

## **BUILDING UTILIZATION PLAN: Q410**

### INTRODUCTION

As described in greater detail in the attached Educational Impact Statement ("EIS"), the New York City Department of Education ("DOE") is proposing to open and co-locate New Visions Charter High School for the Humanities IV (84QTBD, "Humanities IV"), a new charter high school that will serve students in ninth through twelfth grades in building Q410 ("Q410"), located at 100-00 Beach Channel Drive, Queens, NY 11694, within the geographic confines of District 27, beginning in the 2017-2018 school year. If this proposal is approved, Humanities IV will be co-located in Q410 with Channel View School for Research (27Q262, "Channel View"), an existing secondary school serving sixth through twelfth grades, Rockaway Park High School for Environmental Sustainability (27Q324, "Rockaway Park"), an existing high school serving ninth through twelfth grades, Rockaway Collegiate High School (27Q351, "Rockaway Collegiate"), an existing high school serving ninth through twelfth grades, P.S. Q256 (75Q256), an existing District 75 school serving sixth through twelfth grades, and Alternate Learning Center- Beach Channel Educational Complex (88Q996, "ALC - Beach Channel"), which provides an educational setting for students in sixth through eighth grades who are on a Superintendent's Suspension for up to 90 days. Q410 also provides space to two District 79 ("D79") programs, LYFE and ReStart Academy, as well as two community based organizations ("CBOs"), Millennium and Partnership with Children.

If this proposal to open and co-locate Humanities IV in Q410 is approved, in the 2017-2018 school year, Humanities IV will open and serve students in ninth grade in Q410. It will serve a projected 118-128 students in ninth grade. Humanities IV will add one grade level each year until reaching its full grade-span of ninth through twelfth grades in the 2020-2021 school year, at which time it will serve approximately 472-512 students.

New Visions for Public Schools ("New Visions") is a charter management organization that currently operates a total of seven charter high schools throughout New York City. These schools are opened in pairs and generally within the same building. In the Bronx there are two New Visions Charter High Schools for Advanced Math and Science and two New Visions Charter High Schools for Humanities. In Brooklyn, New Visions has one Advanced Math and Science high school and one Humanities high school. Within the borough of Queens, New Visions has an Advanced Math and Science high school on the mainland and would like to open its sister school, Humanities IV on the peninsula.

New Visions schools ensure that graduates have the skills and content knowledge necessary to succeed in post-secondary choices by engaging students, teachers, and administrators in learning experiences that allow risk-taking, embrace multiple attempts at learning, cultivate students' imaginative and creative abilities, and celebrate achievement. Humanities IV will offer core courses including math, science, English, art, and physical education for all students, as well as Advanced Placement ("AP") and college-level courses, such as AP Government, AP Psychology, Literature Studies, and painting. Humanities IV will provide students with a foundation for career paths in public service, law, media, or the arts. In November 2012, the New York State Education Department ("SED") authorized Humanities IV to serve students in ninth through twelfth grades. Humanities IV was originally approved by the SED to serve students in ninth through twelfth grades in Brooklyn. SED has since approved New Visions' application to serve students in Queens in District 27.

Pursuant to the New York Charter Schools Act of 1998 (as amended), the following plan outlines the classrooms and administrative space that will be allocated to Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, ReStart Academy, and Humanities IV. It also includes a proposal for the collaborative usage of shared resources and spaces during the 2017-2018 year including, but not limited to, cafeterias, libraries, gymnasiums, and recreational areas, to assure equitable access to such facilities. Schools' allocations are based on the Citywide Instructional Footprint ("Footprint"), which prescribes a minimum number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade.<sup>1</sup> Information about the impact on building safety and security, proposed strategies for communication and collaborative decision-making between the co-located schools, and a description of the shared space committee is also included. Please refer to the EIS, to which this plan is attached, for further information about the proposed opening and co-location of Humanities IV in Q410.

As described throughout this document, the final shared space schedule will be collaboratively finalized by the Building Council if the proposed opening and co-location is approved by the Panel for Educational Policy.

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<sup>1</sup> The Footprint is a tool to be used by all stakeholders in the analysis and assessment of space usage in DOE buildings. Its purpose is to ensure that the space allocation plan for all schools is fair and equitable. In co-location agreements, the parameters outlined in the Footprint should serve as a guideline for making decisions about the allocation of space, while empowering building occupants to make decisions that best meet the needs of all students in the building. The DOE Footprint can be found at: [http://schools.nyc.gov/Offices/OSP/KeyDocuments/Instructional\\_Footprint](http://schools.nyc.gov/Offices/OSP/KeyDocuments/Instructional_Footprint).

METHODOLOGY

The DOE has applied the Footprint to all schools outlined in this plan to allocate rooms in an unbiased manner, and has divided any remaining excess space equitably based on the proportion of the total students in the building enrolled by each school, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

JUSTIFICATION OF FEASIBILITY AND EQUITABILITY OF CLASSROOM AND ADMINISTRATIVE SPACE ALLOCATION

As noted above, the Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class sizes a school has programmed and is confirmed by a walk-through of the building by a representative of the Office of Space Planning and a representative of the school.

For elementary schools serving grades K-5 and for pre-kindergarten programs, the Footprint assumes that classes are self-contained (“SC”), meaning that each class remains in its homeroom throughout the day except for when it is scheduled for a cluster activity (for example, art) or lunch, recess, etc. Further, the Footprint assumes that at those times the homeroom classroom remains empty. Therefore, the Footprint allocates one full-size classroom for each general education (“GE”) or Integrated Co-Teaching (“ICT”) section and a full-size or half-size classroom to accommodate each SC special education section served by the school. In addition, schools serving grades K-5 receive an allocation of cluster or specialty classrooms proportionate to the number of students enrolled. These classrooms can be used at the principal’s discretion for purposes such as art and/or music instruction, among other things.

At the elementary level, cluster classrooms are allocated as follows:

<b>Enrollment</b>	<b># of Cluster Rooms</b>
1,251 and up	5
751-1,250	4
251-750	3
0-250	2

For grades 6-12, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day. The Footprint allocates the number of baseline full-size equivalent (“FSE”) classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale.

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to the school. Therefore, each principal makes decisions about how and where students will be served within the space allocated to the school. The DOE also provides support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and related services to students. Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

**Allocation of Classrooms and Administrative Space**

According to a building walkthrough and survey performed on December 15, 2016, by a representative of the Office of Space Planning, Q410 has a total of 119 full-size rooms,<sup>2</sup> 27 half-size rooms,<sup>3</sup> 1 quarter-size room,<sup>4</sup> and 19.5 FSE of designed administrative office space. Q410 also contains an auditorium, two cafeterias, a library, and four gymnasiums. The spaces listed below are shared spaces or contain building services and will not be included in the allocation of space for an individual school:

- The Boat Craft Shop occupies 1 full-size room.
- The Culinary Room occupies 1 full-size room.
- The Nurse's Office occupies 2 half-size rooms and 1.0 designed administrative space.
- The School Based Support Team occupies 1 half-size room and 1 quarter-size room.
- The Custodian occupies 1 full-size room and the equivalent of 0.5 designed administrative space.
- Band rooms occupy 3 full-size rooms.
- School safety occupies the equivalent of 0.5 designed administrative space.
- The LYFE program occupies 2 full-size rooms.
- The dance room occupies 1 full-size room.
- The Community Based Organization Millennium occupies the equivalent of 0.5 designed administrative space.
- The Community Based Organization Partnership with Children occupies 1 half-size room.

Excluding the spaces outlined above, Q410 has a total of 110 full-size rooms, 23 half-size rooms, no quarter-size rooms, and the FSE of 17.0 designed administrative office spaces remaining that can be allocated to schools.

Summary	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Building Total	119	27	1	19.5
Shared Spaces or Building Services	9	4	1	2.5
<b>Remaining to be Allocated</b>	<b>110</b>	<b>23</b>	<b>0</b>	<b>17.0</b>

<sup>2</sup> Full-size classrooms have an area of 500 square feet or more.

<sup>3</sup> Half-size classrooms have an area of less than 500 square feet but greater than 239 square feet.

<sup>4</sup> Quarter-size classrooms have an area of 239 square feet or less.

**2016-2017 (CURRENT SCHOOL YEAR):**

The table below summarizes the total enrollment, grade spans, and number of sections of each school organization at Q410 in the current 2016-2017 school year:

School Name	Enrollment <sup>5</sup>	Grade Span	GE/ ICT Sections	SC Sections
Channel View	804	6-12	28	0
Rockaway Park	328	9-12	13	0
Rockaway Collegiate	370	9-12	13	0
P.S. Q256 <sup>6</sup>	123	9-12	7	11
ALC – Beach Channel <sup>7</sup>	35	6-8	5	0
ReStart Academy <sup>8</sup>	25	8	0	3

The DOE has adjusted Rockaway Collegiate's baseline Footprint allocation due to the lack of half-size spaces available in the building that are appropriate for instructional purposes or that may serve as resource rooms. The DOE has allocated Rockaway Collegiate 1 full-size room in lieu of 1 half-size room. The DOE has also adjusted P.S. Q256's baseline Footprint allocation due to the lack of half-size spaces available in the building that are appropriate for instructional purposes or that may serve as resource rooms. The DOE has allocated P.S. Q256 6 full-size rooms in lieu of 6 half-size rooms. These adjustments are made every year of the proposal, with the exception of the 2020-2021 school year for Rockaway Collegiate.

<sup>5</sup> 2016-2017 Unaudited Register as of October 31, 2016 for district schools. Projected enrollment is based on 2016-2017 enrollment for grades 6-8, 2014-2015 to 2016-2017 enrollment for grades 9-12, and enrollment in the charter application for the new charter school.

<sup>6</sup> District 75 enrollment is based on enrollment as reported by the District 75 office on December 13, 2016.

<sup>7</sup> ALC enrollment is based on average enrollment as of December 13, 2016. While ALC enrollment can vary widely throughout the year, 80 students is the maximum allowable enrollment at any one time. Therefore, ALC enrollment is anticipated to be 20-80 students.

<sup>8</sup> ReStart Academy enrollment is based on average enrollment as of December 13, 2016. While ReStart Academy has rolling admissions and enrollment can vary throughout the year, 30 students is the maximum allowable enrollment at any one time. Therefore, ReStart Academy enrollment is anticipated to be 20-30 students.

The table below summarizes Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, and ReStart Academy's baseline and adjusted baseline Footprint allocation, which is based on the methodology described at the beginning of this document.

2016-2017		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Current Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Channel View	Baseline Footprint Allocation	28	1	5.5	0	1	0	6	12	9	0	0	40	11	0	5.5
Rockaway Park	Baseline Footprint Allocation	13	1	2.5	0	2	0	3.5	9	1	0	0	22	4	0	2.5
Rockaway Collegiate	Baseline Footprint Allocation	13	1	-	-	-	-	3.5	-	-	-	-	-	-	-	-
	Adjusted Footprint Allocation	14	0	3.5	0	0	0	3.5	14	0	0	2.0	28	0	0	5.5
P.S. Q256	Baseline Footprint Allocation	7	11	-	-	-	-	1.5	-	-	-	-	-	-	-	-
	Adjusted Footprint Allocation	13	5	1.5	0	0	0	1.5	1	0	0	1.0	14	5	0	2.5
ALC - Beach Channel	Baseline Footprint Allocation	5	0	0.5	1	0	0	1.5	0	0	0	0	6	0	0	0.5
ReStart Academy	Baseline Footprint Allocation	0	3	0.5	0	0	0	0.5	0	0	0	0	0	3	0	0.5

As indicated in the preceding chart, in the current 2016-2017 school year:

- Channel View is currently allocated 40 full-size rooms, 11 half-size rooms, and 5.5 FSE of designed administrative space. This allocation includes 12 full-size rooms and 9 half-size rooms in excess of Channel View's baseline Footprint allocation.
- Rockaway Park is currently allocated 22 full-size rooms, 4 half-size rooms, and 2.5 FSE rooms of designed administrative space. This allocation includes 9 full-size rooms and 1 half-size room in excess of Rockaway Park's baseline Footprint allocation.
- Rockaway Collegiate High School is currently allocated 28 full-size rooms and 5.5 FSE rooms of designed administrative space. This allocation includes 14 full-size rooms and 2.0 FSE designed administrative space in excess of Rockaway Collegiate's adjusted Footprint allocation.
- P.S. Q256 is currently allocated 14 full-size rooms, 5 half-size rooms, and 2.5 FSE rooms of designed administrative space. This allocation includes 1 full-size room and 1.0 FSE designed administrative space in excess of P.S. Q256's adjusted Footprint allocation.
- ALC - Beach Channel is currently allocated 6 full-size rooms and 0.5 FSE rooms of designed administrative space.
- ReStart Academy is currently allocated 3 half-size rooms and 0.5 FSE room of designed administrative space.

As shown in the table above, Channel View, Rockaway Park, Rockaway Collegiate, and P.S. Q256 are currently using rooms in excess of their baseline or adjusted Footprint allocation. The table below summarizes the available space within Q410 after Channel View, Rockaway Park, Rockaway Collegiate, and P.S. Q256 have received their baseline or adjusted Footprint allocation of space.

2016-2017	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space in Excess of Baseline Footprint Allocation <sup>9</sup>	36	10	0	3.0

<sup>9</sup> Excess space allocation for the 2016-2017 school year is calculated based on the total rooms available in Q410 less the current space allocation for each school.

**2017-2018 (FIRST YEAR OF PROPOSED IMPLEMENTATION):**

If the proposal to open and co-locate Humanities IV in Q410 is approved, beginning in the 2017-2018 school year, Humanities IV will serve students in ninth grade. Channel View will continue to serve sixth through twelfth grades. Rockaway Park, Rockaway Collegiate, and P.S. Q256 will continue to serve students in ninth through twelfth grades. ALC – Beach Channel will continue to serve students in sixth through eighth grades. ReStart Academy will continue to serve eighth grade students.

The table below summarizes the total projected enrollment, grade spans, and number of sections at each school in Q410 in the 2017-2018 school year:

School Name	Enrollment	Grade Span	GE/ ICT Sections	SC Sections
Humanities IV	118-128	9	4	0
Channel View	780-850	6-12	30	1
Rockaway Park	325-365	9-12	13	0
Rockaway Collegiate	350-390	9-12	14	0
P.S. Q256	120-130	9-12	7	11
ALC - Beach Channel	20-80	6-8	5	0
ReStart Academy	20-30	8	0	3

After Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, and ReStart Academy have received their respective baseline or adjusted baseline Footprint allocation of rooms, the following number of excess rooms remain:

2017-2018	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	26	7	0	3.0

The DOE has adjusted Humanities IV's baseline Footprint allocation due to the lack of half-size spaces available in the building that are appropriate for instructional purposes or that may serve as resource rooms. The DOE has allocated Humanities IV 1 full-size room in lieu of 1 half-size room. This adjustment is only made for the 2017-2018 school year.

The excess space will be allocated between Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, and P.S. Q256 based upon the enrollment of the schools and the physical location of the available space in relation to the location of each school within the building.

The table below summarizes the full 2017-2018 room allocation plan for Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, and ReStart Academy based on their baseline or adjusted baseline Footprint allocations, plus the excess space allocations:

2017-2018		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Current Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Humanities IV	Baseline Footprint Allocation	4	1	-	-	-	-	2.5	-	-	-	-	-	-	-	-
	Adjusted Footprint Allocation	5	0	0.5	2	0	0	2.5	1	0	0	0	8	0	0	0.5
Channel View	Baseline Footprint Allocation	30	3	5.5	0	1	0	6	7	7	0	0	37	11	0	5.5
Rockaway Park	Baseline Footprint Allocation	13	1	2	0	3	0	3.5	7	0	0	0	20	4	0	2
Rockaway Collegiate	Baseline Footprint Allocation	14	1	-	-	-	-	3.5	-	-	-	-	-	-	-	-
	Adjusted Footprint Allocation	15	0	3.5	0	0	0	3.5	10	0	0	2.0	25	0	0	5.5
P.S. Q256	Baseline Footprint Allocation	7	11	-	-	-	-	1.5	-	-	-	-	-	-	-	-
	Adjusted Footprint Allocation	13	5	1.5	0	0	0	1.5	1	0	0	1.0	14	5	0	2.5
ALC - Beach Channel	Baseline Footprint Allocation	5	0	0.5	1	0	0	1.5	0	0	0	0	6	0	0	0.5
ReStart Academy	Baseline Footprint Allocation	0	3	0.5	0	0	0	0.5	0	0	0	0	0	3	0	0.5



As indicated in the preceding chart, in 2017-2018:

- The DOE will allocate Humanities IV 8 full-size rooms and 0.5 FSE of designed administrative space. This allocation includes 1 full-size room in excess of Humanities IV's adjusted Footprint allocation.
- The DOE will allocate Channel View 37 full-size rooms, 11 half-size rooms, and 5.5 FSE of designed administrative space. This allocation includes 7 full-size rooms and 7 half-size rooms in excess of Channel View's baseline Footprint allocation.
- The DOE will allocate Rockaway Park 20 full-size rooms, 4 half-size rooms, and 2.0 FSE rooms of designed administrative space. This allocation includes 7 full-size rooms in excess of Rockaway Park's baseline Footprint allocation.
- The DOE will allocate Rockaway Collegiate 25 full-size rooms and 5.5 FSE rooms of designed administrative space. This allocation includes 10 full-size rooms and 2.0 FSE designed administrative space in excess of Rockaway Collegiate's adjusted Footprint allocation.
- The DOE will allocate P.S. Q256 14 full-size rooms, 5 half-size rooms, and 2.5 FSE rooms of designed administrative space. This allocation includes 1 full-size room and 1.0 FSE designed administrative space in excess of P.S. Q256's adjusted Footprint allocation.
- The DOE will allocate ALC - Beach Channel 6 full-size rooms and 0.5 FSE rooms of designed administrative space.
- The DOE will allocate ReStart Academy 3 half-size rooms and 0.5 FSE room of designed administrative space.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	CURRENT 2016-2017 TOTAL SPACE ALLOCATIONS				PROPOSED 2017-2018 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Humanities IV	-	-	-		8	0	0	0.5	+8	0	0	+0.5
Channel View	40	11	0	5.5	37	11	0	5.5	-3	0	0	0
Rockaway Park	22	4	0	2.5	20	4	0	2	-2	0	0	-0.5
Rockaway Collegiate	28	0	0	5.5	25	0	0	5.5	-3	0	0	0
P.S. Q256	14	5	0	2.5	14	5	0	2.5	0	0	0	0
ALC - Beach Channel	6	0	0	0.5	6	0	0	0.5	0	0	0	0
ReStart Academy	0	3	0	0.5	0	3	0	0.5	0	0	0	0

**2018-2019 (SECOND YEAR OF PROPOSED IMPLEMENTATION):**

If the proposal to open and co-locate Humanities IV in Q410 is approved, beginning in the 2018-2019 school year, Humanities IV will serve students in ninth and tenth grade. Channel View will continue to serve sixth through twelfth grades. Rockaway Park, Rockaway Collegiate, and P.S. Q256 will continue to serve students in ninth through twelfth grades. ALC – Beach Channel will continue to serve students in sixth through eighth grades. ReStart Academy will continue to serve eighth grade students.

The table below summarizes the total projected enrollment, grade spans, and number of sections at each school in Q410 in the 2018-2019 school year:

School Name	Enrollment	Grade Span	GE/ ICT Sections	SC Sections
Humanities IV	236-256	9-10	8	0
Channel View	800-870	6-12	31	2
Rockaway Park	325-365	9-12	13	0
Rockaway Collegiate	350-390	9-12	14	0
P.S. Q256	120-130	9-12	7	11
ALC - Beach Channel	20-80	6-8	5	0
ReStart Academy	20-30	8	0	3

After Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, and ReStart Academy have received their respective baseline or adjusted baseline Footprint allocation of rooms, the following number of excess rooms remain:

2018-2019	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	21	5	0	3.0

The excess space will be allocated between Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, and P.S. Q256 based upon the enrollment of the schools and the physical location of the available space in relation to the location of each school within the building.

The table below summarizes the full 2018-2019 room allocation plan for Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, and ReStart Academy based on their baseline or adjusted baseline Footprint allocations, plus the excess space allocations:

2018-2019		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Current Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Humanities IV	Baseline Footprint Allocation	8	1	1.0	2	0	0	3.0	2	0	0	0	12	1	0	1.0
Channel View	Baseline Footprint Allocation	31	4	5.5	0	2	0	6.5	5	5	0	0	36	11	0	5.5
Rockaway Park	Baseline Footprint Allocation	13	1	1.5	1	2	0	3.5	5	0	0	0	19	3	0	1.5
Rockaway Collegiate	Baseline Footprint Allocation	14	1	-	-	-	-	3.5	-	-	-	-	-	-	-	-
	Adjusted Footprint Allocation	15	0	3.5	0	0	0	3.5	8	0	0	2.0	23	0	0	5.5
P.S. Q256	Baseline Footprint Allocation	7	11	-	-	-	-	1.5	-	-	-	-	-	-	-	-
	Adjusted Footprint Allocation	13	5	1.5	0	0	0	1.5	1	0	0	1.0	14	5	0	2.5
ALC - Beach Channel	Baseline Footprint Allocation	5	0	0.5	1	0	0	1.5	0	0	0	0	6	0	0	0.5
ReStart Academy	Baseline Footprint Allocation	0	3	0.5	0	0	0	0.5	0	0	0	0	0	3	0	0.5

As indicated in the preceding chart, in 2018-2019:

- The DOE will allocate Humanities IV 12 full-size rooms, 1 half-size room, and 1.0 FSE of designed administrative space. This allocation includes 2 full-size rooms in excess of Humanities IV's baseline Footprint allocation.
- The DOE will allocate Channel View 36 full-size rooms, 11 half-size rooms, and 5.5 FSE of designed administrative space. This allocation includes 5 full-size rooms and 5 half-size rooms in excess of Channel View's baseline Footprint allocation.
- The DOE will allocate Rockaway Park 19 full-size rooms, 3 half-size rooms, and 1.5 FSE rooms of designed administrative space. This allocation includes 5 full-size rooms in excess of Rockaway Park's baseline Footprint allocation.
- The DOE will allocate Rockaway Collegiate 23 full-size rooms and 5.5 FSE rooms of designed administrative space. This allocation includes 8 full-size rooms and 2.0 FSE designed administrative space in excess of Rockaway Collegiate's adjusted Footprint allocation.
- The DOE will allocate P.S. Q256 14 full-size rooms, 5 half-size rooms, and 2.5 FSE rooms of designed administrative space. This allocation includes 1 full-size room and 1.0 FSE designed administrative space in excess of P.S. Q256's adjusted Footprint allocation.
- The DOE will allocate ALC - Beach Channel 6 full-size rooms and 0.5 FSE rooms of designed administrative space.
- The DOE will allocate ReStart Academy 3 half-size rooms and 0.5 FSE room of designed administrative space.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	PROPOSED 2017-2018 TOTAL SPACE ALLOCATIONS				PROPOSED 2018-2019 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)
Humanities IV	8	0	0	0.5	12	1	0	1.0	+4	+1	0	+0.5
Channel View	37	11	0	5.5	36	11	0	5.5	-1	0	0	0
Rockaway Park	20	4	0	2	19	3	0	1.5	-1	-1	0	-0.5
Rockaway Collegiate	25	0	0	5.5	23	0	0	5.5	-2	0	0	0
P.S. Q256	14	5	0	2.5	14	5	0	2.5	0	0	0	0
ALC - Beach Channel	6	0	0	0.5	6	0	0	0.5	0	0	0	0
ReStart Academy	0	3	0	0.5	0	3	0	0.5	0	0	0	0

**2019-2020 (THIRD YEAR OF PROPOSED IMPLEMENTATION):**

If the proposal to open and co-locate Humanities IV in Q410 is approved, beginning in the 2019-2020 school year, Humanities IV will serve students in ninth, tenth, and eleventh grades. Channel View will continue to serve sixth through twelfth grades. Rockaway Park, Rockaway Collegiate, and P.S. Q256 will continue to serve students in ninth through twelfth grades. ALC – Beach Channel will continue to serve students in sixth through eighth grades. ReStart Academy will continue to serve eighth grade students.

The table below summarizes the total projected enrollment, grade spans, and number of sections at each school in Q410 in the 2019-2020 school year:

School Name	Enrollment	Grade Span	GE/ ICT Sections	SC Sections
Humanities IV	354-384	9-11	12	0
Channel View	780-850	6-12	31	3
Rockaway Park	325-365	9-12	13	0
Rockaway Collegiate	350-390	9-12	14	0
P.S. Q256	120-130	9-12	7	11
ALC - Beach Channel	20-80	6-8	5	0
ReStart Academy	20-30	8	0	3

After Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, and ReStart Academy have received their respective baseline or adjusted baseline Footprint allocation of rooms, the following number of excess rooms remain:

2019-2020	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	16	4	0	3.5

The excess space will be allocated between Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, and P.S. Q256 based upon the enrollment of the schools and the physical location of the available space in relation to the location of each school within the building.

The table below summarizes the full 2019-2020 room allocation plan for Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, and ReStart Academy based on their baseline or adjusted baseline Footprint allocations, plus the excess space allocations:

2019-2020		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Current Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Humanities IV	Baseline Footprint Allocation	12	1	0.5	3	0	0	3.5	2	0	0	0.5	17	1	0	1.0
Channel View	Baseline Footprint Allocation	31	5	5.5	0	2	0	6.5	4	4	0	0	35	11	0	5.5
Rockaway Park	Baseline Footprint Allocation	13	1	1.5	1	2	0	3.5	4	0	0	0	18	3	0	1.5
Rockaway Collegiate	Baseline Footprint Allocation	14	1	-	-	-	-	3.5	-	-	-	-	-	-	-	-
	Adjusted Footprint Allocation	15	0	3.5	0	0	0	3.5	5	0	0	2.0	20	0	0	5.5
P.S. Q256	Baseline Footprint Allocation	7	11	-	-	-	-	1.5	-	-	-	-	-	-	-	-
	Adjusted Footprint Allocation	13	5	1.5	0	0	0	1.5	1	0	0	1.0	14	5	0	2.5
ALC - Beach Channel	Baseline Footprint Allocation	5	0	0.5	1	0	0	1.5	0	0	0	0	6	0	0	0.5
ReStart Academy	Baseline Footprint Allocation	0	3	0.5	0	0	0	0.5	0	0	0	0	0	3	0	0.5

As indicated in the preceding chart, in 2019-2020:

- The DOE will allocate Humanities IV 17 full-size rooms, 1 half-size room, and 1.0 FSE of designed administrative space. This allocation includes 2 full-size rooms and 0.5 FSE designed administrative space in excess of Humanities IV's baseline Footprint allocation.
- The DOE will allocate Channel View 35 full-size rooms, 11 half-size rooms, and 5.5 FSE of designed administrative space. This allocation includes 4 full-size rooms and 4 half-size rooms in excess of Channel View's baseline Footprint allocation.
- The DOE will allocate Rockaway Park 18 full-size rooms, 3 half-size rooms, and 1.5 FSE rooms of designed administrative space. This allocation includes 4 full-size rooms in excess of Rockaway Park's baseline Footprint allocation.
- The DOE will allocate Rockaway Collegiate 20 full-size rooms and 5.5 FSE rooms of designed administrative space. This allocation includes 5 full-size rooms and 2.0 FSE designed administrative space in excess of Rockaway Collegiate's adjusted Footprint allocation.
- The DOE will allocate P.S. Q256 14 full-size rooms, 5 half-size rooms, and 2.5 FSE rooms of designed administrative space. This allocation includes 1 full-size room and 1.0 FSE designed administrative space in excess of P.S. Q256's adjusted Footprint allocation.
- The DOE will allocate ALC - Beach Channel 6 full-size rooms and 0.5 FSE rooms of designed administrative space.
- The DOE will allocate ReStart Academy 3 half-size rooms and 0.5 FSE room of designed administrative space.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	PROPOSED 2018-2019 TOTAL SPACE ALLOCATIONS				PROPOSED 2019-2020 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)
Humanities IV	12	1	0	1.0	17	1	0	1.0	+5	0	0	0
Channel View	36	11	0	5.5	35	11	0	5.5	-1	0	0	0
Rockaway Park	19	3	0	1.5	18	3	0	1.5	-1	0	0	0
Rockaway Collegiate	23	0	0	5.5	20	0	0	5.5	-3	0	0	0
P.S. Q256	14	5	0	2.5	14	5	0	2.5	0	0	0	0
ALC - Beach Channel	6	0	0	0.5	6	0	0	0.5	0	0	0	0
ReStart Academy	0	3	0	0.5	0	3	0	0.5	0	0	0	0

**2020-2021 (FOURTH AND FINAL YEAR OF PROPOSED IMPLEMENTATION):**

If the proposal to open and co-locate Humanities IV in Q410 is approved, beginning in the 2020-2021 school year, Humanities IV will serve students in ninth through twelfth grades. Channel View will continue to serve sixth through twelfth grades. Rockaway Park, Rockaway Collegiate, and P.S. Q256 will continue to serve students in ninth through twelfth grades. ALC – Beach Channel will continue to serve students in sixth through eighth grades. ReStart Academy will continue to serve eighth grade students.

The table below summarizes the total projected enrollment, grade spans, and number of sections at each school in Q410 in the 2020-2021 school year:

School Name	Enrollment	Grade Span	GE/ ICT Sections	SC Sections
Humanities IV	472-512	9-12	16	0
Channel View	780-850	6-12	31	4
Rockaway Park	325-365	9-12	13	0
Rockaway Collegiate	350-390	9-12	14	0
P.S. Q256	120-130	9-12	7	11
ALC - Beach Channel	20-80	6-8	5	0
ReStart Academy	20-30	8	0	3

After Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, and ReStart Academy have received their respective baseline or adjusted baseline Footprint allocation of rooms, the following number of excess rooms remain:

2020-2021	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space In Excess of Baseline or Adjusted Baseline Allocation	12	4	0	3.0

The excess space will be allocated between Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, and P.S. Q256 based upon the enrollment of the schools and the physical location of the available space in relation to the location of each school within the building.



The table below summarizes the full 2020-2021 room allocation plan for Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, and ReStart Academy based on their baseline or adjusted baseline Footprint allocations, plus the excess space allocations:

2020-2021		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Current Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Humanities IV	Baseline Footprint Allocation	16	1	1.0	3	0	0	4.0	0	2	0	0	19	3	0	1.0
Channel View	Baseline Footprint Allocation	31	6	5.5	0	2	0	6.5	4	1	0	0	35	9	0	5.5
Rockaway Park	Baseline Footprint Allocation	13	1	1.5	2	0	0	3.5	2	0	0	0	17	1	0	1.5
Rockaway Collegiate	Baseline Footprint Allocation	14	1	3.5	0	0	0	3.5	5	1	0	2.0	19	2	0	5.5
P.S. Q256	Baseline Footprint Allocation	7	11	-	-	-	-	1.5	-	-	-	-	-	-	-	-
	Adjusted Footprint Allocation	13	5	1.5	0	0	0	1.5	1	0	0	1.0	14	5	0	2.5
ALC - Beach Channel	Baseline Footprint Allocation	5	0	0.5	1	0	0	1.5	0	0	0	0	6	0	0	0.5
ReStart Academy	Baseline Footprint Allocation	0	3	0.5	0	0	0	0.5	0	0	0	0	0	3	0	0.5

As indicated in the preceding chart, in 2020-2021:

- The DOE will allocate Humanities IV 19 full-size rooms, 3 half-size rooms, and 1.0 FSE of designed administrative space. This allocation includes 2 half-size rooms in excess of Humanities IV's baseline Footprint allocation.
- The DOE will allocate Channel View 35 full-size rooms, 9 half-size rooms, and 5.5 FSE of designed administrative space. This allocation includes 4 full-size rooms and 1 half-size rooms in excess of Channel View's baseline Footprint allocation.
- The DOE will allocate Rockaway Park 17 full-size rooms, 1 half-size room, and 1.5 FSE rooms of designed administrative space. This allocation includes 2 full-size rooms in excess of Rockaway Park's baseline Footprint allocation.
- The DOE will allocate Rockaway Collegiate 19 full-size rooms, 2 half-size rooms, and 5.5 FSE rooms of designed administrative space. This allocation includes 5 full-size rooms, 1 half-size room, and 2.0 FSE designed administrative space in excess of Rockaway Collegiate's baseline Footprint allocation.
- The DOE will allocate P.S. Q256 14 full-size rooms, 5 half-size rooms, and 2.5 FSE rooms of designed administrative space. This allocation includes 1 full-size room and 1.0 FSE designed administrative space in excess of P.S. Q256's adjusted Footprint allocation.
- The DOE will allocate ALC - Beach Channel 6 full-size rooms and 0.5 FSE rooms of designed administrative space.
- The DOE will allocate ReStart Academy 3 half-size rooms and 0.5 FSE room of designed administrative space.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	PROPOSED 2019-2020 TOTAL SPACE ALLOCATIONS				PROPOSED 2020-2021 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)
Humanities IV	17	1	0	1.0	19	3	0	1.0	+2	+2	0	0
Channel View	35	11	0	5.5	35	9	0	5.5	0	-2	0	0
Rockaway Park	18	3	0	1.5	17	1	0	1.5	-1	-2	0	0
Rockaway Collegiate	20	0	0	5.5	19	2	0	5.5	-1	+2	0	0
P.S. Q256	14	5	0	2.5	14	5	0	2.5	0	0	0	0
ALC - Beach Channel	6	0	0	0.5	6	0	0	0.5	0	0	0	0
ReStart Academy	0	3	0	0.5	0	3	0	0.5	0	0	0	0

## Shared Space Plan

A proposed Shared Space Plan ("SSP") for the 2017-2018 school year is below. The following plan is based on the estimated duration of time each of the co-located schools will have in each of the shared spaces in Q410. The final shared space plan will be collaboratively drafted by the Building Council ("BC") if both proposals are approved by the PEP. The allocated time for each of the co-located schools in subsequent years will be adjusted based on the phase-in process of Humanities IV, as well as the total enrollment. ALC - Beach Channel will not be allocated any time in the SSP if this proposal is approved, as students are provided instruction, breakfast and lunch, as well as recreational services in their classrooms.

### JUSTIFICATION OF FEASIBILITY AND EQUITY OF PROPOSED SSP

This proposed SSP is based upon each school's projected enrollment and other relevant factors further described below for each school. Although the DOE has proposed how the shared spaces in the building may be utilized, BCs are free to deviate from the proposed SSP to accommodate specific programmatic needs of all special populations or groups within each school as is feasible and equitable, provided that the BC comes to an agreement of the final SSP collaboratively. (NOTE: The BC will revisit the SSP and its schedules on an annual basis to account for any changes in enrollment or programmatic needs. If conflicts emerge and progress is impaired, the BC will follow the dispute resolution procedures outlined in the Campus Policy Memo available at the following link: <http://schools.nyc.gov/community/campusgov>.)

The below proposed SSP is based on projected enrollments, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, and ReStart Academy's current space allocations, each of the schools' respective lunch schedule as described on the DOE School Food website,<sup>10</sup> the total capacity of each shared space, the grades served by each of the schools, and the start and end time of each of the school's based on the Office of Pupil Transportation's bus schedule for a regular school day, as well as the anticipated school day for Humanities IV.<sup>11</sup> Where possible, the proposed SSP maintains Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, and ReStart Academy's current allocation of time for breakfast and lunch. If the proposal involving Q410 is approved, 2017-2018 will be the first year that Humanities IV will be co-located in the building and therefore, it may be necessary to shorten or change some of the times that have been used by Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, and ReStart Academy so that all students in the building may be accommodated in 2017-2018 and subsequent school years.

### **Cafeteria**

- There are two cafeterias in Q410.
- The total time allocated to each organization in the cafeteria is primarily based upon Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, and ReStart Academy's current use of the cafeteria, the projected enrollment of each school, the capacity of each cafeteria, and the grade levels served by each school.
- In the proposed plan below, Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, and ReStart Academy are allocated lunch times across the two cafeterias.
- With regard to breakfast, the DOE notes that, traditionally, not all students have opted to participate in the breakfast program at Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, and ReStart Academy. The schools currently use the cafeterias from 7:00 a.m. to 8:20 a.m. daily for breakfast. Humanities IV will be allocated the cafeteria from 7:30 a.m. to 8:00 a.m. for breakfast.

### Cafeteria 1

- Cafeteria 1 has the capacity to serve 704 students.
- The DOE proposes that Channel View receive the greatest amount of time in cafeteria 1 because this school will serve the greatest number of students in the 2017-2018 school year.

<sup>10</sup> See the DOE's School Food website at: <http://www.schoolfoodnyc.org/public1/default.aspx?logout=1>.

<sup>11</sup> See DOE's Office of Pupil Transportation website at: <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>.

- In the proposed plan, Channel View will be allocated 3 hours and 30 minutes daily in the cafeteria for lunch. P.S. Q256 and Humanities IV will be allocated 45 minutes daily for lunch.
- In the proposed plan, Channel View, P.S. Q256, and Humanities IV will be allocated 30 minutes daily for breakfast.

#### Cafeteria 2

- Cafeteria 2 has the capacity to serve 450 students.
- The DOE proposes that ReStart Academy be allocated 30 minutes daily in the cafeteria for lunch. Rockaway Park and Rockaway Collegiate will each be allocated 1 hour and 30 minutes daily for lunch.
- The DOE proposes that ReStart Academy, Rockaway Park, and Rockaway Collegiate be allocated 30 minutes daily for breakfast.

### **Gymnasiums, Auditorium, and Library**

#### Gymnasiums

- There are four gymnasiums in Q410.
- The total time allocated to each organization in the gymnasium is primarily based upon Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, and ReStart Academy's current use of the gymnasium, the projected enrollment of each school, the capacity of each gymnasium, and the grade levels served by each school.
- In the proposed plan below, Humanities IV, Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, and ReStart Academy are allocated times across the four gymnasiums.

#### Gymnasium 1

- Gymnasium 1 has the capacity to serve 400 students.
- The DOE proposes that Channel View be allocated 3 hours and 30 minutes daily in gymnasium 1.

#### Gymnasium 2

- Gymnasium 2 has the capacity to serve 400 students.
- The DOE proposes that Rockaway Park and Rockaway Collegiate be allocated 1 hour and 30 minutes daily in gymnasium 2.

#### Gymnasium 3

- Gymnasium 3 has the capacity to serve 70 students.
- The DOE proposes that ReStart Academy be allocated 30 minutes daily in gymnasium 3.

Gymnasium 4

- Gymnasium 4 has the capacity to serve 200 students.
- The DOE proposes that Humanities IV and P.S. Q256 be allocated 45 minutes daily in gymnasium 4.

Auditorium

- There is one auditorium in the building, which has the capacity to hold 1,012 students.
- The DOE proposes that time in the auditorium be allocated relative to the projected enrollment of each school.
- The DOE proposes that Channel View receive the greatest amount of time in the auditorium because this school will serve the greatest number of students in the 2017-2018 school year.
  - In the proposed plan, Channel View will be allocated 3 hours and 30 minutes on Mondays, Wednesdays, and Fridays.
  - ReStart Academy will be allocated 30 minutes on Mondays, Wednesdays, and Fridays.
  - P.S. Q256 will be allocated 45 minutes on Mondays, Wednesdays, and Fridays.
  - Rockaway Park and Rockaway Collegiate will be allocated 2 hours on Tuesdays and Thursdays.
  - Humanities IV will be allocated 1 hour and 15 minutes on Tuesdays and Thursdays.

Library

- There is one library in the building.
- The DOE proposes that time in the library be allocated relative to the projected enrollments of each school.
- The DOE proposes that Channel View receive the greatest amount of time in the auditorium because this school will serve the greatest number of students in the 2017-2018 school year.
  - In the proposed plan, Channel View will be allocated 3 hours and 30 minutes on Mondays, Wednesdays, and Fridays.
  - ReStart Academy will be allocated 30 minutes on Mondays, Wednesdays, and Fridays.
  - P.S. Q256 will be allocated 45 minutes on Mondays, Wednesdays, and Fridays.
  - Rockaway Park and Rockaway Collegiate will be allocated 2 hours on Tuesdays and Thursdays.
  - Humanities IV will be allocated 1 hour and 15 minutes on Tuesdays and Thursdays.

In the schedule below, the DOE does not allocate any time in the shared spaces after the end of the school day. The BC will address all requests for use of the shared spaces after school hours and may allocate the shared space as needed for after-school programs.

Based on information from the Office of Pupil Transportation's bus schedules for the earliest start and latest end times of the school day, Channel View's school day runs from approximately 8:20 a.m. to 2:40 p.m. Monday through Friday, Rockaway Park's day runs from approximately 8:00 a.m. to 2:20 p.m. Monday through Friday, Rockaway Collegiate High School's day runs from approximately 8:00 a.m. to 2:20 p.m. Monday through Friday, P.S. Q256's school day runs from approximately 8:00 a.m. to 2:50 p.m. Monday through Friday, and ReStart Academy's school day runs from approximately 8:20 a.m. to 2:40 p.m. Monday through Friday. Humanities IV school day is expected to run from approximately 8:20 a.m. to 3:40 p.m. Monday through Friday.

Based on the explanations provided above, the DOE believes that the proposed SSP below is feasible and that each school is being treated equitably and comparably in its ability to use all shared spaces in the building.

Space	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Cafeteria 1</b> (Capacity: 704)	<p><b><u>Breakfast</u></b> <b>Channel View</b> 7:50a.m. - 8:20a.m.</p> <p><b>Humanities IV</b> 7:30a.m. - 8:00a.m.</p> <p><b>P.S. Q256</b> 7:00a.m. - 7:30a.m.</p>	<p><b><u>Breakfast</u></b> <b>Channel View</b> 7:50a.m. - 8:20a.m.</p> <p><b>Humanities IV</b> 7:30a.m. - 8:00a.m.</p> <p><b>P.S. Q256</b> 7:00a.m. - 7:30a.m.</p>	<p><b><u>Breakfast</u></b> <b>Channel View</b> 7:50a.m. - 8:20a.m.</p> <p><b>Humanities IV</b> 7:30a.m. - 8:00a.m.</p> <p><b>P.S. Q256</b> 7:00a.m. - 7:30a.m.</p>	<p><b><u>Breakfast</u></b> <b>Channel View</b> 7:50a.m. - 8:20a.m.</p> <p><b>Humanities IV</b> 7:30a.m. - 8:00a.m.</p> <p><b>P.S. Q256</b> 7:00a.m. - 7:30a.m.</p>	<p><b><u>Breakfast</u></b> <b>Channel View</b> 7:50a.m. - 8:20a.m.</p> <p><b>Humanities IV</b> 7:30a.m. - 8:00a.m.</p> <p><b>P.S. Q256</b> 7:00a.m. - 7:30a.m.</p>
	<p><b><u>Lunch</u></b> <b>Channel View</b> 10:00a.m. - 1:30p.m.</p> <p><b>Humanities IV</b> 11:00a.m. - 11:45a.m.</p> <p><b>P.S. Q256</b> 11:45a.m. - 12:30p.m.</p>	<p><b><u>Lunch</u></b> <b>Channel View</b> 10:00a.m. - 1:30p.m.</p> <p><b>Humanities IV</b> 11:00a.m. - 11:45a.m.</p> <p><b>P.S. Q256</b> 11:45a.m. - 12:30p.m.</p>	<p><b><u>Lunch</u></b> <b>Channel View</b> 10:00a.m. - 1:30p.m.</p> <p><b>Humanities IV</b> 11:00a.m. - 11:45a.m.</p> <p><b>P.S. Q256</b> 11:45a.m. - 12:30p.m.</p>	<p><b><u>Lunch</u></b> <b>Channel View</b> 10:00a.m. - 1:30p.m.</p> <p><b>Humanities IV</b> 11:00a.m. - 11:45a.m.</p> <p><b>P.S. Q256</b> 11:45a.m. - 12:30p.m.</p>	<p><b><u>Lunch</u></b> <b>Channel View</b> 10:00a.m. - 1:30p.m.</p> <p><b>Humanities IV</b> 11:00a.m. - 11:45a.m.</p> <p><b>P.S. Q256</b> 11:45a.m. - 12:30p.m.</p>
<b>Cafeteria 2</b> (Capacity: 450)	<p><b><u>Breakfast</u></b> <b>Rockaway Park</b> 7:00a.m. - 7:30a.m.</p> <p><b>Rockaway Collegiate</b> 7:30a.m. - 8:00a.m.</p> <p><b>ReStart Academy</b> 7:30a.m. - 8:00a.m.</p>	<p><b><u>Breakfast</u></b> <b>Rockaway Park</b> 7:00a.m. - 7:30a.m.</p> <p><b>Rockaway Collegiate</b> 7:30a.m. - 8:00a.m.</p> <p><b>ReStart Academy</b> 7:30a.m. - 8:00a.m.</p>	<p><b><u>Breakfast</u></b> <b>Rockaway Park</b> 7:00a.m. - 7:30a.m.</p> <p><b>Rockaway Collegiate</b> 7:30a.m. - 8:00a.m.</p> <p><b>ReStart Academy</b> 7:30a.m. - 8:00a.m.</p>	<p><b><u>Breakfast</u></b> <b>Rockaway Park</b> 7:00a.m. - 7:30a.m.</p> <p><b>Rockaway Collegiate</b> 7:30a.m. - 8:00a.m.</p> <p><b>ReStart Academy</b> 7:30a.m. - 8:00a.m.</p>	<p><b><u>Breakfast</u></b> <b>Rockaway Park</b> 7:00a.m. - 7:30a.m.</p> <p><b>Rockaway Collegiate</b> 7:30a.m. - 8:00a.m.</p> <p><b>ReStart Academy</b> 7:30a.m. - 8:00a.m.</p>
	<p><b><u>Lunch</u></b> <b>Rockaway Park</b> 10:00a.m. - 11:30a.m.</p> <p><b>Rockaway Collegiate</b> 11:30a.m. - 1:00p.m.</p>	<p><b><u>Lunch</u></b> <b>Rockaway Park</b> 10:00a.m. - 11:30a.m.</p> <p><b>Rockaway Collegiate</b> 11:30a.m. - 1:00p.m.</p>	<p><b><u>Lunch</u></b> <b>Rockaway Park</b> 10:00a.m. - 11:30a.m.</p> <p><b>Rockaway Collegiate</b> 11:30a.m. - 1:00p.m.</p>	<p><b><u>Lunch</u></b> <b>Rockaway Park</b> 10:00a.m. - 11:30a.m.</p> <p><b>Rockaway Collegiate</b> 11:30a.m. - 1:00p.m.</p>	<p><b><u>Lunch</u></b> <b>Rockaway Park</b> 10:00a.m. - 11:30a.m.</p> <p><b>Rockaway Collegiate</b> 11:30a.m. - 1:00p.m.</p>

	<b>ReStart Academy</b> 11:30a.m. - 12:00p.m.	<b>ReStart Academy</b> 11:30a.m. - 12:00p.m.	<b>ReStart Academy</b> 11:30a.m. - 12:00p.m.	<b>ReStart Academy</b> 11:30a.m. - 12:00p.m.	<b>ReStart Academy</b> 11:30a.m. - 12:00p.m.
<b>Gymnasium 1</b> (Capacity: 400)	<b>Channel View</b> 10:00a.m. - 1:30p.m.	<b>Channel View</b> 10:00a.m. - 1:30p.m.	<b>Channel View</b> 10:00a.m. - 1:30p.m.	<b>Channel View</b> 10:00a.m. - 1:30p.m.	<b>Channel View</b> 10:00a.m. - 1:30p.m.
<b>Gymnasium 2</b> (Capacity 400)	<b>Rockaway Collegiate</b> 10:00a.m. - 11:30a.m.	<b>Rockaway Collegiate</b> 10:00a.m. - 11:30a.m.	<b>Rockaway Collegiate</b> 10:00a.m. - 11:30a.m.	<b>Rockaway Collegiate</b> 10:00a.m. - 11:30a.m.	<b>Rockaway Collegiate</b> 10:00a.m. - 11:30a.m.
	<b>Rockaway Park</b> 12:50p.m.– 2:20p.m..	<b>Rockaway Park</b> 12:50p.m.– 2:20p.m	<b>Rockaway Park</b> 12:50p.m.– 2:20p.m	<b>Rockaway Park</b> 12:50p.m.– 2:20p.m	<b>Rockaway Park</b> 12:50p.m.– 2:20p.m
<b>Gymnasium 3</b> (Capacity 70)	<b>ReStart Academy</b> 12:00p.m - 12:30p.m.	<b>ReStart Academy</b> 12:00p.m - 12:30p.m.	<b>ReStart Academy</b> 12:00p.m - 12:30p.m.	<b>ReStart Academy</b> 12:00p.m - 12:30p.m.	<b>ReStart Academy</b> 12:00p.m - 12:30p.m.
<b>Gymnasium 4</b> (Capacity 200)	<b>P.S. Q256</b> 10:00a.m. - 10:45a.m.	<b>P.S. Q256</b> 10:00a.m. - 10:45a.m.	<b>P.S. Q256</b> 10:00a.m. - 10:45a.m.	<b>P.S. Q256</b> 10:00a.m. - 10:45a.m.	<b>P.S. Q256</b> 10:00a.m. - 10:45a.m.
	<b>Humanities IV</b> 12:00p.m. - 12:45p.m.	<b>Humanities IV</b> 12:00p.m. - 12:45p.m.	<b>Humanities IV</b> 12:00p.m. - 12:45p.m.	<b>Humanities IV</b> 12:00p.m. - 12:45p.m.	<b>Humanities IV</b> 12:00p.m. - 12:45p.m.
<b>Auditorium</b> (Capacity: 1012)	<b>Channel View</b> 9:00a.m. - 12:30p.m.	<b>Rockaway Collegiate</b> 9:00a.m. - 11:00a.m.	<b>Channel View</b> 9:00a.m. - 12:30p.m.	<b>Rockaway Collegiate</b> 9:00a.m. - 11:00a.m.	<b>Channel View</b> 9:00a.m. - 12:30p.m.
	<b>P.S. Q256</b> 1:00p.m.- 1:45p.m.	<b>Rockaway Park</b> 11:00a.m. - 1:00p.m.	<b>P.S. Q256</b> 1:00p.m.- 1:45p.m.	<b>Rockaway Park</b> 11:00a.m. - 1:00p.m.	<b>P.S. Q256</b> 1:00p.m. - 1:45p.m.
	<b>ReStart Academy</b> 1:45p.m - 2:15p.m.	<b>Humanities IV</b> 1:00p.m. - 2:15p.m.	<b>ReStart Academy</b> 1:45p.m - 2:15p.m.	<b>Humanities IV</b> 1:00p.m. - 2:15p.m.	<b>ReStart Academy</b> 1:45p.m - 2:15p.m.
<b>Library</b>	<b>Channel View</b> 9:00a.m. - 12:30p.m.	<b>Rockaway Collegiate</b> 9:00a.m. - 11:00a.m.	<b>Channel View</b> 9:00a.m. - 12:30p.m.	<b>Rockaway Collegiate</b> 9:00a.m. - 11:00a.m.	<b>Channel View</b> 9:00a.m. - 12:30p.m.
	<b>P.S. Q256</b> 1:00p.m. - 1:45p.m.	<b>Rockaway Park</b> 11:00a.m. - 1:00p.m.	<b>P.S. Q256</b> 1:00p.m. - 1:45p.m.	<b>Rockaway Park</b> 11:00a.m. - 1:00p.m.	<b>P.S. Q256</b> 1:00p.m. - 1:45p.m.
	<b>ReStart Academy</b> 1:45p.m - 2:15p.m.	<b>Humanities IV</b> 1:00p.m. - 2:15p.m.	<b>ReStart Academy</b> 1:45p.m - 2:15p.m.	<b>Humanities IV</b> 1:00p.m. - 2:15p.m.	<b>ReStart Academy</b> 1:45p.m - 2:15p.m.

### **Building Safety and Security**

Pursuant to Chancellor's Regulation A-414,<sup>12</sup> every school/campus must have a School Safety Committee ("SSC"). The committee plays an essential role in the establishment of safety procedures, the communication of expectations and responsibilities of students and staff, and the design of prevention and intervention strategies and programs specific to the needs of the school. The committee is comprised of various members of the school community, including the principal(s); designees of all other programs operating within the building; United Federations of Teachers Chapter Leader; Custodial Engineer/designee; and In-house School Safety Agent Level III. The committee is responsible for addressing safety matters on an ongoing basis and making appropriate recommendations to the principal(s) when it identifies the need for additional security measures, intervention, training, etc.

The SSC must meet once each month. During each school year, one annual Town Hall meeting must also be held, which is open to all parents in the schools/campus. The meeting is conducted for the purpose of allowing parents to discuss concerns regarding the school, including matters relating to school safety agents. For this reason, the School Safety Division and local police precinct must be invited to participate in this meeting.

The committee is also responsible for developing a comprehensive School Safety Plan ("SSP") which defines the normal operations of the site and what procedures are in place in the event of an emergency. The plan must be consistent with the Citywide prescribed SSP model. Each program operating within a school must enter program-specific information in the SSP. Safety plans are updated annually by the SSC in order to meet changing security needs, changes in organization, and building conditions and other factors. In addition, the SSC recommends changes in the safety plan at any other time when it is necessary to address security concerns.

Consistent with the process described above, if the proposals are approved, the respective leader(s)/designee(s) of Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, ReStart Academy, and Humanities IV will be part of the Q410 SSC. As a member of the SSC, the leaders/designees of Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, ReStart Academy, and Humanities IV will participate in the development of the building's SSP and ensure that any security-related issues or needs which may arise with respect to the co-location of Humanities IV with Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, and ReStart Academy will be addressed on an ongoing basis. Moreover, the SSP for the Q410 school building will be modified as appropriate to meet any changing security needs associated with the co-location. The leader(s)/designee(s) of Channel View, Rockaway Park, Rockaway Collegiate, P.S. Q256, ALC - Beach Channel, ReStart Academy, and Humanities IV will enter information in the Q410 schools' overall SSP to ensure the safe operation of the school building.

Each school building must also establish a Building Response Team that will consist of trained staff members from each of the schools in Q410, and that is activated when emergencies or large building-wide events occur. The members of this team must be identified and listed in the SSP.

The completed SSP for the Q410 school building will be submitted to the Borough Safety Directors of the Office of School and Youth Development for approval. If changes or modifications are necessary, the School Safety Committee will be advised. Once the SSP is approved, it will be submitted to the New York City Police Department ("NYPD") for final approval and certification by the NYPD.

### **Proposed Communications Strategy**

As per the Campus Policy Memo,<sup>13</sup> co-located schools must actively participate in a Building Council, which is a campus structure for administrative decision-making for issues impacting all schools in the building. Only principals and charter school leaders serve on the Building Council. The Building Council meets at least once a month to discuss and resolve issues related to the smooth daily operation of all the schools in the building and the safety of the students they serve. The Building Council principals and charter school leaders, where applicable, communicate their decisions campus-wide to staff, students and parents, especially as related to issues of safety, shared space, campus schedules, split-staff agreements and extended facility use.

An SSC shall be established by the principals of the schools at campuses where charter schools are co-located in a public school building with one or more non-charter schools or District 75 schools, as set forth in Chancellor's Regulation A-190. With respect to charter school co-locations approved after May 28, 2010, the effective date of the amended Charter Schools Act, the SSC reviews the implementation of the BUP once it has been approved by the PEP. With respect to charter schools that were approved to be located or co-located in a public school

<sup>12</sup> Chancellor's Regulation A-414 is available at <http://schools.nyc.gov/NR/rdonlyres/E8107B84-BB3C-4CFF-ABFA-2D939CBAB46E/0/A41432410FINAL.pdf>.

<sup>13</sup> Campus Policy Memo is available at <http://schools.nyc.gov/community/campusgov/KeyDocuments/>.



building prior to the effective date of the amended Charter Schools Act, the SSC reviews implementation of the current building space plans in place at those buildings. The SSC meets at least four times per year.

The SSC is comprised of the principal, a teacher, and a parent of each co-located school. With respect to a non-charter school's teacher and parent members, such SSC members shall be selected by the corresponding constituent member of the School Leadership Team of the school. Charter school leaders will work with their constituencies to select the parent and teacher representing that school. SSC agendas and minutes must be shared with the BC. SSC members may be asked to communicate with their constituencies about the BUP and its campus implementation.