

## **EDUCATIONAL IMPACT STATEMENT: The Proposed Co-location of New District Middle School 28Q332 with Existing Schools J.H.S. 72 Catherine & Count Basie Middle School 72 (28Q072) and P.S. Q993 (75Q993@Q072), a District 75 School, in Building Q072 Beginning in the 2014-2015 School Year**

### **I. Summary of Proposal**

The New York City Department of Education (“DOE”) is proposing to co-locate a new district middle school, 28Q332, that will serve students in grades six through eight, in building Q072 (“Q072”), located at 133-25 Guy R Brewer Boulevard, Queens, NY 11434 in Community School District 28 (“District 28”), beginning in the 2014-2015 school year.<sup>1</sup> 28Q332 will be co-located in Q072 with J.H.S. 72 Catherine & Count Basie Middle School 72 (28Q072, “J.H.S. 72”), an existing middle school serving students in grades six through eight, and P.S. 993@Q072 (75Q993@Q072, “P993@Q072”), one site of an existing multi-site District 75 (“D75”) school serving students in grades six through eight.<sup>2,3</sup> In addition, Kidwise<sup>4</sup> and the Beacon<sup>5</sup> program, two community based organizations (“CBOs”) are located in Q072.

J.H.S. 72 is open to students and residents of District 28 with priority admissions for students in the Q072 zone. J.H.S. 72 is projected to serve approximately 985 students in sixth through eighth grades in Q072 during the 2013-2014 school year. P993@Q072 is an existing D75 program that serves students with an Individualized Education Program (“IEP”) classification of multiple disabilities and autism. P993@Q072 is projected to serve approximately 36 students in grades six through eight during the 2013 – 2014 school year.

28Q332 is a new middle school that, if this proposal is approved, will open in September 2014 in Q072, where it will be co-located with J.H.S. 72 and P993@Q072. 28Q332 will grow to serve students in sixth through eighth grade and will admit students through a limited unscreened admissions method with a priority to the Q072 zone that admits students through the District 28 Middle School Choice process. Students will be matched to a school in District 28 based on student preference and the school selection criteria through a matching process managed by the Office of Student Enrollment (“OSE”). 28Q332 will be open to students and residents of District 28 with priority admissions for students in the Q072 zone. Limited unscreened schools give admissions priority to students who demonstrate interest in the school by attending an information session, attending an open house event, or visiting the school's exhibit at any one of the Middle School Fairs. In 2014-2015, 28Q332 will enroll approximately 115-125 students in sixth

<sup>1</sup> A “co-location” means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, and cafeterias.

<sup>2</sup> P.S. Q993 is an existing multi-site D75 school that serves a combined total of 486 students in kindergarten through twelfth grades during the 2013-2014 school year. P.S. Q993 currently has 9 sites in Queens, including Q993@Q072.

<sup>3</sup> D75 provides citywide educational, vocational, and behavior support programs for students who are on the autism spectrum, have significant cognitive delays, or are severely emotionally challenged, sensory impaired and/or multiply disabled. D75 provides services to students in a variety of settings, including elementary, middle, and high schools, students’ homes, hospitals, and agencies. These programs are located at more than 410 sites in the Bronx, Brooklyn, Manhattan, Queens, Staten Island, and Syosset, New York. Please visit the DOE Web site for additional information about D75 programs at <http://schools.nyc.gov/Offices/District75/default.htm>.

<sup>4</sup> Information about Kidwise can be found on their Web site: <http://www.kidwisecorner.com/>

<sup>5</sup> More information about the Beacon program is available at: [http://www.nyc.gov/html/dycd/html/afterschool/beacon\\_program.shtml](http://www.nyc.gov/html/dycd/html/afterschool/beacon_program.shtml).

grade. In 2015-2016, 28Q332 will serve approximately 230-250 students in sixth and seventh grades. In 2016-2017, 28Q332 will complete its phase-in reaching “full scale,” and serving approximately 345-375 students in grades six through eight.

According to the 2011 – 2012 Enrollment, Capacity, Utilization Report (the “Blue Book”), Q072 has the capacity to serve 1,615 students.<sup>6</sup> In the 2013-2014 school year, the building serves approximately 1,021 students,<sup>7</sup> yielding an estimated utilization rate of 63%.<sup>8</sup> This means that the building is “underutilized” and has space to accommodate additional students.<sup>9</sup> If this proposal is approved, there will be sufficient space to accommodate J.H.S. 72, P993@Q072, and 28Q332. Once 28Q332 reaches full scale in 2016-2017, the Q072 building will serve approximately 1,320–1,392 students, yielding a building utilization rate of 82%-86%.

The proposed co-location of new school 28Q332 will provide District 28 with an additional middle school option.

## II. Proposed or Potential Use of Building

Building Q072 has a target capacity of 1,615 students. (The concept of “target capacity” is explained below.) In 2013-2014, the building is projected to serve 1,021 total students, yielding an estimated utilization rate of 63%. If this proposal is approved, 28Q332 will serve approximately 115-125 students in sixth grade during the 2014-2015 school year, approximately 230-250 students in sixth and seventh grades during the 2015-2016 school year, and approximately 345-375 students in grades six through eight during the 2016-2017 school year.<sup>10</sup>

If this proposal is approved, the grade spans for all existing and proposed school organizations in the Q072 building over a four-year period will be:

		<b>Grade Spans</b>			
<b>DBN</b>	<b>School Name</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>
28Q332	New School	-	6	6-7	6-8
28Q072	J.H.S. 072	6-8	6-8	6-8	6-8
75Q993	P.S. Q993 @ Q072	6-8	6-8	6-8	6-8

<sup>6</sup> 2011-2012 Enrollment, Capacity, Utilization Report (“Blue Book”).

<sup>7</sup> All figures are from the 2013-2014 Budget Register Projections.

<sup>8</sup> All references to building utilization rates in this document are based on target capacity data from the 2011-2012 Blue Book and enrollment data from the charter projections as of June 2013 or the 2013-2014 Budget Register Projections. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

<sup>9</sup> The most recent underutilized Space Memorandum and List was updated on November 20, 2012, and can be accessed at: [http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/134525/UnderutilizedSpaceMemorandum112012\\_vFINALforprint.pdf](http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/134525/UnderutilizedSpaceMemorandum112012_vFINALforprint.pdf). The most recent underutilized Space Memorandum Addendum was updated on August 28, 2013, and can be accessed at: [http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/149149/UUMemorandumAddendum\\_August2013vFINAL.pdf](http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/149149/UUMemorandumAddendum_August2013vFINAL.pdf).

<sup>10</sup> Enrollment projections are based on a phase-in plan of four general education or Integrated Co-Teaching sections and one Self-Contained section in the first year. Actual enrollment for 2014-2015, however, depends on applicant demand.

The chart below shows the current and projected enrollment and building utilization for building Q072, if this proposal is approved:

DBN	School Name	2013-2014 Enrollment	2014-2015 Projected Enrollment	2015-2016 Projected Enrollment	2016-2017 Projected Enrollment
28Q332	New School	-	115 - 125	230 - 250	345 - 375
28Q072 <sup>11</sup>	J.H.S. 72	985	995 - 1,025	995 - 1,025	945 - 975
75Q993	P.S. Q993 @ Q072	36	30 - 42	30 - 42	30 - 42
<b>Total Building Enrollment</b>		1,021	1,140 - 1,192	1,255 - 1,317	1,320 - 1,392
<b>Utilization</b>		63%	71% - 74%	78% - 82%	82% - 86%

If this proposal is approved, there will be approximately 1,320-1,392 total students served in Q072 in 2016-2017. In 2016-2017, when 28Q332 will complete its phase-in and reach full scale, the projected utilization rate for Q072 as a result of the co-location will be approximately 82%-86%. Therefore, the building has adequate capacity to accommodate 28Q332 at full scale alongside J.H.S. 72 and P993@Q072.

As described in more detail in the Blue Book,<sup>12</sup> a building’s target utilization rate is calculated by dividing the aggregated enrollment of all the school organizations in the building by the aggregated “target capacities” of those organizations. Each school organization’s “target capacity” is calculated based upon the scheduled use of individual rooms as reported by principals during an annual facilities survey, the DOE’s goals for maximum classroom capacities (which are lower than the United Federation of Teachers (“UFT”) contractual class sizes and differ depending on grade level), and the efficiency with which classrooms are programmed (i.e., the frequency with which classes are scheduled in a given classroom).

The most recent year for which target capacity has been calculated for buildings is 2011-2012. As described above, the DOE’s projected utilization rates for the 2013-2014 school year and beyond are based on the 2011-2012 target capacity, which assumes that the components underlying that target capacity (scheduled use of classrooms, maximum classroom capacity, etc.) remain constant. Thus, projected utilization rates for 2013-2014 and beyond provide only an approximation of a building’s usage because each of the factors underlying target capacity may be adjusted by principals from year to year to better accommodate students’ needs. For example, changing the use of a room from an administrative room to a homeroom at the high school level will increase a building’s overall target capacity because for high schools administrative rooms are not assigned a capacity. Holding enrollment constant, this change will

<sup>11</sup> Due to historical articulation patterns driven by nearby K-6 schools, the enrollment projection for J.H.S. 72 assumes an increase of students in the 7<sup>th</sup> grade. Additionally, the DOE anticipates that J.H.S. 72 will serve a larger cohort of sixth graders in the 2013-2014 school year which is not expected to continue in subsequent years.

<sup>12</sup> Available at: [http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2011-2012\\_Classic.pdf](http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2011-2012_Classic.pdf).

result in a lower utilization rate. Similarly, if a room previously used as a kindergarten classroom is subsequently used as fifth grade classroom, the building's target capacity will increase because we expect that a fifth grade class will have more students than a kindergarten class. This is reflected in the fact that the DOE's goal for maximum classroom capacity is higher for fifth grade classrooms than for kindergarten classrooms. In this example, as well, assuming enrollment is constant, the utilization rate will decrease.

Section III.B sets forth the baseline number of rooms to be allocated to each school pursuant to the Footprint as well as the total number of rooms in a building to provide a more complete picture of the availability of space in a building.

The DOE anticipates that building Q072 will still have excess space once 28Q332 has completed its phase in. The DOE does not currently have plans for the use of this space. However, any potential changes will be proposed in a separate EIS in accordance with Chancellor's Regulation A-190.

### III. Impact of the Proposal on Affected Students, Schools and Community

#### A. Students

If this proposal is approved, 28Q332 will open in September 2014 in Q072 and will enroll general education and special education sixth grade students. 28Q332 will admit students through a limited unscreened admissions method through the District 28 Middle School Choice Process. Limited unscreened schools give admissions priority to students who demonstrate interest in the school by attending an information session, attending an open house event, or visiting the school's exhibit at any one of the Middle School Fairs. 28Q332 will be open to students and residents of District 28 with priority admissions for students in the Q072 zone. 28Q332 will expand to include seventh grade during the 2015-2016 school year and eighth grade in the 2016-2017 school year. Once fully phased in, 28Q332 will serve students in sixth through eighth grade.

#### *Impact on Current Middle School Students at J.H.S. 72*

If the proposal to co-locate 28Q332 in Q072 is approved, J.H.S. 72 will continue to serve sixth through eighth-grade students, and the admissions method will remain the same. The DOE does not anticipate that the proposed co-location of 28Q332 will impact enrollment or instructional programming at J.H.S. 72.

J.H.S. 72 currently serves general education students and students requiring special education services, including students enrolled in Integrated Co-Teaching ("ICT") classes and Self-Contained ("SC") special education classes, as well as students receiving Special Education Teacher Support Services ("SETSS"). The existing ICT and SC classes, and SETSS at J.H.S. 72 will continue to be provided and students with disabilities will continue to receive mandated services in accordance with their Individualized Education Programs ("IEPs"). Services are tailored to meet the individual needs of the students with disabilities attending each school and, as such, may vary from year to year. Additionally, J.H.S. 72 serves English Language Learners ("ELLs"). All current and future ELL students attending J.H.S. 72 will receive ELL services in accordance with DOE policy.

According to the 2012-2013 Directory of NYC Middle Schools, J.H.S. 72 currently offers the following special programs and initiatives, extra-curricular activities, sports and partnerships:<sup>13</sup>

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<sup>13</sup> The 2012-2013 Middle School Directory is available at: <http://schools.nyc.gov/NR/rdonlyres/0453C2B7-5FAF-4F72-9D91-CC56EB792F7F/0/201213D28MSD.pdf>.

- **Special Programs & Initiatives:** Young Scholars & Leaders Summer Program, Summer Writing Program, Sci-High Prep, Regents Prep, Spanish Proficiency Exam Tutorial Program, Teens Making Proud Choices Program, Real Talk With Teens (RTWT) Program, Financial Connections/Financial Literacy Program
- **Extra-curricular Activities:** Arista/National Junior Honor Society (NJHS), Student Council, Principal's Executive Student Cabinet, Dance, Instrumental Music Program, Visual Arts Morning Program, Choir, Journalism Club, Art Club, Math Club, MATHCOUNTS Competition, United Nations Club, MOUSE Squad, Spelling Bee, Debate Club, Broadway Junior, Project BOOST, Penny Harvest Empowerment Society, International Club, Nutrition Club, Anti-Defamation League (ADL) Peer Mediation Program, Peer Mentorship Program
- **School Sports:** Boys Baseball, Boys Wrestling, Girls Cheerleading/Stepping Squad, Co-ed Basketball
- **Partnerships:** Long Island University (LIU), Urban Advantage, Sports & Arts in Schools Foundation (SASF), 21<sup>st</sup> Century Community Learning Center, Cooperative, Healthy, Active, Motivated Positive Students (CHAMPS), New York City Department of Correction (DOC) Explorers Program/113th Precinct, The Developing Opportunities through Meaningful Education (DOME) Project, The Shubert Foundation/MTI Broadway Junior Program, Learning Leaders, Creative Connections, MATHCOUNTS Foundation, MOUSE Squad, Broadway Junior, Project BOOST (Building Options and Opportunities for Students), American Museum of Natural History, New York Hall of Science, Queens Educational Opportunity Center, St. Jude Children's Research Hospital, New York Police Department (NYPD) Special Projects Unit, Center for Social & Emotional Education (CSEE), New York City Criminal Justice Agency

The DOE does not anticipate that this proposal will impact the current special programs and initiatives, extra-curricular activities, sports, and partnerships at J.H.S. 72. J.H.S. 72 will continue to offer special programs and initiatives, and extra-curricular programs based on student interests, available resources, and staff support for those programs. However, the co-location may change the way those programs are configured. For example, some activities may need to share classroom space or the scheduling of these activities may change as a result of greater demands on the available space during or after school hours. Students will continue to have the opportunity to participate in a variety of extra-curricular programs though the specific programs offered at a given school are always subject to change. That is true for any City student as all schools modify extra-curricular offerings annually based on student demand and available resources.

### *Impact on Students at P993@Q072*

The proposed co-location of 28Q332 is not expected to impact current or future student enrollment or instructional programming at P993@Q072. P993@Q072 currently serves students placed through the D75 placement process. As previously mentioned, P993@Q072 is an existing D75 program that serves students with an IEP classification of multiple disabilities and autism. P993@Q072 serves approximately 36 students in grades six through eight. Students are placed in D75 programs based on their individual needs and recommended special education services and are referred to D75 during a period that extends into summer.

P993@Q072 does not currently offer extra-curricular activities or partnerships.

P993@Q072 does not currently offer ESL services or bilingual programming. Students with disabilities and ELL students will continue to receive all mandated services.

### *Impact on Future Middle School Students in District 28*

This proposal is not expected to impact the admissions process at J.H.S. 72. J.H.S. 72 currently admits students through the District 28 Middle School Choice Process using an unscreened admissions method, with a priority to the Q072 zone. Students zoned to 28Q072 may also apply to District 28 choice middle schools through the District 28 Middle School Choice Process, as described below.

The DOE is proposing to open a new middle school in Q072, which is intended to provide an additional option for middle school students. If this proposal is approved, 28Q332 will be a limited unscreened middle school with a priority to the Q072 zone that admits students through the District 28 Middle School Choice Process. Limited unscreened schools give admissions priority to students who demonstrate interest in the school by attending an information session, attending an open house event, or visiting the school's exhibit at any one of the Middle School Fairs. 28Q332 and J.H.S. 72 will both give priority admission to students in the Q072 zone.

Through the middle school application process, students will be offered the opportunity to apply to a range of middle schools within their district, and/or schools with borough-wide or Citywide eligibility. Students may also choose to apply to a number of schools that manage their own admission process. Information about all of these options is printed in each district's Middle School Directory which can be found at <http://schools.nyc.gov/ChoicesEnrollment/Middle/Publications/default.htm>. Please note that this directory is updated yearly. General information about the middle school application process can be found on the DOE's Web site at: <http://schools.nyc.gov/ChoicesEnrollment/Middle/default.htm>.

With the middle school application process, students rank their preferences from among their eligible choices which are pre-populated on each student's customized middle school application. These options include:

- Middle schools or programs with a screened admissions method (admission is based on criteria designated by the school);
- Middle schools or programs with an unscreened or limited unscreened admissions method (limited unscreened schools admit students on the same basis as unscreened schools except that they give preference to students who have attended a school information session);
- Zoned middle schools;
- 6-12 schools with an unscreened, limited unscreened or screened admissions method for middle school students.
- Schools with borough-wide or Citywide eligibility with unscreened, limited unscreened, or screened admissions method.

The Citywide deadline for fifth graders to submit middle school applications for the 2014-2015 school year is in December. Additionally, new middle schools designated to open throughout the City for the 2014-2015 school year will be available for students to consider. Pending Panel for Educational Policy ("PEP") approval to open new schools, eligible students will have the opportunity to submit a "new schools" application. Information about middle school application deadlines will be available at the following link: <http://schools.nyc.gov/ChoicesEnrollment/Middle/Calendar/default.htm>.

Middle school students with IEPs, with the exception of those recommended for placement in a District 75 school, are admitted to schools in the same manner as general education students. Schools will ensure that students with disabilities continue to receive mandated services in accordance with their IEPs while also ensuring such students have opportunities to learn alongside their non-disabled peers to the greatest extent possible.

In accordance with DOE policy, ELL students are admitted to middle school in the same manner as their peers who are not ELL students. Any students requiring ELL services will continue to receive appropriate services in accordance with DOE policy.

### *Enrollment Impact for Over-the-Counter (“OTC”) Students*

If this proposal is approved, 28Q332 will also admit students through the OTC admissions process. J.H.S. 72 also admits students through the OTC admissions process. This proposal is not expected to impact the placement of OTC students in building Q072.

OTC placement is a term that refers to the method of enrolling students who need a school assignment because they were not part of any admissions process for entry grades and/or were not enrolled in a NYC school at the time school started. These students fall into one of four categories:

- New to the New York City school system; or
- Left the New York City school system and have returned;<sup>14</sup> or
- Are seeking transfers (based on the guidelines outlined in Chancellor’s Regulation A-101); or
- Did not participate in the middle school admissions process for some other reason.

When a middle school eligible student arrives for OTC placement, his or her school assignment is determined by his or her interest, home address, which schools have available seats, and, where applicable, transfer guidelines. Students are eligible to attend middle school based on the district of elementary school attendance or the district to which the student’s address is zoned for middle school. In un-zoned districts, the student visits a Borough Enrollment Office where he or she meets with a counselor who reviews options that will meet the student’s needs. However, in many districts, students may simply report to their zoned middle school.

### *Impact on Future D75 Students*

The proposal to co-locate 28Q332 in Q072 is not expected to impact the admissions process at P993@Q072.

This D75 program will admit future students in a manner consistent with current D75 enrollment procedures. Should future students require inclusion programming, the D75 office will work with the families to provide the appropriate district placement for each student. Students will be placed in D75 schools based on individual student needs and recommended special education services. The following variables are taken into account when considering the best placement: whether the student needs a barrier free site, whether the student requires nursing services, the student’s home district, and whether the student has siblings in the articulating school. For additional information about D75 programs, please visit the DOE’s Web site at: <http://schools.nyc.gov/Offices/District75/default.htm>.

### *Impact on CBOs*

Building Q072 currently provides space to Kidwise and the Beacon program. These organizations are not expected to lose any space or reduce the services offered as a result of this proposal. This organization will continue to operate in the Q072 building subject to interest and demand.

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<sup>14</sup> Per Chancellor’s Regulation A-101, students have the “right to return” to their prior school following discharge within one calendar year of discharge, subject to available seats. Therefore, it is possible that non-zoned students arriving for an OTC placement may be granted admission to a zoned school.

## B. Schools

If this proposal is approved, 28Q332 will be co-located with J.H.S. 72 and P993@Q072 starting in the 2014-2015 school year.

If this proposal is approved, the three schools are collectively projected to enroll 1,320–1,392 students in 2016-2017. At that point, 28Q332 will be in its final year of phasing in and the projected utilization for Q072 will be approximately 82%-86%. This means that Q072 has adequate capacity to accommodate all three schools during and after 28Q332 has fully phased in.

The estimated enrollment for all three organizations in Q072 over a three-year period is shown in Sections II and IV.

If this proposal is approved, there will be sufficient space to accommodate J.H.S. 72, P993@Q072, and 28Q332 pursuant to the Citywide Instructional Footprint (the “Footprint”) throughout the period in which 28Q332 phases in. Please visit the DOE’s Web site to access the Footprint, which guides space allocation and use in City schools: [http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011\\_FINAL.pdf](http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011_FINAL.pdf).

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class size a school has programmed and is confirmed by a walk-through of the building by the Borough Director of Space Planning and the school’s principal.

For grades six through twelve, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day.

The Footprint allocates the number of baseline full-size equivalent (“FSE”) classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale. Any space remaining beyond the baseline shall be allocated equitably among the co-located schools. In determining an equitable allocation, the DOE may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

As in other situations where schools are co-located, the schools will need to share large common and specialty rooms in the building, such as the cafeteria, the gymnasium, the auditorium, and the library. Specific decisions regarding the allocation of the shared spaces will be made by the Building Council, consisting of principals from all co-located schools, in conjunction with the DOE’s Office of Space Planning.

According to the building walk-through conducted by the Queens Director of Space Planning on December 3, 2012 and revised on March 18, 2013, Q072 has 66 full-size rooms, 23 half-size rooms, and 5.0 FSE of designed administrative space. The building also has the following rooms which are currently shared amongst the co-located schools: a gymnasium, a cafeteria, one auditorium, and one library. The nurse’s office is housed in 0.5 FSE of designed administrative space; the custodian occupies 1 half-size room; School Based Support Services occupies 1.0 FSE of designed administrative space; Kidwise occupies 1 half-size room; and the Beacon program occupies 1 half-size rooms.

Excluding the shared spaces outlined above, Q072 has a total of 66 full-size rooms, 20 half-size rooms, and 3.5 FSE rooms of designed administrative office/space remaining that can be allocated to the co-located

schools in Q072 per the Footprint during the proposed phasing-in and co-location of 28Q332 with J.H.S. 72 and P993@Q072.

Per the Footprint, in 2013 – 2014, J.H.S. 72 would be allocated a baseline of 39 full-size rooms, 12 half-size rooms, and the equivalent of 6.0 FSE administrative spaces. Per the Footprint, in 2014 – 2015 and 2015 - 2016, J.H.S. 72 would be allocated a baseline of 41 full-size rooms, 12 half-size rooms, and the equivalent 6.0 FSE administrative spaces. Per the Footprint, in 2016 – 2017, J.H.S. 72 would be allocated a baseline of 39 full-size rooms, 12 half-size rooms, and the equivalent of 6.0 FSE administrative spaces. The footprint of J.H.S. 72 over the three years it will take for 28Q332 to phase in is included in the chart below.

Per the Footprint, each year, P993@Q072 will be allocated a baseline of 4 full-size rooms, 2 half-size rooms, and the equivalent of 1.5 FSE administrative spaces. The Footprint of P993@Q072 over the three years it will take for 28Q332 to phase in is included in the chart below.

Per the Footprint, in 2014-2015, during the first year of this proposal, 28Q332 will have a baseline space allocation of 5 full-size rooms, 2 half-size rooms, and the equivalent of 2.0 FSE administrative spaces. In 2015-2016, 28Q332 will have a baseline space allocation of 9 full-size rooms, 3 half-size rooms, and 2.5 FSE administrative spaces. In 2016-2017, when 28Q332 is at full scale, the school will have a baseline space allocation of 13 full-size rooms, 4 half-size rooms, and 3.0 FSE administrative spaces. The footprint of 28Q332 over the three years it will take for 28Q332 to phase in is included in the chart below.<sup>15</sup>

In 2014-2015, after J.H.S. 72, P993@Q072, and 28Q332 have received the baseline allocation of full-size classrooms according to the Footprint, approximately 16 excess full-size rooms will remain in the Q072 building. In 2015-2016, after each school has received the baseline allocations of full-size rooms according to Footprint, approximately 12 full-size rooms will remain in the Q072 building. In 2016-2017, after 28Q332 has phased in, and after each school has received the baseline allocations of full-size rooms according to Footprint, approximately 10 full-size rooms will remain in the building. The Building Council will determine the equitable distribution of excess rooms among existing schools in the building.

The baseline allocations of full-size instructional rooms over a four-year period are detailed in the chart below:

DBN	School Name	2013-2014 (current)	2014-2015	2015-2016	2016-2017
28Q332	New School	--	5	9	13
28Q072	J.H.S. 72	39	41	41	39
P993@Q072	P.S. Q993	4	4	4	4
<b>TOTAL</b>		43	50	54	56
<b>ROOMS IN EXCESS OF (OR UNDER) BASELINE ALLOCATION OF FULL-SIZE INSTRUCTIONAL ROOMS</b>		23	16	12	10

<sup>15</sup> Enrollment projections are based on a phase-in plan of four general education or Integrated Co-Teaching sections and one Self-Contained section in the first year. Actual enrollment for 2014-2015, however, depends on applicant demand.

Schools often use excess full-size, half-size, quarter-size, and designed administrative rooms for administrative purposes. Therefore, some of the excess full-size rooms may be allocated for administrative purposes. The Building Council will determine the equitable distribution of excess rooms among existing schools in the building as described below. There will be sufficient instructional space in Q072 for J.H.S. 72, P993@Q072, and 28Q332, as 28Q332 phases in.

If this proposal is approved, the Office of Space Planning will work with the Building Council to ensure an equitable allocation of the excess space. In determining an equitable allocation, the Office of Space Planning may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building. In addition, the Office of Space Planning will work with the schools in building Q072 to ensure a smooth transition, if necessary, of any rooms currently being used above schools' footprint allocations. During the course of 28Q332's phase-in, the number of excess rooms will decrease as 28Q332's baseline footprint allocation increases to reflect its larger population.

### *Building Safety and Security*

If this proposal is approved, 28Q332 will develop a safety and security plan for Q072 prior to the first day of school in September 2014.

The DOE makes available the following supports to schools around safety and security:

- Providing "Best Practices Standards for Creating and Sustaining a Safe and Supportive School," as a resource guide;
- Reviewing and monitoring school occurrence data and crime data (in conjunction with the Criminal Justice Coordinator and the New York City Police Department);
- Providing technical assistance via the Borough Safety Directors when incidents occur;
- Providing professional development and support to Children's First Network (CFN) Safety Liaisons;
- Providing professional development and kits for Building Response Teams; and
- Monitoring and certifying School Safety Plans annually.

### C. Community

In 2013-2014, Q072 has a projected utilization rate of 63% and is thus underutilized. If this proposal is approved, 28Q332 will provide students in the District 28 community with an additional middle school option. If this proposal is approved, the DOE projects the building will have a utilization rate of 71%-74% in 2014-2015, 78%-82% in 2015-2016, and 82%-86% in 2016-2017, still below the capacity of the building. This means that, under this proposal, the available space in the Q072 building will be more efficiently used than in the 2013-2014 school year, and will provide 115-125 new sixth grade seats in 2014-2015; 230-250 new sixth and seventh grade seats in 2015-2016; and 345-375 new sixth, seventh, and eighth grade seats in 2016-2017 in Q072.

This proposal is not expected to impact the ability of community members and organizations to obtain school building use permits at Q072. This proposal is not expected to impact the accessibility of Q072 (functionally fully programmatically accessible).

## IV. Enrollment, Admissions and School Performance Information

28Q332

### Admissions Data

<b>Current Admissions</b>	N/A
<b>Admissions after Co-location</b>	Grades 6-8: District 28 Middle School Choice Admissions Method: Unscreened with Zone Priority

### Projected Enrollment Data

	<b>Grade 6</b>	<b>Grade 7</b>	<b>Grade 8</b>	<b>Total Enrollment</b>
2013-2014 (projections)	-	-	-	-
2014-2015 (projections)	115-125	-	-	115-125
2015-2016 (projections)	115-125	115-125	-	230-250
2016-2017 (projections)	115-125	115-125	115-125	345-375

### Demographic Data

28Q332 has no current enrollment, and therefore, there is no demographic data for the school.

### Performance Data

28Q332 has no current enrollment, and therefore, there is no school performance data for the school.

*J.H.S. 72*

**Admissions Data**

<b>Current Admissions</b>	Grades 6-8: District 28 Middle School Choice Admissions Method: Unscreened with Zone Priority
<b>Admissions after Co-location</b>	Grades 6-8: District 28 Middle School Choice Admissions Method: Unscreened with Zone Priority

**Enrollment Data**<sup>1617</sup>

	<b>Grade 6</b>	<b>Grade 7</b>	<b>Grade 8</b>	<b>Total Enrollment</b>
2013-2014 (projections)	350	328	307	985
2014-2015 (projections)	295-305	375-385	325-335	995-1025
2015-2016 (projections)	295-305	325-335	375-385	995-1025
2016-2017 (projections)	295-305	325-335	325-335	945-975

**Demographic Data**<sup>18</sup>

Percentage of Students Receiving ICT or SC Services	13%
Percentage of Students with IEPs	20%
Percentage of ELL Students	5%
Percentage of Students Eligible for Free or Reduced Lunch	79%

<sup>16</sup> All figures are from the 2013-2014 Budget Register Projections.

<sup>17</sup> Due to historical articulation patterns driven by nearby K-6 schools, the enrollment projection for J.H.S. 72 assumes an increase of students in the 7<sup>th</sup> grade. Additionally, the DOE anticipates that J.H.S. 72 will serve a larger cohort of sixth graders in the 2013-2014 school year which is not expected to continue in subsequent years.

<sup>18</sup> All figures are as a percentage of total students from the 2012-2013 Audited Register (as of October 26, 2012).

**School Performance Data**

J.H.S. 72	2009-2010	2010-2011	2011-2012
<b>School Performance and Progress</b>			
Overall Progress Report Grade	C	C	C
Quality Review Score <sup>19</sup>	WD	D	N/A <sup>20</sup>
<b>Performance Data</b>			
English Language Arts % Proficient (Levels 3 and 4)	36%	26%	29%
Math % Proficient (Levels 3 and 4)	40%	39%	42%
<b>Other Key Performance Indicators</b>			
Attendance Rate	92%	92%	91%
<b>2012-2013 State Accountability Status</b>	In Good Standing <sup>21</sup>		

P993@Q072

**Admissions Data**

<b>Current Admissions</b>	Placement based on individual student needs/recommended special education services
<b>Admissions after Co-location</b>	Placement based on individual student needs/recommended special education services

**Enrollment Data<sup>22</sup>**

	<b>Total Enrollment</b>
2013-2014 (projections)	36
2014-2015 (projections)	30-42
2015-2016 (projections)	30-42
2016-2017 (projections)	30-42

<sup>19</sup> For more information about Quality Reviews, please visit the DOE Web site at <http://schools.nyc.gov/Accountability/tools/review>.

<sup>20</sup> Not all schools receive a Quality Review every year.

<sup>21</sup> This status is determined by SED under the New York State waiver for the No Child Left Behind Act. For more information, please visit the SED Web site at <http://www.p12.nysed.gov/accountability/ESEADesignations.html>.

<sup>22</sup> School reported data as of August 16, 2013.

**Demographic Data**<sup>23</sup>

Percentage of Students Receiving ICT or SC Services	100%
Percentage of Students with Individualized Education Programs	96%
Percentage of English Language Learner Students	28%
Percentage of Students Eligible for Free or Reduced Lunch	56%

**School Performance Data**

Performance data is not available for 75Q993.

**V. Initial Impact on Budget and Cost of Instruction**

New district schools are provided with a fixed per-school allocation and a variable per-pupil allocation of funds to cover start-up other than personal services (“OTPS”) costs. Based on current one-time allocations for new schools, 28Q332 will receive a fixed allocation of \$80,000 and approximately \$50,945 - \$55,375 in new school OTPS start-up per-pupil allocations during its first year.

In addition, 28Q332’s basic operating budget will be determined by the Fair Student Funding (“FSF”) formula used at all other New York City district public schools. Most funding in schools’ budgets is allocated on a per pupil basis, based on current by the FSF per capita allocation levels. Schools receive additional funds for students with disabilities, ELLs, and those with other supplemental academic needs.

Please refer to the FSF Guide<sup>24</sup> and FY14<sup>25</sup> School Allocation Memoranda for additional information on cost of instruction and how the changes to FSF funding and other school allocations will be impacted as a result of register changes at 28Q332. Staffing changes are at the discretion of the school within the limits of contractual and mandated obligations.

This proposal is not expected to impact the budget or cost of instruction at J.H.S. 72 and P993@Q072 in building Q072.

**VI. Effect on Personnel Needs, Administration, Transportation and Other Support Services**

**A. Personnel Needs**

The proposed co-location is not expected to change the number of personnel positions assigned to J.H.S. 72 and P993@Q072, nor is it expected to significantly alter the duties of current staff at J.H.S. 72 and P993@Q072.

<sup>23</sup>These percentages are not site specific and represent program P993Q as a whole.

<sup>24</sup>The FSF Guide is available at: [http://schools.nyc.gov/offices/d\\_chanc\\_oper/budget/dbor/allocationmemo/fy13\\_14/FY14\\_PDF/sam01\\_1c.pdf](http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam01_1c.pdf)

<sup>25</sup>The FY14 School Allocation Memoranda are available at: [http://schools.nyc.gov/offices/d\\_chanc\\_oper/budget/dbor/allocationmemo/fy13\\_14/FY14\\_PDF/sam21.pdf](http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam21.pdf)

New administrative staff and non-pedagogical positions will be created at 28Q332 over the course of the school's phase-in. 28Q332 is expected to hire additional teachers as each new grade is added. The precise number of positions needed for the 2014-2015 school year will be determined once annual enrollment projections are released in the Spring of 2014. Similarly, the number of new positions created to serve students in the new grades will be determined based on annual enrollment projections that become available as the school grows to serve those grades. New district schools follow the hiring process consistent with the procedures set forth in the collective bargaining agreement between the DOE and UFT.

### **B. Administration**

No change in school supervisory or administrator positions at J.H.S. 72 or P993@Q072 are expected as a result of this proposal.

28Q332 is expected to hire school supervisors and/or administrator personnel as needed throughout the course of the school's phase-in.

### **C. Transportation**

Transportation will be provided according to Chancellor's Regulation A-801:  
<http://schools.nyc.gov/NR/ronlyres/21A1B11A-886B-4F74-9546-E875EE82A14C/40303/A801.pdf>

This proposal is not expected to impact the transportation schedules of the other schools located in the Q072 building.

### **D. Other Support Services**

The provision of certain support services is described above. Other support services will be provided as consistent with Citywide policy.

## VII. Building Information

<b>Building</b>		Q072
<b>Type of Building</b>		MIDDLE
<b>Year Built</b>		1967
<b>Overall BCAS rating</b>		2.82
<b>2011-2012 Target Building Utilization</b>		55%
<b>2011-2012 Target Building Capacity</b>		1615
<b>FY 2012 Maintenance Costs</b>	<b>Labor</b>	\$9,932
	<b>Materials</b>	\$5,264
	<b>Maintenance and repair contracts</b>	\$33,280
	<b>Service contracts</b>	--
	<b>Custodial operations costs— Materials</b>	\$10,280
	<b>Custodial operations costs— Custodial Allocation</b>	\$329,394
<b>FY 2012 Energy Costs</b>	<b>Electric</b>	\$191,461
	<b>Gas</b>	\$1,953
	<b>Steam</b>	\$0
	<b>Oil</b>	\$96,270
<b>Projects completed during the current or prior school year</b>		FY13 Reso A Playground Development, FY12 Reso A Technology, IEH PO 18- Various
<b>Projects proposed in the capital plan</b>		Interior:Structural:Foundati on Walls, Auxiliary Signal/Bell System, Fire AlarmSystem, Public Address Aystem, Exterior Masonry, Parapets, Roofs
<b>Accessibility of the building</b>		Building is Functionally Fully Programmatically Accessible
<b>Building attributes</b>		Art Rooms, Auditorium, Cafeteria, Computer Rooms, Gymnasium, Library, Nurse's Office, Science Lab