

Introduction

This fall, all New York City educators will be able to log on to the updated Achievement Reporting and Innovation System (ARIS), an online system that educators can use to view student data, explore instructional resources, share effective practices, and collaborate with colleagues within schools and across the City.

The updated version of ARIS, available online now at www.nyc.gov/schools/ARIS, includes new data and tools to help teachers improve student outcomes, access instructional and other resources, and collaborate online. During the year, data sets will expand to include complete profiles of students across grades and learning objectives, and tools will grow to provide a full set of customizable functionality that supports exploration of data and content, collaboration, and innovation by educators and families.

One round of training for principals and educators will take place this fall, focused on the first set of data and tools. Another round of training for educators will take place this spring, on the next set of data and tools. For more information about how these data and tools will grow throughout the year, visit <http://schools.nyc.gov/Accountability/SchoolReports/ARIS/whatsnext.htm>.

To learn how to take full advantage of this powerful resource, educators are strongly encouraged to participate in ARIS training. Principals can use this guide to learn more about training opportunities for principals and other school staff, and to develop a plan to support teachers as they begin using ARIS.

Principal Trainings

About Training: Participating in principal training will enhance your ability to provide instructional leadership to your teachers, who will soon have access to ARIS for the first time. At training, you'll have a structured opportunity to evaluate how ARIS can support your school's work this year, and a chance to learn more about how you can use Web 2.0 tools to pool knowledge and problem solve with colleagues.

Logistics: Principal trainings take place in a half-day session in early November.

On October 14, all principals received an email inviting you to register for ARIS training. If you have not already done so, please use the link in the email to confirm your session or request a new session. If you have any questions, or need to request another copy of that link, please contact ARIStraining@schools.nyc.gov.

"School Expert" Trainings

About School Experts: You are invited to select up to two staff members to serve as "school experts," partnering with the you to help teachers at your school begin using ARIS to view student data and improve instruction. School experts will participate in a full day of training this fall, and a half day of training this spring. Principals are encouraged to consult with their staff, including the UFT chapter leader, in planning to support their teachers in using ARIS and in selecting "school experts."

These teachers will be responsible to support the rest of the staff by the means most appropriate for your school. Ideas include presentations at faculty conferences, training, and informally encouraging other staff to log in and explore ARIS. There is no special per-session associated with being a school expert.

We strongly encourage you to select as your school experts:

- at least one classroom teacher and at least one Inquiry Team member.
- staff members who are influential among their colleagues.
- staff members who are comfortable using computers and the Internet.

Also, it may be helpful to note that teachers within the upper grades of your school will see multiple years of assessment data for their students. For example, a teacher in grades 5-8 would see two or more years of ELA/Math scores. For high schools,

an 11th or 12th grade teacher can see results of multiple Regents exams and credit accumulation, while 9th or 10th grade teachers would see less student information during training.

About Training: At school expert training sessions, your teachers will learn how to use ARIS to examine school, classroom and student data to improve outcomes, diagnose students' learning needs, set classroom goals for improvement, and measure success. School experts will also learn how to access and contribute to a library of instructional resources contributed by educators citywide, get involved with communities of practice throughout the city, and identify educators who have similar interests and face similar challenges, and collaborate on solutions. School experts will also learn how to organize and share work documents with team members and colleagues. In the Spring, School Experts will return for a half day session to learn about the new data and reporting tools in ARIS this Spring, and learn more about how schools are using ARIS.

Logistics: This fall and winter, you selected two School Experts to attend a full day training session. On March 31, you and your School Experts received an email inviting them back to a half day of training this spring. If you have not yet confirmed their registration for this session, you can do so online at <http://www.aristraining.com/register.aspx>. Your school's username is your (the principal's) e-mail address. For more information or if you have trouble registering, please email ARIStraining@schools.nyc.gov.

Additional Teachers Trainings

About additional teachers: You are invited to select up to two staff members to attend ARIS training and learn about the data and collaboration tools ARIS has to offer. Your two additional teachers will participate in a half day training session this winter. Principals are encouraged to select classroom teachers, guidance counselors and other educators in your school who have not yet attended ARIS training.

About Training: At these training sessions, your teachers will learn how to use ARIS to examine student data and use new reporting features that will be available in ARIS. Your teachers will also learn how to access and contribute to a library of instructional resources contributed by educators citywide, get involved with communities of practice throughout the city, and identify educators who have similar interests and face similar challenges, and collaborate on solutions. We encourage teachers to log in and explore ARIS on their own before attending this session.

Logistics: Additional teacher sessions will take place starting in late February and run through March 20. During the week of January 20, Principals received an email with details about the session scheduled for your school and instructions on how to confirm your registration for two teachers at your schools. Once you receive the email, you can register teachers from your school online at <http://www.aristraining.com/register.aspx>. Your school's username is your (the principal's) e-mail address. If you have any trouble registering please do not hesitate to contact aristraining@schools.nyc.gov.

Online Training Sessions

To help teachers at your school learn more about how to use the information and tools in ARIS, you can invite your staff to attend an ARIS online training session. Teachers, coaches, inquiry team members, and other educators are invited to participate. Pre-registration is not required, and you can log on to the training session from a school or home computer. These sessions are live, with trainers ready to answer your questions.

Sessions designed for 3-8, high school, K-2 and D75 staff will be held on an ongoing basis through mid May. For a schedule of sessions and more information about how to sign up for an online training session, you or your staff can visit <http://schools.nyc.gov/Teachers/QuickLinks/aristraining.htm>.

Recorded versions of the online training session will soon be available.

ARIS Parent Link (APL) Administrator and Parent Coordinator Training

About Training: Principals are invited to send your Parent Coordinator (and ARIS Parent Link administrator, if this is someone other than the Parent Coordinator) to attend a 90 minute ARIS Parent Link (APL) training session on password management, data updates, and how to introduce APL to your school's community.

Logistics: Elementary/Middle and High School training sessions will take place in each borough between May 5th and May 15th.

On April 27, all principals received an email inviting you to send your Parent Coordinator (and your Parent Link administrator, if this is someone other than your Parent Coordinator) to attend a training session taking place in your borough in May. Please see below for the location, date and time for each borough. You do not need to pre-register, and you may attend the session most convenient for your school. If you have any questions, please contact ARISParentLink@schools.nyc.gov.

Borough	Site	Session Date	Session Time
Queens	I.S. 093 Ridgewood (Q093) 66-56 Forest Avenue Ridgewood, NY 11385	Tuesday, May 5th	EMS - 1:30 p.m. - 3:00 p.m. HS - 9:30 - 11:00 a.m.
Brooklyn	J.H.S. 234 Arthur W. Cunningham (K234) 1875 East 17 Street Brooklyn, NY 11229.	Wednesday, May 6th	EMS1 - 9:00 a.m. -10:30 a.m. HS - 12:00 p.m. -1:30 p.m. EMS2 - 2:30 p.m.- 4:00 p.m.
Bronx	Kingsbridge Heights School (10X086) 2756 Reservoir Avenue Bronx, NY 10468	Thursday, May 7	EMS -1:30 p.m. - 3:00 p.m. HS - 9:30 - 11:00 a.m.
Staten Island	Michael J Petrides School (R080) 715 Ocean Terrace Staten Island, NY 10301	Monday, May 11th	EMS: 10:00 a.m. - 11:30 a.m. HS: 1:30 p.m. - 3:00 p.m.
Manhattan	High School 01M056 complex 220 Henry Street Manhattan, NY 10002	Friday, May 15th	EMS - 9:30 a.m. - 11:00 a.m. HS - 1:30 p.m. - 3:00 p.m.

Locations and Scheduling

Eight special sites have been established in locations that are accessible by subway or car. Directions can be found at <http://aristraining.com>. Each site is dedicated solely to ARIS use and has a network of new laptops with a fast Internet connection.

In order to foster a collegial atmosphere, each network has been scheduled together at a location convenient for the majority of schools. However, you can choose a more convenient time or location.

We ask that you honor space limitations by sending only the number of staff invited, and by only attending pre-registered sessions, because the sites are not large enough to accommodate two users at one computer.

We ask that you follow the links in the training invitations you receive to confirm or request new training sessions. If you ever need to request a copy of the link, you can contact ARIStraining@schools.nyc.gov.

Any Questions?

Logging in: It is recommended that training attendees log in to ARIS before attending training, to ensure that training attendees are able to get the most out of the training session. For more information about logging into the first time, please see the First Time Login Guide, available online at <http://schools.nyc.gov/Accountability/SchoolReports/ARIS/default.htm>.

Opportunities for Data Specialists: Data Specialists' ARIS use will be supported by the Application Support Liaisons (ASLs) in ISCs. Data Specialists do not need to attend the training sessions listed above. However, Data Specialists might be strong candidates for the School Expert role, or could participate in the sessions available to additional teachers in early spring.

If you have any questions about ARIS training, you can always contact ARIStraining@schools.nyc.gov.