Panel for Educational Policy
Contract Agenda
May 18, 2010

Item: 1 **Description:** Extension of ambulance transportation for one special education student.

Term: 13 months **Options:** None **Funding:** Tax Levy

Division: Special Education - Citywide Programs **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Park Ambulance Services DBA American Medical Response	$148,800

Item: 2 **Description:** Resources for students, schools and teachers to implement science investigations and expand science content knowledge. This item provides supplemental funding to item 18.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: Office of Curriculum & Professional Develo **Contract Type:** Full Value

Vendor Name	Annual Amount
American Museum of Natural History	$1,000,000

Item: 3 **Description:** Develop a business and support model for managing the cloud computing environment which will enable the DOE to respond quickly to requests from schools and offices for web and related services.

Term: 2 years **Options:** None **Funding:** Tax Levy

Division: Div. of Instructional & Information Technolo **Contract Type:** Full Value

Vendor Name	Annual Amount
Amazon Web Services	$160,896

Item: 4 **Description:** Third party logistics for the assembly and distribution of Core Curriculum materials to schools.

Term: 3 years **Options:** 2 one year options **Funding:** Tax Levy

Division: Office of the Chief Financial Officer **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
CEVA Logistics	$2,280,000

Item: 5 **Description:** Professional development for adult educators to improve student retention and support contextualized curriculum and instruction in Adult and Continuing Education schools.

Term: 3 years **Options:** 2 one year options **Funding:** NYS Employment Preparat

Division: Alternative Programs **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Literacy Assistance Center	$301,274
Proliteracy Worldwide, Inc.	$151,470

Item: 6 **Description:** Recruit, select, train and provide job search support to non-traditional candidates to become public school teachers as part of the New York City Teaching Fellow's Program.

Term: 5 1/2 years **Options:** None **Funding:** Tax Levy

Division: Division of Human Resources **Contract Type:** Full Value & Requirements

Vendor Name	Annual Amount
The New Teacher Project	$4,902,542

Item: 7 **Description:** Furnish and deliver disposable goods and cleaning supplies to the School Food warehouse and directly to high schools.

Term: 4 years **Options:** 270 day option **Funding:** Tax Levy

Division: Office of School Food **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
All One Source Supplies, Inc.	$9,101,542
Appco Paper and Plastics	$2,155,642

Item: 8 **Description:** Furnish and deliver custodial supplies to all DOE facilities and schools.

Term: 5 years **Options:** 180 day option **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
SDI, Inc.	$17,610,567

Item: 9 **Description:** General construction work for schools and facilities in Queens.

Term: 2 years **Options:** 1 two year option & 180 day option **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Cisco General Construction, Inc.	$3,000,000

Item: 10 **Description:** Labor, material and supervision necessary for heating, ventilation and air conditioning efficiency projects in schools.

Term: 2 years **Options:** 1 two year option & 180 day option **Funding:** Stimulus Funds

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Volmar Construction, Inc.	$5,250,000

Item: 11 Withdrawn

Item: 12 **Description:** Professional development at transfer and similar schools to help meet the teaching and learning needs of over-age and under-credited students.

Term: 5 years **Options:** None **Funding:** Tax Levy

Division: Post Secondary Pathways **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Center for Urban Education	$100,000
IDE Corp.	$50,000
Sound Reading Solutions, Inc.	$50,000

Item: 13 **Description:** Professional development for early childhood educators.

Term: 3 years **Options:** None **Funding:** Various

Division: Office of Curriculum & Professional Develo **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
AUSSIE, Inc.	$500,000
Kaplan Early Learning	$60,000
NCS Pearson, Inc.	$60,000

Item: 14 **Description:** Professional development and direct student services in social studies, citizenship/civics and global education.

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Curriculum & Professional Develo **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Facing History and Ourselves	$130,000
Learning Through an Expanded Arts Program (LEAP)	$475,000

Item: 15 Withdrawn

Item: 16 **Description:** Professional development for teachers and administrators who provide services to English Language Learners.

Term: 5 years **Options:** None **Funding:** Various

Division: Office of English Language Learners **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Fordham University	$544,500
Research Institute for the Study of Language in Urban Society	$180,000

Item: 17 **Description:** Published and copyrighted library and reference materials.

Term: 3 years **Options:** None **Funding:** Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Leren Education Center	$45,000
New Teacher Center	$70,000

Item: 18 **Description:** Resources for students, schools and teachers to implement science investigations and expand science content knowledge.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Curriculum & Professional Develo **Contract Type:** Full Value

Vendor Name	Annual Amount
American Museum of Natural History	$2,500,000

Item: 19 **Description:** Operating expenses for Penny Harvest program, which involves students in District 7 gathering pennies and making grants with the proceeds.

Term: 2 years **Options:** None **Funding:** City Council

Division: Office of Curriculum & Professional Develo **Contract Type:** Full Value

Vendor Name	Annual Amount
Common Cents	$40,500

Item: 20 **Description:** Comprehensive youth and family oriented dropout prevention services for students and families of EBC High School for Public Service (K545).

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of School and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
El Puente de Williamsburg, Inc.	$75,000

Item: 21 **Description:** Community learning center to provide after school academic enrichment to a high poverty and low performing school, MS302 (X302) in District 8. (Correction to the total contract cost of this previously approved item.)

Term: 1 year **Options:** 3 one year options **Funding:** Federal Funded

Division: Office of School and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Episcopal Social Services	$103,482

Item: 22 **Description:** Family literacy services that improve the educational opportunities for low-income families in PS 24.

Term: 1 year **Options:** None **Funding:** Federal

Division: School Support **Contract Type:** Full Value

Vendor Name	Annual Amount
Sunset Park Health Council, Inc. DBA Lutheran Family Health Ce	$285,656

Item: 23 **Description:** Professional development workshops in critical themes in American history for middle school teachers in District 28.

Term: 2 years **Options:** None **Funding:** Federal Funded

Division: Teaching & Learning **Contract Type:** Full Value

Vendor Name	Annual Amount
Research Foundation of CUNY - Gotham Center for NYC History	$60,720

Item: 24 **Description:** Extension of K-12 special education school year transportation services (1 contract). (Correction to contract terms specified in the documents for this previously approved item.)

Term: 3 years **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Mar-Can Transportation	$9,338,451

Item: 25 **Description:** Add-on item. Extension of K-12 special education school year transportation services (1 contract). (Correction to contract amount for this previously approved item.)

Term: 5 years **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Third Avenue Transit	$6,549,766

Item: 26 **Description:** Add-on item. Extension of K-12 special education school year and summer transportation services (2 contracts). (Correction to contract amount for this previously approved item.)

Term: 5 years **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
R&C Transit Inc	$786,498

Item: 1

Description:

Extension of ambulance transportation for one special education student.

REQUEST FOR AUTHORIZATION

To enter into contract extension 1C36706 with Park Ambulance Service dba American Medical Response

Contract Cost	Funding Source	Contract term	Procurement Method	Is Contract Retroactive	Contract Type
$161,200 total	Tax Levy	13 months	Negotiated Service	No	Requirements
Vendor Name & Address	Park Ambulance Service dba American Medical Response				
	930 Flushing Avenue				
	Brooklyn ,New York 11206				

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Eric Goldstein, Chief Executive Officer	David Ross, Executive Director
Nutrition and Transportation	Division of Contracts & Purchasing

STATEMENT OF PURPOSE

Approval is sought to extend a contract with Park Ambulance dba American Medical Response (AMR) to provide pupil transportation with advanced life support to and from school via ambulance for a special education student. The extension of contract is for 13 months from May 2010 until June 2011.

DISCUSSION

A contract with AMR to provide ambulance transportation for special education students expired on February 28, 2010. Said contract was replaced with a new award to Transcare New York. While some parents are resistant to a change in service provider for fear that the new company will not understand the needs of their child, the Department is careful to see that the new provider is fully qualified and able to provide the necessary high quality services required. In the case of one student, however, the extreme medical condition of the child resulted in his doctor, the parent and school recommending that the current provider not be changed. AMR has agreed to continue transportation services with advanced life support for this student at the same price as their expired contract. The daily rate this service is $620, $200 higher than the daily rate for Transcare's services under the new contract. It will, therefore, cost $52,000 more for the additional 13 months of continued services with AMR.

The Committee on Contracts approved this as a negotiated service from May 2010 through June 2011. Negotiated services for the two months prior to May 2010 were approved for $24,800 by the Executive Director, Division of Contracts and Purchasing.

A background check has been completed. There were no adverse findings that would affect this service. OPT had confirmed that AMR has provided satisfactory service and are confident they will continue to provide good services for this student.

Item: 7

Description:

Furnish and deliver disposable goods and cleaning supplies to the School Food warehouse and directly to high schools.

REQUEST FOR AUTHORIZATION
RFB B1165 – Cafeteria Disposables and Cleaning Supplies

Estimated Contract Cost	Funding Source	Term of Contract	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$11,257,184 Annual $53,471,623 for contract term	Tax Levy	4 Years	270 days optional contract extension	Request for Bid	No	Requirement
Vendor Name & Address	See Table Below for Awardees and Contract Data					

Service Requestor/Contract Manager:	Division of Contracts and Purchasing Contact
Janice Zapinsky, Contract Manager	Edward Ginsberg, Procurement Analyst
Office of School Support Services (OSSS)	Division of Contracts & Purchasing

Vendor Name	Address	Annual Amount	Total Amount
All One Source	11 Milton Street, Brooklyn, NY 11222	$9,101,542	$43,232,325
Appco Paper	3949 Austin Blvd, Island Park, NY 11558	$2,155,642	$10,239,298

STATEMENT OF PURPOSE

Approval is sought to contract with All One Source and Appco paper to provide delivery of paper, disposable goods and cleaning supplies to the School Food warehouse and directly to high schools. The combined estimated value of the contracts is $11,257,184 per year and $53,471,623 over the 4 year term of the contracts. The contracts will commence upon execution and expire on November 30, 2014. The DOE has the option to further extend for an additional period of 270 days at the same prices plus or minus the annual Producer Price Index (PPI) adjustment.

DISCUSSION

This bid was advertised for seven (7) days in the City Record and on the DCP web site. Eleven (11) bids were received covering 109 items grouped in 4 Aggregate Classes, of which this RA covers Classes 1, 3 and 4. Classes 1 and 3 cover the same 87 items of paper and disposable goods with Class 1 providing delivery of bulk orders to the School Food warehouse and Class 3 providing delivery to high schools throughout the five boroughs. Class 4 covers 22 items of cleaning supplies for delivery to high schools throughout the five boroughs. A subsequent RA will cover Aggregate Class 2 providing delivery of cleaning supplies to the School Food warehouse.

Eight (8) bids were received for Aggregate Class 1 (paper and disposable warehouse delivery) of which five (5) were non responsive. Six (6) bids were received for Aggregate Class 3 (paper and disposable high school delivery) of which three (3) were non responsive. Five (5) bids were received for Aggregate Class 4 (cleaning supplies high school delivery) of which one (1) was non responsive. These non responsive bids were determined to be so because the bidders did not offer the full line of products required in the RFB. All One Source, the low bidder for Aggregate Class 1 and Appco the low bidder for Aggregate Classes 3 and 4 met all bid specifications and are recommended for award.

Vendor Research and Price Analysis (VRPA) conducted a comprehensive background check on All One Source and Appco. No adverse information was uncovered for Appco. For All One Source, VRPA found that the NYC Department of Finance (DOF) had no record of the vendor's filing 2005 taxes. The vendor was made aware of this issue and a copy of their 2005 tax return was submitted to the DOF.

A review of vendor financial statements did not reveal any risk associated with doing business with All One Source or Appco. Since, All One Source is a new vendor, a qualification meeting was held. It was determined that All One has the financial stability and capacity required to service this contract. Appco has provided service under prior contracts and School Food determined their performance to be satisfactory, so a qualification meeting was not necessary.

The average prices for the paper and disposable items (Class 1 and 3) are approximately 19% lower than in the previous contract. The average prices for cleaning supplies (Class 4) are 7% higher than on the previous contract. A Cost Price Analysis was done for Class 1 (cost of contract over $10 million) and prices were found to be favorable to the DOE based on the comparison of current contracted prices. In addition, due to the competitive procurement for all classes, prices are deemed fair and reasonable.

Item: 12

Description:

Professional development at transfer and similar schools to help meet the teaching and learning needs of over-age and under-credited students.

REQUEST FOR AUTHORIZATION

For the provision of professional development at Transfer Schools and Similar Schools-PQS# R0778.

Estimated Contract Cost	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
$200,000 total annually, $1,000,000 total over term of contracts	Tax Levy	5 years	PQS	Yes	Requirement

Vendor	Estimated Total Contract Amount
Center for Urban Education	$500,000
IDE Corp.	$250,000
Sound Reading Solutions	$250,000

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Steve Higgins	Stephen Stamo
Office of Multiple Pathways to Graduation	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Approval is sought to enter into requirements agreements with the above providers for professional development at Transfer Schools and similar schools. All of the contracts will be active for five (5) years commencing on or around March 1, 2010. These programs would be provided at the discretion of each participating school and the Office of Multiple Pathways to Graduation.

DISCUSSION

The Office of Multiple Pathways to Graduation (OMPG) works to help Transfer Schools meet the complex teaching and learning needs of over-age and under-credited students. Rigorous instruction is particularly vital to the success of students in these schools and programs as many of them arrive without a history of academic success. As part of this instruction, OMPG authored "A Professional Learning Path to Rigorous and Relevant Instruction: Lessons from the Transfer School Institute." Awarded vendors will provide coaching and training programs to support practioners in the implementation of this comprehensive model. These services were originally provided through the Bill and Melinda Gates Foundation, but those funds have since been discontinued. Notwithstanding, several Transfer Schools have expressed an interest in continuing these services.

Use of a Request for Bids is not possible because the relative expertise, experience and stability of prospective vendors must be considered. Accordingly, the Department issued PQS# R0778, seeking proposals from organizations to provide professional development and support for a set of best instructional practices and research based literacy/learning strategies, directly aligned with the aforementioned NYCDOE publication. A selection committee, consisting of four members from OMPG, was formed to evaluate proposals. They included the Chief Operation Officer, Director of Secondary Instruction, the Program Manager and Senior Analyst. All have a thorough knowledge of Transfer Schools and their unique needs through their daily interaction with the Transfer Schools.

Eight (8) proposals were received, but a proposal for Meditor Optimus, LLC was deemed non responsive because their proposal did not demonstrate the required experience. Of the remaining seven (7), the committee recommended three vendors for award. The Center for Urban Education demonstrated extensive experience as they have provided identical services pursuant to Gates Funding in the past. Sound Reading Solutions and IDE Corp. demonstrated knowledge of the comprehensive model and how the components of the model would be incorporated into the training they would provide.

The Cost Price Analysis (CPA) unit compared the proposed rates to those under similar contracts for professional development. It was determined that the rates for all three vendors fall within an acceptable hourly range per participant. Thus, pricing was deemed fair and reasonable.

The Division of Contracts and Purchasing has reviewed the City's VENDEX files and the Vendor C.I.P Report. No significant adverse information was revealed, so it was determined that the vendors are responsible.

As a part of the PQS process, all service requests over $25,000 must go through the Multiple Task Award Contract (MTAC) process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their awarded areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the

user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order (PO). This process is to ensure competition among the large number of vendors eligible to provide service as a result of this procurement. The PQS process allows ongoing proposal submission by vendors. Future RAs for these services will be submitted as new providers are presented for an award.

Item: 16

Description:

Professional development for teachers and administrators who provide services to English Language Learners.

AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR THE ENGLISH LANGUAGE LEARNERS PROFESSIONAL DEVELOPMENT SERVICES FOR THE NEW YORK CITY DEPARTMENT OF EDUCATION (PQS #1C617) – RA #2

Annual/Total Estimated Contract (s) Cost	Funding Source	Contract Term	Procure-ment Method	Is Contract Retroactive?	Contract Type
$724,500 / $3,622,500	Various including Tax levy & Reimburs-able funds	January 1, 2010 – December 31, 2014 (5 years)	Pre-Qualification Solicitation	No	Requirements
Vendor Name & Address	**Research Institute for the Study of Language in Urban Society (RISLUS)**				
	1091 River Avenue, Lakewood, NJ 08701				
	Estimated High Annual Amount $180,000 – Total Contract: $900,000 (Component #3 - PD on Academic Language Development)				
Vendor Name & Address	**Fordham University**				
	39 Broadway, Suite 1850, New York, NY 10006				
	Estimated High Annual Amount $544,500 – Total Contract: $2,722,500 (Component #3 - PD on Academic Language Development)				

Service Requestor/Contract Manager	Division of Contracts and Purchasing
Angelica Infante, Deputy Senior Instructional Manager	James E. Whitfield, Procurement Contract Manager
Office of Achievement for Students with Disabili-ties & English Language Learners	Division of Contracts and Purchasing (DCP)
Tel: 212-374-0562	Tel: 718-935-5129

Statement of Purpose

Approval is sought to enter into requirements contracts with the vendors listed above, to provide English Language Learner Professional Development services in academic language development. These programs will be provided at the discretion of schools. The estimated total cost for said services is $3,622,500 over five-years starting around January 1, 2010.

Discussion

Both vendors were solicited through a Pre-Qualification Solicitation (PQS) and will provide comprehensive professional development services for schools as well as various instructional programs conducted by school support organizations and central offices throughout the city. The PQS process was used to allow a selection of program options through an open enrollment process.

Vendors were asked to propose for one or more of the following components:

- Component 1 – Professional Development services in Spanish
- Component 2 – Professional Development services in one or more languages such as Arabic, Bengali, Chinese, Haitian Creole, Korean, Russian, or Urdu
- Component 3 – Professional Development services in academic language development
- Component 4 - Professional Development services in Mathematics, Science Social Studies, English and/or Foreign Language instruction

Proposals were scored based on the following Criteria: Program Plan (25 points), Demonstrated Effectiveness (25 points), Organizational Capacity (25 points) and Price (25 points). An evaluation committee of 3 former teachers who now are school administrators with the Office of Achievement for Students with Disabilities & English Language Learners was established to insure that school needs were being met by selected vendors. Both awardees demonstrated a strong capacity to provide services to our schools, and a clear understanding of how their services would be implemented.

Fordham's pricing was reduced by 34% through negotiations and the hourly rates for both proposed awardees' are between $53 - $83 per hour. These rates were found to be fair and reasonable based on a comparison with rates charged by similarly sized programs awarded under the first RA for these services.

Both vendors have undergone background checks including the Excluded Parties List, the (UCC) Uniform Commercial Code Lien Search, Vendex Advice of Caution, and the Vendor Watch list were used to verify standing. No adverse information was found for RISLUS. The Policy and Vendor Performance (P&VP) unit's background check on Fordham University revealed adverse findings reported on VENDEX pertaining to employment, buildings violations involving construction of the building elevators and a property lien of less than $5,000. All matters have been reported closed.

The estimated annual contract amounts for the awarded vendors were based on two primary factors: The Office of Achievement for Students with Disabilities & English Language Learners anticipates using a proposed RISLUS program priced at approximately $180,000 and information from prior year utilization was used to determine the anticipated spend for Fordham's program.

All service requests over $25,000 must go through the Multiple Task Award Contract (MTAC) process for procurement of services. In such cases, users will create a scope of services and conduct a mini-solicitation process among the awarded vendors in their awarded areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order (PO). This process is to ensure competition among the large number of vendors eligible to provide service as a result of this procurement.

Future RAs for these services will be submitted in batches as new providers are presented for an award.

Item: 17

Description:

Published and copyrighted library and reference materials.

REQUEST FOR AUTHORIZATION

To provide copyrighted and published materials.

Annual/Total Contract Cost	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
$115,000/ $345,000	Reimbursable, Tax Levy, City Council	Three years	Listing Application	No	Requirements

Vendor Name & Address	Contract Term	Contact Amount
New Teacher Center 725 Front Street, Suite 400 Santa Cruz, CA 95060	05/01/10 – 04/30/13	$70,000/$210,000
Leren Education Center 119 Rutledge Street Brooklyn, NY 11211	05/01/10 – 04/30/13	$45,000/$135,000

Service Requestor/Contract Manager:	Division of Contracts and Purchasing Contact
Jennifer Ayuso Medina, Supervisor	Pat Garfunkel, Director
Division of Contracts & Purchasing	Division of Contracts & Purchasing
718-935-3331	718-935-2113

STATEMENT OF PURPOSE

Approval is sought to enter into contracts with the above-mentioned vendors to provide published and copyrighted materials for teacher development, library and reference materials, instructional and testing materials.

DISCUSSION

The New Teacher Center (NTC) is a national resource focused on teacher and administrator training and has been providing these materials and services to the DOE for the past 5 years. These materials can only be purchased from NTC and are not available through other channels of distribution.

Leren Education Center publishes library and reference materials and has been providing these materials to the DOE for over 15 years. These materials are copyrighted by Leren Education Center and can only be purchased from them.

Background checks were conducted by the Procurement Analyst including Uniform Commercial Code, Excluded Parties List and Vendex and there was no adverse information. Additionally, we are assured that no other institution, agency, school district, municipality or organization will receive better pricing than that being offered to the DOE.

Item: 19

Description:

Operating expenses for Penny Harvest program, which involves students in District 7 gathering pennies and making grants with the proceeds.

REQUEST FOR AUTHORIZATION FOR COMMON CENTS NY INC.

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$40,500/79,000	City Council	07/01/2008-06/30/2010	NONE	City Council allocation Section 1-03 (c) of DOE Procurement Policy	YES	Full Value
Vendor Name & Address	Common Cents NY In.					
	570 Columbus Avenue					
	New York, NY 10024					

Service Requestor/Contract Manager	**Division of Contracts & Purchasing Contact**
Program Manager: Eduardo Contreras	Maxine Needle, Director of Grants
Division of Teaching and Learning	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above-named vendor for the Penny Harvest Program

DISCUSSION

Penny Harvest is the largest service learning program active in New York City, operating in approximately 800 schools throughout the five boroughs. Through the program, children gather pennies, make grants and take action to help people and causes such as protecting the young and the elderly, supporting disaster relief, fighting disease and defending the environment and human rights. Annually, NYC children collect hundreds of thousands of dollars in grants for these causes

As children progress through the program, they learn to be responsible citizens, philanthropists and community organizers and leaders. Student leaders, usually 10-15 students across multiple grades, meet weekly for 16 weeks to represent their school in grant making. They research and discuss community issues with peers, and community members; identify, interview and visit potential grantees; and ultimately, make funding decisions.

Common Cents staff trains and supports teachers to link service projects with academic lessons and provides on-going assistance on-site. Common Cents also trains an adult facilitator in each school (a Penny Harvest Coach) to work with a group of student leaders to run the year-long program.

This contract is retroactive because the Office of Curriculum, Standards and Academic Engagement did not have a contact manager during the second part of FY 09, therefore a contract for Common Cents was not requested.

A City Council allocation specifically named this vendor for the amount stated above. A contract for personal services is necessary because the contract is funded by a line-item budget allocation which specifically named this vendor. To have the services provided by another party would be contrary to the allocation.

The vendor has provided satisfactory services in the past. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing was established by the grantor in the grant award.

Item: 20

Description:

Comprehensive youth and family oriented dropout prevention services for students and families of EBC High School for Public Service (K545).

REQUEST FOR AUTHORIZATION FOR DROPOUT PREVENTION AND INTERVENTION SERVICES

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$75,000	Tax Levy	07/01/2009-06/30/2010	NONE	Section 1-03 (c) (City Council) of DOE Procurement Policy & Procedures	YES	Full Value
Vendor Name & Address	El Puente de Williamsburg, Inc					
	211 South 4th Street					
	Brooklyn, NY 11211					

Service Requestor/Contract Manager	**Division of Contracts & Purchasing Contact**
Program Manager: Vincent Chin	Maxine Needle, Director of Grants
Office: Office of School & Youth Development	Division of Contracts and Purchasing
Phone: 212-374-5505	Phone: 718-935-4355

STATEMENT OF PURPOSE

Authorization is requested contract with the above named vendor to provide comprehensive youth & family oriented dropout prevention services for students and families of EBC High School for Public Service (K545), a low performing, high need school in the city.

DISCUSSION

El Puente's dropout prevention services engage participants in a structured program where participants work toward specific goals with support from parents and school staff. The vendor will provide support services, such as mentoring/class advisories, leadership training, and community service organizing at the school during the school day. Holistic support activities, including academic support services, college prep, job skills training, pre-professional arts training, and leadership development will occur at the El Puente Bushwick Leadership Center. The facilities of this community center are available to participants and include classroom space, computer lab, dance studio, art studio, and community meeting spaces.

A City Council allocation specifically named this vendor for the amount stated above. A contract for personal services is necessary because the contract is funded by a line-item budget allocation which specifically named this vendor. To have the services provided by another party would be contrary to the allocation.

The Contract Manager's office has experience with the vendor providing these services and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Item: 21

Description:

Community learning center to provide after school academic enrichment to a high poverty and low performing school, MS302 (X302) in District 8. (Correction to the total contract cost of this previously approved item.)

CORRECTION TO REQUEST FOR AFTER SCHOOL PROGRAMS IN ACADEMIC ENRICHMENT, YOUTH DEVELOPMENT AND PARENT OUTREACH

Annual/ Total Contract Cost	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$103,482 / 413,928	Grant Awarded by USDOE 21st Century Round 4 Awarded through SED	7/1/09-6/30/10	Three(3) one (1) year options to renew	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	No	Full Value
Vendor Name & Address	Episcopal Social Services					
	305 Seventh Avenue					
	New York, NY 10001					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Vincent Chin, Program Manager	Maxine Needle, Director of Grants
Office of School and Youth Development	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to correct RA 1578 due to an error in the Total Contract Cost. The total contract cost in the original RA was indicated to be $310,446, leaving out the final option year of the contract. Instead, it should be $413,928. This RA was approved at the Panel for Educational Policy meeting on March 23, 2010.

In addition, subsequent to the Panel having approved the award of this contract, the Special Commission for Investigation (SCI) issued a report regarding billing and record-keeping irregularities associated with Episcopal's Supplemental Education Services (SES) program. While the report finds fault with Episcopal, it also stated that they have "taken steps to address the problems" and does not recommend that we cease to do business with them. Further, the SES program has very substantial record-keeping requirements. The basis for payment and record-keeping requirements are not as demanding under this contract and, therefore, the SCI report does not warrant a determination that ESS be deemed non-responsible.

The previous RA is attached herewith.

REQUEST FOR AUTHORIZATION FOR AFTER SCHOOL PROGRAMS IN ACADEMIC ENRICHMENT, YOUTH DEVELOPMENT AND PARENT OUTREACH

Annual/ Total Contract Cost	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$103,482 / 310,446	Grant Awarded by USDOE 21st Century Round 4 Awarded through SED	7/1/09-6/30/10	Three(3) one (1) year options to renew	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	No	Full Value
Vendor Name & Address	Episcopal Social Services					
	305 Seventh Avenue					
	New York, NY 10001					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Vincent Chin, Program Manager	Maxine Needle, Director of Grants
Office of School and Youth Development	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above-named vendor for after-school programs for students at MS 302 (X302) grades 6, 7 & 8.

DISCUSSION

Episcopal Social Services will provide services after school five days a week for 30 weeks during the school year. All participants will receive one hour of homework help each day with an activity specialist, tutor, instructor or program aide, at a maximum student-to-staff ratio of 15 to 1. Additional after-school programs include Gym, Game Room, Arts & Crafts, Music Theater, Dance and Youth Development.

The grantor's program is the 21st Century Community Learning Centers – NCLB, Title IV-B, Round 4 (NYSED Project #0187-10-4038). A contract for personal services is necessary because the contract is funded by a grant, and the grant award specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Episcopal was the subject of an Advice of Caution in VENDEX for non-compliance with the DOE's fingerprinting and security clearance policies. In January 2008, after the arrest of an employee at Automotive High School in Brooklyn, the DOE determined that Episcopal allowed the employee to start work prior to the issuance of security clearance by the DOE in violation of the contract's fingerprinting and security clearance requirements. Episcopal submitted a corrective action plan outlining how it intended to assure compliance with the DOE's fingerprinting and security policies and therefore, although the DOE terminated Episcopal's contract for service at Automotive High School, the vendor was allowed to continue providing services under other contracts with the Department.

The Contract Manager's office has experience working with Episcopal and confirms they have performed satisfactorily. Accordingly, Episcopal is considered responsive.

Item: 23

Description:

Professional development workshops in critical themes in American history for middle school teachers in District 28.

REQUEST FOR AUTHORIZATION FOR PROFESSIONAL DEVELOPMENT IN TEACHING AMERICAN HISTORY

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$60,720/$121,440	Grant Awarded by USDOE Teaching American History	07/01/2009-06/30/2011	NONE	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	YES	Full Value
Vendor Name & Address	Research Foundation/CUNY on behalf Gotham Center for NYC History					
	230 West 41st Street, 7th Floor					
	New York, NY 10036					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Program Manager: Gus Hatzidimitriou	Maxine Needle, Director of Grants
Teaching and Learning- OSI Dept	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above-named vendor for planning and implementing professional development workshops in critical themes in American history for middle school teachers in CSD 28.

DISCUSSION

The Gotham Center will provide training in American History content knowledge to support teachers in their efforts to produce classroom materials for teaching American History. Training will be provided through a series of workshops at CUNY and other educational institutions. A summer institute will be offered to 60 participants in year two. In addition, the Gotham Center will provide historians for lectures.

The grantor's program is the Teaching American History Program, U215X080223. A contract for personal services is necessary because the contract is funded by a grant, and the grant award specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

The Contract Manager's office has experience with the vendor and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no information that should preclude an award.

Pricing was established by the grantor in the grant award.