

BUILDING UTILIZATION PLAN

As described in greater detail in the attached Educational Impact Statement (“EIS”), the New York City Department of Education (“DOE”) is proposing to co-locate New Visions Charter High School for Advanced Math and Science II (84XTBD, “AMS II”) in building X655 beginning in 2012-2013. Building X655 is located at 455 Southern Boulevard, Bronx, NY 10455, within the geographical confines of Community School District 7 (“District 7”). AMS II is a new public charter school that would serve students in grades nine through twelve at scale. A “co-location” means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, libraries, and cafeterias.

If this co-location proposal is approved by the Panel for Educational Policy (“PEP”), AMS II would open in building X655 in September 2012 serving students in the ninth grade. AMS II would gradually phase into the X655 building by adding one grade every year until it reaches its full scale with grades nine through twelve in 2015-2016.

In a separate EIS, the DOE is proposing to phase out and eventually close Samuel Gompers Career and Technical Education High School (07X655, “Samuel Gompers”). If this proposal and the proposal to phase out Samuel Gompers are approved by the PEP, AMS II would be co-located in building X655 with Samuel Gompers as it phases out. The details of the phase-out proposal can be found on the DOE’s Web site at <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2011-2012/Feb2012Proposals>.

Samuel Gompers is a Career and Technical Education (“CTE”) school.¹ Samuel Gompers currently offers five programs in the following career clusters: Information Technology; Manufacturing Production; Scientific Research and Engineering; and Arts, AV Technology & Communication. AMS II, which is proposed to replace Samuel Gompers if it phases out, would offer CTE programming in the following two career clusters: Health Sciences and Science, Research and Engineering.

In a separate EIS, the DOE is proposing to co-locate 07X557, a new transfer school, in building X655 beginning in 2012-2013.² If that proposal is approved, AMS II would also be co-located with 07X557 as it phases in. 07X557 would open in building X655 in September 2012 and serve transfer students in grades nine through twelve.³ The school is expected to grow to full scale in terms of enrollment in 2014-2015. That EIS can be accessed on the DOE’s Web site at <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2011-2012/Feb2012Proposals>.

The DOE notes that it is likely that after Samuel Gompers completes its phase-out, and AMS II and 07X557 complete their respective phase-ins, there would still be a significant amount of excess space in building X655. The DOE would monitor enrollment in all three schools and would continue to reassess any excess space in the building in the upcoming school years. In the event that it becomes clear that an additional new school could be opened in the X655 building to more fully and efficiently utilize the building’s capacity, the DOE would issue a new EIS describing that proposal and would also revise this Building Utilization Plan (“BUP”) accordingly.

Pursuant to the New York State Charter Schools Act of 1998 (as amended May 2010), the following plan outlines the proposed allocation of classrooms and administrative space among Samuel Gompers, AMS II, and 07X557. It also includes a proposal for the collaborative usage of shared resources and spaces among Samuel Gompers, AMS II, and 07X557, including, but not limited to building X655’s cafeteria, library, gymnasium, and auditorium, which assures equitable access to such facilities. Information about the impact on building safety and security, proposed strategies for communication and collaborative decision-making between the co-located schools, and a description of the Shared Space Committee is also included in this document.

As described throughout this document, the final shared space schedule would be collaboratively finalized by the Building Council after the proposed co-location has been approved by the PEP.

¹ Students enrolled in a CTE high school receive instruction in an industry-related area and have the opportunity to graduate from high school with industry-specific competencies and skills that lead to post-secondary education, further industry training, and/or entry into the workforce.

² Transfer schools are small, academically rigorous high schools designed to reengage over-age, under-credited students. Students designated as “over-age, under-credited” are considered to be two or more years behind his or her expected age and credit accumulation at the time of entry into a transfer school.

³ While transfer schools serve students in grades nine through twelve, they do not adhere to strict grade distinctions as students typically enroll at various stages of credit accumulation or number of Regents exams passed. This is reflected in enrollment charts throughout this document, which group students leveling grades nine through twelve.

METHODOLOGY

We have applied the DOE Citywide Instructional Footprint (the “Footprint”) to all schools and/or programs outlined in this plan to allocate rooms in an unbiased manner, and have divided the remaining space equitably based on the proportion of the total students in the building enrolled by each school and/or program, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.⁴

JUSTIFICATION OF FEASIBILITY AND EQUITY OF CLASSROOM AND ADMINISTRATIVE SPACE ALLOCATIONS

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of sections per grade, assuming class size remains constant. The Borough Director of Space Planning then confirms both the baseline and current space allocation totals during a walk-through of the building, where he or she is accompanied by a school’s representative.

For elementary schools serving grades kindergarten through five (and for all pre-kindergarten programs), the Footprint assumes that classes are self-contained. Therefore, the Footprint allocates one full-size room for each general education (“GE”) or Integrated Co-Teaching (“ICT”) section,⁵ and a full-size or half-size room to accommodate each Self-Contained (“SC”) special education section served by the school.⁶ In addition to these rooms, schools serving grades kindergarten through five receive an allocation of cluster or specialty rooms proportionate to the number of students enrolled. These spaces can be used at the principal’s discretion for purposes such as art and/or music instruction, among other things.

At the elementary school level, cluster or specialty classrooms are allocated as follows:

Enrollment	# of Cluster Rooms
1,251 and up	5
751-1,250	4
251-750	3
151-250	2
0-150	1

For grades six through twelve, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day. The Footprint allocates the number of baseline classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale. Any space remaining beyond the baseline shall be allocated equitably among the co-located schools. In determining an equitable allocation, the DOE may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to the school. Each principal, therefore, must make decisions about how and where students will be served within the space allocated to the school. The DOE, however, will provide support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and other related services to students. Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

⁴ The Footprint is a tool to be used by all stakeholders in the analysis and assessment of space usage in DOE buildings. Its purpose is to ensure that the space allocation plan for all schools is fair and equitable. In co-location agreements, the parameters outlined in the Footprint should serve as a guideline for making decisions about the allocation of space, while empowering building occupants to make decisions that best meet the needs of all students in the building. The Footprint can be accessed on the DOE Web site at http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011_FINAL.pdf.

⁵ Full-size rooms have an area of 500 square feet or more.

⁶ Half-size rooms have an area of less than 500 square feet but greater than 239 square feet.

Allocation of Classrooms and Administrative Space

According to a building walk-through and survey performed on November 30, 2011 by the Bronx Director of Space Planning, building X655 has a total of 57 full-size rooms (including 3 science labs, 4 science demonstration rooms, and 11 shop rooms used for CTE programming), 20 half-size rooms, 1 quarter-size room, and 7.5 full-size equivalent (“FSE”) rooms of designed administrative/office space.⁷ All of the science rooms are allocated to schools in accordance with their baseline footprint, shown below. Building X655 also has a cafeteria, a gymnasium, an auditorium, and a library, all of which will be shared spaces in 2012-2013 and beyond.

The below spaces are shared spaces or contain building services and therefore are not included in the allocation of space for an individual school:

- The School Based Support Team (“SBST”) occupies one FSE room of designed administrative/office space.
- School Safety occupies one half-size room.
- The nurse’s office occupies one half-size room.
- The custodian’s office occupies one half-size room.

Excluding the spaces outlined above, building X655 has a total of 57 full-size rooms (including 3 science labs, 4 science demonstration rooms, and 11 shop rooms), 17 half-size rooms, 1 quarter-size room, and 6.5 FSE rooms of designed administrative/office space remaining to be allocated to the co-located schools in X655 during and after Samuel Gompers’ proposed phase-out. This space totals 72.25 FSE rooms. With respect to the shop rooms, the DOE will work with the schools to allocate those facilities between Samuel Gompers and AMS II, which would both provide CTE programming.

Summary	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Building Grand Total	57	20	1	7.5
Shared Spaces or Building Services	0	3	0	1.0
Remaining Total to be Allocated in 2012-2013	57	17	1	6.5

This BUP assumes that each of building X655’s shop rooms would be utilized as a classroom for instruction. However, it may be necessary to do some construction work on some of the shop rooms to accommodate new school organizations (CTE and non-CTE) in the X655 building for the 2012-2013 school year. However, the scope of any such facilities upgrades has not yet been determined.

At present, the shop rooms are designed so as to be cross-functional across a number of specialty areas; they are typically equipped with multi-purpose equipment such as benches, chairs, and hands-on workshop space. In the event that it may be necessary to convert some shop rooms into regular classrooms, the total number of rooms in the building may increase, and the DOE would revise this BUP accordingly. In accordance with the New York State Charter Schools Act of 1998 (as amended), the Chancellor or his/her designee must first authorize in writing any proposed capital improvement or facility upgrade in excess of five thousand dollars, regardless of the source of funding, made to accommodate the co-location of a charter school within a public school building. For any such improvements or upgrades that have been approved by the Chancellor, capital improvements or facility upgrades shall be made in an amount equal to the expenditure of the charter school for each non-charter school within the public school building.

⁷ Quarter-size rooms are smaller than 240 square feet and can be utilized as administrative/office space or as resource rooms.

2011-2012 (Current School Year)

Currently, Samuel Gompers is the only school located in building X655. The table below summarizes total enrollment and sections served at Samuel Gompers in 2011-2012.

School Name	Grade Span	Total Enrollment	GE/ICT Sections
Samuel Gompers	9 - 12	676 ⁸	26

The table below summarizes Samuel Gompers' baseline footprint allocation of instructional and administrative rooms, which is based on the methodology described at the beginning of this document, and the amount of space the school is currently using.

2011-2012		Instructional Spaces		Administrative Spaces				Grand Total Space Allocations				
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Total Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
Samuel Gompers	Baseline Footprint Allocation	26	3	4.5	0	0	0	4.5	26	3	0	4.5
	Current Space Allocation	55	11	6.5	2	6	1	11.75	57	17	1	6.5

As demonstrated in the table above, Samuel Gompers is currently using many classrooms in excess of its baseline footprint allocations. The table below summarizes the available space within building X655 after Samuel Gompers has received its baseline allocation of rooms per the Footprint, some of which would be allocated to AMS II and 07X557 in 2012-2013 and beyond.

2011-2012	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline Allocation	31	14	1	2.0

2012-2013 (First Year of Implementation)

If this proposal is approved, during the first year of implementation, AMS II would open in building X655 serving students in the ninth grade. AMS II would be co-located in building X655 with Samuel Gompers as it phases out and with 07X557 as it phases in.

⁸ October 31, 2011 Unaudited Register

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2012-2013.

School Name	Grade Span	Total Projected Enrollment ⁹	GE/ICT Sections
Samuel Gompers ¹⁰	10 - 12	419 - 459	17
AMS II	9	135 - 165 ¹¹	6
New Transfer School 07X557	9 - 12	130 - 170 ¹²	7

After Samuel Gompers, AMS II, and 07X557 have all received their respective baseline footprint allocations, the following number of rooms would remain unallocated:

2012-2013	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline Allocation	27	9	1	0

The excess space would be allocated among Samuel Gompers, AMS II, and 07X557 based upon the following factors: the relative enrollment of the schools and the physical location of the available space in relation to the location of each school within the building.

In 2012-2013, the 11 shop rooms will be allocated as baseline or excess full-size rooms according to the schools' enrollment and/or programmatic needs. As noted previously in this document, as Samuel Gompers phases out and AMS II and 07X557 phase in, it may become necessary to restructure some of these shop rooms. Any capital improvements or facilities upgrades to the X655 building would be subject to the New York State Charter School Act of 1998, and thus, the DOE would ensure that the district schools located in the building receive equal matching expenditures as required by law. If any of the aforementioned capital improvements or facility changes are made and result in a change in the total number of rooms in the building, the DOE would revise this BUP accordingly. The DOE believes that this plan is feasible and treats all schools equitably and comparably.

The table below summarizes the full 2012-2013 room allocation plan for Samuel Gompers, AMS II, and 07X557 based on their baseline footprint allocations, plus the excess space allocations. The DOE has adjusted 07X557's baseline footprint allocation because building X655 does not have a sufficient number of designed administrative/office space. 07X557's adjusted baseline footprint allocation includes 3 half-size rooms in lieu of 1.5 FSE rooms of designed administrative/office space.

⁹ The DOE's enrollment figures for the 2012-2013 school year and beyond are based on projections. Significant changes in enrollment could result in an amendment to this plan.

¹⁰ As Samuel Gompers phases out, some students may technically be classified in grades "no longer served" at the school. This would occur in situations where current students were "held over" because they had not accumulated sufficient credits to be promoted to the next grade. For example, a current ninth-grade student who only earned four credits during the 2011-2012 school year would technically still be considered a ninth-grade student in 2012-2013. In those cases, students would still be served in Samuel Gompers and would have access to appropriate courses to support their continued progress toward graduation.

¹¹ All projections referenced for the 2012-2013 school year and beyond reflect the charter school's authorized enrollment pursuant to its Charter application.

¹² Enrollment projections for the new transfer school are based on a phase-in plan that assumes an enrollment range of 230-270 students at full scale. Actual enrollment in 2012-2013 and beyond, however, will depend on applicant demand.

2012-2013		Instructional Spaces		Administrative Spaces					Additional (Excess) Allocations				Grand Total Space Allocations			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Total Admin (FSE)	Addl. Full-Size Rooms	Addl. Half-Size Rooms	Addl. Quarter-Size Rooms	Addl. Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
Samuel Gompers	Baseline Footprint Allocation	17	3	4.0	0	0	0	4.0	15	5	1	0	32	8	1	4.0
AMS II	Baseline Footprint Allocation	6	1	2.0	0	0	0	2.0	6	2	0	0	12	3	0	2.0
07X557	Adjusted Baseline Footprint Allocation	7	1	0.5	0	3	0	2.0	6	2	0	0	13	6	0	0.5

In total, Samuel Gompers would occupy 32 full-size rooms, 8 half-size rooms, 1 quarter-size room, and 4.0 FSE rooms of designed administrative/office space. AMS II would occupy 12 full-size rooms, 3 half-size rooms, and 2.0 FSE rooms of designed administrative/office space. 07X557 would occupy 13 full-size rooms, 6 half-size rooms, and 0.5 FSE rooms of designed administrative/office space.

The room change between the 2011-2012 school year and the 2012-2013 school year is reflected in the table below.

Room Change (+/-)	Current: 2011-2012 Grand Total Space Allocations				Proposed (Year 1): 2012-2013 Grand Total Space Allocations				Room Change (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Samuel Gompers	57	17	1	6.5	32	8	1	4.0	-25	-9	0	-2.5
AMS II	-	-	-	-	12	3	0	2.0	+12	+3	0	+2.0
New Transfer School 07X557	-	-	-	-	13	6	0	0.5	+13	+6	0	+0.5

2013-2014 (Second Year of Implementation)

If this proposal is approved, during the second year of implementation, AMS II would serve students in ninth and tenth grades in building X655. AMS II would be co-located in building X655 with Samuel Gompers as it phases out and with 07X557 as it phases in.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2013-2014.

School Name	Grade Span	Total Projected Enrollment	GE/ICT Sections
Samuel Gompers	11 - 12	200 - 240	9
AMS II	9 - 10	270 - 330	12
New Transfer School 07X557	9 - 12	180 - 220	9

After Samuel Gompers, AMS II, and 07X557 have all received their respective baseline footprint allocations, the following number of rooms would remain unallocated:

2013-2014	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline Allocation	27	8	1	0

The excess space would be allocated among Samuel Gompers, AMS II, and 07X557 based upon the following factors: the relative enrollment of the schools and the physical location of the available space in relation to the location of each school within the building. In 2013-2014, the 11 shop rooms will be allocated as baseline or excess full-size rooms according to the schools' enrollment and/or programmatic needs. The DOE believes that this plan is feasible and treats all schools equitably and comparably.

The table below summarizes the full 2013-2014 room allocation plan for Samuel Gompers, AMS II, and 07X557 based on their baseline footprint allocations, plus the excess space allocations. The DOE has adjusted 07X557's baseline footprint allocation because building X655 does not have a sufficient number of designed administrative/office space. 07X557's adjusted baseline footprint allocation includes 3 half-size rooms in lieu of 1.5 rooms of FSE designed administrative/office space.

2013-2014		Instructional Spaces		Administrative Spaces					Additional (Excess) Allocations				Grand Total Space Allocations			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Total Admin (FSE)	Add. Full-Size Rooms	Add. Half-Size Rooms	Add. Quarter-Size Rooms	Add. Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
Samuel Gompers	Baseline Footprint Allocation	9	3	3.0	0	0	0	3.0	8	3	0	0	17	6	0	3.0
AMS II	Baseline Footprint Allocation	12	2	3.0	0	0	0	3.0	11	3	1	0	23	5	1	3.0
07X557	Adjusted Baseline Footprint Allocation	9	1	0.5	0	3	0	2.0	8	2	0	0	17	6	0	0.5

In total, Samuel Gompers would occupy 17 full-size rooms, 6 half-size rooms, and 3.0 FSE rooms of designed administrative/office space. AMS II would occupy 23 full-size rooms, 5 half-size rooms, 1 quarter-size room, and 3.0 FSE rooms of designed administrative/office space. 07X557 would occupy 17 full-size rooms, 6 half-size rooms, and 0.5 FSE rooms of designed administrative/office space.

The room change between the 2012-2013 school year and the 2013-2014 school year is reflected in the table below.

Room Change (+/-)	Proposed (Year 1): 2012-2013 Grand Total Space Allocations				Proposed (Year 2): 2013-2014 Grand Total Space Allocations				Room Change (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Samuel Gompers	32	8	1	4.0	17	6	0	3.0	-15	-2	-1	-1.0
AMS II	12	3	0	2.0	23	5	1	3.0	+11	+2	+1	+1.0
New Transfer School 07X557	13	6	0	0.5	17	6	0	0.5	+4	0	0	0

2014-2015 (Third Year of Implementation)

If this proposal is approved, during the third year of implementation, AMS II would serve students in ninth, tenth, and eleventh grades in building X655. AMS II would be co-located in building X655 with Samuel Gompers as it phases out and with 07X557 as it phases in. As stated earlier in this document, Samuel Gompers would complete its phase-out in June 2015. Additionally, 07X557 would reach full scale in terms of enrollment in 2014-2015.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2014-2015.

School Name	Grade Span	Total Projected Enrollment	GE/ICT Sections
Samuel Gompers	12	90 - 130	5
AMS II	9 - 11	405 - 495	18
New Transfer School 07X557	9 -12	230 - 270	10

After Samuel Gompers, AMS II, and 07X557 have all received their respective baseline footprint allocations, the following number of rooms would remain unallocated:

2014-2015	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline Allocation	24	7	1	0

The excess space would be allocated among Samuel Gompers, AMS II, and 07X557 based upon the following factors: the relative enrollment of the schools and the physical location of the available space in relation to the location of each school within the building. In 2014-2015, the 11 shop rooms will be allocated as baseline or excess full-size rooms according to the schools' enrollment and/or programmatic needs. The DOE believes that this plan is feasible and treats all schools equitably and comparably.

The table below summarizes the full 2014-2015 room allocation plan for Samuel Gompers, AMS II, and 07X557 based on their baseline footprint allocations, plus the excess space allocations. The DOE has adjusted 07X557's baseline footprint allocation because building X655 does not have a sufficient number of designed administrative/office space. 07X557's adjusted baseline footprint allocation includes 3 half-size rooms in lieu of 1.5 FSE rooms of designed administrative/office space.

2014-2015		Instructional Spaces		Administrative Spaces				Additional (Excess) Allocations				Grand Total Space Allocations				
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Total Admin (FSE)	Addl. Full-Size Rooms	Addl. Half-Size Rooms	Addl. Quarter-Size Rooms	Addl. Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
Samuel Gompers	Baseline Footprint Allocation	5	3	1.5	0	0	0	1.5	4	1	0	0	9	4	0	1.5
AMS II	Baseline Footprint Allocation	18	3	4.0	0	0	0	4.0	13	4	1	0	31	7	1	4.0
07X557	Adjusted Baseline Footprint Allocation	10	1	1.0	0	3	0	2.5	7	2	0	0	17	6	0	1.0

In total, Samuel Gompers would occupy 9 full-size rooms, 4 half-size rooms, and 1.5 FSE rooms of designed administrative/office space. AMS II would occupy 31 full-size rooms, 7 half-size rooms, 1 quarter-size room, and 4.0 FSE rooms of designed administrative/office space. 07X557 would occupy 17 full-size rooms, 6 half-size rooms, and 1.0 FSE rooms of designed administrative/office space.

The room change between the 2013-2014 school year and the 2014-2015 school year is reflected in the table below.

Room Change (+/-)	Proposed (Year 2): 2013-2014 Grand Total Space Allocations				Proposed (Year 3): 2014-2015 Grand Total Space Allocations				Room Change (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Samuel Gompers	17	6	0	3.0	9	4	0	1.5	-8	-2	0	-1.5
AMS II	23	5	1	3.0	31	7	1	4.0	+8	+2	0	+1.0
New Transfer School 07X557	17	6	0	0.5	17	6	0	1.0	0	0	0	+0.5

2015-2016 (Final Year of Implementation)

If this proposal is approved, during the final year of implementation, AMS II would reach full scale in terms of enrollment and grade-span. As discussed earlier, Samuel Gompers would complete phasing out in June 2015 and would no longer occupy space in the building.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2015-2016.

School Name	Grade Span	Total Projected Enrollment	GE/ICT Sections
Samuel Gompers	-	-	-
AMS II	9 - 12	540 – 660	24
New Transfer School 07X557	9 - 12	230 - 270	10

After AMS II and 07X557 have received their respective baseline footprint allocations, the following number of rooms would remain unallocated:

2015-2016	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline Allocation	23	12	1	0

The excess space would be allocated between AMS II and 07X557 based upon the following factors: the relative enrollment of the schools and the physical location of the available space in relation to the location of each school within the building. In 2015-2016, the 11 shop rooms will be allocated as baseline or excess full-size rooms according to the schools' enrollment and/or programmatic needs. The DOE believes that this plan is feasible and treats all schools equitably and comparably.

The table below summarizes the full 2015-2016 room allocation plan for AMS II and 07X557 based on their baseline footprint allocations, plus the excess space allocations. The DOE has adjusted 07X557's baseline footprint allocation because building X655 does not have a sufficient number of designed administrative/office space. 07X557's adjusted baseline footprint allocation includes 1 half-size room in lieu of 0.5 FSE rooms of designed administrative/office space.

2015-2016		Instructional Spaces		Administrative Spaces				Additional (Excess) Allocations				Grand Total Space Allocations				
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Total Admin (FSE)	Add. Full-Size Rooms	Add. Half-Size Rooms	Add. Quarter-Size Rooms	Add. Designed Admin (FSE)	Total Full-Size Rooms	Total Half-Size Rooms	Total Quarter-Size Rooms	Total Designed Admin (FSE)
AMS II	Baseline Footprint Allocation	24	3	4.5	0	0	0	4.5	16	8	1	0	40	11	1	4.5
07X557	Adjusted Baseline Footprint Allocation	10	1	2.0	0	1	0	2.5	7	4	0	0	17	6	0	2.0

The room change between the 2014-2015 school year and the 2015-2016 school year is reflected in the table below.

Room Change (+/-)	Proposed (Year 3): 2014-2015 Grand Total Space Allocations				Proposed (Year 4): 2015-2016 Grand Total Space Allocations				Room Change (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Samuel Gompers	9	4	0	1.5	-	-	-	-	-9	-4	0	-1.5
AMS II	31	7	1	4.0	40	11	1	4.5	+9	+4	0	+0.5
New Transfer School 07X557	17	6	0	1.0	17	6	0	2.0	0	0	0	+1.0

Shared Space Plan

A proposed Shared Space Plan is below. The following plan is based on the estimated duration of time each of the co-located schools would have in each of the shared spaces in building X655. The final shared space schedule would be collaboratively drafted by the Building Council if this proposal is approved by the PEP. .

JUSTIFICATION OF FEASIBILITY AND EQUITY OF PROPOSED SHARED SPACE PLAN

This proposed Shared Space Plan is based upon the population size and other relevant factors further described below for each co-located school. Although the DOE has proposed how the shared spaces in the building may be utilized, Building Councils are free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all special populations or groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement of the final Shared Space Plan collaboratively. (Note: The Building Council would revisit the Shared Space Plan and its schedules on an annual basis to account for any changes in enrollment or programmatic needs. If conflicts emerge and progress is impaired, the Building Council would follow the dispute resolution procedures outlined in the Campus Policy Memo available at the following link: <http://schools.nyc.gov/community/campusgov/KeyDocuments/CampusMemo.htm>.)

The below proposed schedule takes into account some or all of the following factors: the projected enrollment of each co-located school; the number of sections served by each co-located school; the total capacity of each shared space; and the start and end times of the school day based on the Office of Pupil Transportation's bus schedule for a regular school day.¹³ Samuel Gompers is the only school currently located in building X655; therefore, there is no Campus Audit for this building. A Building Council, composed of the principals and charter school leaders of all co-located schools, or their designees, will be formed for the 2012-2013 year and beyond, if this proposal is approved. A description of the Building Council and its functions is contained in the last section of this document.

The proposed schedule below assumes that Samuel Gompers' school day would start at 8:04 a.m. and end at 2:47 p.m.¹⁴ AMS II's school day would start at 8:04 a.m. and end at 4:19 p.m., and 07X557's school day would start at 8:04 a.m. and end at 3:33 p.m. The proposed schedule below also assumes one-minute bells in between class periods and two-minute bells in between lunch periods. In planning how Samuel Gompers, AMS II, and 07X557 may use the shared spaces, the DOE has applied the factors described above to develop a proposed plan that allocates time in each shared space equitably.

Cafeteria

- The total time allocated to each school in the cafeteria is primarily based upon each school's projected enrollment, the grade levels served by each school, and the capacity of the cafeteria. The DOE notes that the proposed schedule below allocates the most time in the cafeteria to Samuel Gompers because the school would serve the most students in 2012-2013, as compared to the other schools in the building. Because the cafeteria has the capacity to accommodate 200 students, all schools would be able to serve their entire student bodies over the course of their designated lunch periods. The DOE believes that this plan is feasible and treats all schools equitably and comparably. The Building Council is empowered to make alternate arrangements to the below proposal.
 - Samuel Gompers has been allocated three 30-minute lunch periods daily in the cafeteria. The proposed schedule below assumes that approximately 140-153 students would be served in each lunch period.
 - AMS II has been allocated one 30-minute lunch period daily in the cafeteria. The proposed schedule below assumes that all students enrolled at AMS II (135-165 students) would be accommodated in the cafeteria for lunch during this time.
 - 07X557 has been allocated one 30-minute lunch period daily in the cafeteria. The proposed schedule below assumes that all students enrolled at 07X557 (130-170 students) would be accommodated in the cafeteria for lunch during this time.

¹³ See the DOE's Office of Pupil Transportation Web site at <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>.

¹⁴ According to the Office of Pupil Transportation, Samuel Gompers' school day runs from 8:04 a.m. to 2:50 p.m.

- With regard to breakfast, the DOE notes that traditionally not all students have opted to participate in the breakfast program at Samuel Gompers. Neither AMS II nor 07X557 currently serves students, so it is difficult to project breakfast participation for these schools. The DOE has allocated the same time and duration to Samuel Gompers, AMS II, and 07X557 for breakfast in the cafeteria based on their respective expected start times.

Gymnasium, Library, and Auditorium

Gymnasium

- There is only one gymnasium in building X655, and it has a capacity of 400 students.
- The proposed allocated times in the gymnasium are based on the projected enrollments and projected number of sections served at each of the co-located schools in building X655 for 2012-2013. The DOE's allocations are based on the assumption that the gymnasium would accommodate at least one but no more than two sections of students at a time.
 - Samuel Gompers would serve approximately 419-459 students in 17 sections total, and it has been allocated a total of seventeen 45-minute periods or 12.75 hours per week in the gymnasium. This means that all students at Samuel Gompers would have access to the gymnasium for physical education classes at least once per week.
 - AMS II would serve approximately 135-165 students in 6 sections total, and it has been allocated six 45-minute periods, or 4.5 hours per week in the gymnasium. This means that all students at AMS II would have access to the gymnasium for physical education classes at least once per week.
 - 07X557 would serve approximately 130-170 students in 7 sections total, and it has been allocated seven 45-minute periods, or 5.25 hours per week in the gymnasium. This means that all students at 07X557 would have access to the gymnasium for physical education classes at least once per week.

Library

- The DOE proposes in the schedule below that time in the library should be allocated to all schools based on the relative projected enrollment for each school.
 - Since Samuel Gompers would serve the greatest number of students in 2012-2013, it has been allocated approximately 19 hours per week in the library, the most time of any school.
 - AMS II has been allocated approximately 7 hours per week in the library.
 - 07X557 has been allocated approximately 7 hours per week in the library.

Auditorium

- There is one auditorium in building X655, and it has a capacity of 730 students.
- The DOE proposes that Samuel Gompers receive the greatest amount of time in the auditorium based on the fact that it would serve the most students, as compared to the other schools in the building.
 - Samuel Gompers has been allocated approximately 19 hours weekly in the auditorium.
 - AMS II has been allocated approximately 7 hours weekly in the auditorium.

- 07X557 has been allocated approximately 7 hours weekly in the auditorium.

After-School Programs

- The DOE notes that currently the shared spaces are not allocated for after school hours. In the schedule below, the DOE does not allocate these spaces beyond 3:33 p.m. Thus, the Building Council should allocate this space as needed for after-school programs.
- AMS II is a new school; therefore, it does not currently have after-school programming; however, the DOE is informed that AMS II intends to provide an extended-day program that would take place in the school's classrooms and would not interfere with the other schools' activities. AMS II's extended-day program would run from approximately 4:30 p.m. to 6:00 p.m. on Mondays, Tuesdays, and Thursdays.
- As noted in this document, the Building Council would address any requests to use all shared spaces after school hours and would resolve all conflicts. The Building Council is free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final Shared Space Plan collaboratively. This agreement could result in Samuel Gompers changing its current use of the shared spaces during and after school hours once both AMS II and 07X557 are co-located in the building in 2012-2013.

In 2012-2013, the DOE projects Samuel Gompers would serve approximately 419-459 students, AMS II would serve approximately 135-165 students pursuant to its charter, and 07X557 would serve approximately 130-170 students. Based on the Office of Pupil Transportation's bus schedules for the earliest start and latest end times of the school day, Samuel Gompers' school day runs from 8:04 a.m. to 2:50 p.m.¹⁵ Since AMS II is a new school, it does not have a current school start or end time. However, the DOE notes that two other charter schools in the New Visions network (the New Visions Charter High School for the Humanities I, 84X553, and the New Visions Charter High School for Advanced Math & Science I, 84X539) have school days that run from approximately 8:30 a.m. to 4:30 p.m. The proposed schedule below assumes that AMS II's school day would run from 8:04 a.m. to 4:19 p.m. 07X557 is also a new school; therefore, it does not yet have start and end times, but the DOE assumes that its school day would run from 8:04 a.m. to 3:33 p.m.

Based on the schedule below and the explanations provided above, the DOE believes that the proposed Shared Space Plan is feasible and that each school is being treated equitably and comparably in its ability to use all the shared spaces in the building.

¹⁵ Please refer to DOE's Office of Pupil Transportation's Web site at <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>.

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Cafeteria (Capacity: 200)	<p>BREAKFAST Samuel Gompers, AMS II & 07X557 7:15 a.m. - 8:00 a.m.</p> <p>LUNCH Samuel Gompers 11:08 a.m. - 12:42 p.m.</p> <p>AMS II 12:44 p.m. - 1:14 p.m.</p> <p>07X557 1:16 p.m. - 1:46 p.m.</p>	<p>BREAKFAST Samuel Gompers, AMS II & 07X557 7:15 a.m. - 8:00 a.m.</p> <p>LUNCH Samuel Gompers 11:08 a.m. - 12:42 p.m.</p> <p>AMS II 12:44 p.m. - 1:14 p.m.</p> <p>07X557 1:16 p.m. - 1:46 p.m.</p>	<p>BREAKFAST Samuel Gompers, AMS II & 07X557 7:15 a.m. - 8:00 a.m.</p> <p>LUNCH Samuel Gompers 11:08 a.m. - 12:42 p.m.</p> <p>AMS II 12:44 p.m. - 1:14 p.m.</p> <p>07X557 1:16 p.m. - 1:46 p.m.</p>	<p>BREAKFAST Samuel Gompers, AMS II & 07X557 7:15 a.m. - 8:00 a.m.</p> <p>LUNCH Samuel Gompers 11:08 a.m. - 12:42 p.m.</p> <p>AMS II 12:44 p.m. - 1:14 p.m.</p> <p>07X557 1:16 p.m. - 1:46 p.m.</p>	<p>BREAKFAST Samuel Gompers, AMS II & 07X557 7:15 a.m. - 8:00 a.m.</p> <p>LUNCH Samuel Gompers 11:08 a.m. - 12:42 p.m.</p> <p>AMS II 12:44 p.m. - 1:14 p.m.</p> <p>07X557 1:16 p.m. - 1:46 p.m.</p>
Gymnasium (Capacity: 400)	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m.</p> <p>07X557 11:08 a.m. - 12:42 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 8:49 a.m.</p> <p>07X557 8:50 a.m. - 12:42 p.m.</p>
Library	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m. 1:16 p.m. - 1:46 p.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m. 1:47 p.m. - 2:47 p.m.</p> <p>07X557 12:44 p.m. - 1:14 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m. 1:16 p.m. - 1:46 p.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m.</p> <p>07X557 12:44 p.m. - 1:14 p.m. 1:47 p.m. - 2:47 p.m. 2:48 p.m. - 3:33 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m. 1:16 p.m. - 1:46 p.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m.</p> <p>07X557 12:44 p.m. - 1:14 p.m. 1:47 p.m. - 2:47 p.m. 2:48 p.m. - 3:33 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m. 1:16 p.m. - 1:46 p.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m.</p> <p>07X557 12:44 p.m. - 1:14 p.m. 1:47 p.m. - 2:47 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 12:42 p.m. 1:16 p.m. - 2:47 p.m.</p> <p>07X557 12:44 p.m. - 1:14 p.m.</p>
Auditorium (Capacity: 730)	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m. 1:16 p.m. - 1:46 p.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m. 1:47 p.m. - 2:47 p.m.</p> <p>07X557 12:44 p.m. - 1:14 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m. 1:16 p.m. - 1:46 p.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m.</p> <p>07X557 12:44 p.m. - 1:14 p.m. 1:47 p.m. - 2:47 p.m. 2:48 p.m. - 3:33 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m. 1:16 p.m. - 1:46 p.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m.</p> <p>07X557 12:44 p.m. - 1:14 p.m. 1:47 p.m. - 2:47 p.m. 2:48 p.m. - 3:33 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 11:07 a.m. 1:16 p.m. - 1:46 p.m.</p> <p>AMS II 11:08 a.m. - 12:42 p.m.</p> <p>07X557 12:44 p.m. - 1:14 p.m. 1:47 p.m. - 2:47 p.m.</p>	<p>Samuel Gompers 8:04 a.m. - 12:42 p.m. 1:16 p.m. - 2:47 p.m.</p> <p>07X557 12:44 p.m. - 1:14 p.m.</p>

Pursuant to Chancellor's Regulation A-414 every school/campus must have a School Safety Committee. The committee plays an essential role in the establishment of safety procedures, the communication of expectations and responsibilities of students and staff, and the design of prevention and intervention strategies and programs specific to the needs of the school. The committee is comprised of various members of the school community, including principal(s); designee of all other programs operating within the building; United Federation of Teachers ("UFT") Chapter Leader; custodian's or engineer's designee; and in-house School Safety Agent Level III. The committee is responsible for addressing safety matters on an ongoing basis and making appropriate recommendations to the principal(s) when it identifies the need for additional security measures, intervention, training, etc.

The committee is also responsible for developing a comprehensive School Safety Plan which defines the normal operations of the site and what procedures are in place in the event of an emergency. The plan must be consistent with the Citywide prescribed safety plan shell. Each program operating within a school must enter program specific information in the School Safety Plan. Safety plans are updated annually by the School Safety Committee in order to meet changing security needs, changes in organization and building conditions, and other factors. In addition, the committee recommends changes in the safety plan at any other time when it is necessary to address security concerns.

Consistent with the process described above, the leader/designee of AMS II and 07X557 would be part of the X655 building's School Safety Committee. As a member of the School Safety Committee, the leader/designee of AMS II and 07X557 would participate in the development of the building's Safety Plan and ensure that any security-related issues or needs which may arise with respect to the co-location of AMS II and 07X557 would be addressed on an ongoing basis. Moreover, the Safety Plan for the X655 building would be modified as appropriate to meet any changing security needs associated with the co-location. AMS II would enter information in the X655 building's overall Safety Plan to ensure the safe operation of the school building.

Each school building must also establish a Building Response Team ("BRT") that would consist of trained staff members from each school on the campus, which is activated when emergencies or large building-wide events occur. The members of this team must be identified and listed in the School Safety Plan.

The completed Safety Plan for the X655 building would be submitted to the Borough Safety Directors of the Office of School and Youth Development for approval. If changes or modifications are necessary, the School Safety Committee would be advised. Once the School Safety Plan is approved, it would be submitted to the New York City Police Department ("NYPD") for final approval and certification by the NYPD.

There are no unusual building safety and security concerns anticipated from this proposed co-location.

Proposed Communications Strategy

Representatives from the co-located schools would utilize a variety of collaborative decision-making strategies to address issues that may arise and would communicate and cooperate on an as-needed basis. Additionally, as per the Campus Policy Memo 2011, co-located schools on campuses must actively participate in a Building Council, which is a campus structure for administrative decision-making for issues impacting all schools in the building.¹⁶ Only principals and charter leaders serve on the Building Council. The Building Council shall meet at least once a month to discuss and resolve issues related to the smooth daily operation of all schools in the building and the safety of the students they serve. The Building Council principals and charter school leaders, where applicable, communicate their decisions campus-wide to staff, students and parents, especially for issues of safety, shared space, campus schedules, split-staff agreements, and extended facility use.

A Shared Space Committee shall be established at campuses where charters are co-located in a public school building with one or more non-charter schools or District 75 schools by the principals of the schools, as set forth in Chancellor's Regulation A-190. With respect to charter co-locations approved after May 28, 2010, the effective date of the Amended Charter School Act, the Shared Space Committee is to review the implementation of the BUP once it has been approved by the PEP. With respect to charter schools that were approved to be located or co-located in a public school building prior to the effective date of the Amended Charter School Act, the Shared Space Committee shall review implementation of the current building space plans in place at those buildings. The Shared Space Committee would meet at minimum four times per year.

The Shared Space Committee would be comprised of the principal, a teacher, and a parent of each co-located school. With respect to a non-charter school's teacher and parent members, such Shared Space Committee members shall be selected by the corresponding constituent member of the School Leadership Team ("SLT") of the school. Charter school

¹⁶ The Campus Policy Memo 2011 is available at <http://schools.nyc.gov/community/campusgov/KeyDocuments/CampusMemo.htm>.

leaders would work with their constituencies to select the parent and teacher representing that school. Shared Space Committee agendas and minutes shall be shared with the Building Council. Shared Space Committee members may be asked to communicate with their constituencies about the BUP and its campus implementation.