

PARAPROFESSIONAL VACANCY CIRCULAR

School Name: P469X

District: 75

School Site: 3177 Webster Avenue, Bronx NY 10467 & 1537 Washington Avenue, Bronx NY 10457

Send Cover Letter and Resume to: P469XBronxSchool@gmail.com

POSITIONS

Paraprofessional

DESCRIPTION:

At P469X, we believe in the abilities of *all*, and implement standards-based approaches to teaching, learning and development tailored to the unique needs of our children in our responsive child-centered school community. It is our desire to provide our children with academic, developmental and social-emotional skills, strategies and supports they need in order to successfully enter, over time, the most appropriate least restrictive learning environments possible. We are seeking candidates with the capacity to create collaborative, results-driven learning environments grounded in the principles of social emotional learning, positive behavior supports and standards-based instructional experiences with modifications where all children and their families feel understood, secure and supported in their growth as they attain learning readiness and beyond!

A 5-day summer planning institute will offer an essential opportunity for staff to be involved in developing the school's culture and instructional program. Because we believe that all staff members play an important role in the education of our students, the school will offer opportunities for paraprofessionals to participate in activities like:

- After school enrichment, sports, arts, and family programs
- In-house school committees and/or special programs

Advance notice of dates will be supplied, and those who participate will be compensated according to the terms of the UFT contract. Staff participation in these activities is voluntary, although strongly encouraged, as they are very important to the development of the school.

ELIGIBILITY REQUIREMENTS

UFT Paraprofessionals hired after 2004 must have a Level 1 NYSED Teaching Assistant Certificate. UFT Paraprofessionals hired before 2004 currently on DOE payroll are eligible for this position.

DUTIES AND RESPONSIBILITIES

Because roles in small schools are varied and complex, serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to commit to the school's mission and core beliefs and to become involved in these essential aspects:

- Assist students in academic and non-academic areas, as assigned by the teacher
- Attend to the physical needs of students which may include dressing, feeding, and other activities of daily living
- Assisting with students at breakfast, lunch, bussing, related service periods, as well as out of classroom activities
- Assist with student ambulation and mobility which may include lifting, transfer, and repositioning students as well as transporting students in wheelchairs

PARAPROFESSIONAL VACANCY CIRCULAR

- Work with students with significant emotional challenges by providing behavior intervention support as indicated on the behavior plans of students
- Escort students to related services and other out-of-classroom activities
- Assist students in bathroom and toileting activities as needed
- Collecting and recording student behavior and achievement data
- Assist in student's IEP process, NYSAA data-folio collection as well as functional behavior assessments

SELECTION CRITERIA

The successful candidate will demonstrate:

- Willingness to carry out the above duties and responsibilities
- Ability to work with classroom teachers to implement collaborative learning activities
- Strong student management skills
- Ability to professionally and effectively communicate orally and in writing with colleagues, and students
- Ability to work in teams and collaborate and support school wide initiatives to support student engagement and learning
- Experience or willingness to learn how to support the use of technology in the classroom to improve student learning
- Ability to assist teachers in all independent, partner, group and whole class projects, work and activities
- Excellent attendance, punctuality, organization and management skills
- Commitment to continuous professional growth (i.e. professional development, formal education, outside reading)
- Ability to assist students by lifting, feeding, toileting, transferring, and repositioning students as well as transporting students in wheelchairs
- Ability to utilize positive behavior supports to reinforce appropriate behaviors in the classroom

In addition to the cover letter, resume, and interview, applicants must present three references including, if possible, one from a current supervisor. Other references might include a colleague with whom the applicant has collaborated, and/or a professional organization or staff development representative.

WORK SCHEDULE & SALARY

As per Collective Bargaining Agreement