

In certain instances, the Provider Assignment module will display an icon in the left margin of the service recommendation grid adjacent to the mandate. The Provider Assignment system icons symbolize common actions or provide information. The table below describes each icon.

Icon Name	When It Appears/What it Means
	<b>Award</b> Displayed beside a row when the Contract Agency Bidding process has reached its Response Due Date. User <b>clicks</b> on the icon to view bidding results and award an agency. <b>Note: The award icon replaces the envelope icon.</b>
	<b>Document</b> Displayed beside a row when the RSA/SETSS authorization package has been created. User <b>clicks</b> on this to create the forms.
	<b>Inbox</b> Displayed beside a row when the initial RSA/SETSS authorization package has been finalized. User <b>clicks</b> on this icon to capture the provider information when the RSA-2/SETSS authorization form has been completed by the parent/guardian and mailed back to the DOE in order to Approve/Disapprove/Revoke the RSA/SETSS authorization package.
	<b>First Attend Discrepancy</b> Displayed beside a row when the First Attend Date entered on the row either (a) differs from the Earliest Service Encounter Date, or (b) precedes the Service Start Date. User <b>hovers</b> over this icon to display the tip box with details of the First Attend discrepancy.
	<b>First Attend Delay</b> Displayed beside a row when a service has been sitting in <i>Awaiting First Attend</i> status for more than 5 school days. User <b>clicks</b> on this icon to enter a <i>Reason for First Attend Delay</i> .
	<b>Manually Created Row</b> Displayed beside a row when it has been manually entered into the system. User <b>hovers</b> over this icon to display the tip box detailing the nature of the manually entered row.
	<b>Assistance Requested</b> Displayed beside a row that was originally on the <i>Assistance Not Requested</i> tab, then was moved into <i>Requested Contract Agency</i> when the user actively indicated that assistance was requested.
	<b>Edit Agency TaxID</b> Displayed beside a Related Service Authorization (RSA) or Special Education Teacher Support Services (SETSS) row to edit the agency's Tax ID. User <b>clicks</b> on this icon to enter the agency's Tax ID.
	<b>Failure to Confirm</b> Displayed beside a row when a service has been sitting in <i>Awaiting [Contract Agency/Independent] Provider Confirmation</i> status for more than 5 school days. <b>This icon displays in red.</b>
	<b>Provider Mismatch on Service Type/Language</b> Displayed beside a row when a provider has been assigned that does not provide same service/language as the mandate. User <b>hovers</b> over this icon to display the tip box with details of the mismatch. <b>This icon displays in red.</b>