



## Model Principals

The New York City Department of Education (DOE) seeks experienced DOE principals who can demonstrate sustained success in driving student achievement growth, for principal positions in schools throughout the city.

Led by Chancellor Carmen Fariña, DOE is committed to creating a system of 1,700+ high-performing schools.

In addition to their duties in their current school, a Model Principal will take on significant responsibilities related to sharing, dissemination, and modeling of best practices through a structured and planned set of activities/programs. Model Principals will have their school designated as one available for other Principals and other personnel to visit and learn best practices in areas such as curriculum, family and community engagement, instructional design and delivery, teacher growth and development, support of special populations, and academic interventions.

The Model Principal will be required to create a monthly schedule, to be approved by the Superintendent, that will allow for visits by other school leaders and staff, and make themselves available to conduct these visits and provide information and guidance as requested before and after the visits, as well as to share best practices by visiting other schools during school hours. Model Principals may also be asked to develop and lead professional development for other groups of principals or staff outside of their school during the regular work day and up to six times a year after normal school hours. It is understood this effort will necessitate additional work beyond their regular work responsibilities and Model Principals will fulfill these responsibilities according to a schedule to be approved by the Chancellor or the Chancellor's designee without additional compensation beyond the differential set forth herein.

Model Principals will be selected by the appropriate Superintendent, subject to approval by the Chancellor or the Chancellor's designee. The position of Model Principal is a one year position, subject to possible renewal each year, at the discretion of the Chancellor. Any principal selected to be a Model Principal for the next school year may be removed at any time from their position as Model Principal by the Chancellor.

Model Principals will receive additional compensation in the amount of \$15,000 annually, above the applicable Principal salary, for the term of the agreement, in accordance with the collective bargaining agreement.

Individuals interested in becoming a Model Principal may apply to be considered by following the instructions below. As part of your cover letter, please explain why you should be considered for a Model Principal position. Describe any experience related to sharing, dissemination, and modeling of best practices.

### ELIGIBILITY CRITERIA:

Applicants must possess a valid New York State certificate in School Administration/Supervision (SAS), School District Administration (SDA), or in School Building Leadership (SBL).

Applicants must currently be employed by the DOE as a principal.

#### UNION AFFILIATION:

Principals and Assistant principals are covered by the Council of Supervisors and Administrators (CSA). Information regarding members' benefits and union coverage can be obtained by visiting the CSA web site at [www.csa-nyc.org](http://www.csa-nyc.org).

#### AN EQUAL OPPORTUNITY EMPLOYER:

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, national origin, alienage and citizenship status, age, marital status, disability, prior record of arrest or conviction (except as provided by law), sexual orientation, gender (sex), and to maintain an environment free of discriminatory harassment, including sexual harassment, or retaliation as required by civil rights law. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1101, Brooklyn, New York 11201, or visit the OEO website at <http://schools.nyc.gov/Offices/GeneralCounsel/Investigative/OEO/default.htm>.

#### APPLICATION PROCESS:

Current DOE principals may apply for consideration for a Model Principal position by following the instructions below.

1. Go to the online application system at <https://nyc.teacherssupportnetwork.com/HomePrincipal.do?CareerPath=PRN>
2. If you are already a registered user in the system, log in using your existing login credentials. If not, click on the "Register Now" button and follow the registration process to create an account.
3. Before you are able to access the Model Principal application you must complete the School Leader / Supervisory Candidate Profile.
4. Once you have completed this profile, click on the "Search All Positions" button in the left-hand navigation pane.
5. In the search options, select Position Type = Supervisor (DO NOT select Principal).
6. Next to the Model Principal posting, click on the "Apply" button.
7. The Model Principal application is only one page. Follow the instructions on the application page very carefully before submitting the application. Once an application is submitted it cannot be edited or deleted.
8. As part of your cover letter, please explain why you should be considered for a Model Principal position. Describe any experience related to sharing, dissemination, and modeling of best practices.