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New York City



Board of Education

EXCEPTIONS TO REGULATIONS FOR REIMBURSEMENT

I. EXCEPTION REQUEST

I hereby request an EXCEPTION to current regulations regarding:

II. APPROPRIATE SOPM CHAPTER/SECTION (If applicable)

III. JUSTIFICATION FOR YOUR REQUEST

IV. SIGNATURES AND APPROVALS

Print Your Name: _____

Your Signature: _____

Title: _____ Date: _____

Printed Name and Title of
Approving Officer

Signature of Approving Officer

Date: _____