



Board of Education Of The City of New York

RUDOLPH F. CREW, Ed.D., Chancellor

OFFICE OF THE CHANCELLOR

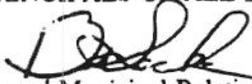
110 LIVINGSTON STREET - BROOKLYN, N. Y. 11201

REVISED

MEMORANDUM

September 26, 1996

TO: COMMUNITY SCHOOL BOARD PRESIDENTS, ALL SUPERINTENDENTS, EXECUTIVE DIRECTORS,
HEADS OF OFFICES AND PRINCIPALS OF ALL DAY SCHOOLS

FROM: Burton Sacks, Chief Executive 
Community Affairs, Monitoring and Municipal Relations

RE: School Year 1996-1997 Attendance Calendar
Revised Calendar of Holy Days
Schedule of Attendance Periods

The subject calendars and schedule are attached to this memorandum. Please note the revised Calendar of Holy Days (see April 28 and April 29). Principals and Pupil Accounting Secretaries are asked to use them as a reference throughout the school year for attendance reporting procedures.

1. THE ATTENDANCE CALENDAR is based upon days that schools are expected to be in session. The number of days differs from the amended Brief Calendar for the school year 1996-97 as issued in Chancellor's Regulations Instruction Volume B-101, since that calendar also refers to aidable days.
2. THE REVISED CALENDAR OF HOLY DAYS is based upon the "Days of Religious Observance" recognized by the New York State Commissioner of Education and includes all such days which occur on regular school days. These days are not holidays on which schools are closed.

The register and attendance on Holy Days should be included on the Period Attendance Report (FORM PAR) in the aggregate register and attendance figures for the month; they should also be reported separately in the appropriate column(s) of the PAR Holy Day Section. Automated schools will follow systems procedures to ensure that computer-generated PAR's display the same format.

The attendance of pupils who are absent from school for religious observance should be marked on the Attendance Card in accordance with Bureau of Attendance instructions. Schools on the ATS system will use the appropriate reason codes for absences related to religious observance.

3. THE SCHEDULE OF ATTENDANCE PERIODS shows the Attendance Reporting Periods for the 1996-1997 school year. Please observe the Period Report due dates which appear on the schedule.

Questions relating to this memorandum should be referred to Alexander Katz, Office of Systems Development and Support (718) 935-3481.

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Attachments
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BOARD OF EDUCATION OF THE CITY OF NEW YORK
OFFICE OF SYSTEMS DEVELOPMENT AND SUPPORT

ATTENDANCE CALENDAR

ELEMENTARY, INTERMEDIATE AND JUNIOR HIGH SCHOOLS, SPECIAL SCHOOLS, HIGH SCHOOLS
1996-97 SCHOOL YEAR

CALENDAR OF DAYS ON WHICH SCHOOLS
ARE SCHEDULED TO BE IN SESSION

1996					1997				
<u>September (18) (17)</u>					<u>February (15)</u>				
M	T	W	TH	F	M	T	W	TH	F
		4	5	6	3	4	5	6	7
9	10	11	12	13	10	11	12	13	14
16	17	18	19	20	--	--	--	--	--
--	24	25	26	27	24	25	26	27	28
30									

<u>October (22)</u>					<u>March (19)</u>				
M	T	W	TH	F	M	T	W	TH	F
	1	2	3	4	3	4	5	6	7
7	8	9	10	11	10	11	12	13	14
--	15	16	17	18	17	18	19	20	21
21	22	23	24	25	24	25	26	27	--
28	29	30	31		--				

<u>November (17)</u>					<u>April (17)</u>				
M	T	W	TH	F	M	T	W	TH	F
				1	1	2	3	4	
4	--	6	7	8	7	8	9	10	11
--	12	13	14	15	14	15	16	17	18
18	19	20	21	22	--	--	--	--	--
25	26	27	--	--	28	29	30		

<u>December (15)</u>					<u>May (21)</u>				
M	T	W	TH	F	M	T	W	TH	F
2	3	4	5	6				1	2
9	10	11	12	13	5	6	7	8	9
16	17	18	19	20	12	13	14	15	16
--	--	--	--	--	19	20	21	22	23
--	--				--	27	28	29	30

1997									
<u>January (21)</u>					<u>June (19)(18)</u>				
M	T	W	TH	F	M	T	W	TH	F
		--	2	3	2	3	4	5*	6
6	7	8	9	10	9	10	11	12	13
13	14	15	16	17	16	17	18	19	20
--	21	22	23	24	23	24	25	26	
27	28	29	30	31					

HOLIDAYS DURING THE 1996-97 SCHOOL YEAR

September 23	Yom Kippur
October 14	Columbus Day
November 5	Election Day (Students will <u>not</u> be in attendance)
November 11	Veterans Day
November 28-29	Thanksgiving
December 23 - January 1	Winter Recess
January 20	Martin Luther King, Jr. Day
February 17-21	Midwinter Recess (Including Washington's Birthday)
March 28	Good Friday
March 31	Schools Closed
April 21-25	Spring Recess
May 26	Memorial Day
	Manhattan Bronx and <u>Richmond</u> <u>ELE H.S.</u>
	Brooklyn and <u>Queens</u> <u>ELE H.S.</u>
Fall Term	92 93
Spring Term	91 91
TOTAL	183 184
	92 93
	90 90
	182 183

September 4, 1996 all IS/Junior High, Special Education (Dist 75) and High Schools open (18 days on PAR).

September 5, 1996 all Elementary Schools open (17 days on PAR).

*Schools in Brooklyn and Queens are closed (deduct one day)

BOARD OF EDUCATION OF THE CITY OF NEW YORK
OFFICE OF SYSTEMS DEVELOPMENT AND SUPPORT

REVISED CALENDAR OF HOLY DAYS OCCURRING DURING THE 1996-1997 SCHOOL YEAR
(SCHOOLS IN SESSION)

Period #	# of Holy Days	Date of Holy Day	Name of Holy Day	Attendance Report For
1	1	September 27	Elevation of the Cross (Rus. Orth.)	September
2	2	October 21 October 31	Dusserah (Hindu) Reformation Day	October
3	3	November 1 November 12 November 25	All Saints Day Birth of Bahauallah (Bahai) Birth of Guru Nanak (Sikh)	November
4	2	December 6 December 13	First Day of Chanukah Last Day of Chanukah	December
5	4	January 6 January 7 January 10 January 14	Feast of Epiphany (Greek Orthodox) Christmas Day (Russian Orthodox) Ramadan (Islamic) Feast of Circumcision (Rus. Orth.)	January
6	3	February 4 February 7 February 12	Eve of 27 Ramadan (Islamic) Chinese New Year Ash Wednesday	February
7	4	March 10 March 21 March 25 March 27	Lent Begins (East. Orthodox) Naw-Ruz (Bahai) Annunciation Holy Thursday	March
8	4	April 7 April 17 April 28 April 29	Annunciation (Russian Orthodox) Idul-Adha (Islamic) Easter Monday (Gk. & Rus. Orth.), Passover Ninth Day of Ridvan (Bahai), Passover	April
9	4	May 2 May 8 May 8 May 23 May 29	Twelfth Day of Ridvan (Bahai) Feast of the Ascension Muharram (Islamic) Declaration of the Bab (Bahai) Ascension of the Bahauallah (Bahai)	May
10	2	June 11 June 12	Shavuot Shavuot	June



Board of Education Of The City of New York

RUDOLPH F. CREW, Ed.D., Chancellor

OFFICE OF THE CHANCELLOR

110 LIVINGSTON STREET - BROOKLYN, N. Y. 11201

MEMORANDUM

September 25, 1997

TO: COMMUNITY SCHOOL BOARD PRESIDENTS, ALL SUPERINTENDENTS, EXECUTIVE DIRECTORS,
HEADS OF OFFICES AND PRINCIPALS OF ALL DAY SCHOOLS

FROM: Burton Sacks, Chief Executive *B. Sacks*
Community School District Affairs, Monitoring and Municipal Relations

RE: School Year 1997-1998 Attendance Calendar
Calendar of Holy Days
Schedule of Attendance Periods

The subject calendars and schedule are attached to this memorandum. Principals and Pupil Accounting Secretaries are asked to use them as a reference throughout the school year for attendance reporting procedures.

1. THE ATTACHED ATTENDANCE CALENDAR is based upon days that schools are expected to be in session. The number of days differs from the Brief Calendar for the school year 1997-98 as issued in Chancellor's Regulations Instruction Volume B-101, since that calendar also refers to aidable days.
2. THE ATTACHED CALENDAR OF HOLY DAYS (for student attendance purposes only) is based upon the "Days of Religious Observance" recognized by the New York State Commissioner of Education and includes all such days which occur on regular school days. These days are not holidays on which schools are closed.

The register and attendance on Holy Days should be included on the Period Attendance Report (FORM PAR) in the aggregate register and attendance figures for the month; they should also be reported separately in the appropriate column(s) of the PAR Holy Day Section. Automated schools will follow systems procedures to ensure that computer-generated PAR's display the same format.

The attendance of pupils who are absent from school for religious observance should be marked on the Attendance Card in accordance with Bureau of Attendance instructions. Schools on the ATS system will use the appropriate reason codes for absences related to religious observance.

3. THE ATTACHED SCHEDULE OF ATTENDANCE PERIODS shows the Attendance Reporting Periods for the 1997-1998 school year. Please observe the Period Report due dates which appear on the schedule.

Questions relating to this memorandum should be referred to Alexander Katz, Office of User Support Services (718) 935-3481.

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BOARD OF EDUCATION OF THE CITY OF NEW YORK
OFFICE OF USER SUPPORT SERVICES

ATTENDANCE CALENDAR

ELEMENTARY, INTERMEDIATE AND JUNIOR HIGH SCHOOLS, SPECIAL SCHOOLS, HIGH SCHOOLS
1997-98 SCHOOL YEAR

CALENDAR OF DAYS ON WHICH SCHOOLS
ARE SCHEDULED TO BE IN SESSION

1997 1998

September (20) (19) February (15)

M	T	W	TH	F	M	T	W	TH	F
		3	4	5	2	3	4	5	6
8	9	10	11	12	9	10	11	12	13
15	16	17	18	19	--	--	--	--	--
22	23	24	25	26	23	24	25	26	27
29	30								

October (20) March (22)

M	T	W	TH	F	M	T	W	TH	F
		1	--	--	2	3	4	5	6
6	7	8	9	10	9	10	11	12	13
--	14	15	16	17	16	17	18	19	20
20	21	22	23	24	23	24	25	26	27
27	28	29	30	31	30	31			

November (16) April (16)

M	T	W	TH	F	M	T	W	TH	F
3	--	5	6	7			1	2	3
10	--	12	13	14	6	7	8	9	--
17	18	19	20	21	--	--	--	--	--
24	25	26	--	--	20	21	22	23	24
					27	28	29	30	

December (17) May (20)

M	T	W	TH	F	M	T	W	TH	F
1	2	3	4	5					1
8	9	10	11	12	4	5	6	7	8
15	16	17	18	19	11	12	14	14	15
22	23	--	--	--	18	19	20	21	22
--	--	--			--	26	27	28	29

1998

January (19) June (20) (19)

M	T	W	TH	F	M	T	W	TH	F
5	6	7	8	9	1	2	3	4*	5
12	13	14	15	16	8	9	10	11	12
--	20	21	22	23	15	16	17	18	19
26	27	28	29	30	22	23	24	25	26

HOLIDAYS DURING THE 1997-98 SCHOOL YEAR

October 2-3	Rosh Hashanah
October 13	Columbus Day
November 4	Election Day (Students will <u>not</u> be in attendance)
November 11	Veterans Day
November 27-28	Thanksgiving
December 24 - January 2	Winter Recess
January 19	Martin Luther King, Jr. Day
February 16-20	Midwinter Recess (Including Washington's Birthday)
April 10-17	Spring Recess
May 25	Memorial Day

	<u>Manhattan Bronx and Richmond</u>			<u>Brooklyn and Queens</u>		
	<u>ELE</u>	<u>M.S.</u>	<u>H.S.</u>	<u>ELE</u>	<u>M.S.</u>	<u>H.S.</u>
Fall Term	91	92	91	91	92	91
Spring Term	93	93	91	92	92	90
TOTAL	184	185	182	183	184	181

September 3, 1997 all IS/Junior High and High Schools open (20 days on PAR).
September 4, 1997 all Elementary Schools and Special Education Schools (District 75) open (19 days on PAR).
January 30th and June 24 and 25 are not instructional days in high schools.
*Schools in Brooklyn and Queens are closed (deduct one day)

BOARD OF EDUCATION OF THE CITY OF NEW YORK
OFFICE OF USER SUPPORT SERVICES

CALENDAR OF HOLY DAYS OCCURRING DURING THE 1997-1998 SCHOOL YEAR*
(SCHOOLS IN SESSION)

Period #	# of Holy Days	Date of Holy Day	Name of Holy Day	Attendance Report For
2	7	October 16	Sukkot	October
		October 17	Sukkot	
		October 20	Birth of the Bab	
		October 23	Shemini Atzeret	
		October 24	Simchat Torah	
		October 30	Diwali (Hindu)	
		October 31	Reformation Day	
3	2	November 12	Birth of Bahauallah (Bahai)	November
		November 14	Birth of Guru Nanak (Sikh)	
4	1	December 8	Feast of the Immaculate Conception	December
		December 8	Bodhi Day	
5	5	January 6	Feast of Epiphany (Greek Orthodox)	January
		January 7	Christmas Day (Russian Orthodox)	
		January 14	New Year's Day (Russian Orthodox)	
		January 28	Chinese, Korean and Vietnamese New Year	
		January 30	Eid Al-Fitr	
6	1	February 25	Ash Wednesday	February
7	3	March 2	Lent Begins (East. Orthodox)	March
		March 12	Purim	
		March 25	Annunciation	
8	6	April 7	Eid Al-Adha	April
		April 9	Holy Thursday	
		April 20	Easter Monday (Gk. & Rus. Orth.)	
		April 21	First Day of Ridvan (Bahai)	
		April 28	Muharram (Islamic)	
		April 29	Ninth Day of Ridvan (Bahai)	
9	3	May 21	Feast of the Ascension	May
		May 28	Ascension (Orthodox)	
		May 29	Ascension of Bahauallah (Bahai)	
10	1	June 1	Shavuot	June

*For student attendance purposes only.

BOARD OF EDUCATION OF THE CITY OF NEW YORK
OFFICE OF USER SUPPORT SERVICES

SCHEDULE OF ATTENDANCE PERIODS FOR THE SCHOOL YEAR 1997-1998

ATTENDANCE PERIOD		Maximum No. of Days of Pupil Attendance	Weeks	Period Report Due
Period Begins	Ends			
1	Sept. 3, 1997	20	5	October 9, 1997
	Sept. 4, 1997	19		
2	Oct. 1, 1997	20	5	November 12, 1997
3	Nov. 3, 1997	16	4	December 8, 1997
4	Dec. 1, 1997	17	4	January 9, 1998
5	Jan. 5, 1998	19	4	February 9, 1998
6	Feb. 2, 1998	15	3	March 9, 1998
7	March 2, 1998	22	5	April 7, 1998
8	April 1, 1998	16	4	May 7, 1998
9	May 1, 1998	20	4	June 9, 1998
10	June 1, 1998	20	4	June 26, 1998
		19		