

New York City Department of Education
of the City School District of New York
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

Posted Date: April 14, 2009
Deadline Date: May 15, 2009

TEACHER VACANCY CIRCULAR No. 23, 2009-2010

POSITION: Teacher as Intervenor in the Peer Intervention Program (effective September, 2009). The number of positions is subject to availability of funding.

The Peer Intervention Program (Article 21.I of the Bargaining Agreement) provides peer assistance on a voluntary, confidential basis to participants who believe that their teaching competence will benefit from such assistance. Intervenors work individually on an ongoing basis with participating teachers for up to one year, in and out of the classroom, to improve teaching skills and effectiveness in the classroom.

MINIMUM ELIGIBILITY REQUIREMENT:

New York City licensed, tenured teachers currently in service. Priority will be given to High School Math.

SELECTION CRITERIA:

- Minimum of 8 years full-time, satisfactory experience under regular appointment in the New York City school system, including at least 5 years of full-time satisfactory classroom teaching
- Experience across all grade levels (K-6) or in more than one division or level, i.e., junior **and** senior high schools; or special education **and** general education
- Demonstrated outstanding classroom teaching ability
- Demonstrated knowledge of, and successful experience with, adult learners
- Exemplary knowledge and evidence of creativity and initiative with respect to curriculum content, materials and methods
- Knowledge of current research in educational methodology and the change process
- Demonstrated ability in oral and written communication
- Background demonstrating ongoing use of effective interpersonal skills

NOTE: A letter of application and resume may precede the following documents which must be received by the closing date:

1. A letter of reference from the current building principal or site supervisor
2. A letter of reference from the current U.F.T. chapter leader (or district representative)
3. Letters of reference from two other current staff members who are knowledgeable about the applicant's teaching skills

DUTIES AND RESPONSIBILITIES:

- Intervene with selected teachers to diagnose their needs and problems and to design an individualized plan for the improvement process
- Use a variety of instructional strategies to enhance teaching skills of other colleagues
- Create a supportive, collegial climate for the intervention process
- Participate in extensive staff development activities, some of which might take place evenings and/or weekends
- Employ written documentation as a significant part of diagnosing and planning the intervention process

Page 2 Teacher Vacancy - Peer Intervention Program

SALARY/HOURS: As per Collective Bargaining Agreement.

WORK YEAR:

LOCATION: Based at UFT Headquarters, Intervenors serve participants in schools citywide, and work in more than one borough.

APPLICATION: Send cover letter, together with current resume (including home and work phone numbers, as well as e-mail address) and letters of recommendation to:

Peer Intervention Program
52 Broadway
New York, NY 10004
ATTN: Robert Kleppel
(212) 844-0600

**LETTER OF APPLICATION WITH ACCOMPANYING RESUME AND DOCUMENTS
MUST BE POSTMARKED NO LATER THAN MAY 15, 2009**

An Equal Opportunity Employer

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, national origin, alien age and citizenship status, age, marital status, disability, sexual orientation, gender (sex) or prior record of arrest or convictions (except as provided by law), and to maintain an environment free of discriminatory harassment, including sexual harassment, or retaliation, as required by civil rights law. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 923, and Brooklyn, NY, 11201 or visit the OEO website at "<http://schools.nyc.gov/Administration>

APPROVED: *Lawrence Becker*

Lawrence Becker, Chief Executive Officer