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L2RPT Tested/Not Tested Frequently Asked Questions 2012-13

General Information

What are the L2RPT *Tested/Not Tested Reports* and why are they important?

The New York State Education Department (NYSED) publishes *Tested/Not Tested confirmation reports* to the [Level 2 Reporting \(L2RPT\) environment](#) to enable schools to verify the following data for students who are currently on register:

- Demographic and subgroup information
- NYSAA Eligible status
- ELA Exempt (NYSESLAT Eligible) status, and
- Testing status – tested or not tested

Given that NYSED's publication of the *Elementary Middle School Accountability Verification Report (EMS AVR)* is often delayed until the summer, the *Tested/Not Tested Reports* are timely tools that allow schools to see critical data **as they have been processed by NYSED. NYSED will use this data** to make decisions affecting school accountability, public reporting of assessment results, and growth score calculations for teacher evaluation.

In 2012-13, NYSED plans to publish Six *Tested/Not Tested Reports*

- Grades 3-8 English language arts (ELA)
- Grades 3-8 mathematics
- Grades 4 & 8 science
- New York State English as a Second Language Achievement Test (NYSESLAT)
- New York State Alternate Assessment (NYSAA)
- Results for grade 8 students taking a Regents science test in lieu of the grade 8 science test (Regents Science)

NYCDOE and NYC Charter schools should use the *Tested/Not Tested Reports* in conjunction with locally provided tools such as REMS and various ATS screens and reports to verify student-level data that will be used for many high stakes decisions. The verification process includes review of data, identification of errors, correction in source systems such as ATS and SESIS, and when necessary, escalation of complex issues to identified support resources. For more information on the accountability data verification process, please review the [2012-13 Data Verification Overview Guide](#).

The *Tested/Not Tested Reports* give schools the opportunity to identify:

- Missing assessment records and work with the Scan Center to get those assessments processed and sent to NYSED
- Inaccurate demographic, grade level, or subgroup information that would cause NYSED to treat a student as “not tested”
- Inaccurate NYSAA eligibility or ELA Exempt eligibility statuses that can affect accountability outcomes

When are the L2RPT *Tested/Not Tested Reports* available?

NYSED determines the publication schedule for the *Tested/Not Tested Reports*. Many are made available early in the school year, with all students showing as “not tested.” Some reports are not made available until NYSED has begun to receive assessment data from districts.

There are four status descriptions for *Tested/Not Tested Reports* – *Unavailable, Available, Populated, and Scored*.

- **Unavailable:** The report has not yet been published by NYSED.

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- **Available:** The report has been published by NYSED and is accessible to schools in L2RPT.
- **Populated:** NYSED has received sufficient assessment data from districts such that the testing status information is reliable.
- **Scored:** The assessments have been fully scored, including performance levels, and those data appear in the reports.

The table below indicates the current status (as of the date of this version of the FAQs) of each of the six *Tested/Not Tested Reports*.

Report	Status
Grades 3-8 ELA	Populated
Grades 3-8 Math	Populated
Grades 4 & 8 Science	Available
NYSESLAT	Unavailable
NYSAA	Scored
Regents Science	Unavailable

Schools are notified in Principals' Weekly/Charter Schools Weekly when additional reports are available, populated or refreshed with scored data.

Please Note – *Tested/Not Tested reports* are usually refreshed with scored data in advance of the public release of results by NYSED to allow schools and districts time to review and prepare to share results with families and the community. Data may also be released to ARIS or ATS ahead of a public release. Such data remain under **strict embargo**, that is they may not be shared outside of the school community, until NYSED has officially released them to the public. Principals are generally notified in Principals' Weekly about embargos. If there is ever any doubt about whether data can be shared, NYCDOE schools should contact their networks and NYC Charter schools should contact their Director of Operations.

What are the potential consequences of not reviewing *Tested/Not Tested Reports*?

- No Individual Score Report for affected students
- Negative accountability consequences due to failure to test enough students appropriately
- Negative effect on growth scores calculated for teacher and principal evaluation

What to Expect From the *Tested/Not Tested Reports*

Which students will be listed in the *Tested/Not Tested Reports*?

Prior to testing windows, the student roster in the *Tested/Not Tested Reports* reflects current enrollment. As we move into the testing season, the enrollment captured for each report varies according to the testing window for the assessment. In general, students enrolled at any time for the "Period Start Date" to the "Period End Date" will appear on the report.

Report	Period Start Date	Period End Date
Grades 3-8 ELA	4-16-2013	4-23-2013
Grades 3-8 Math	4-24-2013	5-1-2013
Grades 4 & 8 Science	5-22-2013	5-31-2013
NYSESLAT	4-17-2013	5-17-2013
NYSAA	10-1-2012	2-08-2013

Why are some of my Students with Disabilities (SWDs) missing from the report?

All students with IEPs who reside out of the administrative district in which the school is located, will **not** be included in this report. The home district information for each student can be viewed the ATS using the SBIO function. Those students will be listed in the *Out of District* report for their district of residence.

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Network data/application support specialists and Charter School Directors of Operations have access to the *Out of District* reports.

Why are Students with Disabilities who are exempted from standard assessment listed as “not tested” in the Grades 3-8 ELA, Grades 3-8 Math, and Grades 4 & 8 Science reports?

NYSED considers SWDs who are exempted from standard assessment, commonly known as NYSAA Eligible students, as ungraded. NYSED reports these students' grade levels as Grade 13 for students in grades K-6 and Grade 14 for students in grades 7-12. The grade level alignment is not based on ATS grade level but on students' date of birth.

If a student's record in a *Tested/Not Tested Report* has “Y” in the *NYSAA Eligible* column then NYSED expects the student to be assessed with the NYSAA. As a result, the student will appear as “not tested” in all reports relating to the New York State Testing Program (NYSTP), that is the Grades 3-8 ELA, Grades 3-8 Math, and Grades 4 & 8 Science tests.

If a NYSAA eligible/ungraded student was enrolled in your school during the NYSAA testing window and properly assessed, then she should appear as “tested” in the NYSAA Tested/Not Tested Report.

In general, NYSAA eligible/ungraded students are also expected to take the NYSESLAT if they are English Language Learners/Limited English Proficient.

To accurately identify the appropriate grade level for assessment and reporting for these students, please refer to the *Assessments by Birth Date/Age for Ungraded Students in 2012-13* table in the appendix of this document. More complete information on assessing Students with Disabilities who are exempted from standard assessment/eligible to take the NYSAA can be found in the [Test Memoranda](#) published on the DOE Intranet.

Why are students who have been decertified this school year still listed as SWDs?

According to NYSED rules, if a student has an IEP at any point in time between July 1, 2012 and June 30, 2013 he/she will be a member of the Student with Disabilities subgroup for all state reporting.

Why are some of my English Language Learners/Limited English Proficient students (ELLs/LEPs) listed as “not tested” in the Grades 3-8 ELA report?

ELLs who have been enrolled in a US school for less than 1 year through April 1, 2013 are eligible for a one-time exemption from the Grades 3-8 ELA test. These students are referred to as “ELA Exempt” by the NYCDOE and as “NYSESLAT Eligible” by NYSED. Students' ELA Exempt status can be reviewed on the [UYRE screen](#) in ATS.

Where can I find tested/not tested information for students who took a science Regents in lieu of the Grade 8 science test?

Students who took a science Regents in either grade 7 or grade 8 in lieu of the Grade 8 science test are listed as “not tested” on the Grade 8 Science Tested/Not Tested report because they did not take that particular test. Those students should appear with the on the *Regents Science Tested/Not Tested* report.

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Troubleshooting

What do I do if there is a student missing from a *Tested/Not Tested Report*?

If a student was enrolled in your school at any time between the report's Period Start Date and Period End Date, then confirm that the student's enrollment is up-to-date in ATS.

If the student's ATS enrollment is accurate or the student is an "out of district" SWD, then contact your [network data/application support specialist](#) of Charter Director of Operations (see Appendix II) for further assistance.

A student who was tested is listed as "not tested" on the *Tested/Not Tested Report* that I'm reviewing, what do I do?

Execute the following troubleshooting steps in order.

1. Confirm that the student was properly assessed according to their age/grade/testing program.

General education students and Students with Disabilities who participate in the standard assessment program (NYSTP and NYSESLAT) should have been assessed according to their ATS grade level. If their ATS grade level is incorrect, please update that information.

SWDs who are exempted from standard assessment (ungraded/NYSAA eligible students) should have been assessed on the NYSAA and NYSESLAT, according to their birth date/age. See Appendix I for a reference table of birth dates and assessments.

If either a standard assessment student or an ungraded student was assessed with the incorrect assessment or incorrect grade level of the correct assessment, then the student's status will remain "not tested."

2. Check to see if the student was enrolled in more than 1 school between the report's Period Start Date and Period End Date. (See *Which students will be listed in the Tested/Not Tested Reports* under *What to Expect From the Tested/Non Tested Reports* above.)

If so, then the student will appear in each school's report but will only be reported as "tested" in the report of the school that has been associated with the assessment record. Your [network data/application support specialist](#) of Charter Director of Operations can confirm if the student is listed as "tested" in the other school's report.

3. ***For Grades 3-8 ELA only!*** There is a known issue that may affect the display of students in the *Tested/Not Tested Report* for those students with a prior NYCDOE or NYC Charter school enrollment in 2012-13; this issue is limited to the Grades 3-8 ELA test.

Some ELA assessment records may be associated with a previous school. NYSED has confirmed that for NYCDOE schools this could occur when the two schools in question do not share the same administrative district. For NYC Charter schools, this could occur in each case of more than one 2012-13 enrollment.

In these cases, both NYCDOE and NYC Charter schools can consult the [RASP screen](#) in ATS to confirm whether a full ELA assessment record has been processed. If the value of the field *ELA*

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CUT is either “M” or “D”, then the school can be assured that a full ELA assessment record has been processed. If the value of *ELA CUT* is either “N” or blank, then proceed to step 4.

NYSED has informed the NYCDOE that this issue will be resolved ahead of the return of the Grades 3-8 ELA and math test scores.

4. Finally, if none of steps 1-3 apply, then NYCDOE schools should contact their [Borough Assessment Implementation Director \(BAID\)](#) and NYC Charter schools should contact their Operations Director (see Appendix II) for further assistance with the Grades 3-8 ELA and mathematics reports. He or she can check to see if the Scan Center received a complete assessment record for the student.

Demographic or subgroup information is incorrect for one or more students.

All demographic inaccuracies noted must be corrected in ATS and SESIS. Changes made in ATS or SESIS by the end of the day on Wednesday of any given week will be reflected in L2RPT within two weeks thereafter.

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Appendix I: Assessments by Birth Date/Age for Ungraded Students

Students with Disabilities who are exempted from standard assessment (ungraded students) are assessed with the NYSAA, and NYSESLAT when appropriate, according to chronological age aligned with grade levels. Students should be tested only once at each grade level and in all the content areas indicated for each grade.

Assessments	Birth Dates	Reaches This Age Between September 1, 2012 and August 31, 2013
Grade K: NYSESLAT	Any date after August 31, 2006	6
Grade 1: NYSESLAT	September 1, 2005—August 31, 2006	7
Grade 2: NYSESLAT	September 1, 2004—August 31, 2005	8
Grade 3: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2003—August 31, 2004	9
Grade 4: NYSAA ELA, NYSAA mathematics, NYSAA science, NYSTP ELA, NYSTP mathematics, NYSTP science, and NYSESLAT	September 1, 2002—August 31, 2003	10
Grade 5: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2001—August 31, 2002	11
Grade 6: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2000—August 31, 2001	12
Grade 7: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 1999—August 31, 2000	13
Grade 8: NYSAA ELA, NYSAA mathematics, NYSAA science, NYSTP ELA, NYSTP mathematics, NYSTP science, and NYSESLAT	September 1, 1998—August 31, 1999	14
Grade 9: NYSESLAT	September 1, 1997—August 31, 1998	15
Grade 10: NYSESLAT	September 1, 1996—August 31, 1997	16
Grade 11: NYSESLAT	September 1, 1995—August 31, 1996	17
Grade 12: NYSESLAT	Born on or before August 31, 1995	18
Secondary-Level NYSAA ELA, mathematics, science, social studies	September 1, 1994—August 31, 1995	18

Appendix II: NYC Charter School Directors of Operations

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