REVISED BUILDING UTILIZATION PLAN

As discussed in greater detail in the accompanying revised Educational Impact Statement ("EIS"), the New York City Department of Education ("DOE") is proposing to site Brooklyn Success Academy Charter School (84K367, "Brooklyn Success"), a new public charter school that would serve students in kindergarten through fourth grade, in Building K033 ("K033"), located at 70 Tompkins Avenue, Brooklyn, NY 11206, in Community School District 14. Brooklyn Success would be co-located in K033 with an existing DOE district middle school that serves sixth through eighth grade, Urban Assembly School for Urban Environment (14K330, "Urban Environment"), a high school that serves ninth through twelfth grade, Foundations Academy (14K322, "Foundations"), an Alternative Learning Center (88K988, "ALC") serving high school students in ninth through twelfth grades, and a District 75 school (75K368, "P368K@I033K"), serving students with emotional disturbances or autism in grades sixth through eighth. A "co-location" means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, libraries, and cafeterias.

Pursuant to the New York State Charter Schools Act of 1998 (as amended May 2010), the following plan outlines the proposed allocation of classrooms and administrative space between Brooklyn Success, Foundations, Urban Environment, P368K@I033K, and the ALC. It also includes a proposal for the collaborative usage of shared resources and spaces between the schools and programs in the building, including but not limited to cafeterias, libraries, gymnasiums, and recreational areas which assures equitable access to such facilities. Information about the impact on building safety and security, proposed strategies for communication and collaborative decision making between the co-located schools, and a description of the shared space committee is also included. Please refer to the revised EIS to which this plan is attached for further information about the proposed co-location.

The Building Utilization Plan ("BUP") for this proposal, originally published on January 14, 2011, was approved by the Panel for Education Policy on March 1, 2011, and has been revised in the following manner:

- the proposed shared space schedule has been adjusted and the DOE has clarified rationale for the amount of time that each co-located school is allocated in the shared spaces under this proposal.

As described throughout this document, the final shared space schedule will be collaboratively finalized by the Building Council after the proposed co-location has been approved by the Panel for Education Policy.

The DOE notes that there will be a number of rooms that remain after all organizations have received their baseline footprint allocation that can also fulfill also the baseline footprint for the ALC. However, due to the physical layout of the building, some school organizations would need to be spread across different parts of the building if the ALC were to remain. In an effort to ensure that all organizations remain as self-contained as possible and in contiguous space, the ALC will be re-sited to an alternate location within District 14 or to a district in need of an additional ALC by the 2013-2014 school year.

METHODOLOGY

We have applied the DOE's Instructional Footprint ("Footprint")[1] to all schools and/or programs outlined in this plan to allocate rooms in an unbiased manner, and have divided the remaining space equitably based on the proportion of the total students in the building enrolled by each school and/or program, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

JUSTIFICATION OF FEASIBILITY AND EQUITY OF CLASSROOM AND ADMINISTRATIVE SPACE ALLOCATION

[1] The Footprint is a tool to be used by all stakeholders in the analysis and assessment of space usage in DOE buildings. Its purpose is to ensure that the space allocation plan for all schools is fair and equitable. In co-location agreements, the parameters outlined in the Footprint should serve as a guideline for making decisions about the allocation of space, while empowering building occupants to make decisions that best meet the needs of all students in the building. The DOE Footprint can be found at: http://schools.nyc.gov/NR/rdonlyres/8CF30F41-DE25-4C30-92DE-731949919FC3/87633/NYCDOE_Instructional_Footprint_Final9210TNT.pdf.

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class size a school has programmed and is confirmed by a walk-through of the building by the Borough Director of Space Planning and the school's principal. For elementary schools serving grades K-5 and offering a pre-kindergarten section, the Footprint assumes that classes are self-contained. Therefore, the Footprint allocates one full-size classroom for each general education or Collaborative Team Teaching section and a full-size or half-size classroom to accommodate each self-contained special education section served by the school. In addition to these instructional rooms, which count toward a building's capacity, schools serving grades K-5 also receive an allocation of cluster or specialty classrooms proportionate to the number of students enrolled. These classes are not counted in a building's capacity, and can be used at the principal's discretion for purposes such as art and/or music instruction, among other things.

At the elementary level, cluster classrooms are allocated as follows:

Enrollment	# of Cluster Rooms
1,251 and up	5
751-1,250	4
251-750	3
151-250	2
0-150	1

For grades 6-12 the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint allocates one full-size classroom for each general education or Collaborative Team Teaching section and a full-size or half-size classroom to accommodate each self-contained special education section ("SC") served by the school. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day.

All schools receive a baseline of the approximate equivalent of 3.5 full-size classrooms[2] for student support services, resource rooms and administrative space when serving their entire grade span. Any space not allocated pursuant to the Footprint shall be allocated equitably among the co-located schools. In determining an equitable allocation, the DOE may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to the school. The assignment of individual spaces to a particular school will be determined by the Director of Space Planning in consultation with the Building Council. Each principal must make decisions about how and where students will be served within the space allocated to the school. The DOE, however, will provide support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and related services to students. Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

Allocation of Classrooms and Administrative Space

According to a building walkthrough and survey performed on January 10, 2011 by James Dekeles, Director of Space Planning, building K033 has a total of 61 full-size classrooms/spaces (including four full-size science demonstration rooms), 10 half-size classrooms/spaces, and the equivalent of 8.5 rooms of designed administrative

[2] Due to the configuration of the various DOE buildings across New York City, schools may be given the equivalent of two full-size classrooms for student support services or resource rooms which could be equal to four half-size classrooms or one full-size classroom and two half-size classrooms, etc.

office/space.[3,4] Building K033 also contains an auditorium, cafeteria, library, outdoor play yard, and two gymnasiums. The below spaces are occupied are shared spaces, or contain building services:

- K033 nurse's office operates out of a designed administrative room that is the equivalent of one full-size classroom/space,
- the custodian's office occupies one half-size classroom/space,
- the School Based Support Team ("SBST") is occupying one half-size space,
- and a dance studio occupies one full-size space.

Excluding these spaces, the K033 building has a total of 60 full-size classrooms (including four full-size science demonstration rooms), eight half-size classrooms/spaces, and the equivalent of 7.5 full-size designed administrative office/space remaining that can be allocated to Brooklyn Success, Urban Environment, Foundations, P368K@I033K and the ALC.

2010-2011

In 2010-2011, Urban Environment currently enrolls 141 students in sixth through eighth grade, served in eight classes/sections.[5] The table below summarizes Urban Environment's baseline Footprint allocation and adjusted baseline allocation, which satisfies the baseline Footprint allocation while accounting for the specific design of the building and the amount of space that Urban Environment is currently using.

2010-2011: Urban Environment	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE[6])	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	7	3	2.5	0	1	3.0
Adjusted Baseline Allocation	9	1	2.5	0	1	3.0
Current Space Allocation	17	2	3.5	0	0	3.5

Urban Environment is receiving an adjusted allocation because the configuration of the half-size classrooms in the area of the building where Urban Environment is located. The DOE is allocating two additional full-size classrooms to Urban Environment to accommodate its self-contained classes, in lieu of half-size classrooms.
In 2010-2011, Foundations currently enrolls 174 students in ninth through twelfth grade.[7] The table below summarizes Foundations' baseline Footprint allocation, and the amount of space that Foundations is currently using.

2010-2011: Foundations	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	8	1	0.0	2	2	3.0
Current Space Allocation	21	2	0.0	2	2	3.0

In 2010-2011, P368K@I033K is serving 72 students enrolled in grades six through eight in K033. Space is allocated to District 75 schools based on the type of program it offers and the needs of its enrolled students. P368K@I033K currently has eight classes of students. The table below summarizes P368K@I033K's baseline

[3] Full-size classrooms have an area of 500 square feet or more.
[4] Half-size classrooms have an area of less than 500 square feet but have an area of 240 square feet or more.
[5] 2010 audited enrollment
[6] FSE refers to full-size equivalent rooms that may be used for administrative purposes.
[7] 2010 audited register

Footprint allocation and adjusted baseline allocation, which satisfies the baseline Footprint allocation while accounting for the specific design of the building; and the amount of space that P368K@I033K is currently using.

2010-2011: P368K@I033K	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	0	12	3.0	0	0	3.0
Adjusted Baseline Allocation	12	0	3.0	0	0	3.0
Current Space Allocation	14	0	4.0	0	0	4.0

The DOE has adjusted P368K@I033K's allocation because there are no half-size spaces in the area of K033 where P368K@I033K is located. Therefore, P368K@I033K has been allocated only full-size spaces.

Citywide, ALCs are designed to serve a maximum of 80 students. The table below summarizes the ALC's baseline Footprint allocation, which is standard and based upon the ALC model, and the amount of space that the ALC is currently using.

2010-2011: ALC	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	4	0	0	0	1	0.5
Current Space Allocation	5	0	0	0	1	0.5

<u>There are currently unallocated spaces in the building:</u>

2010-2011: Building K033	Full-size Classrooms	Half-size Classrooms	Quarter- Size Classrooms
Unallocated Space	1	1	0

As demonstrated in the tables above, Urban Environment, Foundations, P368K@I033K and the ALC are currently using rooms in excess of their respective baseline or adjusted baseline allocations. The table below summarizes the available space within K033.

2010-2011: Building K033	Full-size Classrooms	Half-size Classrooms	Designed Admin (FSE)
Space in Excess of Adjusted Baseline Allocation, plus unallocated space	25	2	2.0

2011-2012

In 2011-2012, the DOE projects that Urban Environment will serve between (150-180 students)[8] in nine sections (including students with disabilities). The table below summarizes Urban Environment's baseline Footprint allocation and its adjusted baseline allocation, which satisfies the baseline Footprint allocation while accounting for the specific design of the building and the amount of space that Urban Environment is currently using.

2011-2012: Urban Environment	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	7	4	2	0	2	3
Adjusted Baseline Allocation	11	0	2	0	2	3

The DOE has adjusted Urban Environment's baseline Footprint because of the limited number of half-size spaces in K033. Urban Environment will be allocated additional full-size rooms in lieu of a half-size rooms.

In 2011-2012, the DOE projects that Foundations will enroll between 180-220 students,[9] and will maintain its prior baseline allocation. The table below summarizes Foundation's baseline allocation for 2011-2012:

2011-2012: Foundations	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin(FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	8	1	0.0	2	2	3.0

According to its charter, Brooklyn Success will serve up to 190 students in grade(s) kindergarten through second grade, in eight classes in the 2011-2012 school year. The table below summarizes Brooklyn Success's baseline and adjusted baseline allocations:

2011-2012: Brooklyn Success	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin(FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	9	2	0.0	1	1	1.5
Adjusted Baseline Allocation	10	0	0.0	1	1	1.5

The DOE adjusted Brooklyn Success' baseline Footprint allocation because of the limited number of half-size spaces in K033,and the physical location of Brooklyn Success in the building. Brooklyn Success will be allocated an additional full-size room in lieu of two half-size rooms to be used as a resource room.

In 2011-2012, P368K@I033K is projected to maintain the same number of sections and serve the same number of students (70-75) as the prior year. The table below summarizes P368K@I033K's adjusted baseline allocation which is the same as the prior year.

2011-2012: P368K@I033K	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin(FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Adjusted Baseline Allocation	12	0	3.0	0	0	3.0

[8] Total projection is consistent with budget register projections for 2011-2012
[9] Total projection is consistent with budget register projections for 2011-2012

The ALC can serve a maximum of 80 students. The table below summarizes the ALC's baseline Footprint allocation, which is a Citywide standard for all ALC's.

2011-2012: ALC	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin(FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	4	0	0	0	1	0.5

After Urban Environment, Foundations, Brooklyn Success, P368K@I033K and the ALC have received their respective allocation of rooms, the following number of rooms will remain:

2011-2012: Building K033	Full-size Classrooms	Half-size Classrooms	Designed Admin (FSE)
Space in Excess of Baseline Allocations	12	1	2.5

This excess space will be allocated between the schools in the building based upon the following factors: the physical location of the available space in relation to the location of each school within the building, and the relative enrollments of the schools. The full 2011-2012 room allocation plan is summarized below:

2011-2012	Full-size Rooms	Half-size Rooms	Administrative Spaces				Additional Full-size Rooms	Additional Half-size Rooms	Additional Designed Admin (FSE)	GRAND TOTAL ALLOCATION		
			Designed Admin (FSE)	Full-size Spaces	Half-size Spaces	Total Admin (FSE)				Full-Size Spaces	Half-Size Spaces	Designed Admin (FSE)
Urban Environment	11	0	2	0	2	3	4	0	1.5	15	2	3.5
Foundations	8	1	0	2	2	3	3	0	0	13	3	0
Brooklyn Success	10	0	0	1	1	1.5	3	0	0	14	1	0
P368K@I033K	12	0	3	0	0	3	2	1	1	14	1	4
ALC	4	0	0	0	1	0.5	0	0	0	4	1	0

In total, Urban Environment will be allocated 15 full-size, two half-size, and 3.5 FSE in designed administrative office space, which is a decrease of two full-size rooms compared to the prior year. Foundations will be allocated 13 full-size, three half-size spaces, and will not receive any designed administrative office space, which is a decrease of 10 full-size rooms and one half-size room from the prior school year. P368@I033K will be allocated 14 full-size, one half-size, and 4.0 FSE in designed administrative office space, which is an increase of one half-size rooms from the prior school year. The ALC will be allocated four full-size, one half-size spaces, and will not receive any designed administrative office space, which is a decrease of one full-size room. Brooklyn Success will be allocated 14 full-size, one half-size spaces, and will not receive any designed administrative office space.

2012-2013

In 2012-2013, the DOE projects that Urban Environment will serve between 150-180 students in nine sections (including students with disabilities) and will maintain the same adjusted baseline allocation as the prior year. The table below summarizes Urban Environment's baseline allocation:

2012-2013: Urban Environment	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Adjusted Baseline Allocation	11	0	2.0	0	2	3.0

In 2012-2013, the DOE projects that Foundations will continue to serve between 180-220 students. The table below summarizes Foundations' baseline and adjusted baseline allocations for 2012-2013:

2012-2013: Foundations	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	8	1	0.0	2	2	3.0
Adjusted Baseline Allocation	9	0	0.0	2	2	3.0

The DOE adjusted Foundations' baseline Footprint allocation given the limited number of half-size spaces in K033, Foundations will be allocated an additional full-size room in lieu of a half-size room to be used as a resource room.

According to its charter, Brooklyn Success will serve up to 249 students in grade(s) kindergarten through second grade, in 10 classes in 2012-2013. The table below summarizes Brooklyn Success' baseline and adjusted baseline allocation:

2012-2013: Brooklyn Success	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin(FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	12	1	0.0	1	2	2.0
Adjusted Baseline Allocation	13	0	0.0	1	2	2.0

The DOE has adjusted the baseline allocation for Brooklyn Success given the limited number of half-size spaces in K033, Brooklyn Success is allocated an additional full-size room in lieu of a half-size room to accommodate its resource room.

In 2012-2013, P368K@I033K is projected to serve the same number of sections and students (70-75) as the prior year. The table below summarizes P368K@I033K's adjusted baseline allocation, which is the same as the year before.

2012-2013: P368K@I033K	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Adjusted Baseline Allocation	12	0	3.0	0	0	3.0

The ALC will maintain its baseline footprint allocation from the prior year.

2012-2013: ALC	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE[10])	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	4	0	0	0	1	0.5

[10] FSE refers to full-size equivalent rooms that may be used for administrative purposes.

After Urban Environment, Foundations, Brooklyn Success, P368K@I033K and the ALC have received their respective allocation of rooms, the following number of rooms will remain in the building:

2012-2013: Building K033	Full-size Classrooms	Half-size Classrooms	Designed Admin (FSE)
Space in Excess of Baseline Allocations	8	1	2.5

This excess space will be allocated between the schools in the building based upon the following factors: the physical location of the available space in relation to the location of each school within the building and the relative enrollments of the schools.[11] The full 2012-2013 room allocation plan is summarized below:

2012-2013	Full-size Rooms	Half-size Rooms	Administrative Spaces				Additional Full-size Rooms	Additional Half-size Rooms	Additional Admin (FSE)	GRAND TOTAL ALLOCATION		
			Designed Admin (FSE)	Full-size Spaces	Half-size Spaces	Total Admin (FSE)				Full-size Spaces	Half-size Spaces	Designed Admin (FSE)
Urban Environment	11	0	2	0	2	3	4	0	1.5	15	2	3.5
Foundations	9	0	0	2	2	3	0	0	0	11	2	0
Brooklyn Success	13	0	0	1	2	2	2	0	0	16	2	0
P368K@I033K	12	0	3	0	0	3	2	1	1	14	1	4
ALC	4	0	0	0	1	0.5	0	0	0	4	1	0

In total, Urban Environment will be allocated 15 full-size two half-size spaces, and 3.5 FSE in designed administrative office space, the same total room allocation as the prior year . Foundations will be allocated 11 full-size, two half-size spaces, and will not receive any designed administrative office space, which is a decrease of two full-size and one half-size rooms from the prior year. Brooklyn Success will be allocated 16 full-size, two half-size spaces, and will not receive any designed administrative office space, which is an increase of two full-size and one half-size spaces. P368@I033K will be allocated 14 full-size, one half-size space, and 4.0 FSE in designed administrative office space, the same total room allocation as the prior year. The ALC will be allocated four full-size, one half-size space, and will not receive any designed administrative office space, which is the same total room allocation as the prior year.

[11] This number is subject to change pending final enrollment projections.

2013-2014

In 2013-2014, the ALC will be re-sited to another location and will no longer be located in K033.

In 2013-2014, the DOE projects that Urban Environment will continue to serve between 150-180 students and will maintain its adjusted baseline allocation from the prior year.

2013-2014: Urban Environment	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Adjusted Baseline Allocation	11	0	2.0	0	1	3.0

In 2013-2014, the DOE projects that Foundations will continue to serve between 180-220 students and will maintain its adjusted baseline allocation from the prior year. The table below summarizes Foundation's baseline allocation:

2013-2014: Foundations	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Adjusted Baseline Footprint Allocation	9	0	1.0	2	0	3.0

According to its charter, Brooklyn Success will serve up to 352 students in grade(s) kindergarten through third grade, in 14 classes in the 2013-2014 school year. The table below summarizes Brooklyn Success's baseline Footprint allocation:

2013-2014: Brooklyn Success	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin(FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Baseline Footprint Allocation	17	1	0.0	2	2	3.0

In 2013-2014, P368K@I033K is projected to have the same number of classes as the prior year. The table below summarizes P368K@I033K's adjusted baseline allocation from the previous year.

2013-2014: P368K@I033K	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin(FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Adjusted Baseline Allocation	12	0	3.0	0	0	3.0

After Urban Environment, Foundations, Brooklyn Success, and P368K@I033K have received their respective allocation of rooms, a number of rooms will remain:

2013-2014: Building K033	Full-size Classrooms	Half-size Classrooms	Designed Admin (FSE)
Space in Excess of Baseline Allocations	7	4	1.0

This excess space will be allocated between the schools in the building based upon the following factors: the physical location of the available space in relation to the location of each school within the building and the relative enrollments of the schools.[12] The full 2013-2014 room allocation plan is summarized below:

2013-2014	Full-size Rooms	Half-size Rooms	Administrative Spaces				Additional Full-size Rooms	Additional Half-size Rooms	Additional Admin (FSE)	GRAND TOTAL ALLOCATION		
			Designed Admin (FSE)	Full-size Spaces	Half-size Spaces	Total Admin (FSE)				Full-size Spaces	Half-size Spaces	Designed Admin (FSE)
Urban Environment	11	0	2.5	0	1	3	1	1	0	12	2	2.5
Foundations	9	0	1.0	2	0	3	1	0	0	12	0	1.0
Brooklyn Success	17	1	0.0	2	2	3	3	2	0	22	5	0
P368K@I033K	12	0	3.0	0	0	3	2	1	1	14	1	4.0

In total, Urban Environment will be allocated 12 full-size, two half-size, and 2.5 FSE in designed administrative office space, which is a decrease of three full-size and 1.0 FSE in designed administrative office space from the prior year. Foundations will be allocated 12 full-size rooms and 1.0 FSE in designed administrative office space, which is an increase of one full-size room and increase of 1.0 FSE designed administrative space from the prior year. Brooklyn Success will be allocated 22 full-size, five half-size spaces, and will not receive any designed administrative office space, which is an increase of six full-size, and three half-size rooms from the prior year. P368@I033K will be allocated 14 full-size, one half-size, and 4.0 FSE in designed administrative office space, the same as the prior year.

2014-2015

In 2014-2015, the DOE projects that Urban Environment will continue to serve between 150-180 students and will maintain its adjusted baseline as the prior year.

2014-2015: Urban Environment	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin(FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Adjusted Baseline Allocation	11	0	2.5	0	1	3.0

In 2014-2015, the DOE projects that Foundations will continue to serve between 180-220 students and will maintain the adjusted baseline as the prior year.

2014-2015: Foundations	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin(FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Adjusted Baseline Allocation	9	0	1.0	2	0	3.0

Although Brooklyn Success is authorized to serve kindergarten through fifth grade, the DOE recognizes there is not sufficient space in K033 for Brooklyn Success to grow to grade five in K033 based on its chartered enrollment plan. Therefore, Brooklyn Success will only serve grades K-4 in K033. The DOE will consider all long-term options to accommodate the anticipated growth of Brooklyn Success. This may include requesting that Brooklyn Success revise its enrollment plan, and/or the re-siting certain of Brooklyn Success grades to a different location.

According to its charter, Brooklyn Success will serve up to 424 students in grade(s) kindergarten through fourth grade, in 17 classes in the 2014-2015 school year. Brooklyn Success will be at scale in 2014-2015 in K033. The table below summarizes Brooklyn Success's baseline Footprint allocation:

2014-2015: Brooklyn Success	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin(FSE)	Full-size Space	Half-size Space	Total Admin (FSE)

[12] This number is subject to change pending final enrollment projections.

Baseline Footprint Allocation	20	1	0.0	2	2	3.0

In 2014-2015, P368K@I033K is projected to have the same number of students and classes as the prior year. The table below summarizes P368K@I033K's adjusted baseline allocation based on its previous allocation.

2010-2011: P368K@I033K	Full-size Classrooms	Half-size Classrooms	Administrative Spaces			
			Designed Admin (FSE)	Full-size Space	Half-size Space	Total Admin (FSE)
Adjusted Baseline Allocation	12	0	3.0	0	0	3.0

After Urban Environment, Foundations, Brooklyn Success, and P368K@I033K have received their respective allocation of rooms, a number of rooms will remain:

2014-2015: Building K033	Full-size Classrooms	Half-size Classrooms	Designed Admin (FSE)
Space in Excess of Baseline Allocations	4	4	1.0

This excess space will be allocated between the schools in the building based upon the following factors: the physical location of the available space in relation to the location of each school within the building, the relative enrollments of the schools.[13] The full 2014-2015 room allocation plan is summarized below:

2014-2015	Full-size Rooms	Half-size Rooms	Administrative Spaces				Additional Full-size Rooms	Additional Half-size Rooms	Additional Admin (FSE)			
			Designed Admin (FSE)	Full-size Spaces	Half-size Spaces	Total Admin (FSE)				Full-size Spaces	Half-size Spaces	Designed Admin (FSE)
Urban Environment	11	0	2.5	0	1	3	1	1	0	12	2	2.5
Foundations	9	0	1.0	2	0	3	2	1	0	13	1	1.0
Brooklyn Success	20	1	0.0	2	2	3	0	1	0	22	4	0.0
P368K@I033K	12	0	3.0	0	0	3	1	1	1.0	13	1	4.0

In total, Urban Environment will be allocated 12 full-size, two half-size, and 2.5 FSE in designed administrative office space, which represents a decrease of five full-size, and 1.0 designed administrative office spaces. Foundations will be allocated 13 full-size, one half-size, and 1.0 FSE in designed administrative office space which represents a decrease of 10 full-size and three half-size spaces. Brooklyn Success will be allocated 22 full-size, four half-size spaces, and will not receive any designed administrative office space. P368@I033K will be allocated 13 full-size, one half-size, and 4.0 FSE in designed administrative office space, representing a decrease of one full-size space and increase of one half-size space. This represents the long-term space plan in the building.

JUSTIFICATION OF FEASIBILITY AND EQUITY OF PROPOSED SHARED SPACE PLAN

This proposed Shared Space Plan is based upon the population size and other relevant factors further described below for each co-located school. Although the DOE has proposed how the shared spaces in the building may be utilized, Building Councils are free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all special populations or groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement of the final Shared Space Plan collaboratively. (NOTE: The Building Council will revisit the shared space plan and its schedules on an annual basis to

[13] This number is subject to change pending final enrollment projections.

account for any changes in enrollment or programmatic needs. If conflicts emerge and progress is impaired, the Building Council shall follow the dispute resolution procedures outlined in the Campus Policy Memo available at the following link: http://schools.nyc.gov/community/campusgov).

The below proposed schedule is based on projected enrollments for each co-located school, current space allocation plans, current lunch schedules for the existing schools in the building as described on the DOE School Food website, the total capacity of each shared space, the grades served by each of the co-located schools, and the start of the school day based on the Office of Pupil Transportation's bus schedule for a regular school day.[14] Where possible, the proposed schedule maintains schools' current allocation of time for each shared space and re-distributes remaining time for additional organizations. To the extent feasible, shared spaces are allocated in a manner that allows schools that have already been using the space this year to continue using it on a similar schedule next year, based on the 2010-2011 Campus Audit Template submitted by the Building Council.[15] Because Brooklyn Success Academy would be co-located in the building for the first time, it may be necessary to shorten or change some of the current times that have been allocated to each of the co-located schools in the shared spaces this year so that all students in the building can be accommodated in the following school year. The DOE notes that the ALC will be re-sited to another location by the 2013-2014 school year, and beginning in 2013-2014, the total number of schools that will utilize the shared spaces will revert to four schools.

In planning how Foundations, Urban Environment, Brooklyn Success, P368K@I033K, and the ALC may use shared space, the DOE has applied some or all of the factors described above to develop a proposed plan that allocates time in each space equitably:

Cafeteria and Outdoor Play Yard:

Cafeteria

- The total time allocated to each organization in the cafeteria is primarily based upon each organization's projected enrollment, capacity of the cafeteria, and grade levels served. Each organization will be able to accommodate its students in the cafeteria within this proposed allocation of time.

- In the proposed plan below, all schools receive 50 minutes daily, or 4.10 hours weekly for lunch. Urban Environment, Foundations, and P368K@I033K will maintain the same amount of time that they are currently allocated for lunch in the cafeteria this year based on their current schedule. Even though P368K@I033K enrolls the least number of students, it has been allocated the same amount of time in the cafeteria for lunch based on the current school schedule. The DOE notes that this may be because P368K@I033K is required to serve students in small classes. Regardless, none of the schools are gaining or losing time in these shared spaces next year; thus, the DOE believes that this plan treats all schools equitably and comparably. The Building Council is empowered to make alternative arrangements to the below proposal. The DOE notes that the ALC is not currently allocated any time in the cafeteria according to the Campus Audit Template, but the DOE has allocated time in the cafeteria to the ALC based on its projected enrollment.

- The DOE notes that all of the lunch times for the co-located schools overlap during the day because the DOE believes that schools may serve their students in overlapping lunch periods since the cafeteria has the space to accommodate 678 students. For example, Urban Environment and Brooklyn Success could serve all of their students together because combined both schools will only serve 370 students, and the cafeteria has the capacity to accommodate 678 students. Additionally, since Brooklyn Success will serve elementary school students, it has been allocated its own period(s) for lunch that is not shared with other school organizations.

- The DOE believes that this schedule is equitable and comparable based on the fact that all students should be able to eat lunch during customary lunch hours.

[14] See DOE's School Food Website at http://www.opt-osfns.org/osfns/.

[15] Campus Audits are submitted by each Building Council on an annual basis to the Senior Supervising Superintendent's Office. The Campus Audit documents the collective planningand implementation of Building Council decisions such as shared space scheduling.

- With regard to breakfast, the DOE notes that traditionally not all students have opted to participate in the breakfast program at K033. Given that the capacity of the cafeteria is 678 students, the DOE has allocated the same duration and time to Foundations, Brooklyn Success, Urban Environment, P368K@I033K, and the ALC for breakfast. Since Brooklyn Success will serve elementary school students, it has been allocated a separate period for breakfast. Additionally, the DOE notes that Brooklyn Success also starts school earlier (7:45 a.m. start) than the other schools (8:15 a.m. start) and therefore is scheduled to serve breakfast alone. This means that Brooklyn Success will begin school as the other schools begin to serve breakfast.

Outdoor Playground

- In the schedule below, the playground time is loosely aligned to the cafeteria schedule to provide schools with the option of offering students a recess before, during or after the proposed lunch period. P368K@I033K is allocated the largest amount of time on the playground (1 hour and 45 minutes daily), despite having the smallest enrollment. However since students enrolled at P368K@IO33K are required to be served in much smaller class sizes and may require additional assistance to move in or out of the building, P368K@IO33K is allocated more time than the other schools. Foundations is allocated the second largest amount of time (1 hour and 30 minutes daily) since it will serve more students than Brooklyn Success or Urban Environment. Brooklyn Success and Urban Environment are allocated the same amount of time (1 hour and 15 minutes) on the playground since they will serve a similar number of students but fewer students than Foundations.

Gymnasium, Library, and Auditorium

- Foundations will be allocated the largest amount of time in the library, gymnasium, and auditorium because it will serve the largest number of students and grade levels compared to the other schools.

Gymnasiums

- There is one gymnasium in the building, which has a built-in partition that divides the gym into two separate spaces. Currently, the schools utilize the gymnasium as two separate spaces with two separate schedules.

- The DOE notes that the ALC is currently not allocated any time in the gymnasiums, but the DOE has allocated a small amount of time for the ALC to use the gymnasium on the schedule below. Since ALC students are only in K033 temporarily while on suspension, the DOE believes this amount of time will satisfy the ALC's needs.

- The DOE further proposes that the gymnasiums be allocated based on the relative projected enrollment of each school.

- In the proposed schedule below, Foundations is allocated the largest amount of time in the gymnasium (20 hours weekly), while Brooklyn Success is allocated 16 hours and 40 minutes weekly, Urban Environment is allocated 15 hours and 50 minutes weekly, P368K@I033K is allocated 10 hours weekly, and the ALC is allocated one hour weekly. As noted previously, the ALC will be re-sited prior to the 2013-2014 school year, and therefore this proposed Shared Space Plan would be revised accordingly as only four schools would be co-located in the building beginning in 2013-14.

Library

- The DOE notes that the library is a shared space, however specific time in the library is not currently allocated to either Urban Environment, Foundations, P368K@I033K or the ALC according to the 2010 Campus Audit document. The DOE proposes in the schedule below that time in the library should be allocated to all schools based on the relative projected enrollment for each school.

- Foundations is allocated the largest amount of time in the library based on its projected enrollment (12.5 hours weekly) and because it will be serving more grade levels than the other schools in the building. Urban Environment and Brooklyn Success are each allocated 8.75 hours weekly, since both schools will serve approximately the same number of students. The ALC is allocated 2.5 hours weekly and P368K@I033K@ is allocated five hours weekly. While the ALC

and P368K@I033K@ are also projected to serve a similar numbers of students, P368K@IO33K is allocated more time in the library than the ALC because it serves students with special needs who require smaller class sizes,

- The Building Council is free to deviate from the proposed Shared Space Plan and may revert to the current practice of allocating access to the library on an as needed basis to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final shared space plan collaboratively.

Auditorium

- The DOE notes the auditorium is a shared space however time in the auditorium is not currently allocated. The DOE proposes that the auditorium be allocated based on the relative projected enrollment of each school.

- The DOE proposes that Foundations receive the greatest amount of time in the auditorium (11 hours and 15 minutes weekly) based on the fact that it will serve the most number of students and grade levels as compared to all other schools in the building. Brooklyn Success and Urban Environment have been allocated eight hours and 45 minutes weekly since they are projected to serve a similar number of students as noted above. The ALC and P386K@IO33K are allocated the least amount of time in the auditorium since they will serve the least number of students relative to the other schools in the building. The ALC is allocated two hours and 30 minutes weekly and P368K@I033K is allocated three hours and 45 minutes weekly. As described above, while the ALC and P368K@I033K@ are projected to serve a similar number of students, P368K@IO33K is allocated more time than the ALC because it serves students with special needs who require smaller class sizes. Given that the capacity of the auditorium is 506, the below proposed shared space plan offers flexibility to schedule the auditorium into multiple periods and ensure that all students have access to the auditorium. For example, Foundations may wish to utilize the auditorium in two periods of 67 minutes, serving approximately 110 students at a time; or in four periods of 34 minutes, serving approximately 55 students at a time.

Dance Room

- The DOE proposes that the dance room be allocated based on the relative projected enrollment of each school.

- In the proposed plan below, Urban Environment, Foundations, and P368K@I033K maintain the amount of time and scheduled time that they are currently allocated in the dance room. Put another way, neither school is gaining nor losing time in these shared spaces next year; thus, we believe this plan treats schools equitably and comparably. The Building Council is empowered to make alternative arrangements to the below proposal.

- Urban Environment is allocated three hours and 45 minutes weekly, and Foundations and P368K@I033K are each allocated seven hours and 30 minutes weekly, consistent with current practice. Brooklyn Success is allocated the same amount of time as Urban Environment (3 hours and 45 minutes weekly) since both schools are projected to serve a similar number of students.

After School Programs

- The DOE notes that currently the gymnasiums and auditorium are the only shared spaces that are utilized after school hours by the schools in the K033 building. In the schedule below, the DOE proposes that the current after-school schedule for the gymnasiums remain the same. Thus, none of the schools are gaining or losing time in these shared spaces next year. As a result, the DOE believes that this plan treats all schools equitably and comparably.

- As noted above, Brooklyn Success is a new school that has not opened yet, and as a result it does not yet have an after-school schedule. The DOE notes that each of the four other Harlem Success Academies (84M351, 84M384, 84M385, and 84M386) which are part of the same charter network organization do not currently offer after-school programs, rather extracurricular activities such as sports, chess, and art are all offered during the school day. But, these Harlem

Success Academies also offer extended school days during part of the week, which may conflict with Urban Environment, Foundations, or P368@I033K's use of the shared spaces after-school hours.

- As noted in this BUP, the Building Council will address any requests to use all shared spaces after school hours and will resolve all conflicts. The Building Council is free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final shared space plan collaboratively.

In 2011-2012, the DOE projects Foundations will serve 180-220 students, Urban Environment will serve 150-180 students, P368K@I033K will serve 70-75 students, and the ALC will continue to serve a maximum of 80 students in K033. According to its charter, Brooklyn Success will serve a total of 190 students in 2011-2012 at K033. Based on the Office of Pupil Transportation's bus schedules for the earliest start and latest end of the school day, Urban Environment's school day runs from approximately 8:45 a.m. to 3:45 p.m., Foundations school day runs from approximately 8:10 a.m. to 3:10 p.m. , P368@K@I033K's school day runs from approximately 8:20 a.m. to 3:30 p.m., and the ALC's school day runs from approximately 8:00 a.m. to 2:00 p.m.[16] Since Brooklyn Success is a new school, it does not have a current school start or end time. However the DOE notes that each of the four the Harlem Success Academies (84M351, 84,384, 84M385, and 84M386) which are part of the same charter network organization, run from approximately 7:45 a.m. to 4:30 p.m. on Monday, Tuesday, Thursday and Friday, and on Wednesdays the school day runs from approximately 7:45am to 2:00pm.

Based on the schedule below and the explanations provided above the DOE believes that the proposed Shared Space Plan is feasible and that each school is being treated equitably and comparably in its ability to use all the shared spaces in the building.

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Cafeteria (Capacity: 678)	**Breakfast:** **Brooklyn Success** 7:15am-7:45am **All Other Schools** 7:45am-8:20am **Lunch:** **Brooklyn Success** 10:50am-11:40am **Foundations & ALC** 11:40am-12:30pm **Urban Environment:** 12:30pm-1:20 pm **P368K@I033K** 12:30pm-1:20 pm	**Breakfast:** **Brooklyn Success** 7:15am-7:45am **All Other Schools** 7:45am-8:20am **Lunch:** **Brooklyn Success** 10:50am-11:40am **Foundations & ALC** 11:40am-12:30 pm **Urban Environment:** 12:30-1:20 pm **P368K@I033K** 12:30pm-1:20 pm	**Breakfast:** **Brooklyn Success** 7:15am-7:45am **All Other Schools** 7:45am-8:20am **Lunch:** **Brooklyn Success** 10:50am-11:40am **Foundations & ALC** 11:40am-12:30 pm **Urban Environment:** 12:30-1:20 pm **P368K@I033K** 12:30pm-1:20 pm	**Breakfast:** **Brooklyn Success** 7:15am-7:45am **All Other Schools** 7:45am-8:20am **Lunch:** **Brooklyn Success** 10:50am-11:40am **Foundations & ALC** 11:40am-12:30 pm **Urban Environment:** 12:30-1:20 pm **P368K@I033K** 12:30 pm-1:20 pm	**Breakfast:** **Brooklyn Success** 7:15am-7:45am **All Other Schools** 7:45am-8:20am **Lunch:** **Brooklyn Success** 10:50-am11:40am **Foundations & ALC** 11:40am-12:30 pm **Urban Environment:** 12:30 pm – 1:20 pm **P368K@I033K** 12:30 pm – 1:20 pm

[16] https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx

Library	**Brooklyn Success** 7:45am-9:30am **Foundations** 9:30am-12:00pm **ALC** 12:00pm-12:30pm **P368K@I033K** 12:30pm-1:30pm **Urban Environment** 2:00pm-3:45pm	**Brooklyn Success** 7:45am-9:30am **Foundations** 9:30am-12:00pm **ALC** 12:00pm-12:30pm **P368K@I033K** 12:30pm-1:30pm **Urban Environment** 2:00pm-3:45pm	**Brooklyn Success** 7:45am-9:30am **Foundations** 9:30am-12:00pm **ALC** 12:00pm-12:30pm **P368K@I033K** 12:30pm-1:30pm **Urban Environment** 2:00pm-3:45pm	**Brooklyn Success** 7:45am-9:30am **Foundations** 9:30am-12:00pm **ALC** 12:00pm-12:30pm **P368K@I033K** 12:30pm-1:30pm **Urban Environment** 2:00pm-3:45pm	**Brooklyn Success** 7:45am-9:30am **Foundations** 9:30am-12:00pm **ALC** 12:00pm-12:30pm **P368K@I033K** 12:30pm-1:30pm **Urban Environment** 2:00pm-3:45pm
Gymnasium 1 (Capacity: 253)	**P368K@I033K** 8:30am-9:30am **Foundations** 9:30am-11:30am **Brooklyn Success** 11:30am-1:00pm **Urban Environment** 1:00pm-2:40:pm **Brooklyn Success** 2:40pm-3:00pm **<u>After School:</u>** **Urban Environment** 3:45pm-5:00pm	**P368K@I033K** 8:30am-9:30am **Foundations** 9:30am-11:30am **Brooklyn Success** 11:30am-1:00pm **Urban Environment** 1:00pm-2:40:pm **Brooklyn Success** 2:40pm-3:00pm **<u>After School:</u>** **Urban Environment** 3:45pm-5:00pm	**P368K@I033K** 8:30am-9:30am **Foundations** 9:30am-11:30am **Brooklyn Success** 11:30am-1:00pm **Urban Environment** 1:00pm-2:40:pm **ALC** 2:40-3:00pm **<u>After School:</u>** **Urban Environment** 3:45pm-5:00pm	**P368K@I033K** 8:30am-9:30am **Foundations** 9:30am-11:30am **Brooklyn Success** 11:30am-1:00pm **Urban Environment** 1:00pm-2:40:pm **ALC** 2:40-3:00pm **<u>After School:</u>** **Urban Environment** 3:45pm-5:00pm	**P368K@I033K** 8:30am-9:30am **Foundations** 9:30am-11:30am **Brooklyn Success** 11:30am-1:00pm **Urban Environment** 1:00pm-2:40:pm **ALC** 2:40-3:00pm **<u>After School:</u>** **Urban Environment** 3:45pm-5:00pm
Gymnasium 2 (Capacity: 253)	**P368K@I033K** 8:30am-9:30am **Foundations** 9:30am-11:30am **Brooklyn Success** 11:30am-1:00 pm **Urban Environment** 1:30pm-2:30pm **Brooklyn Success** 2:30pm-3:00pm **<u>After School:</u>** **Foundations and P368K@I033K** 3:20pm-6:00pm	**P368K@I033K** 8:30am-9:30am **Foundations** 9:30am-11:30am **Brooklyn Success** 11:30am-1:00pm **Urban Environment** 1:30pm-2:30pm **Brooklyn Success** 2:30pm-3:00pm **<u>After School:</u>** **Foundations and P368K@I033K** 3:20pm-6:00pm	**P368K@I033K** 8:30am-9:30am **Foundations** 9:30am-11:30am **Brooklyn Success** 11:30am-1:00pm **Urban Environment** 1:30pm-2:30pm **<u>After School:</u>** **Foundations and P368K@I033K** 3:20pm-6:00pm	**P368K@I033K** 8:30am-9:30am **Foundations** 9:30am-11:30am **Brooklyn Success** 11:30am-1:00pm **Urban Environment** 1:30pm-2:30pm **<u>After School:</u>** **Foundations and P368K@I033K** 3:20pm-6:00pm	**P368K@I033K** 8:30am-9:30am **Foundations** 9:30am-11:30am **Brooklyn Success** 11:30am-1:00pm **Urban Environment** 1:30pm-2:30pm

Auditorium (Capacity: 506)	**ALC** 8:30am-9:00 am **Urban Environment** 9:00am-10:45am **P368K@I033K** 11:30am-12:15 pm **Foundations** 12:15pm-2:30pm **Brooklyn Success** 2:30pm-4:15 pm **After School:** **Foundations** 3:20-6:00pm	**ALC** 8:30am-9:00 am **Urban Environment** 9:00am-10:45am **P368K@I033K** 11:30am-12:15 pm **Foundations** 12:15pm-2:30pm **Brooklyn Success** 2:30pm-4:15 pm **After School:** **Foundations** 3:20-6:00pm	**ALC** 8:30am-9:00 am **Urban Environment** 9:00am-10:45am **P368K@I033K** 11:30am-12:15 pm **Foundations** 12:15pm-2:30pm **Brooklyn Success** 2:30pm-4:15 pm **After School:** **Foundations** 3:20-6:00pm	**ALC** 8:30am-9:00 am **Urban Environment** 9:00am-10:45am **P368K@I033K** 11:30am-12:15 pm **Foundations** 12:15pm-2:30pm **Brooklyn Success** 2:30pm-4:15 pm **After School:** **Foundations** 3:20-6:00pm	**ALC** 8:30am-9:00 am **Urban Environment** 9:00am-10:45am **P368K@I033K** 11:30am-12:15 pm **Foundations** 12:15pm-2:30pm **Brooklyn Success** 2:30pm-4:15 pm
Other: **Dance Room**	**Urban Environment** 8:50am-9:35am **P368K@I033K** 9:40 am-11:10 am **Brooklyn Success** 12:45pm-1:30 pm **Foundations** 1:30 pm -3:00pm	**Urban Environment** 8:50am-9:35am **P368K@I033K** 9:40 am-11:10 am **Brooklyn Success** 12:45pm-1:30 pm **Foundations** 1:30 pm -3:00pm	**Urban Environment** 8:50am-9:35am **P368K@I033K** 9:40 am-11:10 am **Brooklyn Success** 12:45pm-1:30 pm **Foundations** 1:30 pm -3:00pm	**Urban Environment** 8:50am-9:35am **P368K@I033K** 9:40 am-11:10 am **Brooklyn Success** 12:45pm-1:30 pm **Foundations** 1:30 pm -3:00pm	**Urban Environment** 8:50am-9:35am **P368K@I033K** 9:40 am-11:10 am **Brooklyn Success** 12:45pm-1:30 pm **Foundations** 1:30 pm -3:00pm
Outdoor **Playground**	**Brooklyn Success** 10:30 am-11:45 am **Foundations** 11:45am-1:15 pm **Urban Environment:** 1:15 pm-2:30 pm **P368K@I033K** 1:15 pm-3:00pm	**Brooklyn Success** 10:30 am-11:45 am **Foundations** 11:45am-1:15 pm **Urban Environment:** 1:15 pm-2:30 pm **P368K@I033K** 1:15 pm-3:00pm	**Brooklyn Success** 10:30 am-11:45 am **Foundations** 11:45am-1:15 pm **Urban Environment:** 1:15 pm-2:30 pm **P368K@I033K** 1:15 pm-3:00pm	**Brooklyn Success** 10:30 am-11:45 am **Foundations** 11:45am-1:15 pm **Urban Environment:** 1:15 pm-2:30 pm **P368K@I033K** 1:15 pm-3:00pm	**Brooklyn Success** 10:30 am-11:45 am **Foundations** 11:45am-1:15 pm **Urban Environment:** 1:15 pm-2:30 pm **P368K@I033K** 1:15 pm-3:00pm

Building Safety and Security

Pursuant to Chancellor's Regulation A-414 every school/campus must have a School Safety Committee. The committee plays an essential role in the establishment of safety procedures, the communication of expectations and responsibilities of students and staff, and the design of prevention and intervention strategies and programs specific to the needs of the school. The committee is comprised of various members of the school community, including Principal(s); designee of all other programs operating within the building; UFT Chapter Leader; Custodial Engineer/designee; and In-house School Safety Agent Level III. The committee is responsible for addressing safety matters on an ongoing basis and making appropriate recommendations to the Principal(s) when it identifies the need for additional security measures, intervention, training, etc.

The committee is also responsible for developing a comprehensive School Safety Plan which defines the normal operations of the site and what procedures are in place in the event of an emergency. The plan must be consistent with the Citywide prescribed safety plan shell. Each program operating within a school must enter program specific information in the School Safety Plan. Safety plans are updated annually by the School Safety Committee in order to meet changing security needs,

changes in organization and building conditions and other factors. In addition, the committee recommends changes in the safety plan at any other time when it is necessary to address security concerns.

Consistent with the process described above, the leader/designee of Brooklyn Success will be part of the K033 School Safety Committee. As a member of the School Safety Committee, the leader/designee of Brooklyn Success will participate in the development of the building's Safety Plan and ensure that any security related issues or needs which may arise with respect to the co-location of Brooklyn Success will be addressed on an ongoing basis. Moreover, the Safety Plan for the K033 school building will be modified as appropriate to meet any changing security needs associated with the co-location. Brooklyn Success will enter information in the K033 school's overall Safety Plan to ensure the safe operation of the school building.

Each school building must also establish a Building Response Team (BRT) that will consist of trained staff members from each of the campus' schools, and which is activated when emergencies or large building-wide events occur. The members of this team must be identified and listed in the School Safety Plan.

The completed Safety Plan for the K033 school building will be submitted to the Borough Safety Directors of the Office of School and Youth Development for approval. If changes or modifications are necessary, the School Safety Committee will be advised. Once the School's Safety Plan is approved, it will be submitted to the NYPD for final approval and certification by the NYPD.

Proposed Communications Strategy

As per the Campus Policy Memo 2010,[17] co-located schools on campuses must actively participate in a Building Council (BC), which is a campus structure for administrative decision-making for issues impacting all schools in the building. Only principals and charter leaders serve on the BC. The BC shall meet at least once a month to discuss and resolve issues related to the smooth daily operation of all schools in the building and the safety of the students they serve. The BC principals and charter school leaders, where applicable, communicate their decisions campus-wide to staff, students and parents, especially for issues of safety, shared space, campus schedules, split staff agreements and extended facility use.

A Shared Space Committee (SSC) shall be established at campuses where charters are co-located in a public school building with one or more non-charter schools or District 75 schools by the principals of the schools, as set forth in Chancellor's Regulation A-190. With respect to charter co-locations approved after May 28, 2010, the effective date of the Amended Charter School Act, the SSC is to review the implementation of the Building Utilization Plan (BUP) once it has been approved by the PEP. With respect to charter schools that were approved to be located or co-located in a public school building prior to the effective date of the Amended Charter School Act, the SSC shall review implementation of the current building space plans in place at those buildings. The SSC will meet minimally four times per year.

The SSC will be comprised of the principal, a teacher and a parent of each co-located school. With respect to a non-charter school's teacher and parent members, such SSC members shall be selected by the corresponding constituent member of the SLT of the school. Charter school leaders will work with their constituencies to select the parent and teacher representing that school. SSC agendas and minutes shall be shared with the BC. SSC members may be asked to communicate with their constituencies about the BUP and its campus implementation.

Proposed Collaborative Decision Making Strategy

BC members are equal partners in shaping the educational environment; they share responsibility and accountability for building administration, communication and culture. They must respect each other's unique culture and simultaneously make and communicate shared decisions that are good for all students and schools on the campus. They make decisions by consensus and they work to ensure collaboration on all campus implementation issues. To the extent that the BC cannot reach a resolution on an issue, they shall avail themselves of the dispute resolution procedures set forth in the Campus Policy Memo 2010.

[17] Campus Policy Memo 2010 is available at http://schools.nyc.gov/community/campusgov, under "Key Documents".