



MURRY BERGTRAUM HIGH SCHOOL
FOR BUSINESS CAREERS
BARBARA A. ESMILLA, PRINCIPAL

May 26, 2009

Dear Parent or Guardian of Incoming Bergtraum Students:

CONGRATULATIONS on your admission to Murry Bergtraum High School for Business Careers!

The first major activity for all soon-to-be incoming 9th and 10th grade students is our High School Orientation. You are cordially invited to attend our orientation session with your son or daughter on Thursday, June 4, 2009. Your session is as follows:

SESSION 2 5:30 pm – 7:00 pm

1. Human Resource Management– Ms. Ammatuna, Balcony, Auditorium
2. Legal Studies Academy – Mr. DaSilva, Student Cafeteria
3. Global Marketing/Travel & Hospitality –Mr. Melkonian, Basement, Auditorium
4. Instructional Support – Ms. Austin, Library

At this meeting, we will introduce you to various members of our staff including parents, students, members of our Business Advisory Council and members of our Alumni Association. You will also receive an overview of our rules and regulations and a list of principal's expectations of all Murry Bergtraum High School students regardless of your Small Learning Community. Much of your time will be spent with the Director of your child's Small Learning Community Team. They will be explaining the class schedule for next year and they will also discuss how you should plan for your child's high school career.

School personnel will be on hand to assist you in completing the Blue Emergency Contact Cards that will be given to you on the evening of the orientation. Also, our school store, Murry's Place will be opened that evening so that you can purchase our Physical Education uniform. For sale will be the mandatory Physical Education uniform (shirt - \$10.00, shorts - \$13.00 or sweatpants \$15.00 and lock for locker - \$8.00).

We are looking forward to meeting you on Thursday, June 4th so that we can begin to work together to assist you and your child in his/her transition to high school. As we are limited in space we will only be able to accommodate the parent and/or guardian and your child. Murry Bergtraum High School is located at 411 Pearl Street in lower Manhattan. For directions to our school, refer to the back of this page. Please plan for your child to arrive on time, allowing extra time for potential transportation delays. We also suggest that at some point this summer, you experience with your child the commute to Bergtraum during rush hour so that you can more accurately plan your child's commute.

We look forward to meeting you!

Sincerely,

Barbara A. Esmilla
Principal

Julia Taylor
Assistant Principal Pupil Personnel Services

Travel Directions to Murry Bergtraum High School by Subway:

4/5/6 Get off at the **Brooklyn Bridge Station** in Manhattan. Walk east through Police Plaza. You will see the school across the street.

A/C/E Get off at **Broadway Nassau Street Station** in Manhattan. Walk down Fulton Street (toward the river) to Gold Street, turn left on to Gold, walk under the Brooklyn Bridge, the school is on the right.

2/3 Get off at **Fulton Street** in Manhattan. Walk down Fulton Street (toward the river) to Gold Street, turn left on to Gold, walk under the Brooklyn Bridge, the school is on the right.

W/N Get off at **City Hall Station** in Manhattan. Walk to Chambers Street and toward (east) the Municipal Building. Walk through the Municipal Building, then through Police Plaza. You will see the school across the street.

By Car:

There's parking on Water Street & Pike Slip at the Edison Lot. From there you will have to walk in the direction of the Brooklyn Bridge, go underneath it and proceed just past the Verizon tower and make a left around that building. The main entrance to the school is just past the Verizon tower. The police have strangled the neighborhood streets with their cars so don't expect to find even a meter. Be prepared to pay in excess of \$20 to park.

By Bus:

The M15, M1, M5, M101, M102 all stop nearby.