CHANCELLOR'S MEMORANDUM NO. 1, 1997-98 Date: April 8, 1998

BOARD OF EDUCATION OF THE CITY OF NEW YORK
OFFICE OF THE CHANCELLOR

TO: COMMUNITY SCHOOL BOARD PRESIDENTS, ALL SUPERINTENDENTS, SUPERVISING SUPERINTENDENT, CHIEF EXECUTIVES, EXECUTIVE DIRECTORS AND HEADS OF OFFICES

FROM: RUDOLPH F. CREW, CHANCELLOR RFC.

SUBJECT: SCHEDULED CLOSINGS OF DISTRICT AND CENTRAL HEADQUARTERS' OFFICES FOR SCHOOL YEAR 1998-99

All district and central headquarters offices of the Board of Education will be closed on the dates listed below. Except for "prevailing wage rate employees" subject to Section 220 of the New York State Labor Law, absence of per annum, per diem, hourly non-competitive and monthly salaried employees of the administrative staff and headquarters pedagogical personnel scheduled to work on these days shall be excused without loss of pay and without charge to annual leave.

1998	September	7,	Monday	Labor Day
	September	21,	Monday and	Rosh Hashanah
	September	22,	Tuesday	
	September	30,	Wednesday	Yom Kippur
	October	12,	Monday	Columbus Day
	November	11,	Wednesday	Veterans Day
	November	26,	Thursday and	Thanksgiving Holiday
	November	27,	Friday	
	December	24,	Thursday and	Christmas Holiday
	December	25,	Friday	
	December	31,	Thursday and	New Year's Holiday
1999	January	1,	Friday	
	January	18,	Monday	Dr. Martin Luther King, Jr. Day
	February	15,	Monday	Washington's Birthday Observed
	February	19,	Friday	Lincoln's Birthday Observed
	April	1,	Thursday	First Day of Passover
	April	2,	Friday	Good Friday
	May	31,	Monday	Memorial Day

NOTE:	June	10,	Thursday	Anniversary Day

Only Brooklyn and Queens district offices will be closed on Thursday, June 10, 1999. All central headquarters offices in the five boroughs will be open as will district offices in the Bronx, Manhattan and Staten Island.

NOTE ON ELECTION DAY:

ALL SCHOOLS AND ALL OTHER BOARD OF EDUCATION FACILITIES WILL BE OPEN ON ELECTION DAY, NOVEMBER 3, 1998.

District and central headquarters staff working on Election Day will be entitled to be excused on another day on or before August 31, 1999 without loss of pay and without charge to annual leave. This other day will be selected in a manner which ensures the efficient operation of the office. Where feasible, employees may use the traditional date for Election Day as their "floating holiday."