

Manhattan East School for Arts & Academics

MS 224

410 East 100th Street
New York, New York 10029
212.860.6047

Liliana Sarro, Principal
Melissa Cancel, Assistant Principal

Policy on Electronic Equipment **Effective March 2, 2015**

- Personal electronic equipment (I-pods, I-Pads, Laptops, beepers, radios, headset, walkman, tapes, MP3 players, electronic games, Nooks, Kindles, cameras and all other electronic devices,) are not permitted during school hours (8:00 AM – 2:20 PM.) If any of these are seen or heard, they will be **confiscated** and will not be returned until a parent/guardian comes to school to pick up the item. All confiscated Electronic Equipment will be kept under lock and key until the parent/guardian picks it up.
- **Cell phones are not permitted** during school hours, including lunch time. If seen or heard, they will be **confiscated** and a parent/guardian must **pick up** the phone at the school. Cell Phones must be turned “**OFF**” when entering the building. Cell Phones on “**vibrate**” will be **confiscated**.

Please send in signed page (attached) by February 27, 2015 to the Manhattan East Office:



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We have received and reviewed the Manhattan East School for Arts & Academics’ “**Policy on Electronic Equipment.**” We understand that should an electronic equipment be confiscated, a parent/guardian will need to pick it up at the school.

Student Name	Student Signature	Date
Parent/Guardian Name	Parent/Guardian Signature	Date