **Funding:** Tax Levy

Division: Division of Academics, Performance and Support **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
CTB McGraw-Hill	$1,600,160

Item: 6 **Description:** Lead based paint abatement including painting, plastering and finishing in schools and administrative buildings.

Term: 5 years **Options:** 270 day option **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
ABC Construction Contracting Inc	$1,997,990

Item: 7 **Description:** Repair and install electric feeders in schools and administrative buildings.

Term: 5 years **Options:** 270 day option **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Prince Electric Inc	$1,849,886

Item: 8 **Description:** Purchase of two-way radio communications equipment and accessories.

Term: 1 year **Options:** None **Funding:** Federal REMS Grant

Division: Office of Safety and Youth Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Motorola Inc.	$77,000

Item: 9 **Description:** Dropout prevention and intervention services to students.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Washington Heights Inwood Coalition	$30,000

Item: 10 **Description:** Dropout prevention and intervention services to students.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
East Side House inc.	$30,000

Item: 11 **Description:** Dropout prevention and intervention services to students.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Catholic Charities Community Services Archdiocese of NY	$30,000

Item: 12 **Description:** Dropout prevention and intervention services to students.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
St. Nicks Alliance	$30,000

Item: 13 **Description:** Professional development and other services related to instructional technology.

Term: 1 year **Options:** None **Funding:** City Council

Division: Division of Contracts and Purchasing **Contract Type:** Full Value

Vendor Name	Annual Amount
MOUSE, Inc.	$275,000

Item: 14 **Description:** Resources to schools, teachers, students and student's families to implement science investigation and expand science content knowledge.

Term: 1 year **Options:** None **Funding:** City Council and Taxy Levy

Division: Office of Curriculum & Professional Development **Contract Type:** Full Value

Vendor Name	Annual Amount
American Museum of Natural History	$2,877,803

Item: 15 **Description:** Academic enrichment, youth development and parental literacy services.

Term: 1 year **Options:** None **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Comprehensive Center	$145,000

Item: 16 WITHDRAWN

Item: 17 **Description:** Advanced placement exams to low income students.

Term: 3 years **Options:** None **Funding:** Tax Levy

Division: Division of Academics, Performance and Support **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
College Board	$318,000

Item: 1

Description:

Purchase of gasoline for DOE vehicles through a Department of Citywide Administrative Services contract.

REQUEST FOR AUTHORIZATION TO ACCESS THE NEGOTIATED ACQUISITION EXTENSION OF NYC DCAS CONTRACT TO PURCHASE GASOLINE

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$400,000 Estimated Usage; Variable Price Contract	Tax Levy	12/31/12 - 6/30/2013	N/A	DCAS-Negotiated Acquisition Extension (Competitive Bid)	Yes	Requirement

Vendor Name & Address	Sprague Operating Resources LLC Two International Drive, Suite 200 Portsmouth, NH 03801

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Frank Borowiec Director, Facilities Management Division of School Facilities (DSF)	Shelley Epstein Director

PURPOSE

Authorization is requested to access the negotiated acquisition extension of the NYC Department of Citywide Administrative Services (DCAS) contract with Sprague Energy Corporation for the purchase of gasoline.

DISCUSSION

The Department has used DCAS contracts to purchase gasoline for at least 15 years, allowing the Division of School Facilities (DSF) to share in the savings achieved by combining the DOE's volume with that of other City agencies. This contract provides gasoline for DOE vehicles when staff travels to conduct official business. The DOE is named in the DCAS bid document as a user of the contract.

The contract would have expired June 30, 2011, but was extended through October 28, 2011 and further extended until June 29, 2012. DCAS contracts cannot be extended beyond 365 days. In order to provide gasoline for City vehicles while a new contract is being bid, a negotiated acquisition extension (NAE) for a term of six months was awarded to Sprague at the same prices as their previous contract. The NAE expired on December 31, 2012 and was further extended until June 30, 2013 through another NAE while DCAS finalizes and registers the new contract. The NAE awarded to Sprague includes a price differential increase of $.02 per gallon over the differentials in place since the start of the contract in 2008. It is not in the best interests of the DOE to bid these contracts separately, as the DOE benefits from the lower costs through aggregate purchases made possible by the DCAS contract.

DCAS originally procured this commodity through a competitive solicitation. Two bids were received and award was made to the lowest bidder. A background check found no significant adverse information on the vendor. DCAS determined Sprague to be a responsible bidder.

This is a variable price contract and consists of two parts: a base price and a differential. Pricing is based on the Platts Index and changes weekly. The vendor's differential is added to the base price to determine the final price paid under the contract. For example, the average price that consumers paid for regular unleaded gasoline at the pump for January 2013 was $3.351 and the contract price was $2.915. The estimated amount of $400,000 for six months is based on past usage.

Given the competitive nature of this procurement, these prices have been determined to be fair and reasonable.

Item: 2

Description:

Emergency bus transportation for special needs students during the school bus strike.

REQUEST FOR AUTHORIZATION
FOR EMERGENCY BUS TRANSPORTATION

Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$111,650	Tax Levy	30 Days	None	Emergency	Yes	Requirement

Vendor Names & Address	Montauk Student Transportation 3601 Horseblock Road Medford, NY 11763

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Lisa D'Amato Director, Contracts Management Unit Office of School Support Services	Eric Goldstein Chief Executive Office of School Support Services	David Ross Executive Director Division of Contracts & Purchasing

PURPOSE

Authorization is requested to reimburse Montauk Student Transportation (Montauk) for school-age special education pupil transportation services during a citywide strike by school bus drivers and attendants.

DISCUSSION

A strike by school bus drivers and attendants disrupted student attendance at schools throughout the city. As such, the strike established sufficient cause for an Emergency Declaration and contract with Montauk. David N. Ross, Executive Director, Division of Contracts and Purchasing for the DOE, issued a Declaration of Emergency effective January 18, 2013 for transportation of special education students and attendant service on a temporary basis, enabling children who could not otherwise take public transportation to attend school. This contract was judged to be necessary to the preservation of the health and general welfare of New York City school children.

Montauk provided up to 18 buses daily at a rate of $550 per bus per day including the services of drivers and attendants. The emergency service began on January 25, 2013 and was in effect until February 20, 2013, when the strike ended and regular contracted bus service resumed.

A comparison of Montauk's rates to the current contracted rate for school bus transportation determined that prices were fair and reasonable.

Services were provided as required and authorized by the Department's Office of Pupil Transportation (OPT). Montauk complied with all required OPT regulations for vehicles and personnel. A background review by the Vendor Research and Price Analysis Unit found no significant adverse information. Montauk was therefore determined to be a responsible vendor.

Item: 3

Description:

Interim attendant services for student transportation during the school bus strike.

REQUEST FOR AUTHORIZATION FOR EMERGENCY INTERIM ATTENDANTS FOR STUDENT TRANSPORTATION

Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,017,750	Tax Levy	30 Days	None	Emergency	Yes	Requirement

Vendor Names & Address	Atlantic Escorts (Amboy Bus Co., Atlantic Queens Bus Corp, and Staten Island Bus Co.)	7 North Street Staten Island, NY 10302
	IC Escorts (IC Bus Inc.)	380 Chelsea Road Staten Island, NY 10314
	Empire State Escorts (Empire State Bus Corp.)	P.O. Box 70801 Brooklyn, NY 10207
	MV Transportation Inc.	297 Norman Avenue Brooklyn, NY 11222
	Canal Escorts (Jofaz Trans and Borowide)	1 Coffey Street Brooklyn, NY 11231
	Kings Matron Corp	3167 Atlantic Avenue Brooklyn, NY 11208
	B-Alert (Mar-can Trans)	318 East 3rd Street Mt Vernon, NY 10553
	B&M Escorts Service (Safe Coach Inc.)	2229 East 69thStreet Brooklyn, NY 11234

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Lisa D'Amato Director, Contracts Management Unit Office of School Support Services	Eric Goldstein Chief Executive Office of School Support Services	David Ross Executive Director Division of Contracts & Purchasing

PURPOSE

Authorization is requested to modify contracts with transportation providers so they can be reimbursed for the use of an extra driver in lieu of an attendant on a temporary basis during a citywide strike by school bus drivers and attendants.

DISCUSSION

A strike by school bus drivers and attendants disrupted student attendance at schools throughout the City from January 16 to February 15, 2013. As such, the strike established sufficient cause for an Emergency Declaration and contract with the transportation providers listed above. David N. Ross, Executive Director, Division of Contracts and Purchasing for the DOE, issued a Declaration of Emergency effective January 18, 2013 for transportation of special education students and attendant service on a temporary basis, enabling children who could not otherwise take public transportation to attend school. This contract was judged to be necessary to the preservation of the health and general welfare of New York City school children.

While some of the transportation providers continued to service their assigned routes many attendants would not agree to provide service. Authorization was therefore given to providers so they could use an extra driver in lieu of an attendant for routes that required such service. The drivers were required to receive the same training (CPR/first aid etc.) that is required of attendants but not normally required of drivers. Eight companies provided such service. The DOE will pay the cost difference between what vendors would have paid for an attendant and what they were required to pay for the extra driver. This RA reflects an estimate of the maximum amount of days drivers may have worked. As invoices come in the actual time worked will be verified which will reflect the actual number of days.

Prices were comparable to current contracted rates of school bus transportation. Background reports did not report any significant adverse findings.

Company	# Interim Attendants Trained	Training @ $200 per Driver*	Driver / Attendant Difference in Pay Amount**	Total Amount
ATLANTIC ESCORTS (Amboy Bus Co. Inc., Atlantic Queens Bus Corp. & Staten Island Bus Co.)	125	$25,000	$343,750	$368,750
IC ESCORTS (IC Bus Inc.)	52	$10,400	$143,000	$153,400
EMPIRE STATE ESCORTS (Empire State Bus Corp.)	20	$4,000	$55,000	$59,000
MV TRANSPORTATION, INC.	21	$4,200	$57,750	$61,950
CANAL ESCORTS (Jofaz Trans. Inc. & BoroWide Buses)	20	$4,000	$55,000	$59,000
KINGS MATRON CORP. (Quality Trans. Corp. & Brothers Trans. Corp.)	52	$10,400	$143,000	$153,400
B-ALERT (Mar-can Trans.)	52	$10,400	$143,000	$153,400
B & M ESCORTS SERVICE (Safe Coach Inc.)	3	$600	$8,250	$8,850
			TOTAL	$1,017,750

* Training costs: First Aid/CPR Training= $150/person and Pre-Service Training= $50/person
**Personnel Trained X $125 (Difference in Pay) X 22 Strike Days

Item: 4

Description:

Emergency telecommunications services for New York Harbor School following Hurricane Sandy.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH TIME WARNER CABLE TO PROVIDE EMERGENCY TELECOMMUNICATIONS SERVICES AT NEW YORK HARBOR SCHOOL

Estimated Annual / Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$105,800 / $128,600 (1 year /2 year)	Tax Levy	One Year with option to renew for additional year	None	Emergency	Yes	Requirements

Vendor's Name & Address	Time Warner Cable 60 Columbus Circle New York, NY 10023

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Joseph Iacoviello Director, Division of Instructional and InformationTechnology	Janine Maisano Administrator, Division of Instructional and Information Technology	James McBride Chief Administrator

PURPOSE

Authorization is requested to contract with Time Warner Cable for the installation of a microwave transmission/receiving link that will provide voice and data services at New York Harbor School for at least one year, with an option to renew for and for a second year.

DISCUSSION

Verizon has been unable to restore telecommunications services (voice or data) to the New York Harbor School on the northwest side of Governors Island because the Verizon Central Office on West Street was damaged by Hurricane Sandy. Verizon does not know when service will be restored to Governors Island. As such, the Executive Director, Division of Contracts and Purchasing, issued a Declaration of Emergency, pursuant to Section 3-09 of the New York State Education Law, Sections 2556(10)-(10-a) and 2590-h(36), the New York State General Municipal Law, Section 103(4) and Section 3-09 of the DOE's Procurement Policy and Procedures entitled "Emergency Purchases," effective March 22, 2013, for Time Warner Cable to provide voice and data services at New York Harbor School for at least one year.

At least 12 months of service were required in order for Time Warner to agree to the engagement. One-time installation and equipment costs are estimated at $83,000, while microwave services will cost $1,900 each month.

Component	One-Year Engagement	Two-Year Engagement
One-time Installation	Est. $83,000	Est. $83,000
Monthly Microwave	$22,800	$45,600
Total	$105,800	$128,600

There will be no cost for the Manhattan side of the microwave connection, as the Donald Trump, Jr., organization is donating space at 40 Wall Street, the location to and from which the school's microwave telecommunications signals will be sent.

The cost for a similar level of wired service prior to Hurricane Sandy was $1,650 per month, or $19,800 annually. DIIT also reviewed a satellite-based alternative, but it offered only 25 percent of the bandwidth of the microwave transmission service, among other disadvantages. The satellite system would cost $12,900 to install, and would carry a $6,329 monthly service charge, for a one-year cost of $88,848 and a two-year cost of $164,796. Time Warner's pricing for microwave transmission service was therefore determined to be fair and reasonable.

DCP's review of the City's VENDEX files, its own procurement files, and federal debarment databases found no significant adverse information for Time Warner Cable; the vendor has therefore been determined to be responsible.

Item: 5

Description:

Student periodic assessments in alignment with common core learning and related services.

REQUEST FOR AUTHORIZATION OF CONTRACTOR TO PROVIDE ASSESSMENT CONTENT FOR THE PERIODIC ASSESSMENT PROGRAM - RFP# R0911

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Annual / Total Option Amounts	Procurement Method	Is Contract Retroactive?	Contract Type
Year 1: $1,600,160 Year 2: $1,063,475 Year 3: $1,154,646 Total: $3,818,281	Tax Levy	Three Years	Two 1-Year Options to Extend	$1,154,646 / $2,309,292	Request for Proposals (RFP)	No	Requirements

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Laura Saegert-Winkel Director, Periodic Assessments Division of Academics, Performance and Support (DAPS)	Rachel Feinberg Chief Operating Officer Division of Academics, Performance and Support (DAPS)	Paul Simms Procurement Analyst Central Office Procurement

Vendor Name & Address	CTB/McGraw-Hill LLC 20 Ryan Ranch Road Monterey, CA 93940

PURPOSE

Authorization is requested to contract with CTB/McGraw-Hill LLC (CTB) to provide student assessments and related services. The contract will commence on or about June 1, 2013.

DISCUSSION

Since 2007, the periodic assessment (PA) program has provided formative tests in literacy and mathematics. These tests are administered at least once per year for all students in grades K-12 except for students in grades K-2, who are assessed in literacy only. These tests are used by teachers to inform instruction.

Beginning in 2012-13, New York State tests will align to the Common Core Learning Standards (CCLS) and, in 2014-15, New York State will introduce Partnership for Assessment of Readiness for College and Careers (PARCC) assessments, which are administered online. As CCLS is integrated into the curriculum, the DOE will support educators in aligning instruction with CCLS through the existing PA program. Enhancements to this program will include availability of standards-aligned assessments and may include additional resources for assessments in science and social studies.

A contract for these services is necessary because the DOE does not have the expertise, personnel, and resources to meet the program's objectives. An RFP was the preferred method of procurement because it was necessary to qualitatively assess the proposed assessments to determine the degree to which they are aligned to CCLS and the approach each proposer would take towards the development of new content and its alignment CCLS.

The RFP specified two service components: Component 1 covers assessment content and related services. Component 2 covers the assessment technology platform. Component 2 was awarded to NCS Pearson and was approved by the Panel for Educational Policy on February 6, 2013. This RA covers Component 1 only.

The RFP was advertised in the City Record and on the DOE web site and service providers on the DOE bidders list were notified via e-mail. Proposals were received from CTB/McGraw-Hill, NCS Pearson (Pearson), and Scantron Corporation (Scantron).

The evaluation committee included the current director of the periodic assessments program, who has expertise in assessment content development/alignment; a test design and development expert, who has extensive experience as a reviewer of research proposals for the DOE's Institutional Review Board; and a former instructor experienced in psychometrics and national assessment standards. The evaluation criteria consisted of program plan (30 percent), organizational capacity (30 percent), price (25 percent), and demonstrated effectiveness (15 percent).

Proposers could address one or more of 23 content areas (i.e., subject/grade-span combinations) defined in the RFP. These content areas cover grades PreK-12 in literacy, mathematics, science, and social studies (though not all grades are required for each subject); for both End of Course Diagnostic (EOCD) and Task Assessments.

In an effort to determine the most cost-effective option for the DOE, proposers were invited to present pricing according to different content ownership and licensing methods.

Of the 3 proposals received, the committee determined that only CTB and Pearson proposed assessments that met the requirements of the RFP, and that the psychometric components of CTB's program plan fits the DOE's program goals. CTB also presented a strong plan for the item and task writers and the lowest price. Thus the committee selected CTB.

The following lists the comparative initial and BAFO 3-year prices:

	CTB	Pearson	Scantron*
INITIAL	$40,026,930	$51,010,547	$4,018,609
BAFO	**$3,818,281**	$4,499,086	N./A

*Scantron proposed only EOCD assessments and was not included in the competitive range.

The estimated contract amount of $3,818,281 was derived by using CTB's unit prices for fewer content areas than the RFP sought pricing for. The core services include content development and alignment, and its delivery to the assessment technology platform. The contract will include pricing for optional work/content which, if exercised, would increase costs.

Pricing for each annual extension period will be based on unit prices for year three of the base contract period.

Since this was a competitive procurement and CTB offered the lowest price, the pricing has been determined to be fair and reasonable.

The Division of Contracts and Purchasing (DCP) reviewed its records and public records regarding CTB. VENDEX reported four cautions related to CTB's parent company, the McGraw-Hill Companies, and its affiliate Standard & Poor's (S&P), who have been defendants in a number of putative shareholder class actions, as well as other judicial proceedings brought by clients, governmental entities and others, with allegations including misrepresentations and omissions regarding earnings, securities fraud, breach of fiduciary duties, consumer fraud, and deceptive trade practices. One complaint has been dismissed and closed, and two have been dismissed, but the others remain at various stages of litigation short of resolution.

In light of the size of the prime vendor's parent company, McGraw-Hill Companies, which earns $6.5 billion in revenues per year and employs approximately 20,000 people worldwide, and the variety and

nature of its businesses, the DCP does not consider the number of these matters or their scope to be unusual. Therefore CTB has been determined to be responsible.

CTB will provide services in partnership with its subcontractors. The companies will form a consortium of nationally recognized content development leaders, most of whom have experience working in DOE schools. Each approved subcontractor is listed below with a description of the services they will provide.

SUBCONTRACTOR	SUBCONTRACTOR'S CONTRIBUTION
The Regents of the University of California (Los Angeles) / CRESST	Develop, align and edit all literacy tasks for grades 3-12.
Silicon Valley Mathematics Initiative, LLC / SVMI	Develop, align and edit tasks for mathematics in grades 9-12 and grades PreK-2.

DCP reviewed the VENDEX for CRESST and SVMI and found no significant adverse information, so the vendors are determined to be responsible. CTB's use of any other subcontractor will require written DOE approval, and will be subject to VENDEX review.

Item: 6

Description:

Lead based paint abatement including painting, plastering and finishing in schools and administrative buildings.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH ABC CONSTRUCTION FOR LEAD BASED PAINT ABATEMENT - B2093

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount(s)	Procurement Method	Is Contract Retroactive?	Contract Type
$1,997,990 / $9,989,950	Tax Levy	Five Years	One 270-Day Extension	$1,483,493	Request for Bids	No	Requirement

Vendor Names & Addresses	ABC Construction Contracting 36 16 19th Avenue Astoria, NY 11105

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Bernard Orlan Director, Environmental Health and Safety Division of School Facilities	Shelley Epstein Director

PURPOSE

Authorization is requested to contract with ABC Construction for lead-based paint abatement including painting and plastering in schools and administrative buildings. The work includes labor, materials, supervision, and equipment.

DISCUSSION

A Request for Bids (RFB) was advertised in the City Record and on the DCP web site. The RFB included five aggregate classes: Aggregate Class 1 - Manhattan, Aggregate Class 2 - Bronx, Aggregate Class 3 - Queens, Aggregate Class 4 - North Brooklyn, and Aggregate Class 5 - South Brooklyn/Staten Island. Eight bids were received for each Aggregate Class. This RA is for Aggregate Classes 1, 4, and 5. Aggregate Classes 2 and 3 were previously awarded.

Sky Rise, the low bidder for all classes, was rejected for not providing required qualification documents including five years of experience, valid EPA certification as a lead-safe firm, valid NYS Department of Environmental Conservation Hazardous Industrial/Commercial Waste Transporter Certification, OSHA certifications, and evidence of qualified staff. No protest was received.

Linear Environmental Corp. was the second low bidder for all classes. A qualification meeting was held with them and it was determined they had the organizational capacity to service two classes. Linear was recommended for award of Aggregate Classes 2 and 3 where the DOE achieves the best cost savings.

Elit Green Builders was the third low bidder for all classes and was rejected for not having the required five years of experience. No protest was received.

Promo Pro, the fourth low bidder for all classes, was determined to be non-responsible for failure to pay prevailing wages and taxes. Promo Pro protested that determination but the protest officer upheld the non-responsibility determination, finding that both bases were valid.

New York Environmental, the fifth low bidder for all classes was rejected for not possessing a valid NYS Department of Environmental Conservation Hazardous Industrial/Commercial Waste Transporter Certificate and they were determined not to have the organizational capacity for any class. No protest was received.

ABC Construction, the sixth low bidder for Aggregate Classes 1, 4, and 5, met all requirements of the bid. A qualification meeting was held with the company and it was determined that they have the organizational capacity to service these areas. Award is therefore recommended to ABC Construction for Aggregate Classes 1, 4, and 5. A review of the vendor's financial statements did not reveal any risk associated with doing business with them.

A background check conducted by the Vendor Research and Price Analysis (VRPA) Unit on ABC Construction Contracting identified the following noteworthy information. Between August 2009 and September 2010, the company paid $41,200 in fines to the Environmental Control Board for violations at seven different job sites representing almost $2 million in business. However, ABC has generated a total of $19 million in revenue through 22 contracts (including 7 with the School Construction Authority) during fiscal year 2011. Therefore, as ABC fully addressed these matters, has received no violations in the last year, and in light of the nature and volume of the vendor's business, the DOE does not believe this precludes a determination that ABC Construction is a responsible vendor.

Contract estimates are based on prior usage. The contract includes unit prices and hourly rates. A Voluntary Price Reduction (VPR) was requested based on the lower bids in all classes and ABC agreed to an annual VPR of five percent for each class. Prices on this contract are approximately 11 percent lower than on previous contracts bid in 2006 for similar items. Based on the receipt of several bids and the competitive nature of the procurement, these prices have been determined to be fair and reasonable.

B2093 – REQUIREMENTS CONTRACT FOR LEAD-BASED PAINT ABATEMENT

AGGREGATE CLASS 1 – MANHATTAN

Contractor Name	Annual Contract Value	Total Contract Value / 5 Years
Sky Rise Inc (rejected)	$332,436	
Linear Environmental Corp	$427,072	
Elit Green Builders Corp (rejected)	$445,270	
Promo Pro LTD (rejected)	$445,819	
New York Environmental (rejected)	$582,729	
ABC Construction	$620,200 / **$588,130 (VPR)**	$3,101,000 / **$2,940,650 (VPR)**
Pinnacle Environmental Corp	$1,265,520	
PAL Environmental Services	$2,079,682	

AGGREGATE CLASS 4 – NORTH BROOKLYN

Contractor Name	Annual Contract Value	Total Contract Value / 5 Years
Sky Rise Inc (rejected)	$363,607	
Linear Environmental Corp	$461,212	
Elit Green Builders Corp (rejected)	$491,065	
Promo Pro LTD (rejected)	$491,680	
New York Environmental (rejected)	$650,089	
ABC Construction	$687,800 / **$651,300 (VPR)**	$3,439,000 / **$3,256,500 (VPR)**
Pinnacle Environmental Corp	$1,412,405	
PAL Environmental Services	$2,325,030	

AGGREGATE CLASS 5 – SOUTH BROOKLYN / STATEN ISLAND

Contractor Name	Annual Contract Value	Total Contract Value / 5 Years
Sky Rise Inc (rejected)	$433,491	
Linear Environmental Corp	$534,564	
Elit Green Builders Corp (rejected)	$566,645	
Promo Pro LTD (rejected)	$567,295	
New York Environmental (rejected)	$737,918	
ABC Construction	$799,805 / **$758,560 (VPR)**	$3,999,025 / **$3,792,800 (VPR)**
Pinnacle Environmental Corp	$1,633,818	
PAL Environmental Services	$2,685,837	

Item: 7

Description:

Repair and install electric feeders in schools and administrative buildings.

REQUEST FOR AUTHORIZATION FOR ELECTRIC FEEDERS - B2190

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount(s)	Procurement Method	Is Contract Retroactive?	Contract Type
$1,849,886 / $9,249,430	Tax Levy	Five Years	One 270-Day Extension	$1,387,415	Request for Bids (RFB)	No	Requirement

Vendor Name & Address	Prince Electric Corp. 130-07 26th Avenue Flushing, NY 11354

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Volkert Braren Director, Program Management Division of School Facilities	Shelley Epstein Director

PURPOSE

Authorization is requested to contract with Prince Electric Corp. to repair and install electric feeders at schools and administrative buildings. The work includes the labor, material, equipment, and supervision required to service, repair, modify, and install electric feeders and related electrical repair work.

DISCUSSION

A Request for Bids (RFB) was advertised in the City Record and on the DCP web site with three aggregate classes: Aggregate Class 1 includes the Bronx and Manhattan, Aggregate Class 2 includes Queens, and Aggregate Class 3 includes Brooklyn and Staten Island. While predecessor contracts were bid in six classes, it was determined that there would be sufficient competition and a lower administrative burden with three classes. Eight bids were received for Aggregate Classes 1 and 3 and seven bids were received for Aggregate Class 2.

Prince Electric, the lowest responsive, responsible bidder in each aggregate class, is recommended for award for all classes. The solicitation indicated no restriction or limitation on the number of classes that could go to a single vendor. A qualification meeting was held with the company and it was determined that they have the organizational capacity to service all areas. A review of their financial statements did not reveal any risk associated with doing business with them. The Vendor Research and Price Analysis Unit conducted a background check on Prince and found no significant adverse information. As such, the vendor has been determined to be responsible.

Estimates are based on prior usage. The contract includes unit prices and hourly rates. Pricing on this contract is approximately six percent higher than previous contracts for similar items bid in 2006. Factors contributing to the increase include an average increase of 13 percent in Prevailing Wage Rates. Based on the receipt of several bids and the competitive nature of the procurement, these prices have been determined to be fair and reasonable.

B2190 – REQUIREMENTS CONTRACT FOR REPAIR AND INSTALLATION OF ELECTRIC FEEDERS

AGGREGATE CLASS 1 – MANHATTAN / BRONX

CONTRACTOR NAME	ANNUAL CONTRACT VALUE	TOTAL CONTRACT VALUE / 5 YEARS
Prince Electric Corp.	**$275,281**	**$1,376,405**
Charan Electrical Enterprises	$376,642	
A & S Electric Inc.	$627,639	
Jemco Electrical Contractors	$656,243	
Laser Electrical Contracting	$658,501	
Approved Electrical Contractors	$707,698	
Arcadia Electrical Company	$862,653	
Unisys Electric Inc.	$1,298,011	

AGGREGATE CLASS 2 – QUEENS

CONTRACTOR NAME	ANNUAL CONTRACT VALUE	TOTAL CONTRACT VALUE / 5 YEARS
Prince Electric Corp.	**$364,330**	**$1,821,650**
Charan Electrical Enterprises	$490,119	
A & S Electric Inc.	$840,849	
Laser Electrical Contracting	$876,469	
Jemco Electrical Contractors	$882,478	
Approved Electrical Contractors	$938,612	
Unisys Electric Inc.	$1,727,703	

AGGREGATE CLASS 3 – BROOKLYN / STATEN ISLAND

CONTRACTOR NAME	ANNUAL CONTRACT VALUE	TOTAL CONTRACT VALUE / 5 YEARS
Prince Electric Corp.	**$1,210,275**	**$6,051,375**
Charan Electrical Enterprises	$1,483,256	
A & S Electric Inc.	$2,585,243	
Jemco Electrical Contractors	$2,696,312	
Laser Electrical Contracting	$2,714,503	
Midland Electrical Contracting	$2,725,836	
Approved Electrical Contractors	$2,902,023	
Unisys Electric Inc.	$5,399,700	

CONTRACTOR NAME	AGGREGATE CLASS	YEARLY AMOUNT	5-YEAR TOTAL	270-DAY EXTENSION	WITH 270-DAY EXTENSION
Prince Electric Corp.	1	$275,281	$1,376,405	$206,461	$1,582,866
	2	$364,330	$1,821,650	$273,248	$2,094,898
	3	$1,210,275	$6,051,375	$907,706	$6,959,081
	TOTALS	**$1,849,886**	**$9,249,430**	**$1,387,415**	**$10,636,845**

Item: 8

Description:

Purchase of two-way radio communications equipment and accessories.

REQUEST FOR AUTHORIZATION TO ACCESS A NEW YORK CITY DoITT CONTRACT TO PURCHASE MOTOROLA TWO-WAY RADIOS & ACCESSORIES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$77,000	Federal Readiness and Emergency Management for Schools (REMS) Grant	5/7/13 - 5/6/14	None	New York City Department of Information Technology and Telecommunication Services (DoITT) Contract	No	Requirements

Vendor Name & Address	Motorola Inc. East Algonquin Rd. Schaumburg, IL 60196

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Christopher Bennett Procurement Analyst

PURPOSE

Authorization is requested to access a New York City Department of Information Technology and Telecommunication Service's (DoITT) contract for the one time purchase of 25 Motorola APX 6000 radios with accessories for two-way emergency communication.

DISCUSSION

The DOE has used DoITT contracts to purchase various models of two-way radios since 2007, allowing the Office of Safety and Youth Development (OSYD) to share in the savings achieved by combining the DOE's purchasing volume with that of other City agencies. This contractt provides specialized two-way radios programmed with a dedicated frequency channel for use by OSYD Officials who must remain mobile during emergency response communications.

This sole source requirements contract is utilized by multiple city agencies, primarily FDNY, NYPD and DoITT. Purchase of these radios will be funded by a Federal grant for Readiness Emergency for Management of Schools (REMS) specifically set aside for this purpose. Primary users of these radios are OSYD officials and staff including Central Team, Borough Safety Directors, and Special Support Unit Officers that provide security to the Senior Leadership Team.

Originally Motorola was awarded a DCAS contract for network infrastructure and equipment pursuant to a competitive solicitation. The contract was moved under DoITT to allow greater monitoring and to avoid radio network overloading. The DoITT Motorola contract commenced on March 1, 2007 and expired on February 28, 2012. The current DoITT Motorola contract was renewed from February 29, 2012 to February 28, 2017. It is not in the best interests of the DOE to bid these contracts separately, as the DOE benefits from the lower costs through aggregate purchases made possible by the DoITT contract.

DoITT procured this commodity from Motorola as a sole source for network infrastructure on a proprietary trunking protocol. A sole source method was required because it was impossible for alternative vendors to interface their equipment on Motorola's proprietary network. Pricing for Motorola two-way radios using the DoITT contract is five percent lower than pricing available through the current New York State Office of General Services (OGS) contract. Given the competitive nature of the original DCAS procurement and the favorable pricing in comparison to using the OGS contract, pricing under this contract has been determined to be fair and reasonable.

The estimated contract amount of $77,000 for 12 months is based on past usage and the forecasted need for this equipment.

A background check of Motorola, Inc., including a review of the federal debarment list, VENDEX, and DCP's own records, has revealed no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 9

Description:

Dropout prevention and intervention services to students.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH WASHINGTON HEIGHTS - INWOOD COALITION FOR DROPOUT AND INTERVENTION SERVICES

Estimated Annual/Total Amount	Funding Source	Contract Term	Options	Procurement Method	Contract Retroactive	Contract Type
$30,000	City Council	One Year	None	City Council Allocation per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Washington Heights – Inwood Coalition 652 West 187th Street New York, NY 10033

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Maxine Needle Director

PURPOSE

Authorization is requested to contract with Washington Heights-Inwood Coalition for dropout prevention and intervention services at P.S. 28 in Manhattan.

DISCUSSION

Washington Heights-Inwood Coalition will provide services to approximately 30 students and their families in order to improve attendance and reduce tardiness. Students will meet in small groups with an attendance improvement counselor during their lunch periods to discuss their short- and long-range goals and the importance of coming to school regularly and on time for achieving those goals.

The counselor will urge family members to recognize the importance of education and regular attendance at school, contact them when students are not in school, and urge that students return as soon as possible. The counselor will also help families to identify service needs, refer them to appropriate agencies, and advocate on their behalf with the school and public and private organizations.

This contract is retroactive due to changes in the City Council budget allocations and the subsequent revision in the plan for the delivery of services. Because these services are for a particular school, authorization from the Panel for Education Policy (PEP) was thought to be unnecessary, but a central office will pay the vendor and, therefore, PEP approval is required.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX system and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Item: 10

Description:

Dropout prevention and intervention services to students.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH EAST SIDE HOUSE INC. TO PROVIDE DROPOUT PREVENTION AND INTERVENTION SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Contract Retroactive	Contract Type
$30,000	City Council	One Year	None	City Council Allocation Section 1-03(c) of DOE Procurement Policy	Yes	Full Value

Vendor Name & Address	East Side House Inc. 337 Alexander Avenue Bronx, NY 10454

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves Procurement Analyst

PURPOSE

Authorization is requested to contract with East Side House Inc. (ESH) to provide dropout prevention and intervention services to at-risk students at Health Opportunities High School in District 7.

DISCUSSION

East Side House Inc. (ESH) will provide dropout prevention services for 20 students at Health Opportunities High School in an effort to increase student attendance rates. Attendance services, individual counseling, and an after-school program will be provided Monday through Friday during school and after-school hours.

ESH will also provide ongoing services, including home visits, phone calls to the home, and classroom spot checks. Students with good attendance records will be able to attend field trips that take place twice per semester.

This contract is retroactive due to changes in the City Council budget allocations and the subsequent revision in the plan for the delivery of services. Because these services are for a particular school, authorization from the Panel for Education Policy (PEP) was thought to be unnecessary, but a central office will pay the vendor and, therefore, PEP approval is required.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX system and found no significant adverse information. The vendor has therefore been determined to be responsible. A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Item: 11

Description:

Dropout prevention and intervention services to students.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CATHOLIC CHARITIES TO PROVIDE DROPOUT PREVENTION & INTERVENTION SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$30,000	City Council	One Year	None	City Council Allocation per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Catholic Charities Community Services, Archdiocese of New York 1011 First Avenue, 6th Floor New York, NY 10022

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves

PURPOSE

Authorization is requested to contract with Catholic Charities Community Services, Archdiocese of New York (CCCS) to provide dropout prevention and intervention services to at-risk students in Public School 153 in District 6.

DISCUSSION

Catholic Charities Community Services (CCCS) will provide Dropout Prevention services to 20 students at Public School 153 who have missed more than 30 days of school in the previous year or students identified as at risk of dropping out. Components of the program include individual counseling, meetings with parents, home visits, phone calls to the home, and classroom spot checks. The program will be provided Monday through Friday during school and after school hours. Students who participate in the program that demonstrate improved attendance will be able to attend field trips and participate in other activities. Students and their families will also be invited to special events during the holiday breaks.

This contract is retroactive because the work plan and budget underwent multiple revisions.

DCP's review of CCCS's background in the VCIP and VENDEX systems revealed that the vendor received an unsatisfactory rating from the New York City Department of Youth and Community Development (DYCD) for poor performance on a 2005-06 contract for services provided to out-of-school youth. However, it was determined that the vendor's rating was affected by issues related to the previous vendor and DYCD has continued to contract with CCCS. Moreover, CCCS's performance of services for the DOE has been satisfactory. Given the length of time that has passed since the rating, its circumstances, and the vendor's good standing with DYCD and the DOE, CCCS has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council Dropout Prevention and Intervention Initiative grant specifically

named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Item: 12

Description:

Dropout prevention and intervention services to students.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH ST. NICK'S ALLIANCE TO PROVIDE DROPOUT PREVENTION AND INTERVENTION SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$30,000	City Council	One Year	None	City Council Allocation per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	St. Nick's Alliance Corporation 2 Kingsland Avenue Brooklyn, NY 11211

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves Procurement Analyst

PURPOSE

Authorization is requested to contract with St. Nick's Alliance Corporation (St. Nick's) to provide dropout prevention and intervention services for chronically absent students at the High School for Enterprise Business and Technology (K478) in District 14.

DISCUSSION

Through its Connect for Success (CFS) program, St. Nick's will provide attendance outreach and support services to 18 students who have demonstrated a history of poor attendance, are teen parents, or face other obstacles to their academic success and well-being. Youth Developers (attendance coordinators) will attend school attendance meetings, conduct home visits, track individual students' academic progress and credit accumulation, and communicate with family members. In addition, they will collaborate with school administrators to support student success and make outside referrals for additional support services if needed.

This contract is retroactive because the work plan and budget underwent multiple revisions.

DCP's review of information regarding the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Item: 13

Description:

Professional development and other services related to instructional technology.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH MOUSE TO PROVIDE PROFESSIONAL DEVELOPMENT AND OTHER SERVICES RELATED TO INSTRUCTIONAL TECHNOLOGY

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$275,000	City Council Allocation	One Year (9/9/12 - 6/30/13)	None	City Council Allocation Per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	MOUSE 50 West 23rd Street, Suite 702 New York, NY 10010

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Troy Fischer Senior Director iZone	David Weiner Deputy Chancellor iZone	Sophia Hargraves

PURPOSE

Authorization is requested to contract with MOUSE to provide professional development and other services related to instructional technology for 70 new and returning schools.

DISCUSSION

MOUSE will offer up to 70 participating schools a variety of services, including curriculum development, technical support, online mentoring, training workshops, and partnership development to maximize the use of technology in schools. MOUSE provides information on how systems and people work together effectively and how schools can overcome the challenges of employing technology. In addition, MOUSE performs evaluation reports based on student and educator questionnaire data, data dashboard, and site visit information.

This contract is retroactive because of numerous revisions to the work plan and budget, as well as a change in MOUSE's leadership that delayed contract development. MOUSE began offering professional development and webinars via the MOUSE Squad program in July 2012. Student training, access to technical support, on-site mentoring, and advanced training began in August 2012.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

DCP's review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 14

Description:

Resources to schools, teachers, students and student's families to implement science investigation and expand science content knowledge.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE AMERICAN MUSEUM OF NATURAL HISTORY FOR THE URBAN ADVANTAGE PROGRAM

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$2,877,803	City Council Allocation and Tax Levy	One Year (7/1/12 - 6/30/13)	None	City Council Allocation Per Section 1-03 (c) and Negotiated Services Per Section 3-08 of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	The American Museum of Natural History Central Park West at 79th Street New York, NY 10024

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of Strategic Planning	Gregg Betheil Executive Director Office of Strategic Planning	Maxine Needle Director of Grants

PURPOSE

Authorization is requested to contract with the American Museum of Natural History (AMNH) for the Urban Advantage (UA) program. UA provides resources to schools, teachers, students, and students' families for the implementation of exemplary science investigations and to expand science content knowledge.

DISCUSSION

Urban Advantage works with the DOE and eight other New York's City cultural institutions (AMNH, the Brooklyn Botanic Garden, the New York Hall of Science, the Queens Botanical Garden, the Staten Island Zoo, the New York Botanical Garden, the Bronx Zoo, and the New York Aquarium) to provide a science education program for middle school science teachers, administrators, students, and students' families. Now in its ninth year, the program includes access to the partner institutions, professional development sessions for teachers and school administrators, workshops for parent coordinators, class trips, and supplies and equipment for schools and classes to support scientific investigations.

This contract is retroactive due to a delay by the vendor in submitting all the necessary documentation, including historical data and programmatic trend information, at the close of FY12, which was to develop the budget and work plan for FY13.

This contract includes two funding components. The first is a City Council discretionary allocation of $2 million that specifically names AMNH as the recipient of the funding. The second funding source is $877,803 of DOE tax levy funds. The City Council allocation is not contingent upon this contribution by the DOE.

The DOE's Committee on Contracts approved this contract on March 15, 2013, having determined that award of this second component to AMNH is cost-effective and beneficial because AMNH was already receiving the bulk of its funding through the City Council allocation.

The City Council funds provide services for 254 teachers continuing in the program, their students, and the students' families. The DOE will fund the participation of 116 new teachers, their students, and those students' families. The combined funding represents a continuation of the historical number of schools served each year. Continuing teachers attend between 12.5 and 17.5 hours of professional development; new teachers attend 48 hours.

A competitive sealed bid was not performed because the contract is funded by a City Council allocation that specifically named this vendor and, for the DOE and tax levy portion, because dual administration of the program would be inefficient.

A review of the salary rates and allocations for coordination and program administration services was found to be acceptable. The fees charged for teacher, student, and family admissions to the partner institutions are at or below the average price charged to the general public. The cost incurred for sending teachers to professional development workshops was also found to be acceptable. Therefore, the pricing for services covered by tax levy funding have been determined to be fair and reasonable.

DCP reviewed information regarding the vendor's background in VENDEX and found two self-reported cautions. The first identifies charges brought by:

1) The New York City Fire Department in 2005, 2006, and 2009, resulting in fines of $200, $500, and $1,000 respectively for matters related to public assembly permits and one instance of failing to conduct a required system test.

2) The New York City Department of Health and Mental Hygiene (DOHMH) in 2007, resulting in fines totaling $2,350 for failing to comply with various restaurant regulations (e.g., food being kept at the proper temperature). The last two food court inspections have resulted in an "A" rating from DOHMH.

AMNH has paid all of these fines.

The second caution identifies investigations by the U.S. Equal Employment Opportunity Commission and the New York State Division of Human Rights, regarding discrimination charges. All of these matters have been dismissed.

The contract manager's office confirms that AMNH has performed satisfactorily on previous contracts. There being no other significant adverse findings, AMNH has been determined to be responsible.

Item: 15

Description:

Academic enrichment, youth development and parental literacy services.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH COMPREHENSIVE DEVELOPMENT INC. TO PROVIDE 21st CENTURY GRANT SERVICES AT MANHATTAN COMPREHENSIVE NIGHT AND DAY H.S.

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$145,000	New York State Education Department (NYSED)	One Year	None	Vendor Named in Grant per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Comprehensive Development Inc. (CDI) 240 Second Avenue New York, NY 10003

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Maxine Needle Director of Grants

PURPOSE

Authorization is requested to contract with Comprehensive Development Inc. (CDI) to provide academic enrichment, youth development and family literacy services to students at Manhattan Comprehensive Night and Day High School (MC) in District 2. MC's mission is to give young people who have dropped out, aged out, or are poorly served by traditional New York City public high schools an opportunity to gain a full, academic Regents diploma.

DISCUSSION

In support of MC's mission, CDI provides a wide variety of services to the school's over 400 students and families. Student activities include college and career counseling, arts education, sports, photography, health and wellness, and environmental clubs. Activities for parents include ESL training and legal, college, and career workshops. CDI also coordinates with members of the community to provide volunteers for tutoring, career awareness, student support, and legal information services. All services are provided on-site.

This contract is retroactive due to changes with the New York State Education Department's (NYSED) 21st Century Round 5 Grant. NYSED extended the grant for an additional year (July 1, 2012 – June 30, 2013) with a 40 percent reduction in the overall budget. Thus the work plan required additional time as the NYSED, CDI, and MC determined how the reduced services would be delivered.

DCP's review of the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the NYSED 21st Century Grant allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Item: 16

Description:

WITHDRAWN

Item: 17

Description:

Advanced placement exams to low income students.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH COLLEGE BOARD FOR ASSESSMENT MATERIALS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$318,000 / $954,000	Tax Levy	Three Years	None	Listing Application	No	Requirements

Vendor Name & Address	The College Board 45 Columbus Avenue New York, NY 10023

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Niket Mull Executive Director, Assessment Operations Division of Academics, Performance and Support (DAPS)	Angela Edwards Director Central Office Procurement

PURPOSE

Authorization is requested to contract with the College Board to provide published and copyrighted assessment materials. The DOE will pay the College Board a subsidy for each DOE student taking one or more College Board Advanced Placement (AP) exams when the student is eligible for such a subsidy by virtue of his/her low-income status.

DISCUSSION

New York City public school students can earn college credit for passing AP exams; subsidizing AP exam fees for eligible students thus supports the DOE's effort to ensure that all students have equal access to a wide range of college and career opportunities.

The total cost per student for an AP exam is $89. Of this total, an $8 rebate goes to the school for administration costs. For eligible, low income students, the school is expected to forgo those $8, the College Board makes a $26 contribution in the form of a fee reduction, and $45 is paid via the federal AP Test Fee Program, which provides grants to states to help pay these fees for low-income students. To close the funding gap created by a reduction in the federal program's contribution, the DOE will pay $10 of these fees for students who meet the eligible standards, so many of these students will not be charged to take the exams.

The DOE estimates that there are approximately 31,800 students who are eligible for a fee reduction on all AP exams they take in the 2012-2013 school year. Eligibility criteria include the following:

- **Primary criteria.** Students who are either enrolled or eligible to participate in the Federal Free or Reduced Price Lunch Program qualify for a $26 reduction in the College Board's fees for all AP Exams that they take in a given year. A student is eligible for a free or reduced price lunch if his or her family's income is at or below 185 percent of the poverty level issued annually by the U.S. Department of Health and Human Services.
- **Alternative criteria.** Schools may use alternative methods for determining which students qualify for AP exam fee reductions, including the following:
  - The student's family's income is at or below the Census Bureau's "poverty threshold" for 2010.
  - The student's family receives assistance under Part A of Title IV of the Social Security Act.
  - The student is eligible to receive medical assistance under the Medicaid program under Title XIX of the Social Security Act.

The College Board is the sole provider of the Advanced Placement assessment materials. Since these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. A listing application is justified because the College Board is the only source for these exams and the rate for the AP exams has been set by the College Board nationally. Furthermore, and more important, the $10 subsidy amount is NOT set by the College Board but instead represents the reduction in the funding from the federal program. The proposed contract requires that the prices the DOE pays will be the lowest offered to any customer. As such, pricing for these materials has been determined to be fair and reasonable.

The Division of Contracts and Purchasing's background check of the vendor, which included the City's VENDEX files, its own procurement files, and public records, found that the College Board was investigated in 2007 by the New York and Connecticut Attorneys General for inappropriately giving discounts to colleges that promoted its lending services by listing it as a "preferred lender." The College Board settled the matter in 2008 and paid $675,000 to help students find low-cost loan options. This matter, however, does not rise to a significantly adverse level that would preclude contracting with this vendor. Therefore, the College Board has been determined to be a responsible vendor.