

REVISED BUILDING UTILIZATION PLAN

INTRODUCTION

As described in greater detail in the attached Educational Impact Statement (“EIS”), the New York City Department of Education (“DOE”) is proposing to extend the co-location of Children’s Aid College Prep Charter School (84X124, “CACPCS”) in building X193, located at 1919 Prospect Avenue, Bronx, New York 10457, in Community School District 12 (“District 12”), and to reconfigure the grades served by CACPCS in X193. CACPCS is an existing public charter school, currently serving grades kindergarten through two in X193. If this proposal is approved by the Panel for Educational Policy (“PEP”), CACPCS will be co-located in building X193 indefinitely with P.S. 211 (12X211, “P.S. 211”), an existing school serving students in kindergarten through eighth grades and offering a full-day pre-kindergarten program; and I.S. 318 The School of Mathematics, Science & Technology through the Arts (12X318, “I.S. 318”), an existing middle school serving students in sixth through eighth grades. A “co-location” means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, libraries, and cafeterias.

On December 1, 2011, the DOE issued an EIS (the “December 1 EIS”) and a Building Utilization Plan (the “December 1 BUP”) describing a proposal to temporarily co-locate grades kindergarten through third of CACPCS, in building X193 for a three-year period beginning in the 2012-2013 school year.¹ On January 18, 2012, the PEP approved the co-location proposal as described in the December 1 EIS and the December 1 BUP.

As described in more detail in the accompanying EIS, CACPCS (which is currently authorized to serve grades kindergarten through five) has since advised that it plans to apply to its charter authorizer, the State University of New York Trustees (“SUNY”), to revise its charter to expand to serve middle school grades, and to increase the number of students it serves in its elementary grades. For the purpose of this proposal, it is assumed that SUNY will approve CACPCS application for charter renewal and grade expansion. In addition, Children’s Aid Society, the community-based organization (“CBO”) that manages CACPCS, has advised the DOE that its original plan to move all of CACPCS’s grades into private space following the 2014-2015 school year has changed. CACPCS does not expect to be able to move into its private space until the start of the 2016-2017 school year. Furthermore, the private space will only have the capacity to serve some, but not all, of CACPCS anticipated grades.

Thus, the DOE proposes that certain grade levels of CACPCS remain long-term in the X193 building. In other words, CACPCS will continue to serve some of its grade levels in X193, and other grade levels in its private facility beginning in the 2016-2017 school year.

If this proposal is approved, CACPCS will scale up in X193 to serve students in grades kindergarten through three in the 2014-2015 school year, as stated in the December 1 EIS. As the school scales up, some of the elementary grades will gradually move to private space, as indicated below. In the 2019-2020 school year, when CACPCS is serving students in grades kindergarten through eight, grades five through eight will be located in the X193 building, and grades kindergarten through four will be located in private space. Thus, this EIS proposes to change both the duration of the co-location (so that CACPCS can remain in the building indefinitely, beyond 2014-2015) and the grades of CACPCS that will be co-located with P.S. 211 and I.S. 318 (grades five through eight, rather than kindergarten through three).

This revised BUP reflects current space allocations in X193 as agreed upon by the Building Council, which is comprised of the principals of P.S. 211, I.S. 318, and CACP. On June 7, 2013, the Bronx Director of Space Planning in the Office of Space Planning met with the X193 Building Council, to discuss the allocations of space for the respective organizations for the 2013-2014 school year, and the Building Council collaboratively determined to allocate space differently than the allocation set forth in the December 1 BUP.

This revised BUP also differs from the original December 1 BUP in that it:

- includes updated enrollment and section count information for the 2013-2014 and 2014-2015 school years
- includes updated administrative space allocations for P.S. 211 and I.S. 318 consistent with the methodology discussed in the following section
- reflects the conversion of two half-size rooms to the equivalent of 1.0 full-size administrative spaces
- reflects the conversion of 41 quarter-size spaces to storage rooms, and removes them from the count of rooms to be allocated to schools
- reflects that Children’s Aid Society was allocated four full size rooms in the 2012-2013 school year to offer a Universal Pre-Kindergarten program

¹ The December 1 EIS and BUP are available at <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2011-2012/Jan2012Proposals>. Children’s Aid College Prep Charter School was formally known as Children’s Aid Society Charter School.

Pursuant to the New York State Charter Schools Act of 1998 (as amended May 2010), the following plan outlines the proposed allocation of classrooms and administrative space among P.S. 211, I.S. 318, and CACPCS. It also includes a proposal for the collaborative usage of shared resources and spaces among P.S. 211, I.S. 318, and CACPCS, including, but not limited to, building X193's cafeteria, library, gymnasium, and auditorium, which assures equitable access to such facilities. Information about the impact on building safety and security, proposed strategies for communication and collaborative decision-making among the co-located schools, and a description of the Shared Space Committee is also included in this document. Please refer to the EIS, to which this plan is attached, for further information about the proposed co-location.

The final shared space schedule will be collaboratively finalized by the Building Council if the proposed co-location extension and grade reconfiguration is approved by the PEP.

METHODOLOGY

We have applied the DOE Instructional Footprint (the "Footprint") to all schools and/or programs outlined in this plan to allocate rooms in an unbiased manner, and have divided the remaining space equitably based on the proportion of the total students in the building enrolled by each school and/or program, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.²

JUSTIFICATION OF FEASIBILITY AND EQUITY OF CLASSROOM AND ADMINISTRATIVE SPACE ALLOCATIONS

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class size a school has programmed and is confirmed by a walk-through of the building by the Borough Director of Space Planning and the school's principal.

For elementary schools serving grades kindergarten through five (and for all pre-kindergarten programs), the Footprint assumes that classes are self-contained. Therefore, the Footprint allocates one full-size³ room for each general education ("GE") or Integrated Co-Teaching ("ICT") section and a full-size or half-size⁴ room to accommodate each Self-Contained ("SC") special education section served by the school. In addition to these rooms, schools serving grades kindergarten through five receive an allocation of cluster or specialty rooms proportionate to the number of students enrolled. These spaces can be used at the principal's discretion for purposes such as art and/or music instruction, among other things.

At the elementary level, cluster or specialty classrooms are allocated as follows:

Enrollment	Number of Cluster Rooms
1,251 and up	5
751-1,250	4
251-750	3
151-250	2
0-150	1

For grades six through twelve the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint allocates one full-size classroom for each GE or Integrated ICT section and a full-size or half-size classroom to accommodate each self-contained special education section served by the school. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day. The Footprint allocates the number of baseline full-size equivalent ("FSE") classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale.

² The Footprint is a tool to be used by all stakeholders in the analysis and assessment of space usage in DOE buildings. Its purpose is to ensure that the space allocation plan for all schools is fair and equitable. In co-location agreements, the parameters outlined in the Footprint should serve as a guideline for making decisions about the allocation of space, while empowering building occupants to make decisions that best meet the needs of all students in the building. Please refer to the following DOE Web site to access the Footprint: http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011_FINAL.pdf.

³ Full-size rooms have an area of 500 square feet or more.

⁴ Half-size rooms have an area of less than 500 square feet but greater than 239 square feet.

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to the school. Each principal, therefore, must make decisions about how and where students will be served within the space allocated to the school. The DOE, however, will provide support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and related services to students. Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

Allocation of Classrooms and Administrative Space

According to a building walk-through and survey performed on September 19, 2011 and an updated desk review on August 22, 2013 by the Bronx Director of Space Planning, building X193 has a total of 71 full-size ("FS") rooms,⁵ 14 half-size ("HS") rooms,⁶ 14 quarter-size ("QS") rooms,⁷ and 6.5 full-size equivalent ("FSE") rooms of designed administrative space. Building X193 also has a cafeteria, a gymnasium, an auditorium, and a library, all of which are shared spaces. The below spaces are shared spaces or contain building services and will not be included in the allocation of space for an individual school:

- School Safety occupies 1 quarter-size room.
- The nurse's office occupies 1.0 FSE room of designed administrative space and 1 half-size room.
- The custodian's office occupies 1 half-size room.
- The universal pre-kindergarten program run by CBO Children's Aid Society occupies 4 full-size rooms.

Excluding the spaces outlined above, building X193 has a total of 68 full-size rooms, 12 half-size rooms, 12 quarter-size rooms, and 5.5 FSE rooms of designed administrative/office space remaining that can be allocated to schools once the co-location is in effect, as shown in the table below:

Summary	FS	HS	QS	Designed Admin (FSE)
Building Grand TOTAL	71	14	14	6.50
SHARED SPACES or Building Services	4	2	1	1.00
Remaining Total to be Allocated	67	12	13	5.50

⁵ Full-size classrooms have an area of 500 square feet or more.

⁶ Half-size classrooms have an area of less than 500 square feet but greater than 239 square feet.

2013-2014 (CURRENT SCHOOL YEAR):

The table below summarizes the total enrollment and sections served at each school currently in building X193 in the 2013-2014 school year.

School	Grade Span	Projected Enrollment ⁸	GE/ICT Sections	SC Sections
P.S. 211 ⁹	K-8	551	23	6
I.S. 318	6-8	381	16	2
CACPCS	K-2	208	9	0

The table below summarizes P.S. 211's, I.S. 318's, and CACPCS's baseline and/or adjusted baseline footprint allocations, which are based on the methodology described at the beginning of this document, and the amount of space that each school is currently using.

⁸ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

⁹ Total enrollment and sections at P.S. 211 in 2013-2014 and beyond include pre-kindergarten enrollment and sections.

2013-2014		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Grand Total Current Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Designed Admin (FSE)
P.S. 211	Baseline Footprint Allocation	26	8	3.50	0	0	2	4.00	26	8	2	3.50
	Adjusted Baseline Allocation	28	6	3.50	0	0	2	4.00	28	6	2	3.50
	Current Space Allocation	33	6	3.50	0	0	7	5.25	33	6	7	3.50
I.S. 318	Baseline Footprint Allocation	17	4	1.00	1	2	0	3.00	18	6	0	1.00
	Adjusted Baseline Allocation	19	2	1.00	1	2	0	3.00	20	4	0	1.00
	Current Space Allocation	23	2	1.00	1	2	2	3.50	24	4	2	1.00
CACPCS	Baseline Footprint Allocation	11	1	1.00	0	1	2	2.00	11	2	2	1.00
	Current Space Allocation	10	1	1.00	0	1	4	2.50	10	2	4	1.00

P.S. 211's baseline allocation has been adjusted for the following reasons:

- P.S. 211 has been allocated two additional full-size rooms in lieu of two half-size rooms due to the limited number of half-size rooms suitable for instruction.
- Additionally, P.S. 211's adjusted baseline footprint allocation includes one full-size dance room, which is currently being used exclusively by P.S. 211 to support its Ballroom Dancing program. The dance room will continue to be part of P.S. 211's adjusted baseline footprint allocation throughout the period of this proposal.

I.S. 318's baseline allocation has been adjusted for the following reasons:

- I.S. 318 has been allocated two additional full-size rooms in lieu of two half-size rooms due to the limited number of half-size rooms suitable for instruction.

CACPCS is currently allocated 1 full-size room under, and 2 quarter-size rooms in excess of, its adjusted baseline footprint allocation, meaning that CACPCS is currently allocated a total 0.5 FSE rooms under its baseline footprint allocation. As described above, this allocation was agreed to by the Building Council, which includes the principal of CACPCS. CACPCS believes that it can effectively deliver instruction within the space it has been allocated.

In total:

- P.S. 211 is currently allocated 33 full-size rooms, 6 half-size rooms, 7 quarter-size rooms and 3.50 FSE rooms of designed administrative space. As demonstrated in the table above, P.S. 211 is currently using 5 full-size rooms and 5 quarter-size rooms in excess of its adjusted baseline footprint allocation.

- I.S. 318 is currently allocated 24 full-size rooms, 4 half-size rooms, 2 quarter-size rooms and 1.0 FSE room of designed administrative space. As demonstrated in the table above, I.S. 318 is currently using 4 full-size rooms and 2 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- CACPCS is currently allocated 10 full-size rooms, 2 half-size rooms, 4 quarter-size rooms and 1.0 FSE room of designed administrative space. As demonstrated in the table above, CACPCS is currently allocated 1 full-size room under and 2 quarter-size rooms in excess of its baseline footprint allocation, meaning that CACPCS is currently allocated a total 0.5 FSE rooms under its baseline footprint allocation. As described above, this allocation was agreed to by the Building Council, which includes the principal of CACPCS.

The changes between the space allocation in the December 1 BUP and the revised space allocation for the 2013-2014 school year are reflected below:

ROOM CHANGE (+/-)	December 1 BUP 2013-2014 GRAND TOTAL SPACE ALLOCATIONS				Revised BUP 2013-2014 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-size Rooms	Half-size Rooms	Quarter-size Rooms	Designed Admin (FSE)	Full-size Rooms	Half-size Rooms	Quarter-size Rooms	Designed Admin (FSE)	Full-size Rooms	Half-size Rooms	Quarter-size Rooms	Designed Admin (FSE)
P.S. 211	40	8	25	2.5	33	6	7	3.5	-7	-2	-18	+1.0
I.S. 318	23	7	10	3.0	24	4	2	1.0	+1	-3	-8	-2.0
CACPCS	8	0	11	0	10	2	4	1.0	+2	+2	-7	+1.0

The table below summarizes the available space within the X193 building after P.S. 211, I.S. 318, and CACPCS have all received their respective adjusted baseline allocations per the Footprint in 2013-2014.

2013-2014	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	9	0	9	0

2014-2015 (FIRST YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, in the 2014-2015 school year, CACPCS will serve students in grades kindergarten through three in X193.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2014-2015.

School	Grade Span	Projected Enrollment ¹⁰	GE/ICT Sections	SC Sections
P.S. 211	K-8	496 – 586	23	6
I.S. 318	6-8	390 – 420	16	2
CACPCS	K-3	235 – 300	11	0

¹⁰ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

After P.S. 211, I.S. 318, and CACPCS have received their respective baseline or adjusted baseline footprint allocation of rooms, the following number of rooms will remain unallocated:

2014-2015	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	4	0	7	0

The excess space will be allocated among P.S. 211, I.S. 318, and CACPCS based upon relative enrollment and the physical location of available space in relation to each school within the building.

The table below summarizes the full 2014-2015 room allocation plan for P.S. 211, I.S. 318, and CACPCS based on their adjusted baseline Footprint allocations, plus excess space allocations.

2014-2015		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
P.S. 211	Baseline Footprint Allocation	26	8	3.5	0	0	2	4.00	0	0	0	0	26	8	2	3.50
	Adjusted Baseline Allocation	29	5	3.5	0	0	2	4.00	2	0	5	0	31	5	7	3.50
I.S. 318	Baseline Footprint Allocation	17	4	1.0	1	2	0	3.00	0	0	0	0	18	6	0	1.00
	Adjusted Baseline Allocation	19	2	1.0	1	2	0	3.00	2	0	2	0	22	4	2	1.00
CACPCS	Baseline Footprint Allocation	14	2	1.0	0	1	4	2.50	0	0	0	0	14	3	4	1.00

P.S. 211's baseline allocation has been adjusted for the following reasons:

- P.S. 211 has been allocated three additional full-size rooms in lieu of three half-size rooms due to the limited number of half-size rooms suitable for instruction.

- Additionally, P.S. 211's adjusted baseline footprint allocation includes one full-size dance room, which is currently being used exclusively by P.S. 211 to support its Ballroom Dancing program. The dance room will continue to be part of P.S. 211's adjusted baseline footprint allocation throughout the period of this proposal.

I.S. 318's baseline allocation has been adjusted for the following reasons:

- I.S. 318 has been allocated two additional full-size rooms in lieu of two half-size rooms due to the limited number of half-size rooms suitable for instruction.

In total:

- P.S. 211 will be allocated 31 full-size rooms, 5 half-size rooms, 7 quarter-size rooms, and 3.5 FSE rooms of designed administrative space. This allocation includes 2 full-size rooms, and 5 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- I.S. 318 will be allocated 22 full-size rooms, 4 half-size rooms, 2 quarter-size rooms, and 1.0 FSE rooms of designed administrative space. This allocation includes 2 full-size rooms and 2 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- CAS will be allocated 14 full-size rooms, 3 half-size rooms, 4 quarter-size rooms, and 1.0 FSE rooms of designed administrative space.

The changes between the space allocation in the December 1 BUP and the revised space allocation for the 2014-2015 school year are reflected below:

ROOM CHANGE (+/-)	DECEMBER 1 BUP 2014-2015 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2014-2015 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
P.S. 211	35	8	23	2.5	31	5	7	3.5	-4	-3	-16	0.0
I.S. 318	21	7	9	3.0	22	4	2	1.0	+1	-3	-7	-2.0
CACPCS	15	0	14	0.0	14	3	4	1.0	-1	+3	-10	+1.0

The room change is reflected below for the 2013-2014 school year to the 2014-2015 school year.

ROOM CHANGE (+/-)	CURRENT 2013-2014 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2014-2015 GRAND TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
P.S. 211	33	6	7.	3.5	31	5	7	3.5	-2	-1	0	0
I.S. 318	24	4	2	1.0	22	4	2	1.0	-2	0	0	0
CACPCS	10	2	4	1.0	14	3	4	1.0	+4	+1	0	0

2015-2016 (SECOND YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, in 2015-2016 CACPCS will serve students in grades kindergarten through four in X193.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2015-2016.

School	Grade Span	Projected Enrollment ¹¹	GE/ICT Sections	SC Sections
P.S. 211	K-8	511 – 611	23	6
I.S. 318	6-8	405 – 435	16	2
CACPCS	K-4	280 – 355	13	0

After P.S. 211, I.S. 318, and CACPCS have received their respective baseline or adjusted baseline footprint allocation of rooms, the following number of rooms will remain unallocated:

2015-2016	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	4	0	7	0

The excess space will be allocated among P.S. 211, I.S. 318, and CACPCS based upon relative enrollment and the physical location of available space in relation to each school within the building.

¹¹ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2015-2016 room allocation plan for P.S. 211, I.S. 318, and CACPCS based on their adjusted baseline Footprint allocations, plus excess space allocations.

2015-2016		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
P.S. 211	Baseline Footprint Allocation	26	8	3.5	0	0	2	4.00	0	0	0	0	26	8	2	3.50
	Adjusted Baseline Allocation	29	5	3.5	0	0	2	4.00	2	0	5	0	31	5	7	3.50
I.S. 318	Baseline Footprint Allocation	17	4	1.0	1	2	0	3.00	0	0	0	0	18	6	0	1.00
	Adjusted Baseline Allocation	19	2	1.0	1	2	0	3.00	2	0	2	0	22	4	2	1.00
CACPCS	Baseline Footprint Allocation	16	2	1.0	0	1	4	2.50	0	0	0	0	16	3	4	1.00
	Adjusted Baseline Allocation	14	2	1.0	0	1	4	2.50	0	0	0	0	14	3	4	1.00

P.S. 211's baseline allocation has been adjusted for the following reasons:

- P.S. 211 has been allocated three additional full-size rooms in lieu of three half-size rooms due to the limited number of half-size rooms suitable for instruction.
- Additionally, P.S. 211's adjusted baseline footprint allocation includes one full-size dance room, which is currently being used exclusively by P.S. 211 to support its Ballroom Dancing program. The dance room will continue to be part of P.S. 211's adjusted baseline footprint allocation throughout the period of this proposal.

I.S. 318's baseline allocation has been adjusted for the following reasons:

- I.S. 318 has been allocated two additional full-size rooms in lieu of two half-size rooms due to the limited number of half-size rooms suitable for instruction.

CACPCS' baseline allocation has been adjusted for the following reasons:

- In the 2015-2016 school year, CACPCS will serve five grade levels in X193 instead of the four grade levels it will serve at scale in X193. In only this year, CACPCS' baseline footprint allocation has been adjusted to reflect that it will receive two full-size rooms less than its baseline allocation in 2015-2016, which means that it will not receive certain cluster rooms that it would otherwise receive at Footprint. The Building Council has collaboratively agreed to this allocation to address the configuration of rooms in the building and to minimize the disruption in re-allocating space for one year. CACPCS believes, however, that it can adequately operate within the space allocated in this BUP in 2015-

2016 because some cluster instruction may take place in shared spaces. Furthermore, CACPCS uses different space programming assumptions than the Footprint and believes it has the ability to continue to effectively deliver instruction in the space allocated by this BUP.

In total:

- P.S. 211 will be allocated 31 full-size rooms, 5 half-size rooms, 7 quarter-size rooms, and 3.5 FSE rooms of designed administrative space. This allocation includes 2 full-size rooms, and 5 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- I.S. 318 will be allocated 22 full-size rooms, 4 half-size rooms, 2 quarter-size rooms, and 1.0 FSE room of designed administrative space. This allocation includes 2 full-size rooms and 2 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- CACPCS will be allocated 14 full-size rooms, 3 half-size rooms, 4 quarter-size rooms, and 1.0 FSE room of designed administrative space. This allocation includes 2 full-size rooms fewer than its baseline footprint allocation.

There will be no change in room allocations from the 2014-2015 school year to the 2015-2016 school year.

2016-2017 (THIRD YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, in 2016-2017 CACPCS will serve students in grades two through five in X193.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2015-2016.

School	Grade Span	Projected Enrollment ¹²	GE/ICT Sections	SC Sections
P.S. 211	K-8	521 - 611	23	6
I.S. 318	6-8	405 - 435	16	2
CACPCS	2-5	245 - 315	12	0

After P.S. 211, I.S. 318, and CACPCS have received their respective baseline or adjusted baseline footprint allocation of rooms, the following number of rooms will remain unallocated:

2016-2017	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	4	0	7	0

The excess space will be allocated among P.S. 211, I.S. 318, and CACPCS based upon the physical location of available space in relation to each school within the building and the enrollment of the schools.

The table below summarizes the full 2016-2017 room allocation plan for P.S. 211, I.S. 318, and CACPCS based on their adjusted baseline Footprint allocations, plus excess space allocations.

¹² The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

2016-2017		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
P.S. 211	Baseline Footprint Allocation	26	8	3.5	0	0	2	4.00	0	0	0	0	26	8	2	3.50
	Adjusted Baseline Allocation	29	5	3.5	0	0	2	4.00	2	0	5	0	31	5	7	3.50
I.S. 318	Baseline Footprint Allocation	17	4	1.0	1	2	0	3.00	0	0	0	0	18	6	0	1.00
	Adjusted Baseline Allocation	19	2	1.0	1	2	0	3.00	2	0	2	0	22	4	2	1.00
CACPCS	Baseline Footprint Allocation	14	2	1.0	0	1	4	2.50	0	0	0	0	14	3	4	1.00

P.S. 211's baseline allocation has been adjusted for the following reasons:

- P.S. 211 has been allocated three additional full-size rooms in lieu of three half-size rooms due to the limited number of half-size rooms suitable for instruction.
- Additionally, P.S. 211's adjusted baseline footprint allocation includes one full-size dance room, which is currently being used exclusively by P.S. 211 to support its Ballroom Dancing program. The dance room will continue to be part of P.S. 211's adjusted baseline footprint allocation throughout the period of this proposal.

I.S. 318's baseline allocation has been adjusted for the following reasons:

- I.S. 318 has been allocated two additional full-size rooms in lieu of two half-size rooms due to the limited number of half-size rooms suitable for instruction.

In total:

- P.S. 211 will be allocated 31 full-size rooms, 5 half-size rooms, 7 quarter-size rooms, and 3.5 FSE rooms of designed administrative space. This allocation includes 2 full-size rooms and 5 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- I.S. 318 will be allocated 22 full-size rooms, 4 half-size rooms, 2 quarter-size rooms, and 1.0 FSE room of designed administrative space. This allocation includes 2 full-size room and 2 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- CACPCS will be allocated its baseline footprint allocation of 14 full-size rooms, 3 half-size rooms, 4 quarter-size rooms and 1.0 FSE room of designed administrative space.

There will be no change in room allocations from the 2015-2016 school year to the 2016-2017 school year.

2017-2018 (FOURTH YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, in 2017-2018 CACPCS serve students in grades three through six in X193.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2017-2018.

School	Grade Span	Projected Enrollment ¹³	GE/ICT Sections	SC Sections
P.S. 211	K-8	516 – 606	23	6
I.S. 318	6-8	405 – 435	16	2
CACPCS	3-6	245 – 315	12	0

After P.S. 211, I.S. 318, and CACPCS have received their respective baseline or adjusted baseline footprint allocation of rooms, the following number of rooms will remain unallocated:

2017-2018	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	4	0	7	0

The excess space will be allocated among P.S. 211, I.S. 318, and CACPCS based upon the physical location of available space in relation to each school within the building and the enrollment of the schools.

The table below summarizes the full 2017-2018 room allocation plan for P.S. 211, I.S. 318, and CACPCS based on their adjusted baseline Footprint allocations, plus excess space allocations.

¹³ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

2017-2018		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
P.S. 211	Baseline Footprint Allocation	26	8	3.5	0	0	2	4.00	0	0	0	0	26	8	2	3.50
	Adjusted Baseline Allocation	29	5	3.5	0	0	2	4.00	2	0	5	0	31	5	7	3.50
I.S. 318	Baseline Footprint Allocation	17	4	1.0	1	2	0	3.00	0	0	0	0	18	6	0	1.00
	Adjusted Baseline Allocation	19	2	1.0	1	2	0	3.00	2	0	2	0	22	4	2	1.00
CACPCS	Baseline Footprint Allocation	14	2	1.0	0	1	4	2.50	0	0	0	0	14	3	4	1.00

P.S. 211's baseline allocation has been adjusted for the following reasons:

- P.S. 211 has been allocated three additional full-size rooms in lieu of three half-size rooms due to the limited number of half-size rooms suitable for instruction.
- Additionally, P.S. 211's adjusted baseline footprint allocation includes one full-size dance room, which is currently being used exclusively by P.S. 211 to support its Ballroom Dancing program. The dance room will continue to be part of P.S. 211's adjusted baseline footprint allocation throughout the period of this proposal.

I.S. 318's baseline allocation has been adjusted for the following reasons:

- I.S. 318 has been allocated two additional full-size rooms in lieu of two half-size rooms due to the limited number of half-size rooms suitable for instruction.

In total:

- P.S. 211 will be allocated 31 full-size rooms, 5 half-size rooms, 7 quarter-size rooms, and 3.5 FSE rooms of designed administrative space. This allocation includes 2 full-size rooms and 5 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- I.S. 318 will be allocated 22 full-size rooms, 4 half-size rooms, 2 quarter-size rooms, and 1.0 FSE room of designed administrative space. This allocation includes 2 full-size rooms and 2 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- CACPCS will be allocated its baseline footprint allocation of 14 full-size rooms, 3 half-size rooms, 4 quarter-size rooms and 1.0 FSE room of designed administrative space.

There will be no change in room allocations from the 2016-2017 school year to the 2017-2018 school year.

2018-2019 (FIFTH YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, in 2018-2019 CACPCS will serve students in grades four through seven in X193.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2018-2019.

School	Grade Span	Projected Enrollment ¹⁴	GE/ICT Sections	SC Sections
P.S. 211	K-8	516 – 606	23	6
I.S. 318	6-8	405 - 435	16	2
CACPCS	4-7	245 - 315	12	0

After P.S. 211, I.S. 318, and CACPCS have received their respective baseline or adjusted baseline footprint allocation of rooms, the following number of rooms will remain unallocated:

2018-2019	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	4	0	7	0

The excess space will be allocated among P.S. 211, I.S. 318, and CACPCS based upon the physical location of available space in relation to each school within the building and the enrollment of the schools.

¹⁴ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2018-2019 room allocation plan for P.S. 211, I.S. 318, and CACPCS based on their adjusted baseline Footprint allocations, plus excess space allocations.

2018-2019		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
P.S. 211	Baseline Footprint Allocation	26	8	3.5	0	0	2	4.00	0	0	0	0	26	8	2	3.50
	Adjusted Baseline Allocation	29	5	3.5	0	0	2	4.00	2	0	5	0	31	5	7	3.50
I.S. 318	Baseline Footprint Allocation	17	4	1.0	1	2	0	3.00	0	0	0	0	18	6	0	1.00
	Adjusted Baseline Allocation	19	2	1.0	1	2	0	3.00	2	0	2	0	22	4	2	1.00
CACPCS	Baseline Footprint Allocation	14	2	1.0	0	1	4	2.50	0	0	0	0	14	3	4	1.00

P.S. 211's baseline allocation has been adjusted for the following reasons:

- P.S. 211 has been allocated three additional full size rooms in lieu of three half-size rooms due to the limited number of half-size rooms suitable for instruction.
- Additionally, P.S. 211's adjusted baseline footprint allocation includes one full-size dance room, which is currently being used exclusively by P.S. 211 to support its Ballroom Dancing program. The dance room will continue to be part of P.S. 211's adjusted baseline footprint allocation throughout the period of this proposal.

I.S. 318's baseline allocation has been adjusted for the following reasons:

- I.S. 318 has been allocated two additional full-size rooms in lieu of two half-size rooms due to the limited number of half-size rooms suitable for instruction.

In total:

- P.S. 211 will be allocated 31 full-size rooms, 5 half-size rooms, 7 quarter-size rooms, and 3.5 FSE rooms of designed administrative space. This allocation includes 2 full-size rooms and 5 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- I.S. 318 will be allocated 22 full-size rooms, 4 half-size rooms, 2 quarter-size rooms, and 1.0 FSE room of designed administrative space. This allocation includes 2 full-size rooms and 2 quarter-size rooms in excess of its adjusted baseline footprint allocation.

- CACPCS will be allocated its baseline footprint allocation of 14 full-size rooms, 3 half-size rooms, 4 quarter-size rooms and 1.0 FSE room of designed administrative space.

There will be no change in room allocations from the 2017-2018 school year to the 2018-2019 school year.

2019-2020 (SIXTH AND FINAL YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, in 2019-2020 CACPCS will serve students in grades five through eight in X193.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2019-2020.

School	Grade Span	Projected Enrollment ¹⁵	GE/ICT Sections	SC Sections
P.S. 211	K-8	516 – 606	23	6
I.S. 318	6-8	405 - 435	16	2
CACPCS	5-8	245 - 315	12	0

After P.S. 211, I.S. 318, and CACPCS have received their respective baseline or adjusted baseline footprint allocation of rooms, the following number of rooms will remain unallocated:

2019-2020	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Adjusted Baseline Allocation	4	0	7	0

The excess space will be allocated among P.S. 211, I.S. 318, and CACPCS based upon the physical location of available space in relation to each school within the building and the enrollment of the schools.

The table below summarizes the full 2019-2020 room allocation plan for P.S. 211, I.S. 318, and CACPCS based on their adjusted baseline Footprint allocations, plus excess space allocations.

¹⁵ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

2019-2020		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Grand Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Additional Full-Size Rooms	Additional Half-Size Rooms	Additional Quarter-Size Rooms	Additional Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
P.S. 211	Baseline Footprint Allocation	26	8	3.5	0	0	2	4.00	0	0	0	0.	26	8	2	3.50
	Adjusted Baseline Allocation	29	5	3.5	0	0	2	4.00	2	0	5	0	31	5	7	3.50
I.S. 318	Baseline Footprint Allocation	17	4	1.0	1	2	0	3.00	0	0	0	0	18	6	0	1.00
	Adjusted Baseline Allocation	19	2	1.0	1	2	0	3.00	2	0	2	0	22	4	2	1.00
CACPCS	Baseline Footprint Allocation	14	2	1.0	0	1	4	2.50	0	0	0	0	14	3	4	1.00

P.S. 211's baseline allocation has been adjusted for the following reasons:

- P.S. 211 has been allocated three additional full-size rooms in lieu of three half-size rooms due to the limited number of half-size rooms suitable for instruction.
- Additionally, P.S. 211's adjusted baseline footprint allocation includes one full-size dance room, which is currently being used exclusively by P.S. 211 to support its Ballroom Dancing program. The dance room will continue to be part of P.S. 211's adjusted baseline footprint allocation throughout the period of this proposal.

I.S. 318's baseline allocation has been adjusted for the following reasons:

- I.S. 318 has been allocated two additional full-size rooms in lieu of two half-size rooms due to the limited number of half-size rooms suitable for instruction.

In total:

- P.S. 211 will be allocated 31 full-size rooms, 5 half-size rooms, 7 quarter-size rooms, and 3.5 FSE rooms of designed administrative space. This allocation includes 2 full-size rooms and 5 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- I.S. 318 will be allocated 22 full-size rooms, 4 half-size rooms, 2 quarter-size rooms, and 1.0 FSE rooms of designed administrative space. This allocation includes 2 full-size rooms and 2 quarter-size rooms in excess of its adjusted baseline footprint allocation.
- CACPCS will be allocated 14 full-size rooms, 3 half-size rooms, 4 quarter-size rooms and 1.0 FSE room of designed administrative space.

There will be no change in room allocations from the 2018-2019 school year to the 2019-2020 school year.

Shared Space Plan

A proposed Shared Space Plan is below. The following plan is based on the estimated duration of time each of the co-located schools will have in each of the shared spaces in building X193 during 2014-2015, the first year of implementation of this proposal. The final shared space schedule will be collaboratively drafted by the Building Council after the proposed co-location has been approved by the PEP.

JUSTIFICATION OF FEASIBILITY AND EQUITY OF PROPOSED SHARED SPACE PLAN

This proposed Shared Space Plan is based upon the population size and other relevant factors further described below for each co-located school. Although the DOE has proposed how the shared spaces in the X193 building may be utilized, the Building Council is free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all special populations or groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement of the final Shared Space Plan collaboratively. (NOTE: The Building Council will revisit the Shared Space Plan and its schedules on an annual basis to account for any changes in enrollment or programmatic needs. If conflicts emerge and progress is impaired, the Building Council will follow the dispute resolution procedures outlined in the Campus Policy Memo available at the following link: <http://schools.nyc.gov/community/campusgov/KeyDocuments/CampusMemo.htm>).

The below proposed schedule is based on projected enrollments for each co-located school, current space allocation plans, current lunch schedules for the existing schools in the building as described on the DOE School Food Web site and as reported by CACPCS, the total capacity of each shared space, the grades served and the number of sections served by each of the co-located schools, and the start and end times of the school day based on the Office of Pupil Transportation's bus schedule for a regular school day.¹⁶ Where possible, the proposed schedule maintains schools' current allocations of time for each shared space (based on the 2012-2013 Campus Audit Template submitted by the Building Council) and re-distributes the remaining time for additional organizations proportional to their enrollment.¹⁷ In planning how P.S. 211, I.S. 318, and CACPCS may use the shared spaces, the DOE has applied some or all of the factors described above to develop a proposed plan that allocates time in each space equitably. As noted, decisions regarding the use and allocation of shared spaces will be made collaboratively by all organizations through the Building Council.

Cafeteria and Outdoor Playground

Cafeteria

- There is one main cafeteria in the X193 building, which has the capacity to serve 490 students.
- The total time allocated to each school in the cafeteria is primarily based upon each school's current use of the cafeteria, projected enrollment, the grade levels served by each school, and the capacity of the cafeteria. Each organization will be able to accommodate its students in the cafeteria within this proposed allocation of time.
- With regard to breakfast, the DOE notes that traditionally not all students have opted to participate in the breakfast program at P.S. 211 or I.S. 318. The DOE has allocated time to P.S. 211, I.S. 318, and CACPCS in the cafeteria for breakfast based on their respective start times and their current breakfast schedules. The DOE has allocated overlapping time in the cafeteria among the schools because of their current breakfast schedules and because the cafeteria can readily accommodate multiple schools' at once given reduced participation in the breakfast program.
- In the proposed plan below, I.S. 318 is allocated 45 minutes daily (3.75 hours weekly) for breakfast in the cafeteria from 7:30 a.m. – 8:15 a.m. P.S. 211 is allocated 65 minutes daily (5.42 hours weekly) for breakfast in the cafeteria from 7:45 a.m. – 8:50 a.m. CACPCS is allocated 37 minutes daily (3.08 hours weekly) for breakfast in the cafeteria from 8:05 a.m. – 8:42 a.m.

¹⁶ See the DOE's Office of Pupil Transportation Web site at <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>.

¹⁷ Campus Audits are submitted by each Building Council on an annual basis to the Senior Supervising Superintendents Office. The Campus Audit documents the collective planning and implementation of Building Council decisions such as shared space scheduling.

- P.S. 211 is given the most amount of time in the cafeteria for lunch because it has the largest enrollment. P.S. 211 is allocated time in the cafeteria for lunch from 11:40 a.m. – 12:30 p.m. and from 1:30 p.m. – 2:10 p.m. (7.5 hours weekly). I.S. 318 is allocated time for lunch from 12:30 p.m. – 1:30 p.m. (5 hours weekly). CACPCS is allocated time for lunch from 10:45 a.m. – 11:30 a.m. (3.75 hours weekly).
- The Building Council is free to deviate from the proposed Shared Space Plan of the cafeteria to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final Shared Space Plan collaboratively. Moreover, additional times remain unallocated; the Building Council is empowered to allocate those times.

Outdoor Playground

- Time in the outdoor playground is based upon the enrollment of the schools and the allocations reflected on the 2012-2013 Campus Audit.
- P.S. 211 is allocated daily time on the outdoor playground from 11:40 a.m. – 12:30 p.m. and from 1:30 p.m. – 2:10 p.m., for a total of 7.5 hours a week.
- I.S. 318 is allocated daily time on the outdoor playground from 12:30 p.m. – 1:30 p.m., for a total of 5 hours a week.
- CACPCS is allocated daily time on the outdoor playground from 10:45 a.m. – 11:30 a.m., for a total of 3.75 hours a week.

Gymnasium, Library and Auditorium

- Time in the gymnasium, library, and auditorium will be based upon the enrollments of the schools and the times allocated in the 2012-2013 Campus Audit.
- The Building Council is free to deviate from the proposed Shared Space Plan and may allocate access to the gymnasium, library, and auditorium on an as-needed basis to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final Shared Space Plan collaboratively.

Gymnasium

- There is one gymnasium in the building which has the capacity to serve 371 students.
- In the proposed schedule below, P.S. 211 is allocated the most time in the gymnasium because it serves more students than the other schools in the X193 building. P.S. 211 is allocated daily time in the gymnasium from 9:40 a.m. – 11:50 a.m., for a total of 10.83 hours a week.
- I.S. 318 is allocated daily time in the gymnasium from 8:00 a.m. – 9:40 a.m., for a total of 8.33 hours a week.
- CACPCS is allocated daily time in the gymnasium from 2:00 p.m. – 3:10 p.m., for a total of 5.83 hours a week.
- Because the proposed allocations have been devised with regard to the schools' enrollments, the DOE believes that the proposed allocation is equitable and feasible.

Library

- The DOE proposes that the library be allocated to all schools based on the relative projected enrollment for each school. No time is allocated to schools in the library in the 2012-2013 Campus Audit.

- P.S. 211 is allocated daily time in the library from 9:45 a.m. – 11:45 a.m., for a total of 10 hours a week.
- I.S. 318 is allocated daily time in the library from 1:15 p.m. – 2:40 p.m., for a total of 7.08 hours a week.
- CACPCS is allocated daily time in the library from 8:45 a.m. – 9:45 a.m., for a total of 5 hours a week.
- Because the proposed allocations have been devised with regard to the schools' enrollments, the DOE believes that the proposed allocation is equitable and feasible.

Auditorium

- There is one auditorium in the building which has the capacity to serve 574 students.
- The DOE proposes that the auditorium be allocated to all schools based on the relative projected enrollment for each school and the 2012-2013 Campus Audit.
- P.S. 211 is allocated daily time in the auditorium from 11:40 a.m. – 1:30 p.m., for a total of 9.17 hours a week.
- I.S. 318 is allocated daily time in the auditorium from 9:20 a.m. – 10:40 a.m., for a total of 6.67 hours a week.
- CACPCS is allocated daily time in the auditorium from 10:40 a.m. – 11:40 a.m., for a total of 5 hours a week.
- Because the proposed allocations have been devised with regard to the schools' enrollments, the DOE believes that the proposed allocation is equitable and feasible.

After-School Programs

As noted in this BUP, the Building Council will address any requests to use shared spaces after school hours and will resolve all conflicts. The Building Council is free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final Shared Space Plan collaboratively.

In 2014-2015, the DOE projects P.S. 211 will serve approximately 496 – 586 students, I.S. 318 will serve approximately 390 – 420 students, and CACPCS will serve 235 – 300 students in building X193. Based on the Office of Pupil Transportation's bus schedules for the earliest start and latest end times of the school day, P.S. 211's school day runs from 8:38 a.m. – 2:58 p.m., I.S. 318's school day runs from 8:00 a.m. – 2:50 p.m., and CACPCS's school day runs from 7:45 a.m. – 4:00 p.m.¹⁸

Based on the schedule below and the explanations provided above the DOE believes that the proposed Shared Space Plan is feasible and that each school is being treated equitably and comparably in its ability to use all shared spaces in the building.

¹⁸ Please refer to DOE's Office of Pupil Transportation Web site at <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>.

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Cafeteria (Capacity: 409)	<p>Breakfast: I.S. 318 7:30 a.m. – 8:15 a.m. P.S. 211 7:45 a.m. – 8:50 a.m. CACPCS 8:05 a.m. – 8:42 a.m.</p> <p>Lunch: CACPCS 10:45 a.m. – 11:30 a.m. P.S. 211 11:40 a.m. – 12:30 p.m. I.S. 318 12:30 p.m. – 1:30 p.m. P.S. 211 1:30 p.m. – 2:10 p.m.</p>	<p>Breakfast: I.S. 318 7:30 a.m. – 8:15 a.m. P.S. 211 7:45 a.m. – 8:50 a.m. CACPCS 8:05 a.m. – 8:42 a.m.</p> <p>Lunch: CACPCS 10:45 a.m. – 11:30 a.m. P.S. 211 11:40 a.m. – 12:30 p.m. I.S. 318 12:30 p.m. – 1:30 p.m. P.S. 211 1:30 p.m. – 2:10 p.m.</p>	<p>Breakfast: I.S. 318 7:30 a.m. – 8:15 a.m. P.S. 211 7:45 a.m. – 8:50 a.m. CACPCS 8:05 a.m. – 8:42 a.m.</p> <p>Lunch: CACPCS 10:45 a.m. – 11:30 a.m. P.S. 211 11:40 a.m. – 12:30 p.m. I.S. 318 12:30 p.m. – 1:30 p.m. P.S. 211 1:30 p.m. – 2:10 p.m.</p>	<p>Breakfast: I.S. 318 7:30 a.m. – 8:15 a.m. P.S. 211 7:45 a.m. – 8:50 a.m. CACPCS 8:05 a.m. – 8:42 a.m.</p> <p>Lunch: CACPCS 10:45 a.m. – 11:30 a.m. P.S. 211 11:40 a.m. – 12:30 p.m. I.S. 318 12:30 p.m. – 1:30 p.m. P.S. 211 1:30 p.m. – 2:10 p.m.</p>	<p>Breakfast: I.S. 318 7:30 a.m. – 8:15 a.m. P.S. 211 7:45 a.m. – 8:50 a.m. CACPCS 8:05 a.m. – 8:42 a.m.</p> <p>Lunch: CACPCS 10:45 a.m. – 11:30 a.m. P.S. 211 11:40 a.m. – 12:30 p.m. I.S. 318 12:30 p.m. – 1:30 p.m. P.S. 211 1:30 p.m. – 2:10 p.m.</p>
Outdoor Playground	<p>CACPCS 10:45 a.m. – 11:30 a.m. P.S. 211 11:40 a.m. – 12:30 p.m. I.S. 318 12:30 p.m. – 1:30 p.m. P.S. 211 1:30 p.m. – 2:10 p.m.</p>	<p>CACPCS 10:45 a.m. – 11:30 a.m. P.S. 211 11:40 a.m. – 12:30 p.m. I.S. 318 12:30 p.m. – 1:30 p.m. P.S. 211 1:30 p.m. – 2:10 p.m.</p>	<p>CACPCS 10:45 a.m. – 11:30 a.m. P.S. 211 11:40 a.m. – 12:30 p.m. I.S. 318 12:30 p.m. – 1:30 p.m. P.S. 211 1:30 p.m. – 2:10 p.m.</p>	<p>CACPCS 10:45 a.m. – 11:30 a.m. P.S. 211 11:40 a.m. – 12:30 p.m. I.S. 318 12:30 p.m. – 1:30 p.m. P.S. 211 1:30 p.m. – 2:10 p.m.</p>	<p>CACPCS 10:45 a.m. – 11:30 a.m. P.S. 211 11:40 a.m. – 12:30 p.m. I.S. 318 12:30 p.m. – 1:30 p.m. P.S. 211 1:30 p.m. – 2:10 p.m.</p>
Gym (Capacity: 371)	<p>I.S. 318 8:00 a.m. – 9:40 a.m. P.S. 211 9:40 a.m. – 11:50 a.m. CACPCS 2:00 p.m. – 3:10 p.m.</p>	<p>I.S. 318 8:00 a.m. – 9:40 a.m. P.S. 211 9:40 a.m. – 11:50 a.m. CACPCS 2:00 p.m. – 3:10 p.m.</p>	<p>I.S. 318 8:00 a.m. – 9:40 a.m. P.S. 211 9:40 a.m. – 11:50 a.m. CACPCS 2:00 p.m. – 3:10 p.m.</p>	<p>I.S. 318 8:00 a.m. – 9:40 a.m. P.S. 211 9:40 a.m. – 11:50 a.m. CACPCS 2:00 p.m. – 3:10 p.m.</p>	<p>I.S. 318 8:00 a.m. – 9:40 a.m. P.S. 211 9:40 a.m. – 11:50 a.m. CACPCS 2:00 p.m. – 3:10 p.m.</p>
Library	<p>CACPCS 8:45 a.m. – 9:45 a.m. P.S. 211 9:45 a.m. – 11:45 a.m. I.S. 318 1:15 p.m. – 2:40 p.m.</p>	<p>CACPCS 8:45 a.m. – 9:45 a.m. P.S. 211 9:45 a.m. – 11:45 a.m. I.S. 318 1:15 p.m. – 2:40 p.m.</p>	<p>CACPCS 8:45 a.m. – 9:45 a.m. P.S. 211 9:45 a.m. – 11:45 a.m. I.S. 318 1:15 p.m. – 2:40 p.m.</p>	<p>CACPCS 8:45 a.m. – 9:45 a.m. P.S. 211 9:45 a.m. – 11:45 a.m. I.S. 318 1:15 p.m. – 2:40 p.m.</p>	<p>CACPCS 8:45 a.m. – 9:45 a.m. P.S. 211 9:45 a.m. – 11:45 a.m. I.S. 318 1:15 p.m. – 2:40 p.m.</p>
Auditorium (Capacity: 574)	<p>I.S. 318 9:20 a.m. – 10:40 a.m. CACPCS 10:40 a.m. – 11:40 a.m. P.S. 211 11:40 a.m. – 1:30 p.m.</p>	<p>I.S. 318 9:20 a.m. – 10:40 a.m. CACPCS 10:40 a.m. – 11:40 a.m. P.S. 211 11:40 a.m. – 1:30 p.m.</p>	<p>I.S. 318 9:20 a.m. – 10:40 a.m. CACPCS 10:40 a.m. – 11:40 a.m. P.S. 211 11:40 a.m. – 1:30 p.m.</p>	<p>I.S. 318 9:20 a.m. – 10:40 a.m. CACPCS 10:40 a.m. – 11:40 a.m. P.S. 211 11:40 a.m. – 1:30 p.m.</p>	<p>I.S. 318 9:20 a.m. – 10:40 a.m. CACPCS 10:40 a.m. – 11:40 a.m. P.S. 211 11:40 a.m. – 1:30 p.m.</p>

Building Safety and Security

Pursuant to Chancellor's Regulation A-414, every school/campus must have a School Safety Committee. The committee plays an essential role in the establishment of safety procedures, the communication of expectations and responsibilities of students and staff, and the design of prevention and intervention strategies and programs specific to the needs of the school. The committee is comprised of various members of the school community, including Principal(s); designee of all other programs operating within the building; United Federation of Teachers Chapter Leader; Custodial Engineer/designee; and In-house School Safety Agent Level III. The committee is responsible for addressing safety matters on an ongoing basis and making appropriate recommendations to the Principal(s) when it identifies the need for additional security measures, intervention, training, etc.

The committee is also responsible for developing a comprehensive School Safety Plan which defines the normal operations of the site and what procedures are in place in the event of an emergency. The plan must be consistent with the Citywide prescribed safety plan shell. Each program operating within a school must enter program specific information in the School Safety Plan. The School Safety Plan is updated annually by the School Safety Committee in order to meet changing security needs, changes in organization and building conditions, and other factors. In addition, the committee recommends changes in the School Safety Plan at any other time when it is necessary to address security concerns.

Consistent with the process described above, the leaders/designees of P.S. 211, I.S. 318, and CACPCS will be part of the X193 School Safety Committee. As a member of the School Safety Committee, the leaders/designees of P.S. 211, I.S. 318, and CACPCS respectively will participate in the development of the School Safety Plan and ensure that any security-related issues or needs that may arise will be addressed on an ongoing basis. Moreover, the Safety Plan for the X193 school building will be modified as appropriate to meet any changing security needs associated with the co-location. All schools will enter information in the School Safety Plan to ensure the safe operation of the school building.

Each school building must also establish a Building Response Team ("BRT") that will consist of trained staff members from each school in X193, and that is activated when emergencies or large building-wide events occur. The members of this team must be identified and listed in the School Safety Plan.

The completed School Safety Plan for the X193 school building will be submitted to the Borough Safety Directors of the Office of School and Youth Development for approval. If changes or modifications are necessary, the School Safety Committee will be advised. Once the School Safety Plan is approved, it will be submitted to the New York Police Department ("NYPD") for final approval and certification by the NYPD.

Proposed Communications Strategy

As per the Campus Policy Memo 2011,¹⁹ co-located schools on campuses must actively participate in a Building Council ("BC"), which is a campus structure for administrative decision-making for issues impacting all schools in the building. Only principals and charter school leaders serve on the BC. The BC shall meet at least once a month to discuss and resolve issues related to the smooth daily operation of all schools in the building and the safety of the students they serve. The BC principals and charter school leaders, where applicable, communicate their decisions campus-wide to staff, students and parents, especially for issues of safety, shared space, campus schedules, split-staff agreements and extended facility uses.

A Shared Space Committee ("SSC") shall be established by the principals of the schools at campuses where charter schools are co-located in a public school building with one or more non-charter schools or District 75 schools, as set forth in Chancellor's Regulation A-190. With respect to charter school co-locations approved after May 28, 2010, the effective date of the amended Charter Schools Act, the SSC is to review the implementation of the BUP once it has been approved by the PEP. With respect to charter schools that were approved to be located or co-located in a public school building prior to the effective date of the amended Charter Schools Act, the SSC shall review implementation of the current building space plans in place at those buildings. The SSC will meet at minimum four times per year.

The SSC will be comprised of the principal, a teacher and a parent of each co-located school. With respect to a non-charter school's teacher and parent members, such SSC members shall be selected by the corresponding constituent member of the School Leadership Team of the school. Charter school leaders will work with their constituencies to select the parent and teacher representing that school. SSC agendas and minutes shall be shared with the BC. SSC members may be asked to communicate with their constituencies about the BUP and its campus implementation.

¹⁹ Campus Policy Memo 2011 is available at <http://schools.nyc.gov/community/campusgov> under "Key Documents."