Panel for Educational Policy
Contract Agenda
February 24, 2010

Item: 1 **Description:** Extension of transportation contracts for Pre-K and Early Intervention Services.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Full Value

Vendor Name	Annual Amount
Golden Ring	$378,476
Liberty Transit	$665,000
R.S. Transportation Service, Inc.	$345,921
Round Trip	$969,715
VAN TRANS	$916,309
We Transport, Inc.	$237,973

Item: 2 Withdrawn

Item: 3 **Description:** Arts education services including professional development and parent engagement services in the fields of dance, music, theater visual arts and the moving image.

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Curriculum and Professiona **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
American Globe Theatre, Inc.	$100,000
Artists Space, Inc.	$100,000
Caribbean Cultural Center	$100,000
J&F Dance	$100,000
Jamaica Center for Arts and Learning	$100,000
Lyric Chamber Music Society of New York	$100,000
Miller School of Dance	$100,000
Music Wizards	$100,000
Neighborhood Music and Arts	$100,000
Opus 118 Harlem School of Music	$100,000
Opus Dance Theatre	$100,000
PurElements	$100,000
Rosie's Broadway Kids	$100,000
The Little Orchestra Society	$100,000
The Studio Museum of Harlem	$100,000
The TAI Group	$300,000
Vital Theater	$125,000
Young People's Chorus	$100,000

Item: 4 **Description:** Professional development services that cover teaching methods to develop and deliver creative activities that improve student achievement for the Office of Early Childhood Education, teachers, early childhood coordinators, principals, community based organization directors, etc.

Term: 3 years **Options:** None **Funding:** Various Funding

Division: Deputy Chancellor for Teaching and **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Childcraft Education Corp	$60,000
Cool Culture	$60,000
Creative Response to Conflict, Inc	$120,000
CUNY Creative Arts Team	$60,000
Federation of Protestant Welfare Agencies	$60,000
Learning Through an Expanded Arts (LEAP)	$250,000
Literacy Support System	$250,000
Teaching Strategies, Inc	$120,000
The Research Foundation at CUNY on behalf of the City Colle	$120,000
THIRTEEN (Educational Broadcasting Corporation	$60,000
Together in Dance, Inc.	$60,000
ZULA USA, LLC	$60,000

Item: 5 Withdrawn

Item: 6 **Description:** Needs-based professional development and support for comprehensive standards-based mathematics instruction for K-12 teachers, teacher leaders, coaches, school leaders/administrators and School Support Organization administrators.

Term: 5 years **Options:** None **Funding:** Various Funding

Division: Office of Curriculum and Professiona **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Agile Mind Educational Holdings Inc.	$25,000
America's Choice, Inc	$75,000
Exemplars	$25,000
Kaplan, Inc. acting through its Kaplan K12 Learning Services D	$75,000
Key Curriculum Press	$50,000
NCS Pearson, Inc	$50,000
University of Chicago	$50,000

Item: 7 Withdrawn

Item: 8 **Description:** Opportunities for children to discover new means of self-expression and a greater appreciation for music and all of the arts. Participating schools are: PS/IS 180M in District 3, PS 203B in District 22, PS 85X in District 10, CS 6X in District 12 and PS 4M in District 6.

Term: 1 year **Options:** None **Funding:** City Council

Division: Deputy Chancellor for Teaching and **Contract Type:** Full Value

Vendor Name	Annual Amount
Midori & Friends	$31,750

Item: 9 **Description:** School day and after school program to promote math, science, technology, female adolescent development and student leadership in The Young Women's Leadership Schools of East Harlem, Queens, Astoria and Brooklyn.

Term: 1 year **Options:** None **Funding:** City Council

Division: Deputy Chancellor for Infrastructure **Contract Type:** Full Value

Vendor Name	Annual Amount
Young Women's Leadership Network, Inc	$300,000

Item: 10 **Description:** Professional development services for teaching science through digital tools for teachers in Grades 4-10 in District 19.

Term: 1 year **Options:** 2 one year options **Funding:** State Funded

Division: Office of Accountability **Contract Type:** Full Value

Vendor Name	Annual Amount
American Museum of Natural History	$190,000

Item: 11 **Description:** Seminars and summer institutes that include support adoption of program materials and approaches to classrooms in Districts 19, 20, 21 and 23.

Term: 3 years **Options:** 2 one year options **Funding:** Federal Funded

Division: School Support **Contract Type:** Full Value

Vendor Name	Annual Amount
American Social History Productions, Inc.	$104,704

Item: 12 **Description:** Designed "Nations in Neighborhoods," a program for integrating social studies, community resources, and the arts for teachers and students from grades K-8 in District 28.

Term: 3 years **Options:** None **Funding:** Federal Funded

Division: Deputy Chancellor for Teaching and **Contract Type:** Full Value

Vendor Name	Annual Amount
City Lore	$238,460

Item: 13 **Description:** Performance evaluations of the 21st Century Grant program, which provides after school programs in academic enrichment, youth development and parent outreach for students attending high- poverty and low performing schools in District 4.

Term: 1 year **Options:** 3 one year options **Funding:** State Funded

Division: Office of School and Youth Develop **Contract Type:** Full Value

Vendor Name	Annual Amount
DAH Consulting Inc.	$54,000

Item: 14 **Description:** Performance evaluations of the 21st Century Grant program, which provides after school programs in academic enrichment, youth development and parent outreach for students attending high- poverty and low performing schools in District 30.

Term: 1 year **Options:** 3 one year options **Funding:** State Funded

Division: Office of School and Youth Develop **Contract Type:** Full Value

Vendor Name	Annual Amount
DAH Consulting Inc.	$43,500

Item: 15 **Description:** Professional development services in technology leadership skills for 90 principals, teachers and other identified administrators in District 9.

Term: 1 year **Options:** None **Funding:** State Funded

Division: Office of Accountability **Contract Type:** Full Value

Vendor Name	Annual Amount
Fordham University (RETC)	$50,000

Item: 16 **Description:** Professional development services in teaching science and utilizing digital tools for teachers in Grades 4-10 in District 19.

Term: 1 year **Options:** 2 one year options **Funding:** State Funded

Division: Office of Accountability **Contract Type:** Full Value

Vendor Name	Annual Amount
International Association For K-12 Online Learning (iNACOL)	$122,000

Item: 17 **Description:** Working with DOE, the "NYC Challenge" project will redesign two large, comprehensive high schools into small learning communities. The following Brooklyn schools were selected: Lane HS (19K420) and Lincoln HS (21K410).

Term: 4 years 10 months **Options:** None **Funding:** Federal Funded

Division: Deputy Chancellor for Teaching and **Contract Type:** Full Value

Vendor Name	Annual Amount
Johns Hopkins University	$157,600

Item: 18 **Description:** Provide history teachers with professional development for grades K-2 in various districts (1,2,4,6,9,10,15,16,17,20,21,22,24,25,27, and 31).

Term: 1 year **Options:** 2 one year options **Funding:** Federal Funded

Division: Office of Curriculum and Professiona **Contract Type:** Full Value

Vendor Name	Annual Amount
New York Historical Society	$51,510

Item: 19 **Description:** Create or expand community learning centers to provide academic enrichment to high-poverty and low performing schools in District 21. The schools receiving services are P.S. 288, P.S. 400, P.S. 226 and P.S. 329.

Term: 1 year **Options:** 2 one year options **Funding:** State Funded

Division: Office of School and Youth Develop **Contract Type:** Full Value

Vendor Name	Annual Amount
S.T.A.R.R., Inc.	$130,000

Item: 20 **Description:** After school programs in academic enrichment, youth development and parent outreach for students attending high poverty and low performing schools in District 17.

Term: 1 year **Options:** 2 one year options **Funding:** State Funded

Division: Office of School and Youth Develop **Contract Type:** Full Value

Vendor Name	Annual Amount
S.T.A.R.R., Inc.	$70,000

Item: 21 **Description:** Mental health and social skills training to students in three schools (Queens School of Inquiry, John Bowne High School, and PS/IS 499) located in District 25 in Queens.

Term: 3 years **Options:** None **Funding:** Federal Funded

Division: Community School District 25 **Contract Type:** Full Value

Vendor Name	Annual Amount
The Child Center of NY	$119,600

Item: 22 **Description:** Curriculum and professional development for teachers and administrators to promote character development in students, to prevent violence and to improve student achievement for two schools in District 9 (PS 132 & MS 313) and two schools in District 10 (PS 59 & MS 391).

Term: 1 year **Options:** None **Funding:** State Funded

Division: Community School District 09 **Contract Type:** Full Value

Vendor Name	Annual Amount
Zaner-Bloser	$42,512

Item: 23 **Description:** Evaluation services to assess the effectiveness of a variety of educational programs provided by previously awarded vendors. Services to be evaluated include instructional support, staff development, conflict resolution, student services and other types of pedagogical services.

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Curriculum and Professiona **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Design & Development	$25,000
Hezel Associates	$108,000
Learning Point Associates	$25,000
MDRC	$25,000
Metis Associates, Inc	$1,081,000
Mid-continent Research for Education and Learning (McREL)	$25,000
Research Works Inc.	$25,000
Spez Co., Inc.	$25,000

Item: 1

Description:

Extension of transportation contracts for Pre-K and Early Intervention Services.

AUTHORIZATION TO EXTEND AGREEMENTS WITH VENDORS FOR TRANSPORTATION OF PRE-SCHOOL /EARLY INTERVENTION SPECIAL EDUCATION CHILDREN

General Information

Contractor Cost	Funding Source	Term of Contract	Procurement Method	Is Contract Retroactive?	Contract Type
Various - See Attached	Tax Levy	One year	RFB	No	Full Value
Vendor Names and Addresses		Various - See Attached			

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Lisa D'Amato, Administrator	Linda Rodriguez, Director
Contract Management Unit	Transportation, Food and Facilities
Office of School Support Services	

STATEMENT OF PURPOSE

Approval is sought to extend contracts with various vendors that provide transportation to Preschool and Early Intervention (PreK/EI) Special Education children. The extension is for one year from July 1, 2010 through June 30, 2011. The anticipated spend is $3,512,638, which includes 6 vendors and 10 contracts.

DISCUSSION

The New York City Department of Transportation assigned contracts to transport children attending PreK/EI Special Education programs throughout various locations in NYC, Nassau and Westchester in August 2006. Contracts that provided for an additional extension were negotiated by the Department of Education (DOE) to extend for an additional year. The new rates were based on U.S. Department of Labor, Bureau of Labor Statistics (BLS) Indices. It was the intent of the DOE to bid out the contracts in March 2007 with a start date of July 1, 2008, but the procurement was blocked by a Court imposed Temporary Restraining Order (TRO). The DOE was forced to declare an emergency to extend the contracts to avoid disruption of services for these students. The same methodology for price adjustments was used in July 2009 extending contracts another year until July 2010.

In December 2009, a decision was rendered by the Supreme Court, Appellate Division that will require extensive revisions to the RFB prior to its release. It is thus impractical to bid these contracts in time for the 2010/11 school year. Accordingly, it is necessary to extend the existing contracts until June 2011.

The Committee on Contracts approved the negotiated services to provide continuity of service. Price adjustments, like last year, were calculated using the BLS Composite Index weighted average of:

- Fifty percent (50%) for labor
- Ten percent (10%) for fuel
- Forty percent (40%) for all other costs including insurance

The use of this industry index for price adjustments is deemed to be fair and reasonable. These vendors have provided satisfactory service in the past and we anticipate they will continue to provide good service during the upcoming year.

It is the intent of the DOE to complete a competitive procurement to be in effect July 1, 2011.

Item: 2

Description: **Withdrawn**

Item: 3

Description:

Arts education services including professional development and parent engagement services in the fields of dance, music, theater visual arts and the moving image.

AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR THE PROVISION OF ARTS EDUCATION SERVICES FOR THE NEW YORK CITY DEPARTMENT OF EDUCATION (PQS #R0164) ~RA#5

Estimated Contract Cost Annual/Total	Funding Source	Contract Term	Procure-ment Method	Is Contract Retroactive?	Contract Type
$2,025,000/ $10,125,000	Various including Tax levy & Reimburs-able funds	May 1, 2010 to June 30, 2015	Pre-Qualified Solicitation (PQS)	No	Requirements
Vendor Name & Address	**See Table Below**				

Service Requestor/Contract Manager	Division of Contracts and Purchasing
Paul King, Executive Director	Andrea Black, Instructional Contract Manager
Office of Arts and Special Project	Division of Contracts and Purchasing (DCP)
Tel: 212-374-0290	Tel: 718-935-4984

Statement of Purpose

The Chancellor's approval is sought to enter into requirements contracts with eighteen (18) vendors to provide direct services to students, related professional development and planning sessions, and/or direct services to parents. These programs would be provided at the discretion of each participating school.

Four (4) previous RAs for Arts Education Services were approved by the Chancellor, recommending a total of 151 vendors for contract award.

Discussion

The goal for this initiative is to enter into contracts with providers who can deliver high quality arts education services to support and advance teaching and learning in the four art forms: Visual Arts, Music, Dance and Theater. Proposals were read and evaluated by committees with at least one Director from Office of Arts and Special Projects with former and current teachers and principals/assistance principals. Each committee member is knowledgeable about the NYC Blueprint for the Arts due to their participation in developing and implementing quality arts programming as well as years of experience teaching in the NYC schools

DCP receives and distributes proposals for arts education services on an on-going basis. One of the four (4) standing committees (Theater, Visual Arts, Music, and Dance) evaluates each proposal. The eighteen (18) providers included in this RA were recommended for contract award by the applicable evaluation committee, contingent upon background investigations. There were 12 that were not selected for award.

The estimated annual amounts for awarded vendors were based on prior year utilization. For vendors new to the system, the estimated annual amount was based on discussions with the program owner and the vendors' availability to perform service. The benchmark figure for vendors new to this program is $100,000.

Background checks performed for all vendors whose contracts are estimated under $1 million included VENDEX, the Uniform Commercial Code (UCC), the Federal Tax Lien, and the Federal Excluded Parties List System (EPLS). No adverse findings were uncovered for those vendors. The TAI Group contract exceeds $1 million, and is therefore currently undergoing a comprehensive background check by the Policy and Vendor Performance unit. Any significant adverse findings will be submitted in an amended RA prior to award.

Of the eighteen (18) awarded vendors, fourteen (14) had prior listing application contracts. Of that number, two (2) exceeded $100,000 in average annual spend. The remaining eleven (11) had average annual spends just below $100,000. Therefore, these eleven (11) along with the five (5) newly awarded vendors were set at the $100,000 benchmark established in collaboration with the client. Understanding the nature of these services, the awarded vendor's hourly rates were analyzed and common workshops such as theatre/assembly performance, dance ensemble, museum lectures and arts event/museum trips were categorized for comparison. It was found that hourly rates had either not changed or had increased slightly, which is reasonable considering the prior contract pricing is three years old. Cost for performance events offered by awarded vendors range from $7-$10 per student. This price is a discount to the DOE as the general admission cost for the public ranges from $40-$50 per person. Professional Development courses and workshops range from $250-$450 per hour, de pending on the discipline, the length of the course and artist/teacher instructing the workshop. The newly proposed rates were found to be fair and reasonable based on comparison with rates charged by similar providers.

As a part of the PQS process, all service requests over $25,000 must go through the Multiple Task Award Contract (MTAC) process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their awarded areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order (PO). This process is to ensure competition among the large number of specialized vendors eligible to provide service as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for an award.

	Awarded Vendors	Estimated Annual Amount
1.	American Globe Theatre, Inc 145 West 46 street, 3rd Floor, New York, NY 10036	$100,000
2.	Artists Space, Inc. 38 Greene Street, 3rd Floor, New York, NY 10013	$100,000
3.	Caribbean Cultural Center 408 West 58th Street, New York, NY 10019	$100,000
4.	J&F Dance 188-22 Union Turnpike, Flushing, NY 11366	$100,000
5.	Opus 118 Harlem School of Music 103 east 125th Street, 7th Floor, New York, NY 10035	$100,000
6.	Purelements: An Evolution in Dance, Inc. 1417 Prospect Place, Suite #A4, Brooklyn, NY 11213	$100,000
7.	The TAI Group 150 West 30th Street, 14th Floor, New York, NY 10001	$300,000
8.	Young People's Chorus of New York, Inc. 92nd Street Y, 1395 Lexington Ave, New York, NY 10128	$100,000
9.	Vital Theater 2162 Broadway, 4th Floor, New York, NY 10024	$125,000
10.	Opus Dance and Theater Inc. 1486 Fifth Avenue, Suite 2S, New York, NY 10035 (Approved for Dance Only)	$100,000
11.	Music Wizards 463 4th Avenue, 2R, Brooklyn, NY 11215	$100,000
12.	The Little Orchestra Society 330 West 42nd Street, 12th Floor, New York, NY 10036	$100,000
13.	The Studio Museum of Harlem 144 West 125th Street, New York, NY 10027	$100,000

14.	Rosie's Broadway Kids, Inc. 445 West 45th Street, New York, NY 10036	$100,000
15.	Miller School of Dance 134-37 166th Place, Apt. 1C, Jamaica, New York, NY 11434 (Approved for Dance Only)	$100,000
16.	Lyric Chamber Music Society of New York 20 West 64th Street, Suite 27H, New York, NY 10023	$100,000
17.	Jamaica Center for Arts Learning 161-04 Jamaica Ave., NY 11432 (Approved for Dance Only)	$100,000
18.	Neighborhood Music and Arts 107-14 Queens Blvd., Unit #19, Forest Hills, NY 11375 (Approved for Music Only)	$100,000

The rationale for the 12 vendor's Non-awarded decisions is provided in the chart below.

	Vendor's Name	Justification for Down-Select
1.	Encore Performing Arts	Proposal presents a touring group/entertainment format without mention of direct student services and how the programs offered will help the schools deliver quality theater programming.
2.	Caribbean American Steel Pan Education Center (CASPEC)	Vendor did not show evidence of prior success with providing quality arts education programs, including effective program design, management and evaluation.
3.	The Rapping Firemen	Program submitted is an assembly program that teaches children about fire safety. Music is used; however, there is no evidence of an actual music program. Proposal does not address musical knowledge and skills, no evidence that the program would enhance. schools' ability to deliver high quality music instruction.
4.	Fela Brazil	Proposal is not clear as to how the programs will be implemented and does not address how dance knowledge and skills will be developed.
5.	Mystery and Mayhem	Proposal lacks a detailed work plan and timeline. This is a pre-shaped program that does not afford much opportunity to work with schools on individual needs. Proposal did not provide evidence of program effectiveness.
6.	Arts to Grow	Proposal did not provide adequate specificity with regards to content, timeline and ability to deliver service.
7.	The Rubin Museum	Proposal did not provide detail as to the scope and sequence of programming. The half day professional de-

		velopment programming offered is not in support of direct student services.
8.	Black Spectrum	Proposal did not provide adequate specificity with regards to content, timeline, ability to deliver services and Blueprint alignment.
10.	Studio All in One	Proposal did not provide adequate specificity with regards to content, timeline and ability to deliver quality arts programming. Program descriptions are very vague.
11.	The Jekyl Foundation	Program plan submitted lacked clarity regarding services to be provided.
12.	Franklin Furnace Archives	Proposal did not offer evidence of sequential arts learning and awareness of knowledge of the Blueprint for Teaching and Learning in Visual Arts.

Item: 4

Description:

Professional development services that cover teaching methods to develop and deliver creative activities that improve student achievement for the Office of Early Childhood Education, teachers, early childhood coordinators, principals, community based organization directors, etc.

AUTHORIZATION TO ENTER INTO A REQUIREMENTS AGREEMENT WITH ELIGIBLE VENDORS FOR THE PROVISION OF PROFESSIONAL DEVELOPMENT FOR EARLY CHILDHOOD EDUCATORS – RA #1

Estimated Annual/Total Contract Cost Total	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
$1,280,000/ $3,840,000	Various Funding	3 Years	Multiple Task Award Contract	No	Requirements Contract

Service Requestor/Contract Manager	Division of Contracts and Purchasing
Recy Dunn, Director	Nicole Dawson, Procurement Contract Analyst
Office of Early Childhood Education (OECE)	Division of Contracts and Purchasing (DCP)
Tel: 212-374-0351	Tel: 718-935-2511

Statement of Purpose

Approval is sought to contract with twelve (12) providers (listed in table on page 3) for professional development services for early childhood educators in either or both of two components:

- Component A – Professional Development designed for teachers, social workers, early childhood coordinators, educational assistants, family assistants, peer coordinators, teacher leaders and coaches.
- Component B – Professional Development designed for principals, site administrators, borough administrators and Community Based Organization directors.

Services will be provided on a requirements basis at the discretion of participating schools and offices.

Discussion

The objective of this PQS is to provide central offices, instructional specialists, instructional leaders and instructional learning organizations with high quality teaching methods to develop and deliver creative activities that improve student achievement.

The PQS is the preferred procurement method because vendors design professional development services to meet the requirements and circumstances for each school or office and we have an interest in accessing new programs as they come available. Providers will offer their services in the form of seminars, on-site coaching, workshops and/or practicum models. Often, total project costs range in price depending on conditional variables such as instructional materials, duration of sessions or program monitoring; therefore, RFBs/CSBs are not the best method because the service required cannot be effectively evaluated and based solely on price.

Twenty-four (24) predecessor contracts for Early Childhood Professional Development Services, resulting from a 2005-RFP, will expire August 31, 2010.

Proposals were scored based on the following Evaluation Criteria: Program Plan (25 points); Organizational Capacity (25 points); Demonstrated Effectiveness (25 points) and Prices/Charges (25 points). An evaluation committee, consisting of 2 former teachers who now are school administrators with the Office of Early Childhood Education (OECE) and 1 OECE program manager, was established to insure that school needs were being met by selected vendors. All awardees were chosen because they demonstrated capacity to provide information and skill building programs and a clear understanding of how their services would be implemented.

Fifteen (15) proposals were received and thirteen (13) providers were recommended for award. Childcraft Education Corp. was recommended for one of two components it applied for (Component A). The remaining two (2) vendors, Effective Communications/Teach for Success and Fun Fitness Training LLC did not adequately describe program content, timelines and ability to deliver proposed services. The non-awarded vendors did not show evidence of prior success with providing quality early childhood education programs, including effective program plans, management and designs. Australian United States Services in Education (A.U.S.S.I.E) was also recommended for award, pending completion of a full background check because their estimate contract value exceeds $1 million.

The vendors listed on this RA, have estimated contract amounts that do not exceed the $1 million threshold. The hourly rates for the awarded vendors averaged approximately $658.56 per hour for teachers and staff (Component A) and $788.82 per hour for principals and administrators (Component B). These rates are considered fair and reasonable based on a comparison with rates charged by other awardees for similar professional development services.

Six (6) of twelve (12) providers proposed rates similar to rates awarded under RFP 1C407 Early Childhood Professional Development, which was cleared through cost price analysis in 2005. Thus, the new rates were found fair and reasonable. The rates for the remaining six (6) awarded vendors were found fair and reasonable based on price comparison with these previously awarded early childhood vendors reviewed by DCP's Cost Price Analysis Unit.

The variation in pricing is a result of the nature of early childhood professional development program and the maximum number of participants per workshop. CUNY Creative Arts, a high priced program, offers a more intimate on-site professional development for role-specific titles and graduate level courses. The most expensive program, Cool Culture, offers an intensive professional development program that includes a course study with materials, workshops, demonstrations, technical support, parental involvement and assessment. Pricing was standardized on the basis of average hourly price per participant per workshops due to the variety of program models, such as workshops, seminars, demonstration lessons, coaching and assessment.

All vendors (12) recommended for an award have undergone background checks by the Procurement Analyst (PA). The Excluded Parties List, the Uniform Commercial Code Lien Search (UCC), Vendex Advice of Caution, and the Vendor Watch List were used by the PA to verify good standing. No significant adverse information has been revealed. Thus, these providers are deemed responsible.

The estimated annual expenditures are based on an average spend for existing vendors from FY '05 to '09. OECE used a benchmark figure of $60,000 for vendors new to this program.

As a part of the PQS process, all service requests over $25,000 must go through the Multiple Task Award (MTAC) process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their required component areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order. This process is to ensure competition among the large number of vendors eligible to provide service as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for an award.

	Awarded Vendors	Component Services	Estimated Annual Amount	Total Contract Cost
1.	Childcraft Education Corp 1156 Four Star Drive Mount Joy, Pennsylvania 17559	A	$60,000	$180,000
2.	Cool Culture 80 Hanson Place Suite 604 Brooklyn, New York 11217	A	$60,000	$180,000
3.	Creative Response to Conflict 521 North Broadway PO Box 271 Nyack, New York 10960	A & B	$120,000	$360,000
4.	CUNY Creative Arts Team (CAT) 101 West 1st Street CAT, 6th Floor New York, New York 10001	A & B	$60,000	$180,000
5.	Educational Broadcasting Corporation d/b/a THIRTEEN/WNET.ORG 450 West 33rd Street Office 7053 New York, New York 10001	A	$60,000	$180,000
6.	Federation of Protestant Welfare Agencies 281 Park Avenue South New York, New York 10010	B	$60,000	$180,000
7.	Learning Through An Expanded Arts Program, Inc. (LEAP) 441 West End Avenue, 2G New York, New York 10024	A	$250,000	$750,000
8.	Literacy Support Systems 70 Parkside Drive PO Box 482 Point Lookout, New York 11569	A	$250,000	$750,000
9.	Teaching Strategies, Inc. 7101 Wisconsin Avenue Suite 700 Bethesda, Maryland 20814	A & B	$120,000	$360,000
10.	The Research Foundation of CUNY (on behalf of the City College of CUNY) 230 West 41st Street New York, New York 10036	A & B	$120,000	$360,000
11.	Together in Dance, Inc. 66 Genesee Avenue Teaneck, New Jersey 07666	A	$60,000	$180,000
12.	ZULA USA, LLC 411 West Alameda Avenue Suite 501 Burbank, California 91505	A	$60,000	$180,000

The rationale for the three (3) vendor's down-select decisions is provided in the chart below.

	Vendor Name	Justification for Down-Select
1.	Fun Fitness Training, LLC	Proposal requires a great deal more information with regards to content, timeline and ability to deliver service. Vendor did not show evidence of prior success with providing quality early childhood education programs, including effective program design, management and design.
2.	Effective Communications/Teach for Success	Vendor did not show evidence of prior success with providing quality early childhood education programs, including effective program design, management and design.
3.	Childcraft Education, Corp (Component B only)	Proposal lacks detail as to how their program will deliver and meet the needs of high-level executives and community based organization (CBO) directors.

Item: 5

Description: Withdrawn

Item: 6

Description:

Needs-based professional development and support for comprehensive standards-based mathematics instruction for K-12 teachers, teacher leaders, coaches, school leaders/administrators and School Support Organization administrators.

AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR THE SYSTEM-WIDE MATH PROFESSIONAL DEVELOPMENT SERVICES FOR THE NEW YORK CITY DEPARTMENT OF EDUCATION (PQS #R0727)

Estimated Annual/Total Contract(s) Cost	Funding Source	Contract Term	Procure-ment Method	Is Contract Retroactive?	Contract Type
$80,000/ $400,000 7 – Awardees in total	Various including Tax levy & Reimburs-able funds	January 1, 2010 – December 31, 2014 (5 years)	Pre-Qualification Solicitation	No	Requirements
Vendor Name & Address	**See Table Below for Awardees and Contract Data (Appendix A)**				

Service Requestor/Contract Manager	Division of Contracts and Purchasing
Linda Curtis-Bey, Director of Mathematics, Teacher & Learning	James E. Whitfield, Procurement Contract Manager
Director Department of Mathematics & Science	Division of Contracts and Purchasing (DCP)
Tel: 212-374-0703	Tel: 718-935-5129

Statement of Purpose

Approval is sought to enter into requirements contracts with the vendors listed in Appendix A to provide math professional development services system-wide. These programs will be provided at the discretion of each participating school. The estimated total cost for these services is $400,000 for five years starting around January 2010.

Discussion

This is the first set of awards proposed pursuant to a Pre-Qualification Solicitation (PQS) for comprehensive professional development services for various instructional programs conducted by the central offices and school support organizations throughout the city.

Vendors were asked to propose for one or more of the following components:

- Component 1 – Professional Development services in Mathematics
- Component 2 – Mathematics Coaches
- Component 3 – Mathematics Consultants

Proposals were scored based on the following Criteria: Program Plan (25 points), Demonstrated Effectiveness (25 points), Organizational Capacity (25 points) and Price (25 points). An evaluation committee of 3 former teachers who now are school administrators with the Office of Curriculum, Standards and Academic Engagement's Mathematics Department was established to insure that school needs were being met by selected vendors. All proposal awardees demonstrated a strong capacity to provide services to our schools, and a clear understanding of how their services would be implemented.

Thirteen (13) vendors applied to this solicitation, of which ten (10) were selected. Seven (7) of those ten (10) vendors are listed on this Request for Authorization (RA). The remaining three (3) vendors will are awaiting completion of a cost/price analysis and background reviews (Fordham University, Marilyn Burns Educational Associates and New York City Mathematics Project/Research Foundation of CUNY on Behalf of the Institute for Literacy Studies, Lehman College). The three vendors not awarded contracts are listed in Appendix B.

All awardees' hourly rates were analyzed for pricing comparisons. The hourly rates for the awarded vendors (Appendix A) averaged approximately $519 per hour with high end rate of $692 and a low of $308 for Professional Development workshops (Component 1), $538 per hour math coaches (Component 2) and $450.43 per hour math consultants (Component 3). The proposed rates by the awardees were found to be fair and reasonable based on a comparison with rates charged by other awardees from expiring RFP 1C269 Math Staff Development where the average cost for a Professional Development sessions ranged from $475 to $625 per hour.

All vendors have undergone background checks including the Excluded Parties List, the (UCC) Uniform Commercial Code Lien Search, Vendex Advice of Caution, and the Vendor Watch list were used to verify standing. With the exception of Kaplan, Inc and America's Choice, no significant adverse information was revealed. Kaplan, Inc. has an ongoing case involving three former employees accusing the associated company Kaplan University of accepting unqualified students to continue receiving student financial aid funds. Also Kaplan Inc.'s parent company, the Washington Post owes approximately $4,660 in outstanding liens. America's Choice had an employee pay a $1,500 fine after they worked with the company within a year of working for the Department of Education. The post employment year for this individual has since elapsed.

The estimated annual contract amounts for the vendors listed on Appendix A were based on three primary factors: (1) for vendors who have never performed mathematics professional development to New York City schools, the estimated minimum amount for a requirements contract is $25,000, and listed henceforth. (2) for (America's Choice, NCS Pearson and Kaplan, Inc.) who have a history of providing services for other school programs other than math, their minimum was raised to a higher amount $50,000 – $75,000 per year based on their ability to proved the programmed service; (3) for all other vendors, information from prior year utilization and anticipated spend for the proposed programs determine contract amount.

All service requests over $25,000 must go through the Multiple Task Award Contract (MTAC) process for procurement of services. In such cases, users will create a scope of services and conduct a mini-solicitation process among the awarded vendors in their awarded areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order (PO). This process is to ensure competition among the large number of vendors eligible to provide service as a result of this procurement.

Future RAs for these services will be submitted in batches as new providers are presented for an award.

Appendix A

	Vendors	Awarded Components	Estimated Annual Contract Amount
1.	**Agile Mind Educational Holdings, Inc.** 110 Main Street, Suite 101, Grapevine, TX 76051	1	$25,000/Year $125,000 - Total
2.	**America's Choice, Inc.** 555 13th Street, NW, Washington, D.C. 20004	1	$75,000/Year $375,000 - Total
3.	**Exemplars** 271 Poker Hill Road, Underhill, VT 05489	3	$25,000/Year $125,000 - Total
4.	**Kaplan, Inc (d/b/a Kaplan K12 Learning Services Division)** 1 Liberty Plaza, 22nd Floor, New York, NY 10006	1	$75,000/Year $375,000 - Total
5.	**Key Curriculum** 1150 65th Street, Emeryville, CA 94608	1	$50,000/Year $250,000 - Total
6.	**NCS Pearson** 5601 Green Valley Drive, Bloomington, MN 55437	1, 2, 3	$50,000/Year $250,000 - Total
7.	**University of Chicago** 5801 South Ellis Avenue, Chicago, IL 60637	1	$50,000/Year $250,000 - Total

Appendix B

	Vendor Name	Justification for Down-Select
1.	Naila Qureshi Ph.D.	Proposal required more information with regards to content, timelines and their ability to deliver service. Vendor failed to show evidence of prior success with providing quality mathematics professional development programs and sufficient staff to perform the proposed services.
2.	International Center for Leadership in Education	Vendor failed to show evidence of prior success with providing quality mathematics professional development.

3.	Ann Shannon	Proposal required more information with regards to content, and their ability to provide the proposed services. Vendor failed to show evidence of prior success with providing quality mathematics professional development programs.

Item: 7

Description: Withdrawn

Item: 8

Description:

Opportunities for children to discover new means of self-expression and a greater appreciation for music and all of the arts. Participating schools are: PS/IS 180M in District 3, PS 203B in District 22, PS 85X in District 10, CS 6X in District 12 and PS 4M in District 6.

REQUEST FOR AUTHORIZATION TO PROVIDE STUDENTS THE OPPORTUNITY TO DISCOVER NEW MEANS OF SELF-EXPRESSION AND A GREATER APPRECIATION FOR MUSIC AND THE ARTS

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$31,750.00	City Council Funding	7/1/09-6/30/10	None.	Vendor Named in City Council Funding, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	Midori & Friends 352 7th Avenue Suite 301 New York, New York 10001					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Gilberto Palmer, Program Analyst	Maxine Needle, Director of Grants
Office of the CFO	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor for a 22-week instructional music program/workshop for students, as well as to provide K-12 students, their families and school communities with opportunities to hear multicultural musical presentations. Services will be provided in the following schools:

Brooklyn	Manhattan	Bronx
PS 194	MS 4	PS 006
PS 203	PS/IS 180	PS 85

DISCUSSION

Midori and Friends has been designated to receive this City Council funded contract to provide students and instructors with instruments as well as the supporting material needed to accomplish the objective of this program in two parts. Part one teaches students to sing or play an instrument, and in part two, the vendor helps organize and host multicultural concerts for students, parents and their surrounding communities.

Funding was placed in DOE's budget specifically for this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the City Council funding resolution.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the Council member(s) in the budget item.

Item: 9

Description:

School day and after school program to promote math, science, technology, female adolescent development and student leadership in The Young Women's Leadership Schools of East Harlem, Queens, Astoria and Brooklyn.

REQUEST FOR AUTHORIZATION T0 PROVIDE IN SCHOOL AND AFTER SCHOOL PROGRAMS FOR STUDENTS IN FOUR ALL GIRL PUBLIC SCHOOLS

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$300,000	City Council	7/1/09-6/30/10	None	Vendor Named by City Council , per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	Young Women's Leadership Network, Inc. 711 Amsterdam Avenue New York, New York 10025					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Patricia Perales, Associate Director	Maxine Needle, Director of Grants
Office of Portfolio Planning	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor to provide in school and after school programs to students in the middle schools and high schools listed below.
The Young Women's Leadership School – East Harlem (M610)
The Young Women's Leadership School – Queens (Jamaica) (Q896)
The Young Women's Leadership School – Queens (Astoria) (Q286)
The Young Women's Leadership School – Brooklyn (K614)

DISCUSSION

The Young Woman's Leadership Network is designated to receive this City Council funded contract to promote math, science, technology, female adolescent development, student leadership development programs, health and wellness programs, college preparation and summer programs in the four Young Woman's Leadership Schools.

Funding was placed in DOE's budget specifically for this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the City Council funding resolution.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the Council member(s) in the budget item.

Item: 10

Description:

Professional development services for teaching science through digital tools for teachers in Grades 4-10 in District 19.

REQUEST FOR AUTHORIZATION TO PROVIDE PROFESSIONAL DEVELOPMENT IN TEACHING SCIENCE THROUGH DIGITAL TOOLS

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$190,000	Grant Awarded by SED	7/1/09-6/30/10	Two (2) One year Renewal Options.	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	No	Full Value
Vendor Name & Address	American Museum of Natural History Central Park West at 79th Street New York, NY 10024-51					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Barbara Feaster, Technology Innovation Manager	Maxine Needle, Grants Director
DAAR – Office of Educational Technology	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor to provide professional development services in Schools In Need of Improvement (SINI) for project based science learning for, the Brooklyn Public Schools listed below as well as 10 non-public schools:

DISTRICT 14	DISTRICT 15
SCHOOLS	SCHOOLS
P.S. 16	P.S. 1
P.S. 19	P.S. 24
P.S. 49	P.S. 27
P.S. 50	P.S. 88
P.S. 71	P.S. 94
P.S. 84	P.S. 136
P.S. 126	P.S. 429
P.S. 477	P.S. 462
P.S. 610	P.S. 464
P.S. 685	P.S. 519
	P.S. 530
	P.S. 698

DISCUSSION

The vendor will train 60 teachers each year to use the project based learning (PBL) method as an approach to instruction. Students in grades 4-10 from SINI will participate in projects and practice an assortment of skills from science to educational technology, using digital resources. The goal of PBL, is to bring about deep learning, where students use technology and inquiry to connect with issues and questions that are important to their lives. These classroom projects are used to evaluate student's proficiency in assorted subjects.

The grantor's program is the Title IID EETT Competitive Grant Project D19.0291-10-1024

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed appropriate information regarding the vendor's general background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 11

Description:

Seminars and summer institutes that include support adoption of program materials and approaches to classrooms in Districts 19, 20, 21 and 23.

REQUEST FOR AUTHORIZATION FOR PROFESSIONAL DEVELOPMENT IN SOCIAL STUDIES

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Yr 1- $ 98,799 Yr 2 -$100,193 Yr 3 - $98,118 Total - $297,110	Grant Awarded by USDOE Arts in Education	7/15/09 – 7/14/12	Two (2), 1 year options to renew	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	The Graduate Center CUNY on behalf of American Social History Productions, Inc. 365 Fifth Avenue New York, NY 10016					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Patricia Payne	Maxine Needle, Director of Grants
Senior Grants Officer District 31	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor for professional development in social studies for teachers of general education and special education at various schools in grades 4, 5, 7, and 8 in Staten Island and Brooklyn Districts 19, 20, 21, 23 and 31.

DISCUSSION

The services to be provided are valuable to the DOE because the professional development will enhance the teachers' historical content knowledge and analytical skills. The teachers will apply the new knowledge to their instruction and develop activities for special needs learners. There will be year-long cycles of content training, educational exploration, planning of instructional activities and classroom testing. In addition, historical scholars will conduct 9 full-day teacher training retreats and produce curriculum resources.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 12

Description:

Designed "Nations in Neighborhoods," a program for integrating social studies, community resources, and the arts for teachers and students from grades K-8 in District 28.

REQUEST FOR AUTHORIZATION FOR PROFESSIONAL DEVELOPMENT TO INTEGRATE SOCIAL STUDIES, COMMUNITY RESOURCES, AND THE ARTS

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$238, 460 – yr 1 $169,170 – yr 2 $176,157 – yr 3 Total - $583,787	Grant Awarded by USDOE Arts in Education	7/1/09-6/30/12	None	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	City Lore 72 East 1st Street NY, NY 10003					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Dr. Gus Hatzidimitriou	Maxine Needle, Grant Director
Teaching and Learning- OSI Dept.	Division of Contracts & Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor for professional development services in the vendor designed program "Nations In Neighborhoods," which integrates social studies, community resources, and the arts for K-8 students and teachers in the following schools:

District 25/Schools	District 28/Schools	District 30/Schools
J.H.S. 294	P.S. 117	P.S. 11
	J.H.S. 217	P.S.69
		P.S.78
		I.S. 235

DISCUSSION

The services to be provided will build participating teachers' capacity to use community resources and utilize a multicultural approach to language arts and other core academic subjects. These services are valuable to the DOE because all participating schools have significant multiethnic populations that will benefit from improved instruction as a result of this teacher training.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 13

Description:

Performance evaluations of the 21st Century Grant program, which provides after school programs in academic enrichment, youth development and parent outreach for students attending high- poverty and low performing schools in District 4.

REQUEST FOR AUTHORIZATION FOR PROGRAM EVALUATION FOR THE 21ST CENTURY GRANT - DISTRICTS 3 AND 4

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$ 54,000	Grant Awarded by USDOE 21st Century Round IV Awarded through SED	7/1/09-6/30/10	Three (3) 1 year options	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	DAH Consulting 99 Wall Street, 25th Floor New York, NY 10005					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Vincent Chin, Program Manager	Maxine Needle, Grant Director
Office of School and Youth Development	Division of Contracts & Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor to provide program evaluation services at the following schools: 03M149, 03M247, 04M007, 04M101, 04M117, 04M155, 04M375.

DISCUSSION

This 21st Century Grant provides after school programs in academic enrichment, youth development and parent outreach for students attending high-poverty and low performing schools to the District 3 & District 4 consortium. It is a requirement under the grant that grant recipients engage the services of an independent evaluator of the program. The vendor will evaluate after school activities provided by 7 schools and 10 community based organizations in the districts. Evaluation services include gathering and entering student data, providing training and support on using the attendance tracking system, YouthServices.net, observing academic programs and arts/recreation activities, conducting a teacher survey, and facilitating a focus group. The vendor will perform statistical analysis on student attendance and academic performance data to complete the federal government's Annual Performance Report.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 14

Description:

Performance evaluations of the 21st Century Grant program, which provides after school programs in academic enrichment, youth development and parent outreach for students attending high- poverty and low performing schools in District 30.

REQUEST FOR AUTHORIZATION FOR PROGRAM EVALUATION FOR THE 21st CENTURY GRANT – DISTRICTS 28 AND 30

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$43,500	Grant Awarded by USDOE 21st Century Round IV Awarded through SED	7/1/09-6/30/10	Three (3) 1 year options	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	DAH Consulting 99 Wall Street, 25th Floor New York, NY 10005					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Vincent Chin, Program Manager	Maxine Needle, Director of Grants
Office of School and Youth Development	Division of Contracts & Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor(s) to provide program evaluation services at the following schools: 28Q040, 28Q048, 30Q127, 30Q555.

DISCUSSION

The 21st Century Grant provides after school programs in academic enrichment, youth development and parent outreach for students attending high-poverty and low performing schools to the District 28 & District 30 consortium. It is a requirement under the grant that grant recipients engage the services of an independent evaluator of the program. The vendor will evaluate after school activities provided by 4 schools in the districts. Evaluation services include gathering and entering student data, providing training and support on using the attendance tracking system, YouthServices.net, observing academic programs and arts/recreation activities, conducting a teacher survey, and facilitating a focus group. The vendor will perform statistical analysis on student attendance and academic performance data to complete the federal government's Annual Performance Report.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 15

Description:

Professional development services in technology leadership skills for 90 principals, teachers and other identified administrators in District 9.

REQUEST FOR AUTHORIZATION FOR PROFESSIONAL DEVELOPMENT IN TECHNOLOGY LEADERSHIP

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$50,000	Grant Awarded by USDOE	1/1/09-12/31/09	None	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	Fordham University 113 West 60th St.-1121 New York, NY 10023					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Crystal Lindsay	Maxine Needle, Director of Grants
Office of Ed Tech, Division of Accountability & Achievement Resources	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor to provide technology leadership skills development to administrators, technology coordinators and teachers in various Districts 7 and 9 schools.

DISCUSSION

The services to be provided are valuable to the DOE because principals and other instructional leaders will receive examples of effective technology integration specifically targeting ELA. It also provides training in the integration of technology into instructional environments and technology skills development necessary for certification exams in the Internet and Computing Core Certification (IC3). IC3 provides students and job-seekers with the foundation of knowledge they need to succeed in environments that require the use of computers and the Internet.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 16

Description:

Professional development services in teaching science and utilizing digital tools for teachers in Grades 4-10 in District 19.

REQUEST FOR AUTHORIZATION FOR ONLINE SCIENCE PROFESSIONAL DEVELOPMENT

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$122,000	Grant Awarded by SED	7/1/09-6/30/10	Two (2) one year renewal options	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	International Association for K-12 Online Learning (INACOL) 1934 Old Gallows Road Vienna, Va. 22182					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Barbara Feaster, Technology Innovation Manager	Maxine Needle, Director of Grants
DAAR – Office of Educational Technology	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above vendor to provide online professional development services in science at various schools in District 14 and 15.

DISCUSSION

The services to be provided are valuable to the DOE because all teachers should have expertise in technology skills. Professional development is a requirement of the grant and the vendor will provide a six week online course for teachers to enable them to facilitate interactive, technology-mediated learning. Participating teachers will be trained to use "Open Source Resources," which are free online resources that compliment the curriculum and what is being taught in the classroom. There will be an "Online Teaching Course" (ACOL) that provides a web based program, the "E-Community," that allows teachers and students to collaborate and communicate. The vendor will create "Online Program Administration/Leadership Training" for each school to send an administrator to the leadership training. Additionally, the vendor will address effective administration of the schools' online programs, including teacher management, funding/ budgeting, policy, content, technology management, and program management.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services were established by the grantor in the grant award.

Item: 17

Description:

Working with DOE, the "NYC Challenge" project will redesign two large, comprehensive high schools into small learning communities. The following Brooklyn schools were selected: Lane HS (19K420) and Lincoln HS (21K410).

REQUEST FOR AUTHORIZATIONTO DESIGN THE TRANSFORMATION OF TWO LARGE HIGH SCHOOLS INTO SMALL LEARNING COMMUNITIES

Annual Contract Amount/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$ 157,600/ $647,800	Grant Awarded by USDOE	10/1/06-9/30/11	none	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	John Hopkins University 300 N. Charles Street Baltimore , Md. 21218					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Aaron Turner	Maxine Needle, Director of Grants
Teaching and Learning, Office of School Redesign	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor for school based coaching and support for school-wide transformation into small learning communities for administrators and teachers at the following schools in Brooklyn: Lane HS (19K420) and Lincoln HS (21K410).

The federal SLC grant requires schools have external support and professional development by leading experts in the field of school reform and redesign.

DISCUSSION

The services to be provided are valuable to the DOE because by creating small learning communities, student engagement, achievement, and persistence to graduate will be improved. Students in the two participating high schools will be prepared for success in college, career and life as an adult. An additional goal of the project is to provide successful high schools that will serve as models of reform for other struggling high schools.

The total contract amount is $647,800 over 5 years with each subsequent year for a lesser amount.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 18

Description:

Provide history teachers with professional development for grades K-2 in various districts (1,2,4,6,9,10,15,16,17,20,21,22,24,25,27, and 31).

REQUEST FOR AUTHORIZATION FOR PROFESSIONAL DEVELOPMENT IN AMERICAN HISTORY

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$51,510	Grant Awarded by USDOE	7/1/08-6/30/09	Two (2) one year options to renew.	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Requirement
Vendor Name & Address	New York Historical Society 170 Central Park West New York, NY 10024					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Norah Lovett, Project Director	Maxine Needle, Director of Grants
Division of Teaching and Learning	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor for professional development services in American History for teachers in Grades K-2. Schools citywide complete an application in the spring, with priority given to SINI. Thirty-five schools across all five boroughs will participate in this program.

DISCUSSION

The services to be provided are valuable to the DOE because the vendor will provide a history educator, 28 hours of professional development, facilities for training on 8 days, in-classroom modeling of the use of materials from the vendor's collections, on-site observation and support, instructional materials and participation on steering committee and evaluation assistance.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 19

Description:

Create or expand community learning centers to provide academic enrichment to high-poverty and low performing schools in District 21. The schools receiving services are P.S. 288, P.S. 400, P.S. 226 and P.S. 329.

REQUEST FOR AUTHORIZATION FOR AFTER SCHOOL PROGRAMS IN ACADEMIC ENRICHMENT, YOUTH DEVELOPMENT AND PARENT OUTREACH

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$130,000	Grant Awarded by USDOE 21st Century Round IV-B Round 5 Awarded through SED	7/1/09-6/30/10	Two (2) one year options to renew	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	S.T.A.R.R., Inc. 3626 East Tremont Avenue #201 Bronx, NY 10465					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Vincent Chin, Program Manager	Maxine Needle, Director of Grants
Office of School and Youth Development	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above-named vendor for youth development services at PS 288, PS 400, PS 226, and PS 329 in District 21, Brooklyn.

DISCUSSION

The services to be provided are valuable to the DOE because there is a high concentration of poverty among students in these schools. Students face multiple risk factors and drastically diminished opportunities, and, as a result schools have an increasingly hard time providing students with the services they need. The vendor will provide youth participation for students in each of the following programs: *LEAD* – Learn, Empower, Action and Development – a comprehensive leadership development program, and *ESCAPE IT!* – a conflict resolution and anger management program.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 20

Description:

After school programs in academic enrichment, youth development and parent outreach for students attending high poverty and low performing schools in District 17.

REQUEST FOR AUTHORIZATION FOR AFTER SCHOOL PROGRAMS IN ACADEMIC ENRICHMENT, YOUTH DEVELOPMENT AND PARENT OUTREACH

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$70,000	Grant Awarded by USDOE 21st Century Round V Awarded through SED	7/1/09-6/30/10	Two (2) one year options to renew	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	S.T.A.R.R., Inc. 3626 East Tremont Avenue #201 Bronx, NY 10465					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Vincent Chin, Program Manager	Maxine Needle, Director of Grants
Office of School and Youth Development	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above-named vendor for youth development services at M.S. 061, Gladstone H. Atwell, (K061) and P.S. 138 (K138).

DISCUSSION

The services to be provided are valuable to the DOE because there is a high concentration of poverty among students in these schools. Students face multiple risk factors and drastically diminished opportunities, and, as a result schools have an increasingly hard time providing students with the services they need. The vendor will provide youth participation for middle grade students in each of the following programs: *LEAD* – Learn, Empower, Action and Development – a comprehensive leadership development program, and *ESCAPE IT!* – a conflict resolution and anger management program.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 21

Description:

Mental health and social skills training to students in three schools (Queens School of Inquiry, John Bowne High School, and PS/IS 499) located in District 25 in Queens.

REQUEST FOR AUTHORIZATION TO PROVIDE MENTAL HEALTH AND SOCIAL SKILLS TRAINING TO STUDENTS

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$119,600 Total $358,800	Grant Awarded by USDOE Community Collaboration for Change	4/1/2009 - 3/31/2012	None	Vendor Named In Grant, per Section 1-03B of DOE Procurement Policy and Procedures	Yes	Full Value
Vendor Name & Address	The Child Center of NY 60-02 Queens Blvd Woodside, NY 11377					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Anne E. Ensinger, Youth Development Specialist	Maxine Needle, Grant Director
Office of Youth Development	Division of Contracts & Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above-named vendor for mental health and social skills training for students in grades 6-9 in three schools - Queens School of Inquiry, John Bowne High School, and PS/IS499 located in District 25, Queens.

DISCUSSION

The services to be provided are valuable to the DOE because the three selected schools reflect the needs and diversity of the borough and are schools with significantly higher levels of serious behavioral incidents. The Child Center of NY will target pre-adolescent students in grades 6-9 and provide wellness screening, cognitive behavioral therapy and training for parents and staff. The will recommend outside agencies to meet other identified needs and increase awareness of depression and self destructive behaviors. Additionally they will provide training for parents to build pro-social behaviors.

The Grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 22

Description:

Curriculum and professional development for teachers and administrators to promote character development in students, to prevent violence and to improve student achievement for two schools in District 9 (PS 132 & MS 313) and two schools in District 10 (PS 59 & MS 391).

REQUEST FOR AUTHORIZATION FOR PROFESSIONAL DEVELOPMENT TO PROMOTE CHARACTER DEVELOPMENT, TO PREVENT VIOLENCE AND IMPROVE STUDENT ACHIEVEMENT

Annual Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$43,512.00	SED	07/1/08-6/30/09	None	Competitive Grant	Yes	Full Value
Vendor Name & Address	Zaner Bloser					
	1201 Dublin Rd					
	Columbus Ohio,43215					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Adaye DeLaCruz	Maxine Needle, Grant Director
Office of Youth Development	Division of Contracts & Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor for "Voices" literacy services at the following schools

District 9	District 10.
PS 132	PS 59
MS 313	MS 391

DISCUSSION

Voices is a classroom based literacy program for grades K-8, which promotes the development of social skills through reading, writing, speaking, and listening activities using multicultural literature and teacher resources. The students are also given opportunities to provide community service.

Services have already been provided but, as a result of staff turnover in the program office, a new contract was not processed for this grant in a timely manner.

The grant award specifically named this vendor for the amount stated above. To have the services provided by another vendor would be contrary to the grant.

A contract for personal services is necessary because personnel with the expertise of the vendor are not available within the DOE at this time.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing for the contract services was established by the grantor in the grant award.

Item: 23

Description:

Evaluation services to assess the effectiveness of a variety of educational programs provided by previously awarded vendors. Services to be evaluated include instructional support, staff development, conflict resolution, student services and other types of pedagogical services.

AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR THE SYSTEM-WIDE PROGRAM EVALUATION SERVICES FOR THE NEW YORK CITY DEPARTMENT OF EDUCATION (PQS #R0694)

Estimated Annual/Total Contract(s) Cost	Funding Source	Contract Term	Procure-ment Method	Is Contract Retroactive?	Contract Type
$1,339,000/ 6,695,000 8 – Awardees in total	Various including Tax levy & Reimburs-able funds	January 1, 2010 – December 31, 2014 (5 years)	Multiple Task Award Contract (MTAC)	Yes	Requirements
Vendor Name & Address	**See Table Below for Awardees and Contract Data (Appendix A)**				

Service Requestor/Contract Manager	Division of Contracts and Purchasing
Tom Gold, Senior Knowledge Manager	James E. Whitfield, Procurement Contract Manager
Research and Policy Support Group	Division of Contracts and Purchasing (DCP)

Statement of Purpose

Approval is sought to enter into requirements contracts with the vendors listed in Appendix A to provide system-wide program evaluation services. These programs will be provided at the discretion of each participating school. The estimated total cost for these services is $6,695,000 for five years starting around January 2010.

Discussion

The Department of External Research and Reporting would like to ensure that sufficient options are available to assist the school community with evaluating the success of various targeted programs, at the schools' discretion. As such, a Pre-Qualification Solicitation (PQS) was released. Schools will use these services to evaluate the effectiveness of a variety of educational programs provided by previously awarded vendors. The services to be evaluated include instructional support, staff development, conflict resolution, direct student services and other types of pedagogical services.

Proposals were scored based on the following Criteria: Program Plan (25 points), Demonstrated Effectiveness (25 points), Organizational Capacity (25 points) and Price (25 points). The evaluation committee included a former teacher and two administrators with over 25 combined years of DOE experience, all within the Department of External Research and Reporting. All proposed awardees demonstrated a strong capacity to provide services to our schools, and a clear understanding of how their services would be implemented.

Thirteen (13) vendors applied to this solicitation, of which eleven (11) were selected. Eight (8) of those eleven (11) vendors are listed on this Request for Authorization (RA). The remaining three (3) vendors are awaiting completion of background reviews. The two vendors not awarded contracts are listed in Appendix B.

The cost of program evaluation services varies greatly and is dependent upon on the scale of the program being evaluated. Accordingly, comparisons can only apply for similar vendors performing a similarly requested evaluation service from year to year.

All listed vendors have undergone background checks that included the Excluded Parties List, the (UCC) Uniform Commercial Code Lien Search, Vendex Advice of Caution, and the Vendor Watch list were used to verify standing. No significant adverse information revealed. The Vendor Policy and Performance Unit conducted a comprehensive background check for Metis, whose estimated contract amount exceeded $1 million, and no significant adverse information was revealed. Thus, all vendors are deemed responsible.

The Vendor Policy and Performance reviewed Metis Associates' pricing because their usage is expected to exceed $3 million. Though higher than others, their prices were deemed fair and reasonable because they are the only vendor that can provide certain specialized and proven evaluation services to the DOE and the proposed prices matched those offered under the last year of the previous evaluation services contract.

The estimated annual contract amounts for the vendors listed on Appendix A were based on two primary factors: (1) for vendors who have never performed evaluation services to New York City schools, the estimated minimum amount for a requirements contract is $25,000, and listed henceforth. (2) for the two other listed vendors (Metis Associates and Hezel Associates), information from prior year utilization and anticipated spend for the proposed programs determine contract amount.

All service requests over $25,000 must go through the Multiple Task Award Contract (MTAC) process for procurement of services. In such cases, users will create a scope of services and conduct a mini-solicitation process among the awarded vendors in their awarded areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order (PO). This process is to ensure competition among the large number of vendors eligible to provide service as a result of this procurement.

Future RAs for these services will be submitted in batches as new providers are presented for an award.

Appendix A

	Vendors	Estimated Annual Contract Amount
1.	**Design & Development Resources for Education and the Arts, Inc.** 303 West 42nd Street, Suite 614, New York, NY 10036 **Vendor Pricing Range (Staff): $50 - $125/hour**	**$25,000/Year** **$125,000 - Total**
2.	**Hezel Associates** 731 James Associates LLC , Syracuse, NY 13203 **Vendor Pricing Range (Staff): $40 - $125/hour**	**$108,000/Year** **$540,000 - Total**
3.	**Learning Point Associates** 1120 East Diehl Road, Suite 200, Naperville, IL 60563 **Vendor Pricing Range (Staff): $66 - $149/hour**	**$25,000/Year** **$125,000 - Total**
4.	**Mid-continent Research for Education and Learning (McREL)** 4601 DTC Blvd., Suite 500, Denver, CO 80237 **Vendor Pricing Range (Staff): $42 - $89/hour**	**$25,000/Year** **$125,000 - Total**
5.	**MDRC** 16E. 34th Street, 19th Floor, New York, NY 10016 **Vendor Pricing Range (Staff): $66 - $149/hour**	**$25,000/Year** **$125,000 - Total**
6.	**Metis Associates, Inc.** 90 Broad Street, Suite 1200, New York, NY 10004 **Vendor Pricing Range (Staff): $35- $235/hour**	**$1,081,000/Year** **$5,405,000 - Total**
7.	**Research Works, Inc.** 292 Washington Avenue Extension, Suite 103, Albany, NY 12203 **Vendor Pricing Range (Staff): $27 - $107/hour**	**$25,000/Year** **$125,000 - Total**
8.	**Spez Co., Inc.** 325 West 86th Street, Suite 11B, New York, NY 10024 **Vendor Pricing Range (Staff): $29 - $158/hour**	**$25,000/Year** **$125,000 - Total**

Appendix B

	Vendor Name	Reason for Down-Select
1.	School Improvement Solutions	Vendor did not provide an adequate description of evaluation services, and there was insufficient evidence of effectiveness within a larger urban district such as New York City. Staffing resources was considered problematic as only three (3) were listed. Vendor will be allowed to re-submit to address concerns.
2.	DAH Consulting, Inc.	Vendor did not provide supporting documentation of effectiveness, a clear scope services, and the staff showed very little expertise in providing quality education evaluation services. Vendor appears relatively new to providing proposed services. Vendor will be allowed to re-submit to address proposal concerns.