

THE NEW YORK CITY DEPARTMENT OF EDUCATION  
DIVISION OF HUMAN RESOURCES  
65 Court Street - Brooklyn, New York 11201

Date: March 30, 2009

Vacancy Summer 2009 Please Post.  
**(Subject To Funding Availability)**

**POSITION:** School Aide (Approximately 100 positions)

**LOCATION:** All assignments are to the Big Apple Games in the five boroughs

**ELIGIBILITY:** Currently working as a School Aide in a High School District and the Community School Districts

**SELECTION CRITERIA:** Demonstrates experience in recreation and competition programs

**DUTIES AND RESPONSIBILITIES:** Under the direction of the site supervisor, School Aides will assist teachers in activity areas and perform related duties as appropriate to the position.

**SALARY:** As per Collective Bargaining Agreement

**WORK SCHEDULE:** July 6, 2009 – August 13, 2009  
Sessions will vary according to assignment (See application.)

**APPLICATION:** Complete attached application and send it with resume, and Form OP 175 (in the schools and on DHR Website) by May 22, 2009 to: Public Schools Athletic League, 44-36 Vernon Boulevard, Long Island City, New York 11101.

**AN EQUAL OPPORTUNITY EMPLOYER M/F/D**

APPROVED: Renée Harper  
Division of Human Resources

PARAPROFESSIONAL/SCHOOL AIDE  
PUBLIC SCHOOLS ATHLETIC LEAGUE  
BIG APPLE GAMES 2009APPLICATION

Name \_\_\_\_\_ Day School \_\_\_\_\_

Address \_\_\_\_\_ Day School Address \_\_\_\_\_

Apt # \_\_\_\_\_

Cell # \_\_\_\_\_

Telephone# \_\_\_\_\_ Day School Telephone# \_\_\_\_\_

SS # \_\_\_\_\_ School Title \_\_\_\_\_

File # /EIS # \_\_\_\_\_

*\* Application will be returned without ALL of above information \**

**FAXES WILL NOT BE ACCEPTED**

**CURRENT TITLE:** UFT Para \_\_\_\_\_ DC 37 Para \_\_\_\_\_

DC 37 School Aide \_\_\_\_\_ DC37 School Aide Supervisor \_\_\_\_\_

**TITLE LINE:** UFT-AREPP \_\_\_ DC37- RAIDN \_\_\_ RFWKN \_\_\_ RSUDN \_\_\_\_\_

**WORK HISTORY IN THIS PROGRAM:**

School Name (Site)	Hours	School Name (Site)	Hours
2007 _____	_____	2008 _____	_____

New applicants please list site(s) and times requested in order of preference:

1. \_\_\_\_\_ Time: \_\_\_\_\_
2. \_\_\_\_\_ Time: \_\_\_\_\_
3. \_\_\_\_\_ Time: \_\_\_\_\_

**\*\* First day of the program is July 6<sup>th</sup> – program ends August 13, 2009\*\***

-Please **attach a copy of the pay cycle event** for May 2009 – (available in your payroll office)

-Are you available to work the entire session as indicated above? Yes \_\_\_ No \_\_\_

-Are you presently employed with the Department of Education? Yes \_\_\_ No \_\_\_

**If you answer YES to any of the following questions you are NOT eligible to work:**

-Are you presently on any type of leave? ----- Yes \_\_\_ No \_\_\_

-Are you retired from the Department of Education? ----- Yes \_\_\_ No \_\_\_

-Are you a substitute Para? ----- Yes \_\_\_ No \_\_\_

**Big Apple Games cannot hire substitute Paras**

*I attest that the above information is accurate.*

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Completed application must be received by May 22, 2009.**

Mail application to: **PSAL/BIG APPLE GAMES** – 44-36 Vernon Blvd. – 4<sup>th</sup> floor, Long Island City, NY 11101 Telephone # 718-707-4208 (after 4PM)