

Back to School

Registration for New NYC Public School Students

School Starts
Thursday,
September 8,
2016

How to Register

Elementary & Middle School

New students with a zoned school, including those with a New York City Individualized Education Program (IEP), may register at their zoned school starting Thursday, September 8, 2016. If you don't know your zoned school, call 311 or visit nyc.gov/schools. If you don't have a zoned school, visit a Registration Center (listed on the right).

Students with an Individualized Education Program (IEP) from outside of New York City should visit one of the Registration Centers. Students with more restrictive or specialized needs may also visit a Committee on Special Education (CSE) location. For more information, including CSE locations, call 311 or visit nyc.gov/schools.

High School

All new students, including those with an Individualized Education Program (IEP), must register at a Registration Center (listed on the right).

Already Enrolled?

If your child is already enrolled in or assigned to a New York City public school, visit your child's school for assistance beginning Thursday, September 8, 2016.

What to Bring

- Child's birth certificate, passport, or record of baptism which includes the date of birth, or other official document of age (See Chancellor's Regulation A-101 for documents accepted for proof of age)
- Immunization records
- Latest report card/transcript (if available)
- Individualized Education Program (IEP) and/or 504 Accommodation Plan (if applicable and available)
- Proof of address which may be verified by any two of the following containing the address of residence:
 - A lease agreement, deed or mortgage statement for the residence
 - A residential utility bill (gas or electric) in the resident's name issued by a utility company (e.g., National Grid or Con Edison), dated within the past 60 days
 - A bill for cable television services provided to the residence; must include the name of the parent and the address of the residence and be dated within the past 60 days
 - Documentation or letter on letterhead from a federal, state, or local government agency, including the IRS, the City Housing Authority, Human Resources Administration, the Administration for Children's Services (ACS), or an ACS subcontractor or the federal Office of Refugee Settlement, dated within the past 60 days
 - A current property tax bill for the residence
 - A water bill for the residence dated within the past 90 days
 - Rent receipt including the address of the residence, dated within the past 60 days
 - State, city, or other government issued identification (including an IDNYC card), which has not expired and includes the address of residence
 - Income tax form for the last calendar year
 - Official NYS Driver's License or learner's permit which has not expired
 - Official payroll documentation from an employer issued within the past 60 days such as a pay stub with home address, a form submitted for tax withholding purposes or payroll receipt (a letter on the employer's letterhead is not adequate); must include home address and be dated within the past 60 days
 - Voter registration documents, including the name of the parent and the address of residence
 - Unexpired membership documents based upon residency (e.g., neighborhood residents' association), which include the name of the parent and the address of residence
 - Evidence of custody of the child, including but not limited to judicial custody orders or guardianship papers documents issued within the past 60 days with name of child and address of residence

* If you are not the leaseholder of your residence, you must submit a Residency Affidavit.

As stated in Chancellor's Regulation A-101, students in temporary housing may not be refused enrollment in a school because of lack of documentation required for registration, including proof of residency. A school must provisionally register the student and work with the DOE Students in Temporary Housing liaison to obtain the missing documentation.

Registration Centers

Wednesday, August 31 - Friday, September 16

Monday - Friday, 8am - 3pm

Centers Closed: Monday, September 5, Labor Day and Monday, September 12, Eid al-Adha

Bronx

Walton High School
2780 Reservoir Avenue
Bronx, NY 10468

Herbert H. Lehman High School
3000 East Tremont Avenue
Bronx, NY 10461

Brooklyn

Edward R. Murrow High School
1600 Avenue L
Brooklyn, NY 11230

Boys and Girls High School
1700 Fulton Street (enter at Schenectady Avenue)
Brooklyn, NY 11213

Brooklyn Technical High School
29 Fort Greene Place (enter at South Elliott Place)
Brooklyn, NY 11217

Manhattan

The High School of Fashion Industries
225 West 24th Street (enter at West 25th Street)
New York, NY 10011

Queens

Queens Vocational and Technical High School
37-02 47th Avenue (enter at 37th Street)
Long Island City, NY 11101
 Entrance on 38th Street



Thomas A. Edison Career and Technical Education High School
165-65 84th Avenue
Jamaica, NY 11432

Staten Island

Port Richmond High School
85 St. Josephs Avenue (enter at Innis Street)
Staten Island, NY 10302
 Entrance on St. Josephs Avenue



All locations provide over-the-phone interpretation, translated materials, and live interpretation in select languages. All locations are wheelchair accessible.

For more information about registration for new public school students, call 311 or visit schools.nyc.gov.