

Office of Adult and Continuing Education

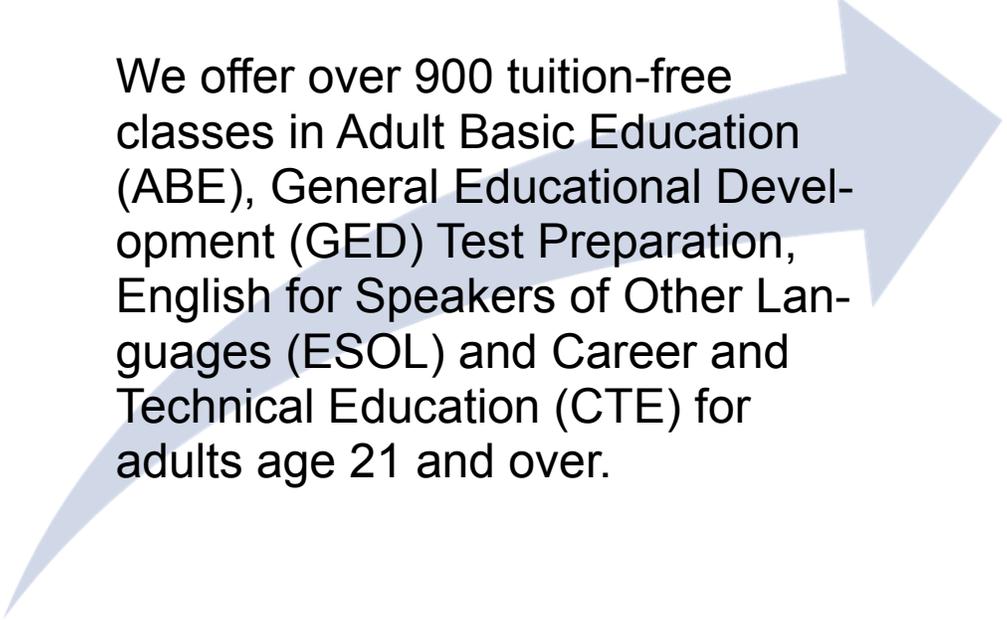


About OACE

The Office of Adult and Continuing Education's mission is to empower adults in their roles as parents, family members, workers and community members. We promote lifelong learning and the development of problem solving skills through a continuum of services, including Adult Basic Education, English for Speakers of Other Languages, GED Preparation, and Career and Technical Education.

- The New York City Department of Education's Office of Adult and Continuing Education (OACE) is the largest provider of adult literacy education services in New York State and the second largest adult education program in the country.
- We serve more than 41,000 students throughout the five boroughs of New York City.
- We are an integral part of the New York City Department of Education's District 79: Alternative Schools and Programs.

Our classes

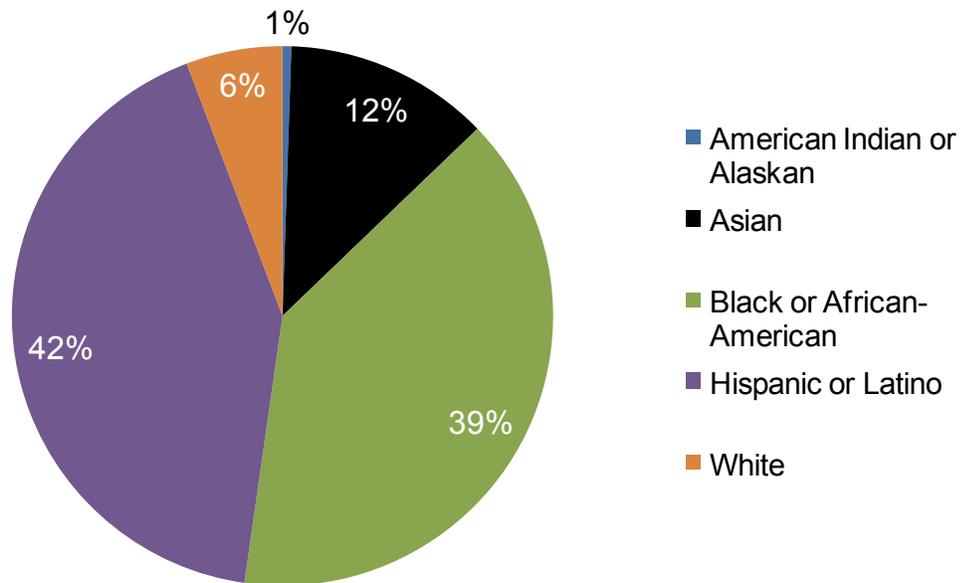


We offer over 900 tuition-free classes in Adult Basic Education (ABE), General Educational Development (GED) Test Preparation, English for Speakers of Other Languages (ESOL) and Career and Technical Education (CTE) for adults age 21 and over.

- We offer morning, afternoon and evening classes Monday through Saturday at 175 sites in all five boroughs, including four comprehensive Adult Learning Centers, over 100 public schools, and many community-based organizations and faith-based organizations.
- We also operate eight regional offices located in Brooklyn, Manhattan, Queens and the Bronx.
- Students can take classes at any of our sites, regardless of which borough they live in.

Who are OACE's students?

Race/Ethnic Identity of OACE Students



The average age of an OACE student is 39

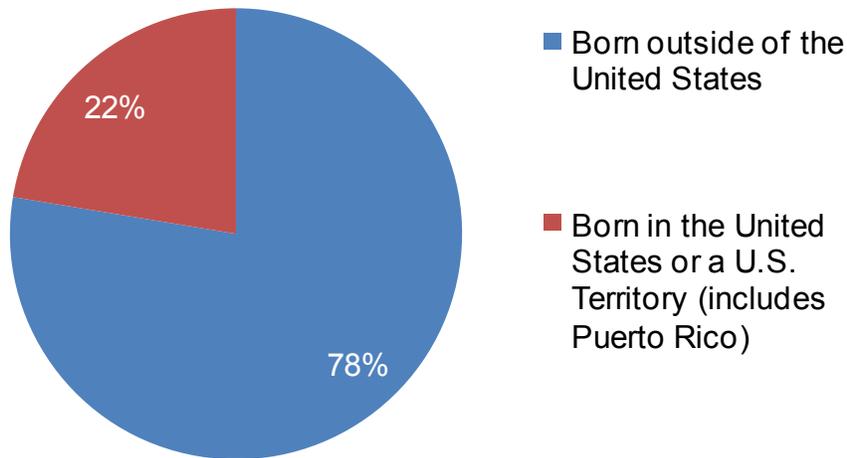
Over 80% of OACE students are low-income

25% of OACE students are unemployed

Two-thirds of OACE students are women

OACE Students Hail From More Than 170 Countries

Countries of birth for OACE students

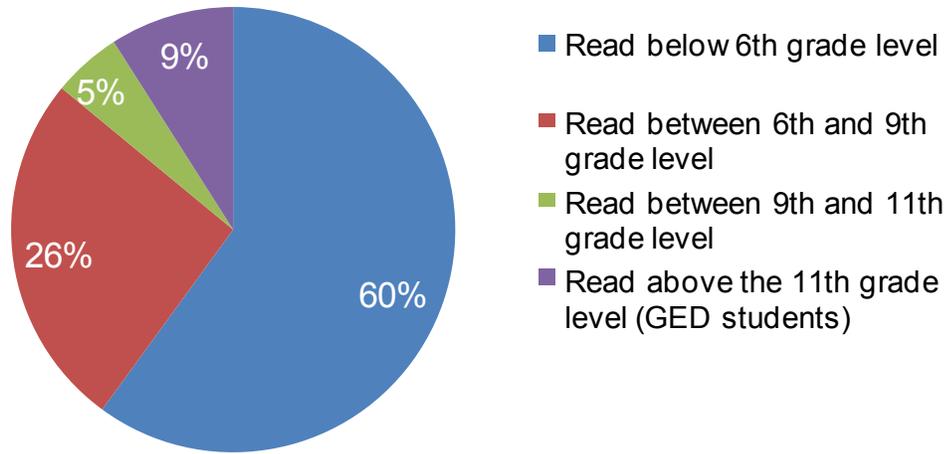


Largest countries of birth for OACE immigrant students

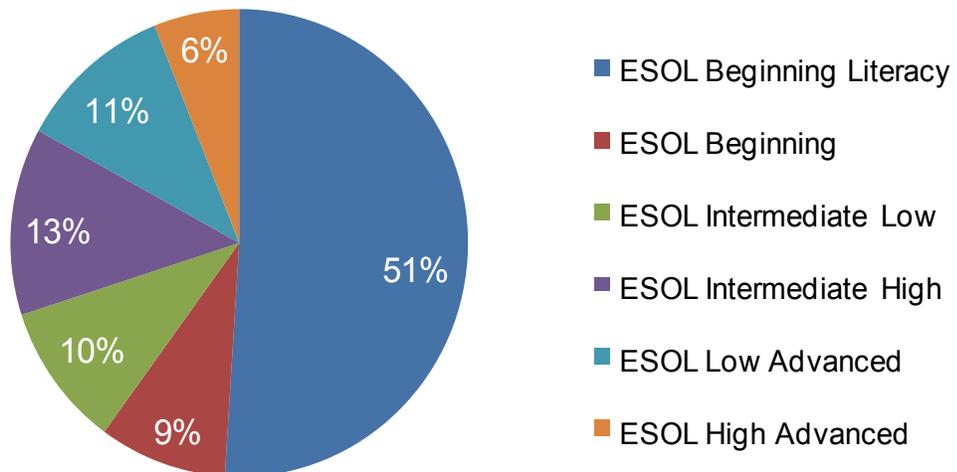
Dominican Republic	El Salvador
Ecuador	Guatemala
Mexico	Guinea
Haiti	St. Lucia
Jamaica	Grenada
China	St. Vincent & the Grenadines
Trinidad and Tobago	Senegal
Guyana	Ivory Coast
Colombia	Mali
Bangladesh	Barbados
Honduras	Pakistan
Poland	Ghana
Peru	Nigeria

Most OACE students are at the lowest educational levels

OACE Adult Basic Education Students



OACE English for Speakers of Other Languages (ESOL) Students



Parent and family engagement is a priority for OACE

44% of OACE students are parents, to a total of 15,000 children in the NYC Department of Education's K-12 system.

- 3,400 preschoolers
- 5,800 elementary school students
- 2,500 junior high school students
- 3,300 high school students

have parents in OACE adult education programs!



OACE's two Family Welcome Centers, located in Harlem and the Bronx, are committed to addressing the social and economic needs of adult students and their families, by providing them with referrals for health, financial and family literacy. Recent workshop topics include:

- How busy parents and grandparents can help children succeed in school
- Navigating the health care system
- Job and career readiness
- Financial planning, budgeting and banking
- Immigration, citizenship and naturalization
- How to access and apply for government benefits
- Basic nutrition and menu planning

Career and Technical Education

We run the largest adult Career and Technical Education (CTE) program in New York State, with 5,700 students served at 20 sites. Our CTE program has a workforce development focus, as many students complete our classes and gain industry and state certifications.

We offer 140 classes in the following program areas:

Computers/Technology

- A+ Computer Repair
- Business Solutions
- Computer Literacy
- Computer Repair
- ESOL Computer Literacy
- IC3 Certification
- Microsoft Office
- Network+
- Web Page Design

Health Careers

- Certified Nursing Assistant
- Emergency Medical Technician
- Licensed Practical Nursing

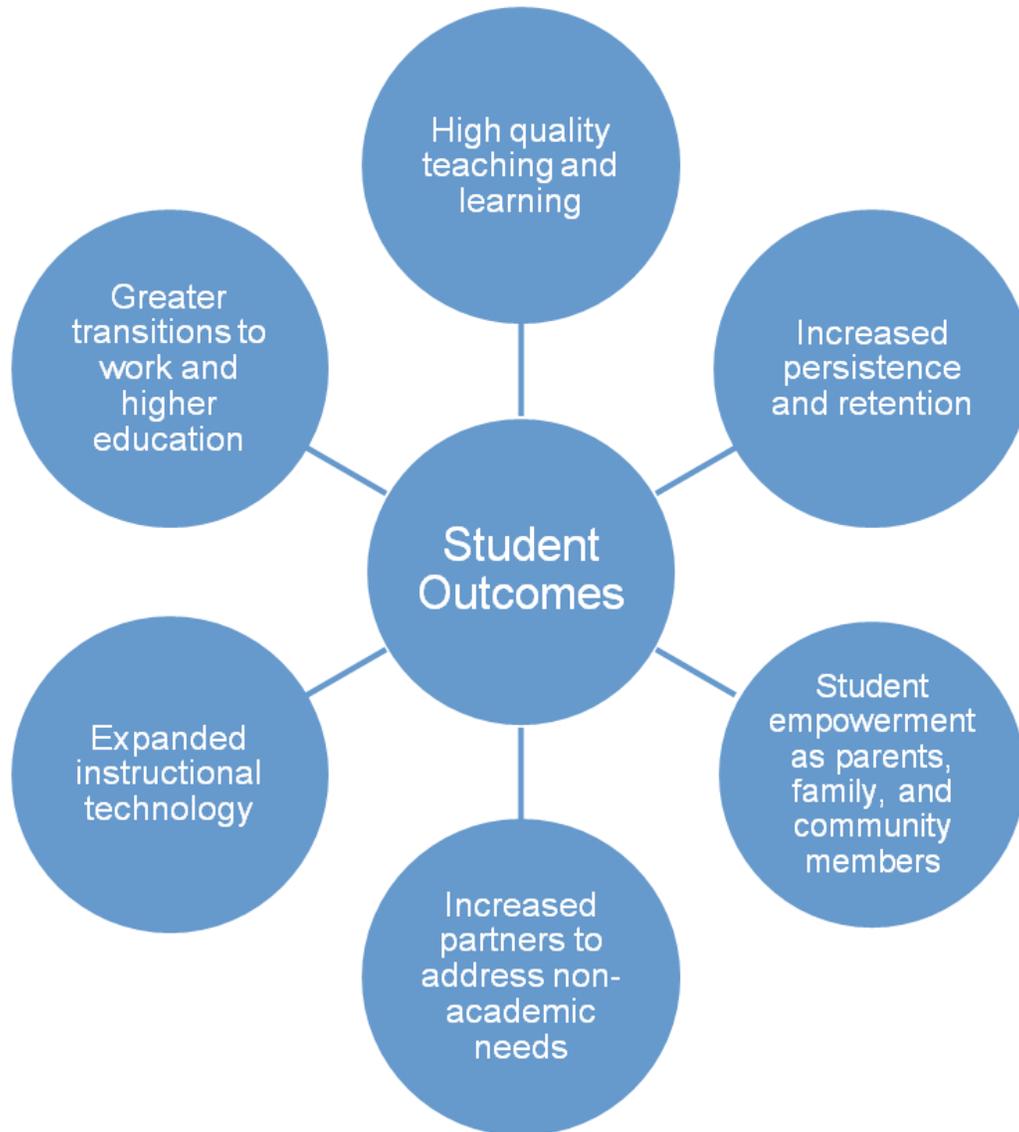
General Trades

- Air Conditioning and Refrigeration
- Automotive Mechanics
- Automotive Engine
- Building Maintenance
- Food Preparation/Catering
- Nail Specialty
- Plumbing (water and waste line)
- Welding (gas and electric)

Construction Trades

- Carpentry (interior and exterior)
- Electrical Installation

Our Theory of Change



Innovation and Partnerships

OACE is implementing the Equipped for the Future (EFF) framework, a student-centered, standards-based approach that promotes classroom-level curriculum development, focused on topics, themes and interests drawn from students' lives. Examples of class goals:

- Students will read with understanding in order to comprehend their child's school progress report.
- Students will speak so others can understand in order to complain to a landlord/superintendent about a housing problem.
- Students will read with understanding government brochures and internet articles about housing (especially section 8) in order to provide information to family members and community members who are homeless.

We have partnered with TERC, a not-for-profit education research and development organization, to provide training and technical assistance to ABE and GED teachers on the EMPower math curriculum, a research-based, contextualized approach to math instruction for adults.

We are partnering with World Education to overhaul our intake and orientation procedures, and improve student persistence and retention.

We are working with Research for Better Teaching to improve teaching, as well as supervision and observation of instruction.

Innovation and Partnerships

New York City was recently selected for the Great Cities Summit, a federal initiative sponsored by the U.S. Department of Education's Office of Vocational and Adult Education and the National Institute for Literacy. OACE is the lead New York City educational provider in this two-year initiative, which will convene five cities to address best practices for providing adult education in large urban areas. The initiative will assess each city's adult education needs, create action plans to address them, form supportive partnerships, and establish a network for collaborative peer learning.

OACE's Nursing Career Ladders Licensed Practical Nurse program was selected to participate in the Public/Private Ventures Sector Strategies Practicum. Many students enter this program living at or below the poverty level; nearly 100% passed the nursing boards and more than 90% were placed into jobs with minimum starting salaries of \$40,000.

In partnership with the New York City Council, New York Community Trust and the Literacy Assistance Center, OACE recently launched the New York City GED Testing Initiative, a public/private partnership to improve New York City's GED testing infrastructure, boost test taker readiness, and build public awareness and support for GED reform. Key features include the GED COMPASS (www.gedcompass.com), a comprehensive web portal and program locator, as well as expansion of the Official Practice Test as a screening activity, linkages to the workforce system and advocacy around GED reform.

In their own words: OACE students describe *“Why my education is important to me”*

“I feel blessed to be given a second chance to get my education. As I traveled the many roads of life, I had to take the low road because I didn’t have an education. Education is essential in today’s world. If you have it, you can take the high road. It is never too late!”

“I have two children who are in second and fourth grade, and me working towards getting my GED has made me better able to help them with their homework. I feel so good when they come to me and I can assist them. They even compliment me for going back to school.”

“I dream of becoming a nurse or a medical assistant. I love helping people, so if I get a good education, this will open the way for me to do so. I don’t want to be working in someone’s house all my life.”

“As a heart transplant recipient, it would not do any justice to my deceased donor, having me not do anything with this beautiful gift that was given to me. I want to honor this gift of life.”

“After all these years, I have come to realize that quitting school was one of the worst mistakes I ever made. I don’t want to be limited on things I know I can do any longer because I don’t have the proper education.”

“I’ll be able to get a good job, go to college, and be more educated. That’s all I need to survive.”

In their own words: OACE students describe *“Why my education is important to me”*

“I was embarrassed at first to go back to school. I was embarrassed what people would say and the way they would look at me. One day, I got up and I said, ‘I want to be somebody. Nobody can do that for me!’ That’s when I decided to take the time off in my busy schedule and go back to school. I am so glad I did that because my reading and math have improved so much. I can speak better because my vocabulary has improved.”

“In the United States, you have a chance to attend school as an adult. This is a precious gift.”

“I cannot find a good job, because everywhere I go to apply for a job, they need a GED. Getting a GED is like the first key to opening a door.”

“There was a time when I could hardly read or write, and that was not too long ago. I have gratitude that I have the opportunity to go to school even though I am in my 40s.”

“Education is the only treasure that no one can take away from me. I want to get back to work as soon as I receive my GED diploma, to help my family to earn money so they don’t have to work overtime everyday, and to help pay our bills.”

“This program has given me a new life. Now I can dream about my future.”

“Getting my GED will be the proudest moment of my life, and will give me a sense of pride and accomplishment.”

Frequently Asked Questions About OACE

Who is eligible to access the Office of Adult and Continuing Education's (OACE) classes and services?

Anyone over the age of 21 who lives in New York City may register for classes. There are no other requirements.

Is there a fee for OACE classes?

There are no fees for ESOL, GED and ABE classes. However, some of the Career and Technical Education classes require students to purchase textbooks and supplies.

If a student works, receive financial assistance and/or does not have documentation of their immigration status, will this prevent them from accessing OACE's free services?

No.

Is there a minimum level of education a student must have completed in order to take OACE classes?

No.

If I have a high school diploma or college degree from another country, can I take OACE classes?

Yes.

Do students need Social Security numbers or documents to verify their identity?

Students registering in ESOL, ABE and GED classes do not need to provide a social security number. Students who register in CTE classes that lead to certification may be asked to provide a Social Security number or other documents to verify their identity for job placement.

Where are the classes held and when are the classes offered?

Classes are offered at 175 sites throughout the five boroughs. There are morning, afternoon, evening and Saturday classes to meet the scheduling needs of all students.

If a student works in Manhattan and lives in the Bronx, can they be referred to a site in either borough?

Yes. Students can be referred to and attend any class within the five boroughs.

Frequently Asked Questions About OACE

What classes are offered through the Office of Adult and Continuing Education?

- English for Speakers of Other Languages (ESOL): Beginning to Advanced Levels
- Adult Basic Education (ABE): Basic Literacy through preparation for the General Educational Development (GED) test.
- Career and Technical Education (CTE): We offer classes in air conditioning/refrigeration, automotive mechanics, building maintenance, cable installation, carpentry, computer literacy, computer repair, electrical installation, food preparation/catering, health careers, electrical, medical billing, Microsoft Office, nail technology, plumbing, web page design and welding.

What is the process for students to enroll in OACE classes?

Students can register at the learning centers in Brooklyn, the Bronx, Manhattan or Queens, or at additional locations throughout the five boroughs. Every student must go through an intake interview and assessment session with a case manager, where they will be given a description of the program offerings available. Upon completion of the assessment, the student is placed in a class.

Are intake interviews done on particular dates and times?

Yes. This information is available at the location the student chooses to attend for the intake process. Students should call in advance for the intake schedule information, as schedules are subject to change.

What is a Welcome Center?

A Welcome Center is a drop-in center designed to meet the needs of newly arrived families, adult students and community members. The center connects students to OACE's classes and resources to assist them with housing, legal, medical employment and other needs. The OACE has two Welcome Centers, one based at P.S. 9 in the Bronx and another at the Mid-Manhattan Adult Learning Center, in Harlem.

I'm interested in offering an OACE class at my school, community-based organization, faith-based organization or another site. Who do I contact?

Please refer to the following pages for contact information. For general information about partnerships with OACE, contact Tara Colton at tcolson@schools.nyc.gov or (718) 638-2635 x1059.

We have classes in your community! OACE offers classes in these neighborhoods:

Bronx

Fordham
Hunts Point
Morrisania
Mott Haven
Norwood
Parkchester
Wakefield
West Bronx
West Farms

Manhattan

Chelsea
Chinatown
East Harlem
East Village
Harlem
Hell's Kitchen
Kips Bay
Lower East Side
Midtown West
Morningside Heights
Murray Hill
Upper West Side

Staten Island

St. George

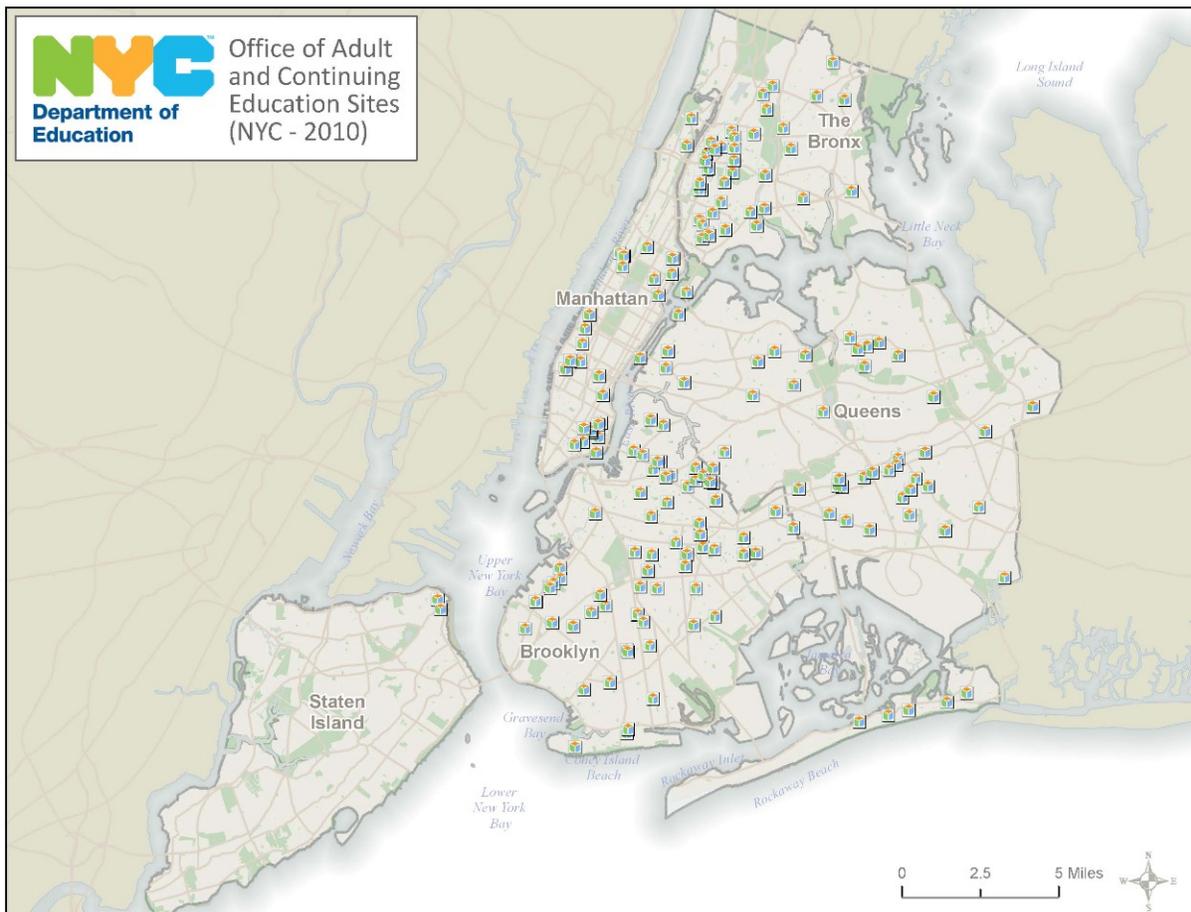
Brooklyn

Bay Ridge
Bedford-Stuyvesant
Bensonhurst
Borough Park
Brownsville
Bushwick
Canarsie
Clinton Hill
Coney Island
Crown Heights
East Flatbush
East New York
Flatbush
Fort Greene
Greenpoint
Midwood
Ocean Hill
Prospect Heights
Ridgewood
Sheepshead Bay
Sunset Park
Williamsburg

Queens

Astoria	Long Island City
Bellerose	Ozone Park
Briarwood	Queens Village
Elmhurst	Richmond Hill
Far Rockaway	Ridgewood
Flushing	Rochdale Village
Glendale	Rockaway
Hollis	Rosedale
Jackson Heights	South Jamaica
Jamaica	South Ozone
Kew Gardens	Park
Laurelton	St. Albans
	Sunnyside

Map of OACE class locations



OACE's sites can be found by using the "program locator" feature on the GED COMPASS site (www.gedcompass.com) and are also included on the NYCityMap, a comprehensive, searchable online map managed by the NYC Department of Information Technology and Telecommunications. The map can be searched by address, zip code, intersection, place of interest, borough block lot, community district or City Council district. To view the NYCityMap, visit <http://gis.nyc.gov/doitt/nycitymap/>

For help finding an OACE site on the NYCityMap, visit <http://schools.nyc.gov/ChoicesEnrollment/AdultEd/News/OACE+Sites+Added+to+NYCityMap.htm>

OACE Class Locations in the Bronx

Academy for Language and Technology • 1700 Macombs Road
Alfred E. Smith High School • 333 East 151st Street
Basics Inc. • 1064 Franklin Avenue
Bronx Adult Learning Center • 3450 East Tremont Avenue
Bronx Works • 1477 Townsend Avenue
Bronx Works • 391 East 149th Street
Bronx Works/Betances Community Center • 545 East 146th Street
C.S. 152 • 1007 Evergreen Avenue
C.S. 214 • 1970 West Farms Road
Education Opportunity Center • 1666 Bathgate Avenue
Even Start/Bronx Works • 1130 Grand Concourse
Good Neighbors Community Outreach • 3358 Seymour Avenue
La Casita • 1006 East 151st Street
Mid-Bronx Family Preservation Center • 1125 Grand Concourse
M.S. 45 (Welcome Center) • 2502 Lorillard Place
M.S. 80 • 149 East Mosholu Parkway North
M.S. 343 • 345 Brook Avenue
M.S. 390 • 1930 Andrews Avenue
M.S. 399 • 120 East 184th Street
M.S. 424 • 730 Bryant Avenue
Mt. Hope Housing • 2011 Morris Avenue
New Settlement Apartments • 1514 Townsend Avenue
Palladia • 1600 Macombs Road
Phipps Opportunity Center • 3125 3rd Avenue
P.S. 9 (Welcome Center) • 230 East 183rd Street
P.S. 20 • 3050 Webster Avenue
P.S. 55 • 450 Saint Paul's Place
P.S. 58 • 459 East 176th Street
P.S. 68 • 4011 Monticello Avenue
P.S. 75 • 984 Faile Street
P.S. 94 • 3530 Kings College Place
P.S. 96 • 650 Waring Avenue
P.S. 119 • 1075 Pugsley Avenue
P.S. 153 • 650 Baychester Avenue
P.S. 163 • 2075 Webster Avenue
P.S./M.S. 218 (Welcome Center) • 1220 Gerard Avenue
P.S. 306 • 40 West Tremont Avenue
St. Mary's Recreation Center • 450 St. Ann's Avenue
Visual Arts High School • 2040 Antin Place

For more information on classes in the Bronx, please call the Bronx Adult Learning Center at (718) 863-4057.

OACE Class Locations in Manhattan

Addiction Institute of New York at Saint Luke's • 324 West 108th Street
Alternative Education Complex • 500 Eighth Avenue
Church of the Ascension • 221 West 107th Street
Grace House (Ascencion Convent) • 218 West 108th Street
Goldwater Hospital School • 1 Main Street, Roosevelt Island
Graffiti Church • 205 East 7th Street
Grand Street Settlement • 80 Pitt Street
Hartley House • 413 West 46th Street
Hudson Guild Educational Center • 441 West 26th Street
International Center for the Disabled • 340 East 24th Street
I.S. 52 • 650 Academy Street
Lincoln Square Neighborhood Center • 250 West 65th Street
Lower East Side Service Center • 7 Gouverneur Slip East
Marta Valle High School • 145 Stanton Street
Mid-Manhattan Adult Learning Center • 212 West 120th Street
Norman Thomas High School • 111 East 33rd Street
Odyssey House • Mabon Building #3, Wards Island
Odyssey House - Haven • 239 East 121st Street
Odyssey House - Manor Building • 219 East 121st Street
P.S. 20 • 166 Essex Street
P.S. 42 • 71 Hester Street
P.S. 64 • 600 East 64th Street
P.S. 72 • 131 East 104th Street
P.S. 124 • 40 Division Street
P.S. 189 • 2580 Amsterdam Avenue
School of Cooperative Technical Education • 321 East 96th Street
Tenzer Learning Center • 198 Forsyth Street
Thomas Jefferson Recreation Center • 2180 First Avenue
West Side High School • 140 West 102nd Street
WNET Channel 13 Distance Learning Center • 450 West 33rd Street
Y.W.C.A. Family Resource Center • 500 West 56th Street

For more information on classes in Manhattan below 119th Street, please call (212) 868-1650.

For more information on classes in Manhattan above 119th Street, please call the Mid-Manhattan Adult Learning Center at (212) 666-1919 or (212) 666-1920.

OACE Class Locations in Northern Brooklyn

Bedford Stuyvesant Head Start • 510 Quincy Street
Blessed Sacrament • 187 Euclid Avenue
Bushwick High School • 400 Irving Avenue
Bushwick Leaders in Academic Excellence • 797 Bushwick Avenue
Bushwick United Head Start – Johnson • 153 Johnson Avenue
Bushwick United Head Start – Stanhope • 136 Stanhope Street
East New York Learning Center • 1958 Fulton Street
I.S. 318 • 101 Walton Street
J.H.S. 50 • 183 South 3rd Street
M.S. 61 • 400 Empire Boulevard
P.S. 19 • 325 South 3rd Street
P.S. 34 • 131 Norman Avenue
P.S. 86 • 220 Irving Avenue
P.S. 110 • 124 Monitor Street
P.S. 120 • 18 Beaver Street
P.S. 123 • 100 Irving Avenue
P.S. 250 • 108 Montrose Avenue
Ridgewood Bushwick Beacon • 125 Covert Street
Ridgewood Bushwick Community Center/All City Leadership Secondary
School • 1474 Gates Avenue
Workforce Development Center • 790 Broadway

For more information on classes in Northern Brooklyn, please call (718) 398-7668.

OACE Class Locations in Central Brooklyn

Brooklyn Adult Learning Center • 475 Nostrand Avenue
Serendipity Programs • 944 Bedford Avenue

For more information on classes in Central Brooklyn, please call the Brooklyn Adult Learning Center at (718) 638-2635.

OACE Class Locations in Southern Brooklyn

Bildersee Beacon • 956 East 82nd Street
Brownsville Gardens • 50 Legion Street
Center for Family Life/P.S. 1 Beacon • 309 47th Street
COJO of Flatbush • 1542 Coney Island Avenue
COJO of Flatbush • 1575 Coney Island Avenue
Community Partners • 653 Schenck Avenue
Ebbetts Field Middle School • 46 McKeever Place
Evelyn Douglin Center for Serving People in Need • 882 Third Avenue
Family Head Start • 293 Neptune Avenue
Flatbush Beacon • 655 Parkside Avenue
Guild for Exceptional Children • 1273 57th Street
I.S. 292 • 301 Vermont Street
Our Lady Of Refuge • 720 East 121st Street
Our Lady of Refuge • 1087 Ocean Avenue
P.S. 6 • 43 Snyder Avenue
P.S. 12 • 430 Howard Avenue
P.S. 13 • 557 Pennsylvania Avenue
P.S. 24 • 427 38th Street
P.S. 152 • 725 East 23rd Street
P.S. 164 • 4200 14th Avenue
P.S. 167 • 1025 Eastern Parkway
P.S. 179 • 202 Avenue C
P.S. 181 • 1023 New York Avenue
P.S. 193 • 2515 Avenue L
P.S. 206 • 2200 Gravesend Neck Road
P.S. 214 • 2944 Pitkin Avenue
P.S. 230 • 1 Albemarle Road
P.S. 251 • 1037 East 54th Street
P.S. 314 • 333 60th Street
P.S./I.S. 323 • 210 Chester Street
P.S. 329 • 2929 West 30th Street
P.S. 398 • 60 East 94th Street
P.S. 503/506 • 333 60th Street
Saint Mary's • 8401 23rd Avenue
Samuel J. Tilden High School • 5800 Tilden Avenue
Sephardic Bikur Holim • 425 Kings Highway
Sunset Park Head Start • 4222 Fourth Avenue
United Korean Church • 371 77th Street
United Methodist Church • 4616 4th Avenue

**For more information on classes in Southern Brooklyn, please call
(718) 622-3000.**

OACE Class Locations in Staten Island

Ralph McKee H.S. • 290 Saint Marks Place
Saint George School • 450 Saint Marks Place

**For more information on classes in Staten Island, please call
(212) 868-1650.**

OACE Class Locations in Western Queens

Aviation High School • 45-30 36th Street
Goodwill Industries • 4-21 27th Avenue
Hindu Center • 45-52 Kissena Boulevard
I.S. 5 • 50-40 Jacobus Street
I.S. 61 • 98-50 50th Avenue
I.S. 227 • 32-02 Junction Boulevard
J.H.S. 189 • 144-80 Barclay Avenue
Long Island City Library/Adult Learning Center • 37-44 21st Street
P.S. 20 • 142-30 Barclay Avenue
P.S. 22 • 153-01 Sanford Avenue
P.S. 26 • 195-02 69th Avenue
P.S. 107 • 167-02 45th Avenue
P.S. 143 • 34-74 113th Street
P.S. 212 • 34-25 82nd Street
Queens Adult Learning Center • 42-15 Crescent Street
Tzu Chi Buddhist Foundation • 137-77 Northern Boulevard

**For more information on classes in Western Queens, please call the
Queens Adult Learning Center at (718) 361-9480.**

OACE Class Locations in Eastern Queens

Blanche Memorial Baptist Church • 109-74 Sutphin Boulevard
Channel View School for Research • 100-00 Beach Channel Drive
Daytop Village • 316 Beach 65th Street
Elohim Christian Church • 87-47 111th Street
Forest Hills High School • 67-01 110th Street
Greater Allen Cathedral • 1110-31 Merrick Boulevard
Greater Allen Senior Center • 107-37 166th Street
Jamaica Learning Center • 162-02 Hillside Avenue
Jamaica Y.M.C.A. • 89-25 Parsons Boulevard
J-Cap • 116-30 Sutphin Boulevard
Jean Nuzzi Intermediate School • 213-10 92nd Avenue
New Jerusalem Church • 130-05 Springfield Boulevard
P.S. 65 • 103-22 99th Street
P.S. 71 • 62-85 Forest Avenue
P.S. 81 • 559 Cypress Avenue
P.S. 95 • 179-01 90th Avenue
P.S. 97 • 85-52 85th Street
P.S. 108 • 108-10 109th Avenue
P.S. 133 • 248-05 86th Avenue
P.S. 182 • 90-36 150th Street
P.S. 183 • 2-45 Beach 79th Street
P.S. 195 • 253-50 149th Avenue
P.S. 215 • 535 Briar Place
Richmond Hill High School • 89-40 114th Street
Rochdale Village Community Center • 169-65 137th Avenue
Saint John's Lutheran Church • 86-20 114th Street
Samaritan Village Inc. • 130-20 89th Road
Samaritan Village Inc. • 88-83 Van Wyck Expressway
South Jamaica II Cornerstone Community Center • 109-04 160th Street
St. Gertrude's Parish • 336 Beach 38th Street
Virgil Grissom M.S. 226 • 121-10 Rockaway Boulevard

**For more information on classes in Eastern Queens, please call
(718) 557-2567.**

Contact OACE

Visit our website at
<http://schools.nyc.gov/ChoicesEnrollment/AdultEd>

For general inquiries, questions and comments:

Call the OACE Central Office at (718) 638-2635 or email
OACE@schools.nyc.gov

*For class availability, registration information and travel directions,
contact the OACE office nearest you:*

The Bronx • (718) 863-4057

Manhattan Below 119th Street • (212) 868-1650

Manhattan Above 119th Street • (212) 666-1919 or (212) 666-1920

Staten Island • (212) 868-1650

Northern Brooklyn • (718) 398-7668

Central Brooklyn • (718) 638-2635

Southern Brooklyn • (718) 622-3000

Western Queens • (718) 361-9480

Eastern Queens • (718) 557-2567