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*The Chancellor's Regulation A-413 permits school-based policies on the use of electronic devices by students.*

**Student Cell Phones and Other Electronic Devices Policy** **April 2015**

In order to ensure a safe environment, enabling communications between children and their families, before and after school, cell phones may be brought to school. Cell phones and electronics are to be turned off, and not to be used during the school day. This includes (but not limited to) locations such as outdoor lineup, cafeteria, classrooms, bathrooms, gym, hallways, stairwells, and play yards; as well as during meal service (breakfast and lunch), after school programs, field trips and on all school buses.

**During Test Administration**

During test administration, students are not permitted to bring electronics. In 2012, the *New York State Education Department* established a policy prohibiting cell phones and other electronic devices. On assessment days, students will be asked to turn over any electronic device at the start of the school day. Administration will collect, label and store said items until the end of the day. If any student is found to be in possession of these electronic devices, after this collection, their tests may be invalidated.

**Confiscation**

If a student uses an electronic device in violation of school policy, or in a manner that causes disruption to instruction or school activities or programs, staff should direct the student to comply with school rules, and notify administration. Levels of response may include – directive to put the device away, if seen and not used; to confiscation of the device and returned at the end of the day; to confiscation of the device to be picked up by parent. Where applicable, measures will be implemented in a progressive fashion. Subsequent confiscations may result in revocation of privilege of bringing devices to school.

**Use of Electronics**

Scholars who use cell phones, computing devices, and/or portable music and entertainment system in violation of any provision of the *DOE's Discipline Code*, the school's policy, *Chancellor Regulation A-413*, and/or the *DOE's Internet Acceptable Use and Safety Policy* will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in the *Discipline Code*.

