

BUILDING UTILIZATION PLAN

INTRODUCTION

As described in greater detail in the attached Educational Impact Statement ("EIS"), the New York City Department of Education ("DOE") is proposing to open and co-locate Success Academy Charter School – New York 6 (84QTBD, "SA – New York 6"), a new charter school that will serve students in kindergarten through eighth grades at full scale, in building Q059 ("Q059"), located at 132-55 Ridgedale Street, Queens, NY 11413 in Community School District 29 ("District 29") beginning in the 2014-2015 school year.¹ Q059 currently houses I.S. 59 Springfield Gardens (29Q059, "I.S. 59"), an existing district middle school, and P.S. 176 Cambria Heights (29Q176, "P.S. 176"), an existing district elementary school that will serve grades four and five in Q059 for a three-year period starting in the 2013-2014 school year during construction of the school's addition. If this proposal is approved, SA - New York 6 will be co-located in Q059 with I.S. 59 and two grades of P.S. 176. Beginning in 2014-2015, SA – New York 6 will serve kindergarten and first-grade students. At full grade span in 2021-2022, SA – New York 6 will serve students in grades kindergarten through eight.

On April 17, 2013, the Panel for Educational Policy ("PEP") approved a proposal to temporarily re-site and co-locate two grade levels of P.S. 176 in building Q059 beginning in the 2013-2014 school year.² P.S. 176 is a zoned elementary school that currently serves students in kindergarten through third grade, and a pre-kindergarten program in building Q176, located at 120-45 235th Street, Queens, NY 11411, in District 29.³ Beginning in the 2013-2014 school year, P.S. 176 will temporarily serve grades four and five in Q059 for a three-year period during construction of its addition. The DOE plans to move P.S. 176's students to main building Q176 or the new permanent site adjacent to building Q176 after the 2015-2016 school year.

SA – New York 6 has submitted a preliminary application for charter authorization from the State University of New York Trustees ("SUNY") to serve students in kindergarten through fifth grades. Success Academy Charter Schools ("SACS") has also informed the DOE that it intends to apply to SUNY to expand its grade span to serve students in kindergarten through eighth grade, reaching full grade span in 2021-2022. The proposal to open and co-locate kindergarten through eighth grades of SA – New York 6 in Q059 described in the attached EIS is contingent upon SUNY's approval of SA – New York 6's application for charter authorization and for expansion. Only SUNY has the authority to approve or deny SA – New York 6's application for charter authorization and expansion. If SUNY does not approve SA – New York 6's charter application, this proposal will not be implemented. Should SUNY approve SA – New York 6's application for kindergarten through fifth grade, but deny the expansion, SA – New York 6 will only serve students in kindergarten through fifth grades in the building.⁴ For the purposes of this proposal, it is assumed that SUNY will approve SA – New York 6's application for charter authorization and expansion.

Pursuant to the New York State Charter Schools Act of 1998 (as amended May 2010), the following plan outlines the allocation of classrooms and administrative space between SA – New York 6, I.S. 59, and P.S. 176. It also includes a proposal for the collaborative usage of shared resources and spaces between SA – New York 6, I.S. 59, and P.S. 176, including but not limited to cafeterias, libraries, gymnasiums, and recreational areas which assures equitable access to such facilities. If a school's baseline allocation under the Citywide Instructional Footprint ("Footprint") declines, those rooms may be re-allocated to another co-located school. Information about the impact on building safety and security, proposed strategies for communication and collaborative decision-making between the co-located schools, and a description of the Shared Space Committee is also included. Please refer to the EIS, to which this plan is attached, for further information about the proposed co-location.

As described throughout this document, the final shared space schedule would be collaboratively finalized by the Building Council if the proposed co-location is approved by the PEP.

¹ A "co-location" means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, and cafeterias.

² The Educational Impact Statement for this proposal is available on the DOE Web site: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2012-2013/April2013Proposals.htm>.

³ A student's zoned school is determined by his or her home address. For more information about school zoning and admissions processes for zoned elementary schools, please visit the DOE Web site's School Search function at <http://schools.nyc.gov/schoolsearch>.

⁴ Should SUNY deny SA-New York 6's application or the subsequent expansion, the DOE may propose an alternate use of space in Q059 that involves a significant change in school utilization, which would be the subject of a separate EIS in accordance with Chancellor's Regulation A-190.

METHODOLOGY

The DOE has applied the DOE Instructional Footprint (“Footprint”)⁵ to all schools and/or programs outlined in this plan to allocate rooms in a fair manner, and have divided the remaining space equitably based on the proportion of the total students in the building enrolled by each school and/or program, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

JUSTIFICATION OF FEASIBILITY AND EQUITABILITY OF CLASSROOM AND ADMINSTRATIVE SPACE ALLOCATION

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of sections per grade, assuming class size will remain constant. The Borough Director of Space Planning then confirms both the baseline and current space allocation totals during a walk-through of the building, where he/she is accompanied by a school’s representative.

For elementary schools serving kindergarten through fifth grades (and for all pre-kindergarten programs), the Footprint assumes that classes are self-contained, meaning that each class remains in their homeroom throughout the day except for when they are scheduled for a cluster activity (i.e. art) or lunch, recess, etc. Further, this assumes that at those times the homeroom classroom remains empty. Therefore, the Footprint allocates one full-size classroom for each general education or integrated co-teaching (“ICT”) section and a full-size or half-size classroom to accommodate each self-contained special education section served by the school. In addition, schools serving kindergarten through fifth grades receive an allocation of cluster or specialty classrooms proportionate to the number of students enrolled. These classes can be used at the principal’s discretion for purposes such as art and/or music instruction, among other things.

At the elementary level, cluster classrooms are allocated as follows:

Enrollment	# of Cluster Rooms
1,251 and up	5
751-1,250	4
251-750	3
151-250	2
0-150	1

For grades six through twelve, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day.

The Footprint allocates the number of baseline full-size equivalent (“FSE”) rooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale.

Any space not allocated pursuant to the Footprint shall be allocated equitably among the co-located schools. In determining an equitable allocation, the DOE may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

⁵ The Footprint is a tool to be used by all stakeholders in the analysis and assessment of space usage in DOE buildings. Its purpose is to ensure that the space allocation plan for all schools is fair and equitable. In co-location agreements, the parameters outlined in the Footprint should serve as a guideline for making decisions about the allocation of space, while empowering building occupants to make decisions that best meet the needs of all students in the building. The DOE Footprint can be found at: http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011_FINAL.pdf

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to the school. Each principal, therefore, must make decisions about how and where students will be served within the space allocated to the school. The DOE, however, will provide support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and related services to students. Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

Allocation of Classrooms and Administrative Space

According to a walkthrough conducted by the Queens Director of Space Planning on November 20, 2012 and updated with a desk review on March 18, 2013, building Q059 has a total of 59 full-size rooms/spaces,⁶ 12 half-size rooms/spaces,⁷ and the equivalent of 4.0 full-size rooms of designed administrative office space. Building Q059 also contains a gymnasium, auditorium, cafeteria, and library. The below spaces are shared spaces or contain building services and will not be included in the allocation of space for an individual school:

- The nurse's office occupies one full-size room of designed administrative space.
- The custodian's office occupies one half-size room.
- The School Based Support Team ("SBST") occupies one half-size room.

Excluding the spaces outlined above, building Q059 has a total of: 59 full-size rooms/spaces, 10 half-size rooms/spaces, and the equivalent of 3.0 full-size designed administrative office space that can be allocated to schools.

Summary	FS	HS	QS	Designed Admin (FSE)
Building Grand TOTAL	59	12	0	4.0
SHARED SPACES or Building Services	0	2	0	1.0
Remaining Total to be Allocated	59	10	0	3.0

2013-2014 (CURRENT SCHOOL YEAR)

The table below summarizes the total enrollment and sections served at each school in 2013-2014.

School Name	Total Enrollment ⁸	General Education/Individualized Co-Teaching Sections	Self –Contained Sections
I.S. 59	557	20	3
P.S. 176	220	8	0

⁶ Full-size classrooms have an area of 500 square feet or more.

⁷ Half-size classrooms have an area of less than 500 square feet but greater than 239 square feet.

⁸ Enrollment figures are based on the 2013-2014 Budget Register Projections.

The table below summarizes I.S. 59's and P.S. 176's baseline and adjusted baseline footprint allocation and the current space allocation. The baseline allocation is based on the methodology described at the beginning of this document and the amount of space that each school is currently using. Although P.S. 176's baseline footprint requires 10 full-size rooms and two half-size rooms for instructional and resource purposes, and 2.5 FSE of administrative space, the DOE has adjusted P.S. 176's baseline allocations to reflect the current space allocation agreed upon by the Building Council in conjunction with the Office of Space Planning. This adjustment is made every year of P.S. 176's co-location in Q059 unless otherwise stated.

2013-2014		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Grand Total Current Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Designed Admin (FSE)
I.S. 59	Baseline Footprint Allocation	21.0	7.0	2.0	2.0	0.0	0.0	4.0	23.0	7.0	0.0	2.0
	Current Space Allocation	48.0	9.0	2.0	2.0	0.0	0.0	4.0	50.0	9.0	0.0	2.0
P.S. 176	Baseline Footprint Allocation	10.0	2.0	2.5	0.0	0.0	0.0	2.5	10.0	2.0	0.0	2.5
	Adjusted Baseline Allocation	9.0	0.0	1.0	0.0	1.0	0.0	1.5	9.0	1.0	0.0	1.0
	Current Space Allocation	9.0	0.0	1.0	0.0	1.0	0.0	1.5	9.0	1.0	0.0	1.0

In total:

- I.S. 59 is currently allocated 50 full-size rooms, 9 half-size rooms, and 2.0 FSE of designed administrative space. This allocation includes 27 full-size spaces, and 2 half-size spaces in excess of I.S. 59's baseline footprint.
- P.S. 176 is currently allocated 9 full-size rooms, 1 half-size room, and 1.0 FSE of designed administrative space.

As demonstrated in the table above, I.S. 59 is currently using classrooms in excess of its baseline footprint allocation.

The table below summarizes the available space within Q059 after I.S. 59 and P.S. 176 have received their baseline or adjusted baseline allocations.

2013-2014	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline and Adjusted Baseline Allocation	27	2	0	0

2014-2015 (FIRST YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, beginning in the 2014-2015 school year, SA – New York 6 will serve kindergarten and first-grade students in the Q059 building. The table below summarizes the total projected enrollment and projected number of sections served by each school in 2014-2015.

School Name	Projected Enrollment ^{9,10}	GE/ICT Sections ¹¹	SC Sections ¹²
I.S. 59	485 - 515	18	3
P.S. 176	210 - 230	8	0
SA - New York 6	150 - 210	6	0

After all schools have received their baseline or adjusted baseline allocation of rooms, the following number of rooms will remain unallocated:

2014-2015	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	20	1	0	0.0

The excess space will be allocated between I.S. 59, P.S. 176, and SA – New York 6 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and enrollment of the schools.

⁹ The projected enrollment for the 2014-2015 school year is based on the forward promotion of cohorts using the 2013-2014 Budget Register Projections. Projections for SA – Queens 1 are based on enrollment in the charter application.

¹⁰ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

¹¹ GE/ICT is General Education/Individualized Co-Teaching.

¹² SC is Self-Contained Special Education.

The table below summarizes the full 2014-2015 room allocation plan for I.S. 59, P.S. 176, and SA – New York 6 based on their baseline footprint and adjusted baseline footprint allocation, plus the excess space allocation.

2014-2015		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Design ed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
I.S. 59	Baseline Footprint Allocation	19.0	6.0	2.0	1.0	1.0	0.0	3.5	11.0	1.0	0.0	0.0	31.0	8.0	0.0	2.0
P.S. 176	Baseline Footprint Allocation	10.0	2.0	2.5	0.0	0.0	0.0	2.5	0.0	0.0	0.0	0.0	10.0	2.0	0.0	2.5
	Adjusted Baseline Allocation	9.0	0	1.0	0.0	1.0	0.0	1.5	5.0	0.0	0.0	0.0	14.0	1.0	0.0	1.0
SA - New York 6	Baseline Footprint Allocation	8.0	1.0	0.0	2.0	0.0	0.0	2.0	4.0	0.0	0.0	0.0	14.0	1.0	0.0	0.0

In total:

- I.S. 59 will be allocated 31 full-size rooms, 8 half-size rooms, and 2.0 FSE of designed administrative office space. This allocation includes 11 full-size rooms, and 1 half-size space in excess of I.S. 59's baseline footprint.
- P.S. 176 will be allocated 14 full-size rooms, 1 half-size room, and 1.0 FSE of designed administrative office space. This allocation includes 5 full-size rooms in excess of P.S. 176's adjusted baseline footprint.
- SA – New York 6 will be allocated 14 full-size rooms, and 1 half-size room. This allocation includes 4 full-size rooms in excess of SA – New York 6's baseline footprint.

The room change for the current school year 2013-2014 to the 2014-2015 school year is reflected below.

SCHOOL NAME	CURRENT 2013-2014 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2014-2015 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
I.S. 59	50.0	9.0	0.0	2.0	31.0	8.0	0.0	2.0	-19	-1	0	0
P.S. 176	9.0	1.0	0.0	1.0	14.0	1.0	0.0	1.0	+5	0	0	0
SA - New York 6	0.0	0.0	0.0	0.0	14.0	1.0	0.0	0.0	+14	+1	0	0

2015-2016 (SECOND YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – New York 6 will serve students in kindergarten through second grade in the 2015-2016 school year.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2015-2016.

2015-2016	Projected Enrollment ^{13,14}	GE/ICT Sections	SC Sections
I.S. 59	465 - 495	18	3
P.S. 176	210 - 230	8	0
SA - New York 6	180 - 250	9	0

After all schools have received their baseline or adjusted baseline allocation of rooms, the following number of rooms will remain unallocated:

2015-2016	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	15	1	0	0.0

¹³ The projected enrollment for the 2015-2016 school year is based on the forward promotion of cohorts using the 2013-2014 Budget Register Projections. Projections for SA – Queens 1 are based on enrollment in the charter application.

¹⁴ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The excess space will be allocated between I.S. 59, P.S. 176, and SA – New York 6 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and enrollment of the schools.

The table below summarizes the full 2015-2016 room allocation plan for I.S. 59, P.S. 176, and SA – New York 6 based on their baseline footprint and adjusted baseline footprint allocation, plus the excess space allocation. Although I.S. 59's baseline footprint requires 19 full-size rooms, 6 half-size rooms and 3.5 FSE of administrative space, the DOE has adjusted I.S. 59's baseline allocation due to building configuration. As a result, I.S. 59's adjusted baseline allocation is 21 full-size rooms, 4 half-size rooms for instruction, and 3.5 FSE of administrative space. This adjustment is made every year beginning in the 2015-2016 school year, unless otherwise stated.

2015-2016		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
I.S. 59	Baseline Footprint Allocation	19.0	6.0	3.5	0.0	0.0	0.0	3.5	0.0	0.0	0.0	0.0	19.0	6.0	0.0	3.5
	Adjusted Baseline Allocation	21.0	4.0	2.0	1.0	1.0	0.0	3.5	8.0	0.0	0.0	0.0	30.0	5.0	0.0	2.0
P.S. 176	Baseline Footprint Allocation	10.0	2.0	2.5	0.0	0.0	0.0	2.5	0.0	0.0	0.0	0.0	10.0	2.0	0.0	2.5
	Adjusted Baseline Allocation	9.0	0.0	1.0	0.0	1.0	0.0	1.5	4.0	0.0	0.0	0.0	13.0	1.0	0.0	1.0
SA - New York 6	Baseline Footprint Allocation	11.0	2.0	0.0	2.0	1.0	0.0	2.5	3.0	1.0	0.0	0.0	16.0	4.0	0.0	0.0

In total:

- I.S. 59 will be allocated 30 full-size rooms, 5 half-size rooms, and 2.0 FSE of designed administrative office space. This allocation includes 8 full-size rooms in excess of I.S. 59's adjusted baseline footprint.
- P.S. 176 will be allocated 13 full-size rooms, 1 half-size room, and 1.0 FSE of designed administrative office space. This allocation includes 4 full-size rooms in excess of P.S. 176's adjusted baseline footprint.
- SA – New York 6 will be allocated 16 full-size rooms, and 4 half-size rooms. This allocation includes 3 full-size rooms, and 1 half-size room in excess of SA – New York 6's baseline footprint.

The room change for the 2014-2015 school year to the 2015-2016 school year is reflected below.

SCHOOL NAME	PROPOSED 2014-2015 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2015-2016 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
I.S. 59	31.0	8.0	0.0	2.0	30.0	5.0	0.0	2.0	-1	-3	0	0
P.S. 176	14.0	1.0	0.0	1.0	13.0	1.0	0.0	1.0	-1	0	0	0
SA - New York 6	14.0	1.0	0.0	0.0	16.0	4.0	0.0	0.0	+2	+3	0	0

2016-2017 (THIRD YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – New York 6 will serve students in kindergarten through third grade in the 2016-2017 school year.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2016-2017. As discussed above, P.S. 176 will serve grades four and five in Q059 for a three-year period beginning in the 2013-2014 school year during construction of the school's addition. After the 2015-2016 school year, the DOE plans to re-site P.S. 176's students from building Q059 to main building Q176 or to the new permanent site adjacent to building Q176. Thus, if this proposal is approved, beginning in the 2016-2017 school year, Q059 will house only I.S. 59 and SA – New York 6.

2016-2017	Projected Enrollment ^{15,16}	GE/ICT Sections	SC Sections
I.S. 59	465 - 495	18	3
SA - New York 6	315 - 390	12	0

After all schools have received their baseline or adjusted baseline allocation of rooms, the following number of rooms will remain unallocated:

2016-2017	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	20	3	0	0.0

¹⁵ The projected enrollment for the 2016-2017 school year is based on the forward promotion of cohorts using the 2013-2014 Budget Register Projections. Projections for SA – Queens 1 are based on enrollment in the charter application.

¹⁶ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The excess space will be allocated between I.S. 59, and SA – New York 6 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and enrollment of the schools.

The table below summarizes the full 2016-2017 room allocation plan for I.S. 59 and SA – New York 6 based on their baseline footprint and adjusted baseline footprint allocation, plus the excess space allocation.

2016-2017		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
I.S. 59	Baseline Footprint Allocation	19.0	6.0	3.5	0.0	0.0	0.0	3.5	0.0	0.0	0.0	0.0	19.0	6.0	0.0	3.5
	Adjusted Baseline Allocation	21.0	4.0	2.0	1.0	1.0	0.0	3.5	12.0	0.0	0.0	0.0	34.0	5.0	0.0	2.0
SA - New York 6	Baseline Footprint Allocation	15.0	2.0	1.0	2.0	0.0	0.0	3.0	8.0	3.0	0.0	0.0	25.0	5.0	0.0	1.0

In total:

- I.S. 59 will be allocated 34 full-size rooms, 5 half-size rooms, and 2.0 FSE of designed administrative office space. This allocation includes 12 full-size rooms in excess of I.S. 59's adjusted baseline footprint.
- SA – New York 6 will be allocated 25 full-size rooms, 5 half-size rooms, and 1.0 FSE of designed administrative office space. This allocation includes 8 full-size rooms, and 3 half-size rooms in excess of SA – New York 6's baseline footprint.

The room change is reflected below for the 2015-2016 school year to the 2016-2017 school year.

SCHOOL NAME	PROPOSED 2015-2016 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2016-2017 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
I.S. 59	30.0	5.0	0.0	2.0	34.0	5.0	0.0	2.0	+4	0	0	0
P.S. 176	13.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	-13	-1	0	-1
SA - New York 6	16.0	4.0	0.0	0.0	25.0	5.0	0.0	1.0	+9	+1	0	+1

2017-2018 (FOURTH YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – New York 6 will serve students in kindergarten through fourth grade in the 2017-2018 school year.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2017-2018.

2017-2018	Projected Enrollment ^{17,18}	GE/ICT Sections	SC Sections
I.S. 59	465 - 495	18	3
SA - New York 6	390 - 480	15	0

After all schools have received their baseline or adjusted baseline allocation of rooms, the following number of rooms will remain unallocated:

2017-2018	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	17	2	0	0.0

The excess space will be allocated between I.S. 59 and SA – New York 6 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and enrollment of the schools.

¹⁷ The projected enrollment for the 2017-2018 school year is based on the forward promotion of cohorts using the 2013-2014 Budget Register Projections. Projections for SA – Queens 1 are based on enrollment in the charter application.

¹⁸ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2017-2018 room allocation plan for I.S. 59 and SA – New York 6 based on their baseline footprint and adjusted baseline footprint allocation, plus the excess space allocation.

2017-2018		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
I.S. 59	Baseline Footprint Allocation	19.0	6.0	3.5	0.0	0.0	0.0	3.5	0.0	0.0	0.0	0.0	19.0	6.0	0.0	3.5
	Adjusted Baseline Allocation	21.0	4.0	2.0	1.0	1.0	0.0	3.5	9.0	0.0	0.0	0.0	31.0	5.0	0.0	2.0
SA - New York 6	Baseline Footprint Allocation	18.0	2.0	1.0	2.0	1.0	0.0	3.5	8.0	2.0	0.0	0.0	28.0	5.0	0.0	1.0

In total:

- I.S. 59 will be allocated 31 full-size rooms, 5 half-size rooms, and 2.0 FSE of designed administrative office space. This allocation includes 9 full-size rooms in excess of I.S. 59’s adjusted baseline footprint.
- SA – New York 6 will be allocated 28 full-size rooms, 5 half-size rooms, and 1.0 FSE of designed administrative office space. This allocation includes 8 full-size rooms, and 2 half-size rooms in excess of SA – New York 6’s baseline footprint.

The room change is reflected below for the 2016-2017 school year to the 2017-2018 school year.

SCHOOL NAME	PROPOSED 2016-2017 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2017-2018 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
I.S. 59	34.0	5.0	0.0	2.0	31.0	5.0	0.0	2.0	-3	0	0	0
SA - New York 6	25.0	5.0	0.0	1.0	28.0	5.0	0.0	1.0	+3	0	0	0

2018-2019 (FIFTH YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – New York 6 will serve students in kindergarten through fifth grade in the 2018-2019 school year.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2018-2019.

2018-2019	Projected Enrollment^{19,20}	GE/ICT Sections	SC Sections
I.S. 59	465 - 495	18	3
SA - New York 6	465 - 570	18	0

After all schools have received their baseline or adjusted baseline allocation of rooms, the following number of rooms will remain unallocated:

2018-2019	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	14	1	0	0.0

The excess space will be allocated between I.S. 59 and SA – New York 6 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and enrollment of the schools.

¹⁹ The projected enrollment for the 2018-2019 school year is based on the forward promotion of cohorts using the 2013-2014 Budget Register Projections. Projections for SA – Queens 1 are based on enrollment in the charter application.

²⁰ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2018-2019 room allocation plan for I.S. 59 and SA – New York 6 based on their baseline footprint and adjusted baseline footprint allocation, plus the excess space allocation.

2018-2019		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
I.S. 59	Baseline Footprint Allocation	19.0	6.0	3.5	0.0	0.0	0.0	3.5	0.0	0.0	0.0	0.0	19.0	6.0	0.0	3.5
	Adjusted Baseline Allocation	21.0	4.0	2.0	1.0	1.0	0.0	3.5	7.0	0.0	0.0	0.0	29.0	5.0	0.0	2.0
SA - New York 6	Baseline Footprint Allocation	21.0	2.0	1.0	2.0	2.0	0.0	4.0	7.0	1.0	0.0	0.0	30.0	5.0	0.0	1.0

In total:

- I.S. 59 will be allocated 29 full-size rooms, 5 half-size rooms, and 2.0 FSE of designed administrative office space. This allocation includes 7 full-size rooms in excess of I.S. 59's adjusted baseline footprint.
- SA – New York 6 will be allocated 30 full-size rooms, 5 half-size rooms, and 1.0 FSE of designed administrative office space. This allocation includes 7 full-size rooms and 1 half-size room in excess of SA – New York 6's baseline footprint.

The room change is reflected below for the 2017-2018 school year to the 2018-2019 school year.

SCHOOL NAME	PROPOSED 2017-2018 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2018-2019 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
I.S. 59	31.0	5.0	0.0	2.0	29.0	5.0	0.0	2.0	-2	0	0	0.0
SA - New York 6	28.0	5.0	0.0	1.0	30.0	5.0	0.0	1.0	+2	0	0	0.0

2019-2020 (SIXTH YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – New York 6 will serve students in kindergarten through sixth grade in the 2019-2020 school year.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2019-2020.

2019-2020	Projected Enrollment^{21,22}	GE/ICT Sections	SC Sections
I.S. 59	465 - 495	18	3
SA - New York 6	540 - 660	21	0

After all schools have received their baseline or adjusted baseline allocation of rooms, the following number of rooms will remain unallocated:

2019-2020	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	10	2	0	0.0

The excess space will be allocated between I.S. 59 and SA – New York 6 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and enrollment of the schools.

²¹ The projected enrollment for the 2019-2020 school year is based on the forward promotion of cohorts using the 2013-2014 Budget Register Projections. Projections for SA – Queens 1 are based on enrollment in the charter application.

²² The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2019-2020 room allocation plan for I.S. 59 and SA – New York 6 based on their baseline footprint and adjusted baseline footprint allocation, plus the excess space allocation.

2019-2020		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
I.S. 59	Baseline Footprint Allocation	19.0	6.0	3.5	0.0	0.0	0.0	3.5	0.0	0.0	0.0	0.0	19.0	6.0	0.0	3.5
	Adjusted Baseline Allocation	21.0	4.0	2.0	1.0	1.0	0.0	3.5	5.0	0.0	0.0	0.0	27.0	5.0	0.0	2.0
SA - New York 6	Baseline Footprint Allocation	24.0	2.0	1.0	3.0	1.0	0.0	4.5	5.0	2.0	0.0	0.0	32.0	5.0	0.0	1.0

In total:

- I.S. 59 will be allocated 27 full-size rooms, 5 half-size rooms, and 2.0 FSE of designed administrative office space. This allocation includes 5 full-size rooms in excess of I.S. 59's adjusted baseline footprint.
- SA – New York 6 will be allocated 32 full-size rooms, 5 half-size rooms and 1.0 FSE of designed administrative office space. This allocation includes 5 full-size rooms, and 2 half-size rooms in excess of SA – New York 6's baseline footprint.

The room change is reflected below for the 2018-2019 school year to the 2019-2020 school year.

SCHOOL NAME	PROPOSED 2018-2019 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2019-2020 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full Size Rooms	Half-Size Rooms	Quarter Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half-Size Rooms	Quarter Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half-Size Rooms	Quarter Size Rooms	Designed Admin (FSE)
I.S. 59	29.0	5.0	0.0	2.0	27.0	5.0	0.0	2.0	-2	0	0	0
SA - New York 6	30.0	5.0	0.0	1.0	32.0	5.0	0.0	1.0	+2	0	0	0

2020-2021 (SEVENTH YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – New York 6 will serve students in kindergarten through seventh grade in the 2020-2021 school year.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2020-2021.

2020-2021	Projected Enrollment^{23,24}	GE/ICT Sections	SC Sections
I.S. 59	465 - 495	18	3
SA - New York 6	615 - 750	24	0

After all schools have received their baseline or adjusted baseline allocation of rooms, the following number of rooms will remain unallocated:

2020-2021	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	7	2	0	0.0

The excess space will be allocated between I.S. 59 and SA – New York 6 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and enrollment of the schools.

²³ The projected enrollment for the 2020-2021 school year is based on the forward promotion of cohorts using the 2013-2014 Budget Register Projections. Projections for SA – Queens 1 are based on enrollment in the charter application.

²⁴ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2020-2021 room allocation plan for I.S. 59 and SA – New York 6 based on their baseline footprint and adjusted baseline footprint allocation, plus the excess space allocation.

2020-2021		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
I.S. 59	Baseline Footprint Allocation	19.0	6.0	3.5	0.0	0.0	0.0	3.5	0.0	0.0	0.0	0.0	19.0	6.0	0.0	3.5
	Adjusted Baseline Allocation	21.0	4.0	2.0	1.0	1.0	0.0	3.5	3.0	0.0	0.0	0.0	25.0	5.0	0.0	2.0
SA - New York 6	Baseline Footprint Allocation	27.0	2.0	1.0	3.0	1.0	0.0	4.5	4.0	2.0	0.0	0.0	34.0	5.0	0.0	1.0

In total:

- I.S. 59 will be allocated 25 full-size rooms, 5 half-size rooms, and 2.0 FSE of designed administrative office space. This allocation includes 3 full-size rooms in excess of I.S. 59's adjusted baseline footprint.
- SA – New York 6 will be allocated 34 full-size rooms, 5 half-size rooms, and 1.0 FSE of designed administrative office space. This allocation includes 4 full-size rooms, and 2 half-size rooms in excess of SA – New York 6's baseline footprint.

The room change is reflected below for the 2019-2020 school year to the 2020-2021 school year.

SCHOOL NAME	PROPOSED 2019-2020 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2020-2021 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
I.S. 59	27.0	5.0	0.0	2.0	25.0	5.0	0.0	2.0	-2	0	0	0
SA - New York 6	32.0	5.0	0.0	1.0	34.0	5.0	0.0	1.0	+2	0	0	0

2021-2022 (EIGHTH AND FINAL YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – New York 6 will serve students in kindergarten through eighth grade in the 2021-2022 school year.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2021-2022.

2021-2022	Projected Enrollment^{25,26}	GE/ICT Sections	SC Sections
I.S. 59	465 - 495	18	3
SA - New York 6	690 - 840	27	0

Although SA – New York 6 reaches full grade span in the 2021-2022 school year, its enrollment will stabilize in the 2023-2024 school year, SA – New York 6 is planning to program its students in the same number of classes in the 2021-2022 and 2022-2023 school years as when it is at stable enrollment in 2023-2024. Therefore, the space allocation for the 2021-2022 school year described above will serve as the long-term space allocation plan for the schools in Q059.

After all schools have received their baseline or adjusted baseline allocation of rooms, the following number of rooms will remain unallocated:

2021-2022	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	4	1	0	0.0

The excess space will be allocated between I.S. 59 and SA – New York 6 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and enrollment of the schools.

²⁵ The projected enrollment for the 2021-2022 school year is based on the forward promotion of cohorts using the 2013-2014 Budget Register Projections. Projections for SA – Queens 1 are based on enrollment in the charter application.

²⁶ The DOE’s enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2021-2022 room allocation plan for I.S. 59 and SA – New York 6 based on their baseline footprint and adjusted baseline footprint allocation, plus the excess space allocation.

2021-2022		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
I.S. 59	Baseline Footprint Allocation	19.0	6.0	3.5	0.0	0.0	0.0	3.5	0.0	0.0	0.0	0.0	19.0	6.0	0.0	3.5
	Adjusted Baseline Allocation	21.0	4.0	2.0	1.0	1.0	0.0	3.5	2.0	0.0	0.0	0.0	24.0	5.0	0.0	2.0
SA - New York 6	Baseline Footprint Allocation	30.0	2.0	1.0	3.0	2.0	0.0	5.0	2.0	1.0	0.0	0.0	35.0	5.0	0.0	1.0

In total:

- I.S. 59 will be allocated 24 full-size rooms, 5 half-size rooms, and 2.0 FSE of designed administrative office space. This allocation includes 2 full-size spaces in excess of I.S. 59’s adjusted baseline footprint.
- SA – New York 6 will be allocated 35 full-size rooms, 5 half-size rooms, and 1.0 FSE of designed administrative office space. This allocation includes 2 full-size spaces, and 1 half-size space in excess of SA – New York 6’s baseline footprint.

The room change is reflected below for the 2020-2021 school year to the 2021-2022 school year.

SCHOOL NAME	PROPOSED 2020-2021 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2021-2022 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
I.S. 59	25.0	5.0	0.0	2.0	24.0	5.0	0.0	2.0	-1	0	0	0
SA - New York 6	34.0	5.0	0.0	1.0	35.0	5.0	0.0	1.0	+1	0	0	0

Shared Space Plan

A proposed shared space plan for the first year of proposed implementation, 2014-2015, is below. The following plan is based on the estimated duration of time each of the co-located schools will have in each of the shared spaces in building Q059. The final shared space schedule will be collaboratively drafted by the Building Council after the proposed co-location has been approved by the Panel for Education Policy.

JUSTIFICATION OF FEASIBILITY AND EQUITY OF PROPOSED SHARED SPACE PLAN

This proposed Shared Space Plan is based upon the population size and other relevant factors further described below for each co-located school. Although the DOE has proposed how the shared spaces in the building may be utilized, Building Councils are free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all special populations or groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement of the final Shared Space Plan collaboratively. (NOTE: The Building Council will revisit the shared space plan and its schedules on an annual basis to account for any changes in enrollment or programmatic needs. If conflicts emerge and progress is impaired, the Building Council will follow the dispute resolution procedures outlined in the Campus Policy Memo available at the following link: <http://schools.nyc.gov/community/campusgov>).

The below proposed schedule is based on projected enrollments for each co-located school, current and projected programming at each school, current lunch schedules for the existing schools in the building as described on the DOE School Food website,²⁷ the total capacity of each shared space, the grades served by each of the co-located schools, and the start and end times of the school day based on the Office of Pupil Transportation's bus schedule for a regular school day.²⁸ The DOE has assigned times in each of the shared spaces to the co-located organizations in Q059 proportional to their enrollments. In planning how I.S. 59, P.S. 176, and SA – New York 6 may use the shared spaces, the DOE has applied some or all of the factors described above to develop a proposed plan that allocates time in each shared space equitably. As noted, decisions regarding the use and allocation of shared spaces will be made collaboratively by all organizations through the Building Council.

Cafeteria:

- The total time allocated to each organization in the cafeteria is primarily based upon the projected enrollment of I.S. 59, P.S. 176, and SA – New York 6, the capacity of the cafeteria, and grade levels served. Each organization will be able to accommodate its students in the cafeteria within this proposed allocation of time.
- The cafeteria has the capacity to serve 450 students.
 - I.S. 59 will be scheduled for lunch from 10:35 a.m. to 12:35 p.m. and will receive two hours daily, or ten hours per week, to serve lunch.
 - P.S. 176 will be scheduled for lunch from 12:35 p.m. to 1:25 p.m. and will receive 50 minutes daily, or four hours and 10 minutes per week, to serve lunch.
 - SA – New York 6 will be scheduled for lunch from 1:25 p.m. to 2:10 p.m. and will receive 45 minutes daily, or three hours and 45 minutes per week, to serve lunch.
- The DOE notes that the schedule calls for each individual student to receive the same amount of time in the cafeteria during customary lunch hours, regardless of which school he or she attends. Thus, the DOE believes that this plan treats all schools equitably and comparably.
- With regard to breakfast, the DOE notes that traditionally not all students have opted to participate in the breakfast program at I.S. 59 or P.S. 176. However, the DOE has allocated time to I.S. 59, P.S. 176, and SA – New York 6 for breakfast based on their respective projected enrollments and school day expected start times.

²⁷ See DOE's Office of School Food website at: <http://www.opt-osfns.org/schoolfood/public1/default.aspx>

²⁸ See DOE's Office of Pupil Transportation website at: <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>

- I.S. 59 will be scheduled for breakfast from 7:00 a.m. to 8:10 a.m. and will receive one hour and 10 minutes daily, or five hours and 50 minutes per week, to serve breakfast.
- P.S. 176 will be scheduled for breakfast from 7:50 a.m. to 8:20 a.m. and will receive 30 minutes daily, or two hours and 30 minutes per week, to serve breakfast.
- SA – New York 6 will be scheduled for breakfast from 7:20 a.m. to 7:45 a.m. and will receive 25 minutes daily, or two hours and five minutes per week, to serve breakfast.
- The Building Council is free to deviate from the proposed 2014-2015 Shared Space Plan and may develop an alternative plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final Shared Space Plan collaboratively.

Gymnasium, Playground, Library, and Auditorium:

Gymnasium

- The DOE notes that the gymnasium is a shared space and that time in the gymnasium should be allocated based on the relative projected enrollment of each school.
- The gymnasium has the capacity to serve 260 students.
 - I.S. 59 will be allocated four hours daily, or twenty hours per week.
 - P.S. 176 will be allocated two hours on Mondays, Wednesdays, and Fridays, and one hour and 30 minutes on Tuesdays and Thursdays, or nine hours per week.
 - SA – New York 6 will be allocated one hour and 30 minutes daily or seven hours and 30 minutes per week.
- The Building Council is free to deviate from the proposed 2014-2015 Shared Space Plan and may develop an alternative plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final Shared Space Plan collaboratively.

Playground

- The DOE notes that the playground is a shared space and that time in the playground should be allocated based on the relative projected enrollment of each school.
 - I.S. 59 will be allocated three hours and 20 minutes daily, or 16 hours and 40 minutes per week.
 - P.S. 176 will be allocated one hour and 25 minutes daily, or seven hours and 5 minutes per week.
 - SA – New York 6 will be allocated one hour and 15 minutes daily or six hours and 15 minutes per week.
- The Building Council is free to deviate from the proposed 2014-2015 Shared Space Plan and may develop an alternative plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final Shared Space Plan collaboratively.

Library

- The DOE notes that the library is a shared space and that time in the library should be allocated based on the relative projected enrollment of each school.
 - I.S. 59 will be allocated three hours and 20 minutes daily or sixteen hours and 40 minutes per week.

- P.S. 176 will be allocated one hour and 25 minutes daily or seven hours and five minutes per week.
- SA – New York 6 will be allocated one hour and 15 minutes daily or six hours and 15 minutes per week.
- The Building Council is free to deviate from the proposed 2014-2015 Shared Space Plan and may develop an alternative plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final Shared Space Plan collaboratively.

Auditorium

- The DOE notes the auditorium is a shared space and that time in the auditorium should be allocated based on the relative projected enrollment of each school.
- The auditorium has the capacity to serve 506 students.
 - I.S. 59 will be allocated six hours on Mondays, Wednesdays, and Fridays, and three hours on Thursdays, or 21 hours per week.
 - P.S. 176 will be allocated six hours on Tuesdays, three hours on Thursdays, or nine hours per week.
 - SA – New York 6 will be allocated one hour and 30 minutes daily, or seven hours and 30 minutes per week.
- The Building Council is free to deviate from the proposed 2014-2015 Shared Space Plan and may develop an alternative plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final Shared Space Plan collaboratively.

After School Programs

- The DOE notes that currently the shared spaces are used during after-school hours by community based organizations and Q059's athletic teams. The Building Council should allocate this space as needed for after-school programs. The Building Council is empowered to make additional and alternative allocations, as with all shared space plan times.
- The proposed schedule below does not allocate time past 3:30 p.m. in order to facilitate future as-needed scheduling by schools.
- As noted in this BUP, the Building Council will address any requests to use all shared spaces after school hours and will resolve all conflicts. The Building Council is free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final Shared Space Plan collaboratively. This agreement could result in the current schools in the building changing their use of the shared space once SA – New York 6 is co-located in the building.

Based on the Office of Pupil Transportation's bus schedules for the earliest start and latest end of the school day, I.S. 59's school day will run from approximately 8:00 a.m. to 3:00 p.m., and P.S. 176's school day will run from approximately 8:00 a.m. to 3:00 p.m. Since SA – New York 6 is a Success Academy Charter school, its school day will run from approximately 7:45 a.m. to 4:30 p.m.

Based on the schedule below and the explanations provided above, the DOE believes that the proposed Shared Space Plan is feasible and that each school is being treated equitably and comparably in its ability to use all the shared spaces in the building.

SHARED SPACE SCHEDULE

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Cafeteria (Capacity: 450)	<u>Breakfast:</u> I.S. 59 7:00am-8:10am P.S. 176 7:50am-8:20am SA – New York 6 7:20am-7:45am <u>Lunch:</u> I.S. 59 10:35am-12:35pm P.S. 176 12:35pm-1:25pm SA – New York 6 1:25pm-2:10pm	<u>Breakfast:</u> I.S. 59 7:00am-8:10am P.S. 176 7:50am-8:20am SA – New York 6 7:20am-7:45am <u>Lunch:</u> I.S. 59 10:35am-12:35pm P.S. 176 12:35pm-1:25pm SA – New York 6 1:25pm-2:10pm	<u>Breakfast:</u> I.S. 59 7:00am-8:10am P.S. 176 7:50am-8:20am SA – New York 6 7:20am-7:45am <u>Lunch:</u> I.S. 59 10:35am-12:35pm P.S. 176 12:35pm-1:25pm SA – New York 6 1:25pm-2:10pm	<u>Breakfast:</u> I.S. 59 7:00am-8:10am P.S. 176 7:50am-8:20am SA – New York 6 7:20am-7:45am <u>Lunch:</u> I.S. 59 10:35am-12:35pm P.S. 176 12:35pm-1:25pm SA – New York 6 1:25pm-2:10pm	<u>Breakfast:</u> I.S. 59 7:00am-8:10am P.S. 176 7:50am-8:20am SA – New York 6 7:20am-7:45am <u>Lunch:</u> I.S. 59 10:35am-12:35pm P.S. 176 12:35pm-1:25pm SA – New York 6 1:25pm-2:10pm
Gymnasium (Capacity: 260)	I.S. 59 10:00am-2:00pm P.S. 176 8:00am-10:00am SA – New York 6 2:00pm-3:30pm	I.S. 59 10:00am-2:00pm P.S. 176 8:30am-10:00am SA – New York 6 2:00pm-3:30pm	I.S. 59 10:00am-2:00pm P.S. 176 8:00am-10:00am SA – New York 6 2:00pm-3:30pm	I.S. 59 10:00am-2:00pm P.S. 176 8:30am-10:00am SA – New York 6 2:00pm-3:30pm	I.S. 59 10:00am-2:00pm P.S. 176 8:00am-10:00am SA – New York 6 2:00pm-3:30pm
Playground (Capacity: N/A)	I.S. 59 8:30am-10:40am 1:20pm-2:30pm P.S. 176 10:40am-12:05am SA – New York 6 12:05pm-1:20pm				

<p>Library (Capacity: N/A)</p>	<p>I.S. 59 9:00am-12:20pm P.S. 176 1:35pm-3:00pm SA – New York 6 12:20pm-1:35pm</p>	<p>I.S. 59 9:00am-12:20pm P.S. 176 1:35pm-3:00pm SA – New York 6 12:20pm-1:35pm</p>			
<p>Auditorium (Capacity: 506)</p>	<p>I.S. 59 9:00am-3:00pm SA – New York 6 8:00am-9:00am 3:00pm-3:30pm</p>	<p>P.S. 176 9:00am-3:00pm SA – New York 6 8:00am-9:00am 3:00pm-3:30pm</p>	<p>I.S. 59 9:00am-3:00pm SA – New York 6 8:00am-9:00am 3:00pm-3:30pm</p>	<p>I.S. 59 9:00am-12:00pm P.S. 176 12:00pm-3:00pm SA – New York 6 8:00am-9:00am 3:00pm-3:30pm</p>	<p>I.S. 59 9:00am-3:00pm SA – New York 6 8:00am-9:00am 3:00pm-3:30pm</p>

Building Safety and Security

Pursuant to Chancellor’s Regulation A-414 every school/campus must have a School Safety Committee. The committee plays an essential role in the establishment of safety procedures, the communication of expectations and responsibilities of students and staff, and the design of prevention and intervention strategies and programs specific to the needs of the school. The committee is comprised of various members of the school community, including Principal(s); designee of all other programs operating within the building; UFT Chapter Leader; Custodial Engineer/designee; and In-house School Safety Agent Level III. The committee is responsible for addressing safety matters on an ongoing basis and making appropriate recommendations to the Principal(s) when it identifies the need for additional security measures, intervention, training, etc.

The committee is also responsible for developing a comprehensive School Safety Plan which defines the normal operations of the site and what procedures are in place in the event of an emergency. The plan must be consistent with the Citywide prescribed safety plan shell. Each program operating within a school must enter program specific information in the School Safety Plan. Safety plans are updated annually by the School Safety Committee in order to meet changing security needs, changes in organization and building conditions and other factors. In addition, the committee recommends changes in the safety plan at any other time when it is necessary to address security concerns.

Consistent with the process described above, the leaders/designees of I.S. 59, P.S. 176, and SA – New York 6 will be part of the Q059 School Safety Committee. As a member of the School Safety Committee, the leaders/designees of I.S. 59, P.S. 176, and SA – New York 6 will participate in the development of the building’s Safety Plan and ensure that any security related issues or needs which may arise with respect to the co-location of SA – New York 6 will be addressed on an ongoing basis. Moreover, the Safety Plan for the Q059 school building will be modified as appropriate to meet any changing security needs associated with the co-location. All schools will enter information in the School Safety Plan to ensure the safe operation of the school building.

Each school building must also establish a Building Response Team (“BRT”) that will consist of trained staff members from each of the campus’ schools, and which is activated when emergencies or large building-wide events occur. The members of this team must be identified and listed in the School Safety Plan.

The completed Safety Plan for the Q059 school building will be submitted to the Borough Safety Directors of the Office of School and Youth Development for approval. If changes or modifications are necessary, the School Safety Committee will be advised. Once the School’s Safety Plan is approved, it will be submitted to the NYPD for final approval and certification by the NYPD.

Proposed Communications Strategy

As per the Campus Policy Memo 2011,²⁹ co-located schools on campuses must actively participate in a Building Council ("BC"), which is a campus structure for administrative decision-making for issues impacting all schools in the building. Only principals and charter leaders serve on the BC. The BC shall meet at least once a month to discuss and resolve issues related to the smooth daily operation of all schools in the building and the safety of the students they serve. The BC principals and charter school leaders, where applicable, communicate their decisions campus-wide to staff, students and parents, especially for issues of safety, shared space, campus schedules, split-staff agreements, and extended facility use.

A Shared Space Committee ("SSC") shall be established at campuses where charters are co-located in a public school building with one or more non-charter schools or District 75 schools by the principals of the schools, as set forth in Chancellor's Regulation A-190. With respect to charter co-locations approved after May 28, 2010, the effective date of the Amended Charter School Act, the SSC is to review the implementation of the Building Utilization Plan (BUP) once it has been approved by the PEP. With respect to charter schools that were approved to be located or co-located in a public school building prior to the effective date of the Amended Charter School Act, the SSC shall review implementation of the current building space plans in place at those buildings. The SSC will meet minimally four times per year.

The SSC will be comprised of the principal, a teacher, and a parent of each co-located school. With respect to a non-charter school's teacher and parent members, such SSC members shall be selected by the corresponding constituent member of the SLT of the school. Charter school leaders will work with their constituencies to select the parent and teacher representing that school. SSC agendas and minutes shall be shared with the BC. SSC members may be asked to communicate with their constituencies about the BUP and its campus implementation.

²⁹ Campus Policy Memo 2011 is available at <http://schools.nyc.gov/community/campusgov>, under "Key Documents".