Panel for Educational Policy
Contract Agenda
July 16, 2014

Item: 1 **Description:** Comprehensive background checks on universal pre-kindergarten providers.

Term: 6 months **Options:** None **Funding:** Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Lemire LLC	$95,000

Item: 2 **Description:** UPK ServicesHigh-quality instructional programming as part of the universal prekindergarten (UPK) program. (RA #2).

Term: 3 years **Options:** None **Funding:** Reimbursable

Division: Division of Portfolio Planning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
A & V Ericsson Corp.	$360,000
ABC Early Learning Center	$601,640
ABC Preschool & Kindergarten Center	$609,900
Birch Family Services	$615,000
Blue Sky Day Care	$481,264
Books & Rattles, Inc.	$189,000
Books & Rattles, Inc.	$189,000
Brightside Academy, Inc.	$168,300
Busy Beach Day Care Inc	$100,000
Chick Peas Child Care Center, Inc.	$158,700
Children's Aid Society	$342,727
Chinese American Planning Council	$180,000
Christ the King Elementary School	$180,000
Divine Wisdom Catholic Academy	$334,760
Divine Wisdom Catholic Academy	$334,760
Evangelical Lutheran Church of Our Saviour	$188,400
Goddard Riverside Community Center	$190,000
Honeydew Drop Playhouse LLC	$148,046
International Nursery School	$339,120
J & J Academy Inc.	$378,976
Jackson Heights Early Learning Center	$446,800
Jackson Heights Early Learning Center	$182,000
Jewish Community Center of Staten Island	$437,800
JLEE Montessori, Inc.	$611,199
Judi's Nursey, Inc	$576,600
Just 4 Kids Soundview Center, Inc.	$192,000
Kids Circle Daycare Inc.	$179,200
Kidz World Early Childhood Center	$278,800
Lighthouse International Child Development Center	$180,000
Lutheran Social Services of NY	$540,000
Lutheran Social Services of NY	$180,000
Magen David Yeshiavah	$1,200,000

Item: 2 **Description:** UPK ServicesHigh-quality instructional programming as part of the universal prekindergarten (UPK) program. (RA #2).

Term: 3 years **Options:** None **Funding:** Reimbursable

Division: Division of Portfolio Planning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
MDP Family Services, Inc.	$114,600
MIDTOWN CARE, INC. / MANHATTAN NURSERY SCHOOL	$160,000
Mini World Pre-School	$179,999
My Little Language School, Mi Pequena Escuelita,Inc.	$140,000
New York League for Early Learning	$76,000
Nicholas Cardell Day Care Center	$179,721
Our Lady of Mercy Medical Center	$665,140
Preschool R' Us II	$328,320
Reach One To Teach One	$400,000
Rena Day Care Center	$720,000
Ronomoza Inc	$384,922
Sandra's Sunflower Child Care Inc.	$409,400
St. Anselm School	$900,000
St. Jacobus Evangelical Lutheran Church/dba Rainbow Christian Day Care	$556,200
St. Joseph School	$683,420
St. Nicholas of Tolentine School	$322,560
Sunshine Learning Center	$322,560
The Learning Tree	$720,000
The Salvation Army	$207,002
Tolentine Zeiser Day Care Center	$176,400
Trabajamos Community Head Start	$210,000
United Church of Jesus Christ Apostolic	$180,000
Yeshiva Har Torah	$178,200

Item: 3 **Description:** Provision of Universal Pre-Kindergarten services. (RA #3)

Term: 3 years **Options:** 2 year option **Funding:** Reimbursable

Division: Division of Portfolio Planning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Congregation Bnos Chaya	$238,095
St. Ann School	$154,800
Sunshine Daycare of East Harlem	$180,000
Sunshine Daycare of Mott Haven	$179,894
Sunshine Daycare of Westchester Village	$173,014
Union Settlement Association, Inc.	$180,000
University Settlement Society of New York	$415,000

Item: 4 **Description:** Full-Day UPK services provided by Charter Schools. (RA #2)

Term: 3 years **Options:** None **Funding:** Reimbursable

Division: Division of Portfolio Planning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Add on Item: Academic Leadership Charter School	$540,000

Item: 4 **Description:** Full-Day UPK services provided by Charter Schools. (RA #2)

Term: 3 years **Options:** None **Funding:** Reimbursable

Division: Division of Portfolio Planning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Bronx Charter School for Better Learning	$195,000
Hellenic Classical School	$201,338
Renaissance Charter School	$201,000
Rochdale Early Advantage Charter School	$355,680

Item: 1

Description:

Comprehensive background checks on universal pre-kindergarten providers.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH LEMIRE LLC TO PERFORM COMPREHENSIVE BACKGROUND CHECKS ON UNIVERSAL PRE-KINDERGARTEN (UPK) PROVIDERS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$95,000	Tax Levy	6/23/14 – 12/31/14	None	Negotiated Service	Yes	Requirements

Vendor Name & Address	Lemire LLC Investigative Specialists 44 Wall Street, 12th Floor New York, NY 10005

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Michael Makarius Director Vendor Research & Price Analysis Division of Contracts & Purchasing	Jay Miller Chief Administrator Vendor Research & Price Analysis Division of Contracts & Purchasing	Romayne Jagessar Managing Director Vendor Research & Price Analysis

PURPOSE

Authorization is requested to enter into an agreement with Lemire LLC (Lemire) to perform background checks for the DOE's 2014 Universal Pre-Kindergarten (UPK) Program.

DISCUSSION

The Division of Contracts and Purchasing (DCP) seeks to utilize the services of Lemire to perform UPK background checks because it does not have the in-house resources to complete approximately 200 comprehensive background checks that must be completed by July 16. Last year DCP performed approximately 370 comprehensive background checks, of which approximately 100 were performed from April through June.

After initially soliciting proposals from four vendors and making an award to Thacher Associates, the DOE solicited a proposal from Lemire. Lemire will offer the DOE greater flexibility in assigning the work and meeting the required deadline. Ms. Lemire, the President and Founder of Lemire LLC, has extensive experience with government background checks from her work at the NYPD, the US Attorney's Office for the Southern District of New York and the District Attorney's Office in New York County (Manhattan). Lemire LLC is currently conducting monitorships for the Business Integrity Commission and the NYS Department of Financial Services and has conducted background checks for Tishman Construction as well as other clients in the course of confidential engagements.

Lemire's pricing is significantly lower than the competitors we considered, offering to conduct each prime vendor background check, including up to three principals, for $350; and $200 for each affiliate and subsidiary. Lemire also offered tiered pricing for follow-up, depending upon the level of expertise utilized: $250 per hour for an investigative attorney, $175 per hour for investigators and $170 per hour for analysts. Based on the aforementioned information, Lemire's pricing has been determined to be fair and reasonable. The table that follows shows Lemire's pricing in comparison to the other vendors' proposals.

It is necessary to contract for these services because the DOE does not possess the resources to perform them. This agreement is retroactive as it was necessary to engage the vendor immediately because of the short delivery time frame to complete the background checks.

A background check of Lemire using DOE's internal sources, and the federal System for Award Management, revealed no significant adverse information. Therefore, the vendor has been determined to be responsible with respect to this contract.

Lemire LLC is certified as a woman-owned business (WBE) by New York State, the Women Presidents' Educational Organization (WPEO) and the Women's Business Enterprise National Council (WBENC). Its certification as a WBE is pending with the New York City Department of Small Business Services.

SUMMARY OF PROPOSALS

Vendor Name	Cost per Entity	Entity Defined	Follow-Up Work
Lemire LLC	$350 (includes vendor and principals) $200 per affiliate and subsidiary	Company and up to three principals	$250/hour for investigative attorney; $175/hour for investigators; $170/hour for analysts.
Thacher Associates	$155	Company or principal.	$250/hour for investigative attorney; $175/hour for investigators; $170/hour for analysts.
G4S Compliance and Investigations	$227.50 ($910 per vendor; prime + three officers)	Each company plus three officers.	Excludes follow-up.
FTI Consulting	$725 to $1,450 ($2,900 per report; one corporate entity with one to three owners and/or principals)	Each vendor, affiliate, owner, or principal.	Negotiated on a case-by-case basis. Usually an additional 25% of unit price.
Kroll: Option A - Using DOE-prescribed database list.	$750 ($3,000 per vendor + three principals)	Each vendor, affiliate, owner, or principal.	$500 for two hours of investigatory work.
Kroll: Option B - Accessing DOE-prescribed database list through alternate sources.	$400 ($1,600 per vendor + three principals)	Each vendor, affiliate, owner, or principal.	$500 for two hours of investigatory work.

Item: 2

Description:

UPK ServicesHigh-quality instructional programming as part of the universal prekindergarten (UPK) program. (RA #2).

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN SERVICES (2014-2017)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$16,638,397.73 / $49,915,193.19	New York State Education Department (NYSED), Tax Levy	Three Years	None	Contract via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures	No	Requirement

Vendor Names & Addresses	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Danielle Kolker Director of Operations Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Toby Reyes Director of UPK Procurement

PURPOSE

Authorization is requested on behalf of the Division of Early Childhood Education (DECE) to contract with the 47 vendors listed in the attached table to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) Program.

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

A Request for Proposals – R1015 (RFP) was released in December 2013, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education (DECE) to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within public schools. The deadline for proposals was February 18, 2014.

DECE received a record number of proposals from all five boroughs. Over 10,000 full-day seats were awarded by the Panel for Education policy in May, with an additional 3,000 seats scheduled for submission to the June Panel meeting. However, there are remaining needs for full-day seats in neighborhoods throughout the City. To quickly address these needs in time for the start of the 2014-15 school year, a negotiated services procurement was the preferred method to secure these services. Vendors were invited to submit an application to provide prekindergarten services in time to begin services in September, 2014. The application was posted on DECE's webpage and was emailed to all current Department of Health & Mental Hygiene Early Childhood certificate holders.

All providers have been subject to rigorous review and a site visit. The education director at each site was interviewed as part of the site visit.

Written proposals were scored in three areas:

- Program plan (including pedagogy, curriculum, and family engagement)
- Organizational capacity
- Demonstrated effectiveness

Each of these areas was evaluated for a maximum score of 15 points and the site visit was worth 55 out of the total score of 100 points. Vendors were required to score an 80 to pass before proceeding to negotiate the rate per child with their respective DECE field office.

All of the vendors and their principal owners and officers were subject to a comprehensive background check. While the background checks have not been completed for all vendors, no contract shall be submitted to the Comptroller for registration until the background check is complete. Should noteworthy information become known to the DOE after the panel meeting, it will be reported to the Panel.

List of Providers

Vendor's LEGAL Name (Name on W-9 Form)	Administrative Borough	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	**Total**	Negotiated Annual Contract Amount for Full-Day Seats	Total Annual Amount	Start-up costs for furniture and materials	Start-up costs for facilities/ permits
Busy Beach Day Care Inc.	K/R	R	10305	10	$10,000.00	10	$100,000.00	$100,000.00		
J & J Academy	K/R	R	10314	36	$10,000.00	36	$360,000.00	$360,000.00	$14,776.00	$4,200.00
CHICK PEAS CHILD CARE	K/R	K	11215	12	$10,000.00	12	$120,000.00	$120,000.00	$32,700.00	$6,000.00
MAGEN DAVID YESHIVAH	K/R	K	11223	120	$10,000.00	120	$1,200,000.00	$1,200,000.00		
Mini World Preschool	K/R	R	10309	18	$ 9,999.95	18	$179,999.10	$179,999.10		
Honeydew Drop Playhouse LLC	K/R	K	11218	14	$ 9,998.03	14	$139,972.42	$139,972.42	$8,074.00	
Ronomoza Inc	K/R	K	11223	36	$ 9,618.34	36	$346,260.24	$346,260.24	$36,311.54	$2,350.00
Blue Sky Day Care	K/R	K	11220	47	$ 9,998.39	47	$469,924.33	$469,924.33	$11,340.00	
The Childrens Aid Society	K/R	R	10302	30	$ 9,999.40	30	$299,982.00	$299,982.00	$32,745.64	$10,000.00
JLEE Montessori Inc	K/R	K	11223	60	$ 9,997.65	60	$599,859.00	$599,859.00	$11,340.00	
Jewish Community Center of Staten Island	K/R	R	10314	44	$ 9,950.00	44	$437,800.00	$437,800.00		
The Salvation Army	K/R	R	10302	18	$10,000.00	18	$180,000.00	$180,000.00	$16,301.50	$10,700.00
Birch Family Services, Inc.	M/X	m	10033	56	$10,000.00	56	$560,000.00	$560,000.00	$30,000.00	$25,000.00
Nicholas Cardell Day Care Center	M/X	M	10034	18	$ 9,984.48	18	$179,720.64	$179,720.64		
Rena Day Care Center	M/X	M	10032	72	$10,000.00	72	$720,000.00	$720,000.00		
A & V Ericsson Corp.	M/X	M	10013	36	$10,000.00	36	$360,000.00	$360,000.00		
Harry H. Gordon - New York League for Early Learning, Inc.	M/X	X	10458	8	$ 9,500.00	8	$76,000.00	$76,000.00		
St. Anselm School	M/X	X	10455	90	$10,000.00	90	$900,000.00	$900,000.00		

Vendor's LEGAL Name (Name on W-9 Form)	Administrative Borough	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Total	Negotiated Annual Contract Amount for Full-Day Seats	Total Annual Amount	Start-up costs for furniture and materials	Start-up costs for facilities/ permits
The Learning Tree Cultural Center, Inc	M/X	X	10467	72	$10,000.00	72	$720,000.00	$720,000.00		
Lighthouse International Child Development Center	M/X	M	10022	18	$10,000.00	18	$180,000.00	$180,000.00		
My little language School, Mi Pequena Escuelita,Inc.	M/X	M	10025	14	$10,000.00	14	$140,000.00	$140,000.00		
Trabajamos Community Head Start	M/X	X	10453	20	$10,000.00	20	$200,000.00	$200,000.00	$10,000.00	
Reach One To Teach One	M/X	X	10473	36	$10,000.00	36	$360,000.00	$360,000.00	$20,000.00	$20,000.00
United Church of Jesus Christ - Apostolic	M/X	X	10466	18	$10,000.00	18	$180,000.00	$180,000.00		
Christ the King Elementary School	M/X	X	10452	18	$10,000.00	18	$180,000.00	$180,000.00		
Midtown Care, Inc/ D/B/A Manhattan Nursery School	M/X	M	10001	16	$10,000.00	16	$160,000.00	$160,000.00		
Lutheran Social Services of New York	M/X	X	10039	54	$10,000.00	54	$540,000.00	$540,000.00		
Lutheran Social Services of New York	M/X	X	10453	18	$10,000.00	18	$180,000.00	$180,000.00		
Just 4 Kids Soundview Center, Inc.	M/X	X	10473	20	$ 9,600.00	20	$192,000.00	$192,000.00		
Brightside Academy, Inc.	M/X	X	10459	18	$ 9,350.00	18	$168,300.00	$168,300.00		
Goddard Riverside Community Center	M/X	M	10025	18	$10,000.00	18	$180,000.00	$180,000.00	$10,000.00	
Chinese-American Planning Council, Inc.	M/X	M	10013	18	$10,000.00	18	$180,000.00	$180,000.00		
Tolentine Zeiser CLC	M/X	X	10468	18	$ 9,800.00	18	$176,400.00	$176,400.00		
Judi's Nursery, Inc.	Q	Q	11367	60	$ 9,460.00	60	$567,600.00	$567,600.00	$9,000.00	
Kidz World Early Childhood Center	Q	Q	11413	30	$ 8,960.00	30	$268,800.00	$268,800.00	$10,000.00	
St. Jacobus Evangelical Lutheran Church dba Rainbow Christian Preschool & Kindergarten	Q	Q	11377	60	$ 9,270.00	60	$556,200.00	$556,200.00		
Preschool R' Us II	Q	Q	11355	36	$ 9,120.00	36	$328,320.00	$328,320.00		
International Nursery School	Q	Q	11358	36	$ 9,420.00	36	$339,120.00	$339,120.00		

Vendor's LEGAL Name (Name on W-9 Form)	Administrative Borough	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Total	Negotiated Annual Contract Amount for Full-Day Seats	Total Annual Amount	Start-up costs for furniture and materials	Start-up costs for facilities/ permits
Jackson Heights Early Learning Center Annex, Inc.	Q	Q	11372	20	$ 9,100.00	20	$182,000.00	$182,000.00		
Kids Circle Daycare, Inc.	Q	Q	11432	20	$ 8,960.00	20	$179,200.00	$179,200.00		
Sunshine Learning Center, Inc.	Q	Q	11412	36	$ 8,960.00	36	$322,560.00	$322,560.00		
abc Early Learning Center	Q	Q	11362	64	$ 9,260.00	64	$592,640.00	$592,640.00	$9,000.00	
ABC Preschool & Kindergarten Center, Corp.	Q	Q	11377	65	$ 9,260.00	65	$601,900.00	$601,900.00	$8,000.00	
St. Joseph School	Q	Q	11103	72	$ 9,360.00	72	$673,920.00	$673,920.00	$9,500.00	
Divine Wisdom Catholic Academy (add line for site II	Q	Q	11362	36	$ 9,160.00	36	$329,760.00	$329,760.00	$5,000.00	
Sandra's Sunflower Child Care Inc.	Q	Q	11435	44	$ 9,100.00	44	$400,400.00	$400,400.00	$9,000.00	
Divine Wisdom Catholic Academy (add line for site II	Q	Q	11362	36	$ 9,160.00	36	$329,760.00	$329,760.00	$5,000.00	

Item: 3

Description:

Provision of Universal Pre-Kindergarten services. (RA #3)

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (RFP R1015) (RA #2)

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$1,457,708.10 /$4,373,124.30	New York State Education Department (NYSED), Tax Levy	Three Years	Options to Extend for Two 1-Year Periods or One 2-Year Period	$2,915,416.20	Request for Proposals (RFP)	No	Requirement

Vendor Name & Address	See attached table.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Danielle Kolker Director of Operations Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Toby Reyes Director of UPK Procurement

PURPOSE

Authorization is requested to contract with the 7 vendors listed in the attached table to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program.

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

A Request for Proposals (RFP) was released in December 2013, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education (DECE) to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within public schools. The RFP contained two components, each to be evaluated and awarded separately:

- Component A – Full-Day
- Component B – Half-Day

In support of Mayor de Blasio's plan to expand full-day UPK, the NYCDOE encouraged any provider interested in offering full-day UPK to apply to the RFP.

The vendors were expected to propose a consistent weekly schedule for full-day programs (6 hours and 20 minutes) between 8:00 am and 4:30 pm and/or half-day programs (2 hours and 30 minutes per day), 5 days per week for 180 days of the school year.

The Division of Early Childhood Education (DECE) performed a needs analysis to determine areas to target for full-day seats and a separate analysis to determine high-needs half-day areas; however, the RFP made clear that, should additional funding become available, contract awards would be made citywide, prioritizing areas with the largest gaps in full-day UPK options. DECE measures this seat gap by evaluating the difference between kindergarten students enrolled in public District and Charter schools and the full-day UPK options available to families in the same area.

Keeping in line with the Mayor's vision, and in light of receiving additional funding made available through State legislation passed in March, the DOE prioritized proposals for full-day pre-k or full-day and half-day pre-k. This request is for contracts offering only full-day seats or a combination of full-day and half-day seats.

The New York State Education Department (NYSED) provides funding up to $224,000,000 for half-day UPK seats and up to $300,000,000 for full-day expansion.

Of 707 sites proposed, 482 were for full-day, 97 for half-day, and 128 for both full-day and half-day programs. Three proposals were submitted past the deadline. These vendors were notified that their proposals were found to be non-responsive and none protested. 199 vendors were recommended for award and approved in the May 2014 Panel for Education Policy contract meeting. There are 7 vendors recommended for award of full-day programs on this Request for Authorization.

The UPK full-day expansion allows for limited start-up funds for programs expanding from half-day to full-day programs or beginning new full-day programs. Vendors requiring start-up funds were offered additional resources outside of their negotiated per child rate for the first year of their contract. These funds will support facilities improvements necessary for their required Department of Mental Health and Hygiene permit or for furniture and other materials for their new classrooms. The average award for start-up funds is $32,334, or $1,010 per child for those sites.

To evaluate proposals, each Early Childhood Field Office convened a three-member evaluation committee that included two instructional professionals and one operations professional. Proposals were scored using the following evaluation criteria:

Response Category	Maximum Points
Program Plan	15
Organizational Capacity	15
Demonstrated Effectiveness	15
Site Visit	55
Total	**100**

All vendors in areas where additional seats are needed who met the minimum qualifications, scored at or above the 80 points, and presented fair and reasonable prices are recommended for award. In areas where the capacity of vendors exceded the estimated demand for services, awards were made based on vendor scores.

The RFP selection process was used because the qualitative evaluation of program, staff, and site environment are the most important criteria for award.

All of the vendors and their principal owners and officers were subject to a comprehensive background check. While the background checks have not been completed for all vendors, no contract shall be submitted to the Comptroller for registration until the background check is complete. Should noteworthy information become known to the DOE after the Panel meeting, it will be reported to the Panel.

Vendor's LEGAL Name (Name on W-9 Form)	Administrative Borough	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	**Total**	Negotiated Annual Contract Amount for Full-Day Seats	Total Annual Amount	Start-up costs for furniture and materials	Start-up Costs for facilities/permits
University Settlement Society of New York, Inc.	K/R	K	11217	40	$10,000.00	40	$ 400,000.00	$ 400,000.00	$15,000.00	
Congregation Bnos Chaya	K/R	K	11219	20	$10,000.00	20	$ 200,000.00	$ 200,000.00	$15,275.00	$ 22,820.00
St. Ann School	M/X	M	10029	18	$ 8,600.00	18	$ 154,800.00	$ 154,800.00		
Sunshine Daycare of Mott Haven	M/X	X	10454	18	$ 9,438.58	18	$ 169,894.44	$ 169,894.44	$10,000.00	
Sunshine Daycare of Westchester Village	M/X	X	10461	18	$ 9,611.87	18	$ 173,013.66	$ 173,013.66		
Sunshine Daycare of East Harlem	M/X	M	10026	18	$10,000.00	18	$ 180,000.00	$ 180,000.00		
Union Settlement Assocaition	M/X	M	10029	18	$10,000.00	18	$ 180,000.00	$ 180,000.00		

Item: 4

Description:

Full-Day UPK services provided by Charter Schools. (RA #2)

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CHARTER SCHOOLS TO PROVIDE UNIVERSAL PREKINDERGARTEN SERVICES (2014 – 2017)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$1,418,418/ $4,255,254	New York State Education Department (NYSED), Tax Levy	Three Years	None	Government-to-Government Purchase	No	Full Value

Vendor Name & Address	See Table Below

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Danielle Kolker Director of Operations Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Toby Reyes Director of UPK Procurement

PURPOSE

Authorization is requested on behalf of the Division of Early Childhood Education (DECE) to contract with the 5 vendors listed in the attached table to provide high-quality instructional programming as part of the Universal Prekindergarten Program (UPK).

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs, including charter school programs, to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

Charter schools were invited to submit an application to provide full-day UPK services (6 hours and 20 minutes) by May 15, 2014. Similar to the public school application process, charters were asked to provide programmatic and operational guidelines including facility parameters, information about proposed pre-k instructional and family engagement practices, and adheres to rigorous standards of review required by all UPK providers and all public schools.

The Division of Early Childhood Education (DECE) performed a needs analysis to determine areas to target for full-day seats however, due to the timing of the change in the law for school year 2014-15, DECE prioritized submissions for programs serving children from neighborhoods projected to need a significant number of full-day pre-k seats. DECE measures this seat gap by evaluating the difference between kindergarten students enrolled in public District and Charter schools and the full-day UPK options available to families in the same area.

New York State defines charter schools as independent and autonomous public schools and political subdivisions. On the basis of their state authorization as charter schools, background checks are not required.

Vendor's LEGAL Name (Name on W-9 Form)	Administrative Borough	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	**Total**	Negotiated Annual Contract Amount for Full-Day Seats	Total Annual Amount	Start-up costs for furniture and materials	Start-up Costs for facilities/ permits
Hellenic Classical Charter School	K/R	K	11215	18	$10,041.00	18	$180,738.00	$180,738.00	$20,600.00	
Academic Leadership Charter School	M/X	X	10454	54	$10,000.00	54	$540,000.00	$540,000.00		
The Bronx Charter School for Better Learning	M/X	X	10466	18	$10,000.00	18	$180,000.00	$180,000.00	$15,000.00	
Rochdale Early Advantage Charter School	Q	Q	11434	36	$ 9,380.00	36	$337,680.00	$337,680.00	$10,000.00	$8,000.00
The Renaissance Charter School	Q	Q	11372	18	$10,000.00	18	$180,000.00	$180,000.00	$18,000.00	$3,000.00