

2015 - 2016 Payroll Schedule

B Pay-Cycle (E745)

Pay Period Earned Dates	Payroll Period Timekeeping Entry & Approval Dates	Timekeeping Close Date	EFT Stop Payment Deadline	Check Date	Check Delivery Date
06/17/15 - 06/30/15	06/24/15 - 07/07/15	07/07/15	07/10/15	07/15/15	07/16/15
07/01/15 - 07/14/15	07/08/15 - 07/21/15	07/21/15	07/24/15	07/29/15	07/30/15
07/15/15 - 07/28/15	07/22/15 - 08/04/15	08/04/15	08/07/15	08/12/15	08/13/15
07/29/15 - 08/11/15	08/05/15 - 08/18/15	08/18/15	08/21/15	08/26/15	08/27/15
08/12/15 - 08/25/15	08/19/15 - 09/01/15	09/01/15	09/04/15	09/09/15	09/10/15
08/26/15 - 09/08/15	09/02/15 - 09/14/15	09/15/15	09/21/15	09/24/15	09/25/15
09/09/15 - 09/22/15	09/16/15 - 09/29/15	09/29/15	10/05/15	10/08/15	10/08/15
09/23/15 - 10/06/15	09/30/15 - 10/13/15	10/13/15	10/19/15	10/22/15	10/22/15
10/07/15 - 10/20/15	10/14/15 - 10/27/15	10/27/15	11/02/15	11/05/15	11/05/15
10/21/15 - 11/03/15	10/28/15 - 11/10/15	11/10/15	11/16/15	11/19/15	11/19/15
11/04/15 - 11/17/15	11/11/15 - 11/24/15	11/24/15	11/30/15	12/03/15	12/03/15
11/18/15 - 12/01/15	11/25/15 - 12/08/15	12/08/15	12/14/15	12/17/15	12/17/15
12/02/15 - 12/15/15	12/09/15 - 12/22/15	12/22/15	12/28/15	12/31/15	01/04/16
12/16/15 - 12/29/15	12/23/15 - 01/05/16	01/05/16	01/11/16	01/14/16	01/14/16
12/30/15 - 01/12/16	01/06/16 - 01/19/16	01/19/16	01/25/16	01/28/16	01/28/16
01/13/16 - 01/26/16	01/20/16 - 02/02/16	02/02/16	02/08/16	02/11/16	02/11/16
01/27/16 - 02/09/16	02/03/16 - 02/16/16	*02/16/16	02/22/16	02/25/16	02/25/16
02/10/16 - 02/23/16	02/17/16 - 03/01/16	03/01/16	03/07/16	03/10/16	03/10/16
02/24/16 - 03/08/16	03/02/16 - 03/15/16	03/15/16	03/21/16	03/24/16	03/24/16
03/09/16 - 03/22/16	03/16/16 - 03/29/16	03/29/16	04/04/16	04/07/16	04/07/16
03/23/16 - 04/05/16	03/30/16 - 04/12/16	04/12/16	04/18/16	04/21/16	04/21/16
04/06/16 - 04/19/16	04/13/16 - 04/26/16	*04/26/16	05/02/16	5/5/2016	05/05/16
04/20/16 - 05/03/16	04/27/16 - 05/10/16	05/10/16	05/16/16	05/19/16	05/19/16
05/04/16 - 05/17/16	05/11/16 - 05/24/16	05/24/16	05/27/16	06/02/16	06/02/16
05/18/16 - 05/31/16	05/25/16 - 06/07/16	*06/03/16	06/13/16	06/16/16	06/16/16
06/01/16 - 06/14/16	06/08/16 - 06/21/16	*06/20/16	06/27/16	06/30/16	06/28/16
06/15/16 - 06/28/16	06/22/16 - 07/05/16	**07/05/16	07/11/16	07/14/16	**07/14/16

* Timekeeping closes earlier than usual

** 6/15/16 - 6/28/16 will be 10 anticipated days for school based full time employees

**Regular service will be anticipated; service for occasional employees must be keyed in.

If there is a schedule change due to an anticipated payroll, notification will be via memo to the field.

The EIS bulletin board is a source for information regarding the payroll/timekeeping close dates and any change made to them.

***Thanksgiving 11/26/15 & 11/27/15

***Mid-Winter Recess: 02/15/2016 - 02/19/2016

***Christmas Recess: 12/24/15 - 01/01/16

***Spring Recess: 04/25/2016 - 04/29/2016