

P. S. 206
The Horace Harding School
61-21 97th Place
Rego Park, New York 11374
(718) 592-0300
FAX (718) 271-7011

REGISTRATION DOCUMENTATION

Documents that are accepted to prove residency.....

- a) A residential utility bill (gas or electric) in the resident's name issued by Keyspan or Con Edison
- b) Documentation or letter on letterhead from a federal, state or local government agency, including the IRS, City Housing Authority, Human Resources Administration, The Administration for Children's Services (ACS), or an ACS subcontractor indicating the resident's name and address issued within the prior 60 days.
- c) A combination of any two of the following:
 - ...An original lease agreement, deed or mortgage statement for the residence
 - ...A current property tax bill for the residence
 - ...A water bill for the residence
 - ...Official payroll documentation from an employer issued within the past 60days such as a form submitted for tax withholding purposes or a payroll receipt.

ITEMS NOT ACCEPTABLE:

Telephone bills, cable bill, credit card bill, medical insurance card, driver's license
None of the documents listed in Item "C" above will suffice alone.

SUBLETTING OR SHARING:

If you are subletting an apartment or home, or if more than one family shares a living space and there is only one leaseholder or homeowner, you must present a notarized "Address Affidavit" signed both by the primary leaseholder as well as the parent affirming that the family is residing in this home, and must attach proof of address of the primary leaseholder as specified above.

PROOF OF BIRTH

1. Birth Certificate (original)
2. Baptismal certificate
3. Passport
4. Adoption Papers
5. Foster Care paper

IMMUNIZATION RECORD

CHILD Must be present at the time of registration

PLEASE NOTE:

If there is a question about a student's address or there is suspicion that a falsified address is used to register the student, the school will initiate an address verification investigation.