

THE NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF HUMAN RESOURCES
65 COURT STREET
BROOKLYN, NY 11201

Posted Date: September 18, 2008
Deadline: October 21, 2008

Please Post

Teacher Assigned A Vacancy Circular # 10 2008-2009

Position: ELA Support Specialist

Location: Integrated Curriculum and Instruction LSO
28-11 Queens Plaza North 5th floor
Long island City, NY 11101

Eligibility: Appointed and Tenured with a Minimum of 3 years of satisfactory teaching experience. Proven experience in curriculum development and experience in instructional best practices as related to English Language Arts and Balance Literacy programs to improve student achievement in reading and writing. The ability to plan and implement staff development sessions for all grade levels.

Selection Criteria:

Under the direction of the Executive Officer for Instruction, the ELA Support Specialist will provide technical support and professional development to staff in schools to impact student achievement. The position will be commensurate to a Teacher Assigned A position, as per the collective bargaining agreement.

- Successful experience as a staff development/teacher trainer in ELA
- Knowledge of the educational needs of the diverse segments of the students in ICI schools
- Ability to prepare written documents and to make oral presentations clearly and concisely at network wide events and school sites
- Success in working collaboratively with administrators for the successful implementation of programs in English Language Arts and Balanced Literacy
- Skilled facilitator with small and large groups, including teaching staff, site administration.
- Ability to use data and research to inform decisions concerning achievements
- Strong and effective interpersonal skills and strong leadership skills

Duties and Responsibilities:

- Assists Executive Officer of Instruction and principals in supporting site-based program models to serve the needs of students at various literacy levels
- Provides school based training and support for coaches, classroom teachers in English, Reading, and Balanced Literacy.
- Works collaboratively with Executive Officer for Instruction and principals to determine needs of schools and in assisting with developing professional development within individual schools throughout the network.
- Assists the Executive Officer for Instruction in the preparation of various reports for the network.
- Attends and/or conduct meetings, workshops, and professional development activities for the network or across networks for the LSO as required.

Hours: As per UFT Collective Bargaining Agreement

Salary: As per UFT Collective Bargaining Agreement

Application: Send cover letter and resume via email by October 21, 2008
To: Sharon Rachelson (SRachel@schools.nyc.gov)

Attention: Teacher Assigned A / ELA Support Specialist

An Equal Opportunity Employer

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, national origin, alienage and citizenship status, age, marital status, disability, sexual orientation, gender (sex) or prior record of arrest or convictions (except as provided by law), and to maintain an environment free of discriminatory harassment, including sexual harassment, or retaliation, as required by civil rights law. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 923, Brooklyn, NY, 11201.

APPROVED: Gary Barton
Division of Human Resources