

School Information and Cover Page

School Name: The Equity Project Charter School

School Leader: Zeke Vanderhoek

School email address: zeke@tepcharter.org

Primary address: 549 Audubon Ave. T-30, New York, NY 10040

School website: www.tepcharter.org

School email: info@tepcharter.org

Telephone: 646-254-6451 Fax: 212-202-3584

BEDS # 310600860929

District/CSD of Location: NYC Public School District 6

Charter authorizer: NYC Department of Education

Chair, Board of Trustees: David Coleman

Date school first opened for instruction: September 9, 2009

2010-11 Enrollment: 247

2010-11 Grades Served: 5, 6

Our signatures below attest that all of the information contained herein is truthful and accurate.

Zeke Vanderhoek Zeke Vanderhoek 7/26/11
Print Name, Head of Charter School Signature and Date

David Coleman DCol 7/21/11
Print Name, President, Board of Trustees Signature and Date

New York State Education Department – Annual Report 2010-11
The Equity Project Charter School

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<i>Charter Revisions (NONE)</i>	<i>n/a</i>
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**New York State Education Department – Annual Report 2010-11
The Equity Project Charter School**

New York State School Report Card.

The Equity Project Charter School NY State School report card for School year 2009-2010 can be found at

<https://www.nystart.gov/publicweb-rc/2010/a4/CIR-2010-310600860929.pdf>

Appendix C

- **Total Expenditure per pupil**
\$15,637

- **Administrative Expenditure per pupil**
\$3,672

Appendix E: The Equity Project (TEP) Charter School FY2012 Budget (version 7.27.11)

Income

4100 State Grants	
4101 Per Pupil Allocation	4,977,936.00
4102 Per Pupil Allocation for SpEd	1,177,560.00
4103 NYSTL	20,970.00
4104 NYSSL	5,393.00
4105 NYSLIB	2,250.00
Total 4100 State Grants	\$ 6,184,109.00
4200 Federal Grants	
4202 IDEA	64,411.50
4203 Title I	154,500.00
4205 Title II	14,505.00
Total 4200 Federal Grants	\$ 233,416.50
4300 Restricted Contribution	
4350 Research Grants	
4351 Mathematica Study	62,200.00
Total 4300 Restricted Contribution	\$ 62,200.00
4400 Miscellaneous Revenue	
4404 Interest Income	2,800.00
Total 4400 Miscellaneous Revenue	\$ 2,800.00
Total Income	\$ 6,482,525.50

Appendix E: The Equity Project (TEP) Charter School FY2012 Budget (version 7.27.11)

Expenses

5000 Compensation

5100 Instructional Staff

5101 Principal	94,500.00
5102 General Ed Teachers	2,750,000.00
5103 Special Ed Teachers	475,000.00

Total 5100 Instructional Staff **\$ 3,319,500.00**

5200 Non-Instructional Staff

5201 Director of Finance & Ops	110,250.00
5202 Office Manager	70,000.00
5203 Facilities Manager	37,500.00
5204 Social Worker	282,200.00
5205 Interns & Fellows	57,000.00
5207 Business Manager	55,000.00

Total 5200 Non-Instructional Staff **\$ 611,950.00**

5300 Incentives

5301 Performance Based Bonus	160,000.00
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Total 5300 Incentives **\$ 160,000.00**

5400 Benefits

5402 Workers Compensation	21,465.00
5403 NY State Disability	1,676.16
5404 Medicare EmployER	59,326.03
5407 Social Security EmployER	212,509.38
5406 SUTA	21,726.00
5409 Medical Insurance	300,000.00
5410 Dental Insurance	23,600.00
5411 Vision Insurance	4,000.00
5415 Short & Long Term Disability and Life Insurance	17,039.84
5417 403b Matching	64,750.00
5418 Local Tax(MTA)	13,366.93

Total 5400 Benefits **\$ 739,459.33**

Total 5000 Compensation **\$ 4,830,909.33**

6100 Administrative Expenses

6101 Office Supplies & Expenses	63,750.00
6102 Conference Fees & Subscriptions	10,500.00
6103 Printing and Copying	17,250.00
6104 Postage, Mailing Service	7,050.00
6105 Janitorial Supplies	16,050.00
6106 Health/Nursing Supplies	1,350.00
6108 Team Building/Staff Lunch & Appreciation	15,000.00
6109 Travel	9,000.00
6110 Interest Paid	25,000.00
6111 School Events	30,000.00
6113 Financial Transaction Fees	2,000.00
6114 Processing Fees for TransitCheks	1,000.00
6115 Insurance - Liability, Umbrella, D&O	28,029.00

Total 6100 Administrative Expenses **\$ 225,979.00**

Appendix E: The Equity Project (TEP) Charter School FY2012 Budget (version 7.27.11)

6200 Professional Services	
6201 Audit/Tax Fees	18,000.00
6202 Legal Fees	6,000.00
6203 Training Services for Staff & BOT	25,000.00
6205 Interpretation Services	21,750.00
6206 Payroll Expenses	3,150.00
6210 Security (Contracted)	56,000.00
6211 Related Services	6,600.00
6212 Technology Developer Services	62,200.00
6214 Long Term Substitute	50,000.00
Total 6200 Professional Services	\$ 248,700.00
6300 Marketing and Staff/Student Recruitment	
6301 Recruitment Ads-Teachers/Staff	42,000.00
6302 Recruitment Ads for Students	27,500.00
6303 Expense Reimbursements	21,500.00
Total 6300 Marketing and Staff/Student Recruitment	\$ 91,000.00
7100 Curriculum, Classroom & Student Related Expenses	
7101 Curriculum Development	7,500.00
7102 Textbooks/Equipment/Materials/Supplies	180,000.00
7103 FieldTrips/Assemblies	25,000.00
7105 Extended-Day Materials/Supplies	37,000.00
7107 Student Uniforms	31,500.00
7108 Student Food	19,500.00
7109 Social Worker Materials/Supplies	7,500.00
7110 Classroom Improvement/Decoration	13,000.00
7111 NYSTL	20,970.00
7112 NYSSL	5,393.00
7113 NYSLIB	2,250.00
7114 Student Incentives	20,000.00
7115 Student Programs - External Providers	45,000.00
Total 7100 Curriculum, Classroom & Student Related Expenses	\$ 414,613.00
8100 Facilities - Incubation Facility Costs	
8102 Other Rental Fees & Charges	25,000.00
8106 Maintenance Supplies	6,300.00
8107 Miscellaneous Repairs	66,000.00
Total 8100 Facilities - Incubation Facility Costs	\$ 97,300.00
8200 Technology/Communication Expense	
8201 Phone/Fax Charges	4,000.00
8202 Internet Connectivity Charges	4,500.00
8203 Web Services	3,500.00
8205 Technology Maintenance & Support Services	2,040.00
8206 Computer/Data Center/Network/Cabling - Installation	2,000.00
8208 Phone - Installation	12,000.00
8209 Copier/Printer Lease	10,000.00
Total 8200 Technology/Communication Expense	\$ 38,040.00
8300 Facilities - Permanent Facility Development Costs	
8310 Fundraising Expenses	155,000.00
Total 8300 Facilities - Permanent Facility Development Costs	\$ 155,000.00
Total Expenses	\$ 6,101,541.33

**Appendix E: The Equity Project (TEP) Charter School
FY2012 Budget (version 7.27.11)**

1500 Fixed Asset	
1501 Teacher/Admin Computers & Laptops	12,000.00
1502 Student Lab Desktops	50,000.00
1503 Data Center & Network Hardware	5,635.00
1504 LCD Projectors	8,000.00
1507 Phones/Audio Equipment (equipment)	3,000.00
1508 Software	1,200.00
1510 Furniture (includes installation and delivery)	100,000.00
1511 Musical Instruments	30,000.00
Total 1500 Fixed Asset	\$ 209,835.00
NET INCOME (Gross Profit minus Expenses minus Fixed Assets)	171,149.17

Appendix F: Disclosure of Financial Interest Form

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** _____ Crystal Harmon _____

2. **Charter School Name** _____ The Equity Project Charter School _____

3. **Charter Authorizer Entity** _____ NYC Department of Education _____

4. **Home Address*** _____

5. **Business Address*** _____

6. **Daytime Phone*** _____

7. **E-Mail Address*** _____

8. List all positions held on board (e.g., chair, treasurer, parent representative)

Secretary _____

9. Is the trustee an employee of the school? ___ **Yes** ___ **X** ___ **No**

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ **Yes** ___ **X** ___ **No**

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Cynthia H. Richman

Signature

Date: July 17, 2011

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**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** _____ David Coleman _____
2. **Charter School Name** _____ The Equity Project Charter School _____
3. **Charter Authorizer Entity** _____ NYC Department of Education _____
4. **Home Address*** _____
5. **Business Address*** _____
6. **Daytime Phone*** _____
7. **E-Mail Address*** _____
8. List all positions held on board (e.g., chair, treasurer, parent representative)
_____ Chair _____

9. Is the trustee an employee of the school? ___Yes ___X___No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___Yes ___X___No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				



Signature

7/18/11

Date

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) _____ Laura Tavormina _____
2. Charter School Name _____ The Equity Project Charter School _____
3. Charter Authorizer Entity _____ NYC Department of Education _____
4. Home Address* _____
5. Business Address* _____
6. Daytime Phone* _____
7. E-Mail Address* _____
8. List all positions held on board (e.g., chair, treasurer, parent representative)

Vice President, Treasurer

9. Is the trustee an employee of the school? ___Yes ___X___No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___Yes ___X___No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

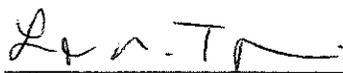
(See below-WSFSSH is the school facilities partner)

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
The West Side Federation for Senior and Supportive Housing (WSFSSH)	WSFSSH is not-for-profit developer who is developing TEP's permanent school facility	WSFSSH has not charged the school any fees during the reporting period.	Laura Tavormina: I am employed by WSFSSH, the organization that will develop TEP's permanent school facility. I have no financial interest in WSFSSH, which is a New York State not-for-profit corporation.	Will recuse herself from any votes regarding transactions between TEP and WSFSSH



Signature

7/13/2011

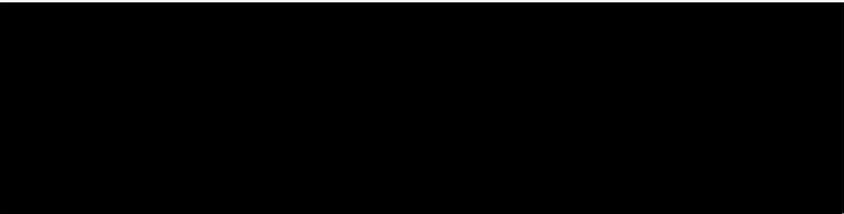
Date

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

- 1. Trustee Name (print) _____ Peter Cove _____
- 2. Charter School Name _____ The Equity Project Charter School _____
- 3. Charter Authorizer Entity _____ NYC Department of Education _____
- 4. Home Address* _____
- 5. Business Address* _____
- 6. Daytime Phone* _____
- 7. E-Mail Address* _____
- 8. List all positions held on board (e.g., chair, treasurer, parent representative)



- 9. Is the trustee an employee of the school? ___Yes ___X___No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

- 10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___Yes ___X___No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

- 11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Appendix F: Disclosure of Financial Interest Form

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) _____ Toral Surti _____

2. Charter School Name _____ The Equity Project Charter School _____

3. Charter Authorizer Entity _____ NYC Department of Education _____

4. Home Address* _____

5. Business Address* _____

6. Daytime Phone* _____

7. E-Mail Address* _____

8. List all positions held on board (e.g., chair, treasurer, parent representative)
_____ Secretary _____

9. Is the trustee an employee of the school? ___Yes ___X___No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___Yes ___X___No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				


7/20/2011

 Signature Date

Appendix F: Disclosure of Financial Interest Form**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** _____ Susanna Tenny _____
2. **Charter School Name** _____ The Equity Project Charter School _____
3. **Charter Authorizer Entity** _____ NYC Department of Education _____

4. **Home Address*** _____
5. **Business Address*** _____
6. **Daytime Phone*** _____
7. **E-Mail Address*** _____

8. List all positions held on board (e.g., chair, treasurer, parent representative)

Treasurer

9. Is the trustee an employee of the school? ___Yes ___X___No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___Yes ___X___No

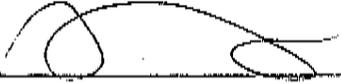
If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization; your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				



Signature

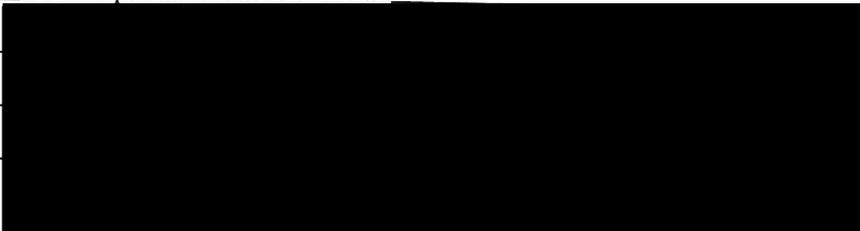
7/26/11
Date

Appendix F: Disclosure of Financial Interest Form

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

- 1. Trustee Name (print) _____ Zeke Vanderhoek _____
- 2. Charter School Name _____ The Equity Project Charter School _____
- 3. Charter Authorizer Entity _____ NYC Department of Education _____
- 4. Home Address* _____
- 5. Business Address* _____
- 6. Daytime Phone* _____
- 7. E-Mail Address* _____



- 8. List all positions held on board (e.g., chair, treasurer, parent representative)

I have served as a Trustee of the school since the school's inception. I have not held any officer or other Board position. _____

- 9. Is the trustee an employee of the school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

I am the Principal of the school and have been since the school's inception. My official start date was July 1, 2009. My salary during the 2009-10 school year was \$90,000. My salary for the 2010-11 school year was \$94, 500. _____

- 10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

- 11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest,	Name of person holding interest or engaging in
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		(e.g., did not vote, did not participate in discussion)	transaction and relationship to yourself
June 4, 2009-to the present	A company (MG Prep, Inc.) of which I was a co-owner served as the Guarantor on a loan granted by the Prudential Foundation to the school. After selling the company, I personally became the loan guarantor of this loan.	Since I provided a loan guarantee, there was no financial interest involved.	As the guarantor of the loan, I am the person who engaged in the transaction.

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
The West Side Federation for Senior & Supportive Housing (WSFSSH)	WSFSSH is a not-for-profit developer who is developing TEP's permanent school facility.	\$0. WSFSSH will not be charging the school any developer fee. This is an in-kind donation to the school.	Stephanie Green, my wife, is employed by WSFSSH, the organization that will develop TEP's permanent school facility. My wife has no financial interest in WSFSSH, which is a New York State not-for-profit corporation.	Given that my wife has no financial interest in WSFSSH, no steps are necessary.


 Signature _____ Date 7/15/11

**Progress Towards Goal Attainment
2010-11**

Goal or Objective	Actual Result: Observed Level of Attainment	Was the Goal/Objective Met? (Y/N)	Explanation if Not Met/Efforts to be Undertaken
<p>1. At least 75 percent of each cohort of TEP 8th graders will perform at or above Level 3 on the following New York State Exams: English Language Arts (ELA), Mathematics, Science, and Social Studies. A cohort here is defined as a group of 8th graders who have been continuously enrolled at TEP for 4 years, beginning in 5th grade.</p>	<p>TEP had only 5th and 6th grades in 2010-11 so attainment of this goal will not be assessed until the 2012-13 school year when TEP's initial 5th grade cohort completes 8th grade.</p> <p><u>2013 Cohort (TEP 6th graders in 2010-11):</u> # students in cohort 2009-10: 124 (ELA), 123 (Math) # returning students in cohort in 2010-11: 118</p> <ul style="list-style-type: none"> • NYS ELA Exam: 31% (36 / 118) at or above Level 3 • NYS Math Exam: 42% (49/118) at or above Level 3 <p><u>2014 Cohort (TEP 5th graders in 2010-11):</u> # students in cohort in 2010-11: 122 (ELA), 124 (Math)</p> <ul style="list-style-type: none"> • NYS ELA Exam: 31% (38/122) at or above Level 3 • NYS Math Exam: 56% (69/124) of TEP 5th graders performed at or above Level 3 <p>Important Notes: New York State eliminated the NYS Social Studies exam. In addition, the NYS Science exam is given only in Grade 8.</p>	<p>Not Applicable. Attainment of this goal will not be assessed until the 2012-13 school year.</p>	

<p>2. At least 75 percent of each cohort of TEP 8th graders will perform at or above the 50th percentile on the following subtests of a national, norm-referenced exam such as the Stanford 10 Achievement Test: Reading, Language, Mathematics, Science, and Social Studies. A cohort here is defined as a group of 8th graders who have been continuously enrolled at TEP for 4 years, beginning in 5th grade.</p>	<p>TEP had only 5th and 6th grades in 2010-11 so attainment of this goal will not be assessed until the 2012-13 school year when TEP's initial 5th grade cohort completes 8th grade. TEP is using the nationally norm-referenced exam called the Northwest Education Association Measures of Academic Progress (NWEA MAP) test to measure this objective. This exam has 4 subtests: Reading, Language, Mathematics, and Science. There is no Social Studies subtest on the NWEA MAP. TEP administers this exam in both the fall and spring. The data below is from the Spring 2011 administration.</p> <p><u>2013 Cohort (TEP 6th graders in 2010-11):</u> # students in cohort in 2009-10: 123 (122 for Science test) # returning students in cohort in 2010-11: 118</p> <ul style="list-style-type: none"> • READING: 25% (30/ 118) at/above 50th percentile • LANGUAGE: 22% (26/ 118) at/above 50th percentile • MATH: 20% (24/ 118) at/above 50th percentile • SCIENCE: <ul style="list-style-type: none"> ○ GENERAL SCIENCE: 25% (29/118) at/above 50th percentile ○ CONCEPTS & PROCESSES: 27% (32/ 118) at/above 50th percentile <p><u>2014 Cohort (TEP 5th graders in 2010-11):</u> # students in cohort in 2010-11: 124</p> <ul style="list-style-type: none"> • READING: 37% (46/ 124) at/above 50th percentile • LANGUAGE: 39% (48/124) at/above 50th percentile • MATH: 41% (50/ 124) at/above 50th percentile • SCIENCE: <ul style="list-style-type: none"> ○ GENERAL SCIENCE: 36% (44/124) at/above 50th percentile ○ CONCEPTS & PROCESSES: 25% (31/124) at/above 50th percentile 	<p>Not Applicable. Attainment of this goal will not be assessed until the 2012-13 school year.</p>	
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<p>3. Each cohort of TEP students will, beginning in 6th grade, reduce by at least one-half the gap between the percent at or above Level 3 on the previous year's New York State ELA & Mathematics Exams and 75 percent at or above Level 3 on the current year's exams. (If a grade-level cohort exceeds 75 percent at or above Level 3 in the previous year, the cohort will show an increase in the current year.) This calculation will include only students who have been continuously enrolled at TEP starting in 5th grade.</p>	<p>For the 2010-11 school year, TEP had one cohort (the 2013 Cohort) for which there are two years of data; this objective can therefore be evaluated with respect to this one cohort.</p> <p><u>2013 Cohort (TEP 6th graders in 2010-11):</u> # students in cohort 2009-10: 124 (ELA), 123 (Math) # returning students in cohort in 2010-11: 118</p> <ul style="list-style-type: none"> • NYS ELA Exam: 31% (36 / 118) at or above Level 3, an increase from 24% (30/124) the previous year • NYS Math Exam: 42% (49/118) at or above Level 3, an increase from 37% (46/123) the previous year 	<p>Not Met. While there were significant increases in proficiency in both ELA (7% increase) and Math (5% increase), these did not reduce the gap by half.</p>	<p>TEP made adjustments during the 2010-11 school year that resulted in significant increases in student proficiency, though not as large as necessary to achieve this objective. These adjustments included the addition of daily reading support classes for the lowest 20% of students, and a new Morning Block period that spirals through core Reading, Language, Writing, and Math skills. For the 2011-12 school year, TEP has made additional changes including the addition of math support classes for the lowest 20% of students, an after-school one-on-one tutoring program targeted to struggling students, and the addition of a 7th grade honors class to increase rigor for higher ability students.</p>
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<p>4. Each cohort of TEP students will, beginning in 6th grade, reduce by at least one-half the gap between the percent at or above the 50th percentile on the previous year's Reading, Language, Mathematics, Science, & Social Studies subtests of a national norm-referenced exam such as the Stanford 10 Achievement Test and 75 percent at or above the 50th percentile on the current year's subtests. (If a grade-level cohort exceeds 75 percent at or above the 50th percentile in the previous year, the cohort will show an increase in the current year.) This calculation will include only students who have been continuously enrolled at TEP starting in 5th grade.</p>	<p>For the 2010-11 school year, TEP had one cohort (the 2013 Cohort) for which there are two years of data; this objective can therefore be evaluated with respect to this one cohort. TEP is using the nationally norm-referenced exam called the Northwest Education Association Measures of Academic Progress (NWEA MAP) test to measure this objective. This exam has 4 subtests: Reading, Language, Mathematics, and Science. There is no Social Studies subtest on the NWEA MAP. TEP administers this exam in both the fall and spring. The data below is from the Spring 2011 administration.</p> <p><u>2013 Cohort (TEP 6th graders in 2010-11):</u> # students in cohort in 2009-10: 123 (122 for Science test) # returning students in cohort in 2010-11: 118</p> <ul style="list-style-type: none"> • READING: 25% (30/ 118) at/above 50th percentile, an increase from 24% (29/123) the previous year • LANGUAGE: 22% (26/ 118) at/above 50th percentile, a <i>decrease</i> from 25% (31/123) the previous year • MATH: 20% (24/ 118) at/above 50th percentile, an increase from 17% (21/123) the previous year • SCIENCE: <ul style="list-style-type: none"> ○ GENERAL SCIENCE: 25% (29/118) at/above 50th percentile, an increase from 22% (27/122) the previous year ○ CONCEPTS & PROCESSES: 27% (32/ 118) at/above 50th percentile, <i>no change</i> from 27% (33/122) the previous year <p>Note: Some of the 2009-10 data above correct errors contained in TEP's 2009-10 annual report.</p>	<p>Not Met. While there were increases in Reading, Math, and General Science – these were relatively small and did not reduce the gap by half. There was a small decrease in Language and no change in Scientific Concepts & Processes.</p>	<p>See the response in this column for objective #3 above.</p>
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<p>5. The percent of TEP 7th and 8th grade cohorts performing at or above Level 3 on the New York State ELA and Mathematics exams will place TEP in the top quartile of all similar schools. The NYCDOE will determine “similar schools” based on characteristics, including but not limited to, geographic location and student ethnic, racial and low-income status.</p>	<p>TEP had only 5th and 6th grade cohorts in 2010-11 so attainment of this goal will not be assessed until the 2011-12 school year when TEP’s initial cohort completes 7th grade.</p>	<p>Not Applicable. Attainment of this goal will not be assessed until the 2011-12 school year.</p>	
<p>6. Each year, TEP will make Adequate Yearly Progress in ELA, math, and science.</p>	<p>TEP made Adequate Yearly Progress (AYP) in 2010-11 according to the New York State School Report Card 2010-11, Accountability and Overview Report.</p>	<p>YES</p>	
<p>7. Each year, TEP will have an average daily student attendance rate of at least 95 percent.</p>	<p>During the 2010-11 school year, TEP had an average daily student attendance rate of 96.6%.</p>	<p>YES</p>	

<p>8. Each year, at least 95 percent of all 5th, 6th, and 7th graders enrolled at TEP for at least 150 days during that school year will enroll at TEP at the beginning of the subsequent school year. This calculation will take place on October 1 of the subsequent school year, and will include all students who were enrolled for at least 150 days during the prior school year and whose current home address has not changed from the prior school year.</p>	<p>During the 2010-11 school year, TEP had 124 students enrolled in Grade 5 for 150 school days or more. 1 of these students (student initials: VC) re-located to a new address after the school year, leaving 123 students eligible for this calculation. As of October 1st 2011, 119 of these 123 students (97%) were enrolled at TEP for the 2011-12 school year while 4 students (student initials: NR, RR, DM AS) had withdrawn from TEP.</p> <p>During the 2010-11 school year, TEP had 123 students enrolled in Grade 6 for 150 school days or more. 3 of these students (student initials: AC, AO, KS) re-located to a new address after the school year, leaving 120 students eligible for this calculation. As of October 1st 2011, 119 of these 120 students (99%) were enrolled at TEP for the 2011-12 school year while 1 student (student initials: NA) had withdrawn from TEP. [Note: 3 of the re-enrolled students are repeating Grade 6 at TEP during the 2011-12 school year.]</p> <p>In sum, 98% (238/243) of students eligible for this calculation were enrolled at TEP as of October 1, 2011.</p>	<p>YES</p>	
<p>9. Each year, at least 85% of full-time teachers who have taught at TEP for the majority of that school year and who are invited to continue teaching at TEP, will return to teach at TEP for the following school year.</p>	<p>15 teachers were employed at TEP for the majority of the 2010-11 school year. 11 of these teachers were invited to continue teaching at TEP for the 2011-12 school year. 9 (81%) of these 11 teachers returned to teach at TEP for the 2011-12 school year.</p>	<p>Not Met. Although 9 of the 11 teachers who were invited back to TEP returned for the 2011-12 school year, this falls slightly short of the 85% target.</p>	<p>TEP continues to adjust teacher roles and responsibilities to ensure sustainability for teachers. Among the changes instituted for the 2011-12 school year is a new work-life balance initiative called Take-off Tuesdays, as well as a re-alignment of teacher whole-school service roles.</p>

<p>10. Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.</p>	<p>To the best of our knowledge, TEP has complied with all applicable laws, rules, regulations, and contract terms.</p>	<p>YES</p>	
<p>11. Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. This will be maintained on an ongoing basis and monitored bi-monthly.</p>	<p>Full enrollment for the 2010-11 school year as defined in TEP's charter was 240 students. TEP maintained an enrollment of between 240 and 248 students during the 2010-11 school year. This was within 5% of TEP's full student enrollment.</p>	<p>YES</p>	
<p>12. Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings. The NYCDOE will determine a finding to be "major" if it indicates a deliberate act of wrongdoing, reckless conduct or causes a loss of confidence in the abilities or integrity of the school or seriously jeopardizes the continued operation of the school.</p>	<p>Fruchter, Rosen & Company, PC completed an audit of TEP for the period from July 1, 2010 to June 30, 2011. This independent financial audit resulted in an unqualified opinion and no major findings.</p>	<p>YES</p>	

<p>13. Each year, the school will operate on a balanced budget and maintain a stable cash flow. A budget will be considered "balanced" if revenues equal or exceed expenditures for the fiscal year, as calculated on June 30, the final day of the fiscal year. The New York City Department of Education (NYC DOE) will monitor the school via quarterly financial statements (including statement of activities), liquidity, and liabilities accumulated by the school. A ratio analysis will be used by the NYC DOE to determine financial stability of the school. All financial elements, including cash flow, will be reviewed holistically by NYC DOE while making this determination. Specifically for cash flow, NYC DOE will review liquid assets the school has on hand versus short term liabilities, notes payable (short term), accounts payable and other dues (if funds due to NYC DOE) to determine if the school can continue being financially solvent.</p>	<p>As demonstrated by TEP's audited financial statements, TEP maintained a balanced budget and maintained a stable cash flow for the audited period from July 1, 2010 to June 30, 2011.</p>	<p>YES</p>	
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<p>14. Each year, parents will express satisfaction with the school's program, based on the school's Parent Satisfaction Survey. Satisfaction will have been met if each survey item receives a positive response from at least 80% of all parents. All parents include those who do not respond to the survey. A positive response is defined as either of the two responses to the item that reflect most favorably on the school's learning environment. (For example, for the survey item "My child is safe at school," there are five possible responses: (1) strongly agree, (2) agree, (3) disagree, (4) strongly disagree, and (5) don't know. The responses "strongly agree" and "agree" are considered positive responses.)</p>	<p>The NYC DOE 2010-11 School Survey was given to all TEP parents. Relative to other NYC middle schools, TEP rated in the highest of five satisfaction level in all 4 categories of questions: Academic Expectations, Communication, Engagement, Safety & Respect. Questions related to all 4 major survey categories generated a positive response from at least 80% of the school's parents.</p>	<p>YES</p>	
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