

**THE NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF HUMAN RESOURCES
65 COURT STREET
BROOKLYN, NEW YORK 11201**

**Posted Date: November 16, 2009
Deadline: December 16, 2009**

PLEASE POST

TEACHER ASSIGNED Vacancy Circular No.

(SUBJECT TO FUNDING AVAILABILITY)

Position: Teacher Assigned A, Instructional Data Support

Position Summary:

The Instructional Data Support Specialist will work directly with schools in the Integrated Curriculum and Instruction Learning Support Organization (ICILSO) under the direction of the Executive Officer for Instruction to impact student achievement by providing support and training to coaches, lead teachers and other staff in their area of expertise within and across networks. They will plan and articulate with the Senior Instructional Team for Research Development and the Executive Officers for Instruction staff development activities.

ELIGIBILITY:

New York City Department of Education Licensed, Appointed, and Tenured Teacher

QUALIFICATIONS

Minimum Requirements

Proven experience in instructional data support and technology.

Experience as a staff developer and ability to plan and implement training programs to support professional growth on all levels

Preferred

Prior staff development training

Reports to: Learning Support Organization Executive Officer for Instruction

Key Relationships: The Instructional Data Support Specialist is a part of a team that works closely with the Executive Officer for Instruction and the Senior Instructional Team for Research and Development and serves as a resource for the network of schools. In addition, they will articulate with each principal in the network to provide support based on the school's needs in accordance with their expertise.

RESPONSIBILITIES :

- Provides school based training and support for coaches, lead teachers, classroom teachers and support personnel in using data to drive and differentiate instruction. Topics include trainings in using ARIS, Acuity, Performance Series, Inform (ELL Periodic Assessment Report Tool), nySTART, Inquiry Team Interface, Inquire, and ATS, etc to retrieve, interpret, analyze, and use data for instruction.

- Helps schools to identify instructional needs through analysis of school data through professional development on site and network wide
- Provide trainings for data specialists and key members of the inquiry teams in Inquiry Team Guidelines and attends Inquiry Team meetings
- Serve as the technology resource person for Network and establishes support web-based applications to promote the sharing of network information and resources.
- Assists schools in developing and implementing curriculum maps that integrate high order thinking skills and technology
- Works collaboratively with the Executive Officer for Instruction and principals to determine needs of schools and in the development of professional development plans for schools within and across networks
- Assists the Senior Instructional Team for Research and Development in planning and facilitating institutes and workshops for principals, assistant principals, coaches and lead teachers
- Establishes study groups as models for effective instructional practices to create and sustains a community of learners to achieve professional growth among the LSO
- Stays informed of current research on best practices
- Assists with the development of action plans for schools to address specific professional development needs

HOURS: As per UFT Collective Bargaining Agreement

WORK YEAR: As per UFT Collective Bargaining Agreement

SALARY: As per UFT Collective Bargaining Agreement

APPLICATION: Send letter of application with circular number, cover letter and resume via e-mail by December 16, **2009** to:

Sharon Rachelson
NYC DOE ICI LSO 28-11 5th floor
Queens Plaza North, LIC NY 11101
srachel@schools.nyc.gov

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APPROVED: *Gary Barton*

Gary Barton
Division of Human Resources

